

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

821



FROM: Community Health Agency/Department of Public Health

SUBMITTAL DATE:
December 29, 2008

SUBJECT: Ratify the Agreement with the California Department of Public Health and Community Health Agency, Department of Public Health for Women, Infants and Children (WIC) Supplemental Nutrition Program (#08-85460).

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Agreement with the California Department of Public Health and Community Health Agency, Department of Public Health for Women, Infants and Children (WIC) Supplemental Nutrition Program (#08-85460) for the period of October 1, 2008 through September 30, 2011 in the amount of \$39,244,000;
- 2) Authorize the Purchasing Agent to sign subsequent grant award amendments pertaining to Agreement #08-85460 limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which alter the original approved total grant award or change any given fiscal year's revenue or modify the lifetime of the grant will be brought to the Board of Supervisors for approval;
- 3) Authorize the Auditor-Controller to adjust the budget, as detailed in Schedule A; and
- 4) Authorize the Chairperson to sign eight (8) originals of said Agreement on behalf of the County.

Continued (3 Pages Total)

GH:nw

Susan O. Harrington
Susan Harrington, Director of Public Health

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 973,376	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09
SOURCE OF FUNDS: 100% Federal funding				Positions To Be Deleted Per A-30 <input checked="" type="checkbox"/>
				Requires 4/5 Vote <input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Prev. Agn. Ref.: 3.13, 5/20/08 | **District:** ALL | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.8

FORM APPROVED BY COUNTY COUNSEL
FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
DATE: *Samuel Wong* 12/31/08
BY: NEAL R. KIPNIS
SAMUEL WONG

Departmental Concurrence

Mark Sejer, Assistant Director

Dept. Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

BACKGROUND: The California Department of Public Health is providing continued funding to the Department of Public Health, Nutrition Services Branch, for the Supplemental Nutrition Program for Women, Infants and Children (WIC). The WIC program offers nutrition education, counseling, vouchers for the purchase of nutritious food, and referral to health care and other resources needed by the women, infants and children served. WIC brings high-risk individuals into the health care system for preventive health services, thus reducing the need for some acute care that may result from the lack of preventive care. WIC provides services at nineteen (19) locations throughout the County. This Agreement includes an additional \$492,286 for serving new caseload of 3,875 participants effective October 1, 2008. With this additional caseload, WIC will serve over 76,000 participants per month.

PERSONNEL: To meet the requirements of the increase in caseload and funding our intent is to fill five (5) Health Service Assistants, one (1) Office Assistant III, and one (1) Senior Nutritionist positions.

FINANCIAL DATA: The State Department of Public Health maximum funding allocation under this Agreement is \$39,244,000 for three years. The WIC agreement annual maximum funding allocation for Federal Fiscal Year 2008/2009 is \$11,248,000. As State WIC releases available funding, a "Local Agency Contract Authority to Spend (ATS)" letter will be received by the Community Health Agency. The County budget will reflect only current released funds through the ATS process not the full maximum funding allocation.

State WIC has released several ATS in recent months, which require an adjustment to the County Fiscal Year 08/09 WIC budget in the amount of \$973,376 for an annual amount of \$10,677,237. This increase in funding is reflected in the attached Schedule A.

Budget adjustments for the release of future funds will be made by CHA Fiscal during quarterly adjustment periods as necessary up to the maximum funding allocation.

Federal and County Fiscal Year Budget Comparison Table				
Federal Fiscal Year	FFY '08/09	FFY '09/10	FFY '10/11	Contract
Agreement Amount	\$11,248,000	\$13,050,000	\$14,946,000	\$39,244,000
Authorized to Spend	\$10,777,984	\$ 9,535,668	\$ 9,535,668	\$29,849,320
County Fiscal Year	FY 08/09	FY 09/10	FY 10/11	FY 11/12
Previous Budget Amount	\$ 9,703,861			
ATS Release of Funds	\$ 973,376			
Revised County Budget	\$10,677,237			

Schedule A

Community Health Agency
Department of Public HealthBudget Adjustment
Fiscal Year 2008/2009**INCREASE IN APPROPRIATIONS:**

10000-4200100000-510040	Regular Salaries	\$191,715
10000-4200100000-518100	Budgeted Benefits	\$ 85,953
10000-4200100000-520330	Communication Services	\$ 7,875
10000-4200100000-520820	Janitorial Services	\$ 50,000
10000-4200100000-523640	Computer Equip-Non Fixed Assets	\$ 7,875
10000-4200100000-523680	Office Equip Non Fixed Assets	\$ 5,000
10000-4200100000-523700	Office Supplies	\$ 2,888
10000-4200100000-524500	Administrative Support-Direct	\$ 34,509
10000-4200100000-525340	Temporary Help Services	\$360,000
10000-4200100000-526700	Rent-Lease Bldg.	\$209,811
10000-4200100000-527780	Special Program Expense.	\$ 3,750
10000-4200100000-528140	Conference Registration Fee	\$ 2,000
10000-4200100000-529040	Private Mileage Reimbursement	\$ 12,000
	TOTAL INCREASE IN APPROPRIATION:	<u>\$973,376</u>

INCREASE IN ESTIMATED REVENUE:

10000-4200100000-762040	Fed-Health Grants	<u>\$973,376</u>
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