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**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management

SUBMITTAL DATE:
 January 5, 2009

SUBJECT: Hadley Warehouse Conversion - Phase 1

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the attached architectural services agreement between the County of Riverside and HDR Architecture, Inc. of Pasadena, California, in the amount of \$121,000, plus a reimbursable allowance of \$4,000, and authorize the Chairman to execute the agreement on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the agreement in accordance with applicable Board policies.

BACKGROUND: (Commences on page 2)

Robert Field, Director
 Department of Facilities Management

FINANCIAL DATA	Current F.Y. Total Cost:	\$125,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09
SOURCE OF FUNDS: Capital Improvement Program			Positions To Be Deleted Per A-30	<input type="checkbox"/>
			Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY:
 Jennifer J. Sargent

County Executive Office Signature

Reviewed by
 CPEAM

 Christopher Hans

Departmental Concurrence

Consent
 Policy

 Consent
 Policy

 Dept't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.:

District: 5

Agenda Number:

BACKGROUND:

On November 10, 2008 Facilities Management solicited a Request for Qualifications (RFQ) for the purpose of selecting a qualified firm to provide architectural and engineering design services to convert the former Hadley food storage warehouse into a storage and service facility for specialty emergency response vehicles used by the Sheriff's Department.

A selection committee was formed that included representatives from Facilities Management to review each firm's qualifications and to interview selected firms. After reviewing all of the submitted Statements of Qualifications and conducting interviews, HDR Architecture, Inc. was selected as the firm best suited to provide the services required to design phase 1 of the Hadley Warehouse Conversion project. County Counsel has reviewed and approved the agreement as to legal form.

Sufficient funds have been budgeted for FY 2008/2009 within the project budget to cover all costs associated with this agreement, thus no Net County Costs will be incurred.