

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

944



FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
March 23, 2009

SUBJECT: Approval of Multi-Year Independent Contractor Agreements with B.A.B. Contracting and Hopkins Construction to Provide Weatherization Services

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign the attached Independent Contractor agreements listed below in an aggregate amount not to exceed \$4,000,000 annually:
 - B.A.B. Contracting (BAB) Agreement #CAP-09-016
 - Hopkins Construction (Hopkins) Agreement #CAP-09-017
2. Authorize the Purchasing Agent to sign amendments and exercise the option to renew annually for up to two (2) additional one-year periods for a total of three years; and
3. Authorize the Executive Director of Community Action Partnership of Riverside County (CAP Riverside) to administer the Agreements.

Lois J. Carson
Lois J. Carson, CCAP, Executive Director

FINANCIAL DATA

| | | | |
|-------------------------------|--------------|-------------------------|-------|
| Current F.Y. Total Cost: | \$ 1,000,000 | In Current Year Budget: | Yes |
| Current F.Y. Net County Cost: | \$ 0 | Budget Adjustment: | No |
| Annual Net County Cost: | \$ 0 | For Fiscal Year: | 08/09 |

| | | |
|---|---|--------------------------|
| SOURCE OF FUNDS: Federal Funds and Southern California Gas Co. | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

- Dep't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

3000WVLS2 VN11:12

Prev. Agn. Ref.: 2/26/08 (#3.48), 4/1/08, (#3.26) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.12

FORM APPROVED COUNTY COUNSEL
 BY: *Carisa R-Mckenna* DATE: 3/11/09
 Purchasing: *Mark Seiler*, Assistant Director
 Departmental Concurrence

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BACKGROUND:

CAP Riverside administers energy and weatherization programs that assist low-income families residing in Riverside County. These services include assistance with utility payments, consumer education, and no-cost comprehensive weatherization and building rehabilitation services. The various funding sources allocate monies to these energy/weatherization programs in increments throughout the year. In response to the energy crisis in California and its impact on low-income residents in Riverside County,

On December 3, 2007, CAP Riverside in conjunction with County Purchasing issued a formal Request for Qualifications #CAARC-008 (RFQ) to solicit proposals for Home Weatherization and Repair Services. RFQ notices were sent to over 200 potential vendors and advertised on the Internet. RFQ #CAARC-008 will remain open until a sufficient number of vendors are awarded contracts to meet the weatherization workload and deadlines of the funding agreements.

A cost analysis was not included as criteria in the evaluation because CAP Riverside developed Reimbursement Schedules (Attachment A, B and C in the Professional Services Agreement) by interviewing past weatherization subcontractors, appliance vendors, and State Inspectors.

An Evaluation Committee was formed consisting of a CAP Riverside Commissioner, CAP Riverside's Planning Division Supervisor, and Energy/Weatherization Program Manager. The Evaluation Committee met on February 24, 2009 and March 3, 2009 to score and recommend contractors for funding based on the following pre-selected criteria:

1. Overall Responsiveness to RFQ Requirements
2. Prior/Current Experience
3. Ability to Perform Multiple Measures
4. Geographical Service Area
5. Standard Lead Time
6. Warranty (Materials & Workmanship)
7. Local Preference

There was a consensus by the Evaluation Committee to recommend BAB and Hopkins for approval and funding.

Currently, CAP Riverside has three (3) Weatherization contractors: Ace and Sons Construction, Inc. James D. Restoration and Construction, and The Vasquez Group. Since the RFQ #CAARC-008 remains ongoing, funding will be distributed throughout the year based on the number of contractors, experience, and performance.

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FINANCIAL IMPACT: No County General Funds will be required. Funding for these agreements is supplied by the Low-Income Home Energy Assistance Program (LIHEAP), Department of Energy (DOE), and Southern California Gas Company (SCG) and is budgeted through the normal budgeting process.

ATTACHMENTS: B.A.B. Contracting Agreement #CAP-09-016 (3 copies)
Hopkins Construction Agreement #CAP-09-017 (3 copies)

CONCURE/EXECUTE: Purchasing

LJC:MYJ:KA:jb