

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



137

FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
May 11, 2009

SUBJECT: Approval of Multi-Year Independent Contractor Agreements with Synergy Companies and Energy Services Partnership, Inc. to Provide Weatherization Services

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign the attached Independent Contractor agreements with Synergy Companies and Energy Services Partnership, Inc., two of the eight agreements that make up the Community Action Partnership of Riverside County (CAP Riverside) Weatherization Program in an aggregate amount not to exceed \$4,000,000 annually;
2. Authorize the Purchasing Agent to sign amendments and exercise the option to renew annually for up to two (2) additional one-year periods for a total of three years; and
3. Authorize the Executive Director of CAP Riverside to administer the Agreements.

Lois J. Carson
Lois J. Carson, CAP, Executive Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 1,000,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

SOURCE OF FUNDS: Federal Funds and Southern California Gas Co.	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Dep't Recomm.: Consent Policy

Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 2/26/08 (#3.48), 4/1/08, (#3.26), 3/31/09 (#3.12) 4/28/09 (#3.7) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.12

FORM APPROVED COUNTY COUNSEL
BY: *Larisa R-Mickenna*
LARISSA R-MICKENNA
DATE: 5/16/09
Purchasing: *Mark Seiler*
Mark Seiler, Assistant Director
Departmental Consultant

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BACKGROUND:

CAP Riverside administers energy and weatherization programs that assist low-income families residing in Riverside County. These services include assistance with utility payments, consumer education, and no-cost comprehensive weatherization and home rehabilitation services. The various funding sources allocate monies to these energy/weatherization programs in increments throughout the year.

On December 3, 2007, CAP Riverside in conjunction with County Purchasing issued a formal Request for Qualifications #CAARC-008 (RFQ) to solicit proposals for Home Weatherization and Repair Services. RFQ notices were sent to over 200 potential vendors and advertised on the Internet. RFQ #CAARC-008 will remain open until a sufficient number of vendors are awarded contracts to meet the weatherization workload and deadlines of the funding agreements.

A cost analysis was not included as criteria in the evaluation because CAP Riverside developed Reimbursement Schedules (Attachment A, B and C in the Professional Services Agreement) by interviewing past weatherization subcontractors, appliance vendors, and State Inspectors.

An Evaluation Committee was formed consisting of a CAP Riverside Commissioner, CAP Riverside's Planning Division Supervisor, and Energy/Weatherization Program Manager. The Evaluation Committee met on April 23, 2009 and April 30, 2009 to score and recommend the contractors for funding based on the following pre-selected criteria:

1. Overall Responsiveness to RFQ Requirements
2. Prior/Current Experience
3. Ability to Perform Multiple Measures
4. Geographical Service Area
5. Standard Lead Time
6. Warranty (Materials & Workmanship)
7. Local Preference

There was a consensus by the Evaluation Committee to recommend Synergy Companies and Energy Services Partnership, Inc. for approval and funding.

Currently, CAP Riverside has six (6) Weatherization contractors: Ace and Sons Construction, Inc. James D. Restoration and Construction, The Vasquez Group, B.A.B. Contracting, Hopkins Construction, and David Starrett Construction. Since the RFQ #CAARC-008 remains ongoing, funding will be distributed throughout the year based on the number of contractors, experience, and performance.

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FINANCIAL IMPACT: No County General Funds will be required. Funding for these agreements is supplied by the Low-Income Home Energy Assistance Program (LIHEAP), Department of Energy (DOE), and Southern California Gas Company (SCG) and is budgeted through the normal budgeting process.

ATTACHMENTS: Synergy Companies #CAP-09-026 (3 Copies)
Energy Services Partnership, Inc. #CAP-09-027 (3 Copies)

CONCURE/EXECUTE: Purchasing

LJC:MYJ:KA:jb

Community Action Partnership of Riverside County

2038 Iowa Avenue, Suite B-102
Riverside, CA 92507

MASTER AGREEMENT: CAP-09-026

CONTRACTOR: Synergy Companies

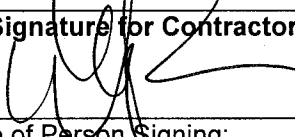
CONTRACT TERM: May 20, 2009 through April 19, 2010

WHEREAS, the Community Action Partnership of Riverside County, hereinafter referred to as CAP RIVERSIDE, desires to provide weatherization, water heaters, furnace repair and replacement services;

WHEREAS Synergy Companies, has the expertise, special skills, knowledge and experience to provide these services;

WHEREAS, CAP RIVERSIDE desires Synergy Companies, hereinafter referred to as the Contractor, to perform these services in accordance with the TERMS and CONDITIONS (T&C) attached hereto and incorporated herein by this reference. The T&C specify the responsibilities of CAP RIVERSIDE and the Contractor;

NOW THEREFORE, CAP RIVERSIDE and the Contractor do hereby covenant and agree that the Contractor shall provide said services in return for monetary compensation, all in accordance with the terms and conditions contained herein, of this Agreement.

Authorized Signature for the Board:	Authorized Signature for Contractor: 
Printed Name of Person Signing: Jeff Stone	Printed Name of Person Signing: Douglas Price
Title: Chairman, Board of Supervisors	Title: Vice President of Operations
Address: 4080 Lemon Riverside, CA 92504	Address: 90 Business Park Dr. Perris, CA 92571
Date Signed:	Date Signed:

FORM APPROVED COUNTY COUNSEL
BY:  5/16/09
LARISA R-MCKENNA DATE

Community Action Partnership of Riverside County

2038 Iowa Avenue, Suite B-102
Riverside, CA 92507

MASTER AGREEMENT: CAP-09-027

CONTRACTOR: Energy Services Partnership, Inc.


CONTRACT TERM: May 20, 2009 through April 19, 2010

WHEREAS, the Community Action Partnership of Riverside County, hereinafter referred to as CAP RIVERSIDE, desires to provide weatherization, water heaters, furnace repair and replacement services;

WHEREAS Energy Services Partnership, Inc., has the expertise, special skills, knowledge and experience to provide these services;

WHEREAS, CAP RIVERSIDE desires Energy Services Partnership, Inc.. hereinafter referred to as the Contractor, to perform these services in accordance with the TERMS and CONDITIONS (T&C) attached hereto and incorporated herein by this reference. The T&C specify the responsibilities of CAP RIVERSIDE and the Contractor;

NOW THEREFORE, CAP RIVERSIDE and the Contractor do hereby covenant and agree that the Contractor shall provide said services in return for monetary compensation, all in accordance with the terms and conditions contained herein, of this Agreement.

Authorized Signature for the Board:	Authorized Signature for Contractor: 
Printed Name of Person Signing: Jeff Stone	Printed Name of Person Signing: Ruben Aguirre Jr.
Title: Chairman, Board of Supervisors	Title: Owner
Address: 4080 Lemon Riverside, CA 92504	Address: 7209 Pico Vista Rd Pico Rivera, CA 90660
Date Signed:	Date Signed: 5/5/09

FORM APPROVED COUNTY COUNSEL

BY:  5/6/09
LARISA R-MCKENNA DATE