

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

748



FROM: Economic Development Agency

SUBMITTAL DATE:
April 24, 2009

SUBJECT: Workforce Investment Act (WIA) Title 1B Network Technologies Funding Recommendation

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve funding of \$33,660 to Network Technologies (NT) to provide professional services for Program Year (PY) 2008-09; and
2. Authorize the Director of Workforce Development to negotiate and execute an agreement.

BACKGROUND: The Economic Development Agency/Workforce Development (EDAWD) utilizes the SMARTware Case Management System for the purpose of documenting and tracking the services provided at each Workforce Development Center. SMARTware was originally developed by the Information Technology staff at the Workforce Center in Shasta County in 1998. It was one of the first internet-based systems developed specifically for employment and training programs that was compatible with the State of California's reporting system for WIA activities. In addition to EDA, there were seven other agencies within California that held a license and usage agreement with Shasta. In 2003, the Shasta Workforce Center merged with other local workforce centers and discontinued the delivery and maintenance of the SMARTware system.

(continued on page 2)

Robert Field
Assistant County Executive Officer/EDA/FM

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 33,660	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2008/09

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: N/A

SOURCE OF FUNDS: Federal Workforce Investment Act (WIA) Title 1B Adult Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Jennifer L. Sargent

County Executive Office Signature

Consent Policy

Consent Policy

Prev. Agn. Ref.:	District:	Agenda Number: 3.17
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FORM APPROVED BY COUNTY COUNSEL
 BY:
 NEAL R. KIPNIS
 DATE: _____
 Purchasing:
 Mark Seiler, Assistant Director
 Departmental Concurrence

Dep't Recomm.:
 Per Exec. Ofc.:

BACKGROUND: (continued)

In an effort to provide continuity for tracking and to support the users of this system, the Sacramento Employment Training Agency (SETA) purchased the rights to the system from Shasta. EDA now contracts with SETA for the license and usage of the system. However, SETA does not have the capability to maintain and enhance the database system. Therefore, the original developer of the system created "Network Technologies" (NT), a consulting firm, in order to provide critical systems and application support to the users of the system. At this time, NT is the sole source provider of services due to the highly specialized system's infrastructure, integration, design, application customization and development origin of SMARTware. NT provides exclusive application enhancements to the system on an as-needed basis in response to changes in workforce activities. In addition, NT maintains the integration of SMARTware with the State's Job Training Automation (JTA) System, thereby, facilitating our state and federal reporting requirements. NT also provides essential systems support to protect and deliver workforce-critical data to the State of California.

These funds provide for 396 hours of programming and system maintenance support for PY 2008-2009. Services are provided remotely and/or on-site at a rate of \$85 per hour.

Date: January 29, 2009

From: Josie Gutierrez, Planning & Operations Analyst Department/Agency:
EDA Workforce Development Center

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Annual renewal (2008-2009) of professional services agreement described as Database Administration, System Administration and Case Management Application for our department's case management system called SMARTware 2000. Total renewal amount is \$33,660.

Supplier being requested: NETwork TECHnologies (NT). NT is not listed on the government's "Excluded Parties List System" (EPLS).

Alternative suppliers that can or might be able to provide supply/service: This is sole source – NT.

Extent of market search conducted: This is a sole source item. NT has the expertise to provide the professional services needed to troubleshoot problems, maintain, and upgrade SMARTware because NT is one of the original programmers of SMARTware.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: As stated above, NT designed SMARTware and they are the experts for this system. NT has direct access to SMARTware 2000's native software code. This access allows NT to provide exclusive application enhancements to SMARTware 2000 as necessary in a timely and cost efficient manner. In addition, NT originally designed SMARTware to interface with the State's Job Training Automation (JTA) System. This facilitates our State and Federal reporting requirements.

Reasons why my department requires these unique features and what benefit will accrue to the county: In July 2008, our local one-stop agreed to be one of twelve learning labs in the State of California. As such, we have agreed to assume responsibility for planning, designing, and implementing locally integrated service delivery systems in accordance with the State's draft policy framework. Ultimately, these planning efforts and experiences are intended to serve as the foundation for statewide implementation of an integrated service delivery system. Because SMARTware is compatible with the WIA/JTA System, we were able to maintain the integrity of our reporting requirements while testing new methods of service delivery intended to improve not only customer service, but maintain, or increase funding to our local area.

Price Reasonableness: This product is available from a sole source and the local area determines the price. We have utilized SMARTware 2000 in conjunction with NT for many years. The average rate for a programmer starts at \$150. per hour. NT offers their service at a substantial discount of \$85. per hour and there has been no increase for several years. However, because of our learning lab status, the amount of support time increased.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? Yes. At this time, the SMARTware case management system meets and/or exceeds our requirements. As a result NT's professional services will continue to be needed due to the highly specialized systems infrastructure, integration, design, application customization, and development origin of SMARTware 2000.


Department Head Signature

2/7/09
Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove


Purchasing Agent

4-23-09
Date