

POLICY:

<u>Item</u>	<u>Amount</u>	<u>Loan Period</u>
BORROWER'S CARDS		
Visitor's Card Fee	\$10.00 /12 months	
Replacement for lost or damaged card	\$1.00	
OVERDUE FINES		
Books, Hardback		14 days
Adult	per day .25	
Juvenile	per day .10	
	Adult/YA/maximum 5.00	
	Juvenile/maximum 3.00	
Books, Paperback		14 days
Adult	per day .25	
Juvenile	per day .10	
	Adult/YA/maximum 5.00	
	Juvenile/maximum 3.00	
Periodicals		14 days
Adult	per day .25	
Juvenile	per day .10	
	Adult/YA/maximum 3.00	
	Juvenile/maximum 3.00	
Non-circulating materials (if special loan allowed)		varies
	per day 5.00	
	maximum 25.00	
Audio Cassettes, Compact Discs & Playaways		14 days
Adult	per day .25	
Juvenile	per day .10	
	Adult/maximum 5.00	
	Juvenile/maximum 3.00	

<u>Item</u>	<u>Amount</u>	<u>Loan Period</u>
Videocassettes & DVDs		14 days
Adult	per day	.25
Juvenile	per day	.25
	Adult/maximum	5.00
	Juvenile/maximum	5.00

LOST OR DAMAGED MATERIALS

Cataloged Materials (Books, Cassettes, Compact Discs, Videocassettes and DVDs, Taped Books, Books on CD) Replacement	Cost of Item or Entire Set + 10.00 (Non-refundable) Processing Fee
One audio tape or one CD of a Taped Book or Book on CD set replacement (if available)	8.00 (if available) Cost of Item or Entire Set (if unavailable)
Repair Fee In-house	5.00
Damaged CD jewel case	1.00
double jewel case	2.00
audio cassette case	1.00
DVD case	1.00
videocassette case (shell)	2.00
videocassette case (outside)	1.00
audio book and books on CD albums 1-2 capacity: 3.50; 3 capacity: 4.00; 4-5 capacity: 5.50 6-10 capacity: 6.00; 12-16 capacity: 7.00	
Barcode, lost or damaged	.50
RFID tags	1.00
Lost and Paid Refund	Cost of Item (less the processing fee) unless the lost material charges are due to a library error and then the customer should receive a total refund.

The customer is not responsible for the fines or the loss or damage to library items due to fire, flood, death or natural disaster with an accompanying insurance, police, or fire report. The customer is not responsible for the fines if the customer was hospitalized due to an emergency with an accompanying hospital and/or paramedics report.

<u>Item</u>	<u>Amount</u>
SPECIAL SERVICES	
INTERLIBRARY LOAN (Beyond RCLS and SBCL)	
	1.00 plus charge imposed by the lending library (if any)
COPYING MACHINES / NETWORK PRINTERS	
Photocopy copies, per page	
Hard copy-black & white	.15 per page
Hard copy-color	.75 per page
Printer copies, per page	
Hard copy-black & white	.10 per page
Hard copy-color	.75 per page
MEETING ROOM USE	
Non-profit or Governmental Entities	0.00
Private Use	100.00
Cleaning costs if refreshments to be served or craft materials to be used (non-refundable fee)	25.00
Piano tuning, optional extra tuning (by authorized tuner only)	140.00