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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management


**SUBMITTAL DATE:**  
April 23, 2009

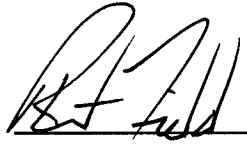
**SUBJECT:** Grace Mellman Temecula Library Interior Remodel – Approve Bid Documents

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the bid documents for the Grace Mellman Temecula Library Interior Remodel Project and authorize the Clerk of the Board to advertise for bids;
2. Approve the total project budget of \$746,900;
3. Upon completion of the bid process, authorize Assistant County Executive Officer, EDA/FM to determine award of the project and authorize the Chairman to execute the agreement with the lowest responsive and responsible bidder in accordance with Board Policy B-11; and
4. Delegate project management authority for this project to the Assistant County Executive Officer, EDA/FM in accordance with applicable Board policies.

**BACKGROUND:** (Commences on page 2)

Reviewed by  
  
 Christopher Hans

  
 Robert Field, Assistant County Executive Officer,  
 EDA/FM

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 247,000	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	08/09


<b>SOURCE OF FUNDS:</b> Library Funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
 County Executive Office Signature  
 Jennifer L. Sargent

Consent  
 Policy  
 Consent  
 Policy

Dep't Recomm.:  
 Per Exec. Ofc.:

FORM APPROVED COUNTY COUNSEL  
 BY:   
 MARSHA L. VICTOR  
 DATE: 5/22/09  
 Departmental Concurrence

APPROVE

**BACKGROUND:**

On April 7, 2009, the Board of Supervisors approved an architectural services agreement with Heery International, Inc. of Long Beach California. The contract documents are complete and Facilities Management requests approval to solicit bids for the project. The plans and specifications have been reviewed by County Counsel and approved as to form.

Facilities Management requests that the Board delegate the authority of awarding the construction agreement to the Department per Board Policy B-11, and authorize the Chairman to execute the construction agreement, provided that the contract amount falls within the proposed project budget. Time is of the essence as the Library would like to have the work completed and can re-open to the public by the end of October.

The construction agreement will be awarded to the lowest responsive and responsible bidder following review and approval of the bid submittals and contract by County Counsel.

**PROPOSED PROJECT BUDGET:**

The approximate allocation of the project budget is as follows:

Design	\$ 73,000
Construction	\$385,900
Project Management	\$ 60,000
Inspection	\$ 10,000
Furniture	\$150,000
Contingency	<u>\$ 68,000</u>
<b>TOTAL</b>	<b><u>\$746,900</u></b>

Project related expenditures for FY 08/09 are estimated at \$247,000; expenditures for FY 09/10 are estimated at \$499,900. All costs associated with this project will be funded through the Library Funds, thus no Net County Cost will be incurred as a result of this agreement.