

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



957

**FROM:** Stanley L. Sniff Jr., Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
01/23/08

**SUBJECT:** Approval of a Law Enforcement Services Agreement with the Southern Coachella Valley Community Services District and the Adoption of Resolution 440-8806

**RECOMMENDED MOTION:** Move that the Board of Supervisors:

1. Approve and authorize the Chair to execute and sign all copies of the three-year Agreement for law enforcement services between the County and the Southern Coachella Valley Community Services District.

2. Amend Ordinance No. 440 pursuant to Resolution 440-8806 submitted herewith. Per the Resolution delete the following positions:

Ord. 440	Class Code	+/-	Class Title	Salary Plan	Grade	Salary
2500300000	37602	-2	Deputy Sheriff	RSA	163	\$53,727-\$72,099
2500300000	52265	-1	Comm. Serv. Off II	UPE	475	\$38,277-\$51,216

**BACKGROUND:**

BR 09-065

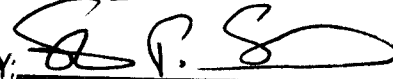
  
 Will Taylor  
 for  
 Stanley L. Sniff Jr., Sheriff-Coroner-PA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	N/A	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 2008-09

<b>SOURCE OF FUNDS:</b> Contract Revenue	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Steve P. Schubert

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
BY: Synthia M. Gunzel DATE: 01-23-08  
SYNTHIA M. GUNZEL

Dept's Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 09/18/07 3.54 | District: 4 | Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.45

Approved by Ronald W. Komers  
Asst. County Executive Officer/  
Human Resources Director

Departmental Concurrence

**Three-Year Agreement with the Southern Coachella Valley CSD**  
**Page 2**

On January 20, 2009, the Southern Coachella Valley Community Services District Board of Directors authorized its President to sign a three-year Law Enforcement Services Agreement with the County. Pursuant to the new Agreement, the District has requested that the Sheriff modify its level of service and delete two Deputies and a Community Services Officer II. The new level of service includes a Sergeant and two Deputies. County Counsel has approved the Agreement as to form.

During the FY 2008-09 budget development Sheriff's Contracts staff was made aware of the District's intention to reduce service, and budgeted service revenue accordingly. Therefore, budget adjustments will not be necessary.

The Sheriff's Department will make all efforts to move the personnel deleted in this contract service action to contract positions in the Patrol workforce. In addition, the Department has requested deletion of the following Personnel Control Numbers: 112203, 117254 and 117255.

RESOLUTION NO. 440-8806

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on \_\_\_\_\_, 2009, that pursuant to Section 5.A. of Ordinance No. 440, the Sheriff/Coroner/Public Administrator is authorized to make the following listed change(s), operative on the date of approval, as follows:

Job Code	+/-	Department ID	Class Title
52265	- 1	2500300000	Community Services Officer II
37602	- 2	2500300000	Deputy Sheriff

FORM APPROVED COUNTY COUNSEL  
BY: *Syngia M. Gunzel* 2-5-09  
DATE: \_\_\_\_\_  
SYNGIA M. GUNZEL

01/16/11  
1 of 3

AGREEMENT FOR LAW ENFORCEMENT SERVICES BETWEEN  
THE SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES DISTRICT  
AND THE COUNTY OF RIVERSIDE

THIS AGREEMENT is made and entered into by and between the SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES DISTRICT, an independent special district, hereinafter "District," and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of the Riverside County Sheriff's Department, hereinafter "County."

IT IS THEREFORE AGREED AS FOLLOWS:

**1. TERM**

1.1 This Agreement shall be effective from July 1, 2008 through June 30, 2011.

1.2 Renewal. In the event District desires to renew this Agreement for any succeeding thirty-six (36) month period, the District Directors, not later than six (6) months preceding the expiration date of this Agreement, shall notify the Board of Supervisors that it wishes to renew the same, whereupon the Board of Supervisors, within thirty (30) days, shall notify said District Directors in writing of its acceptance of such renewal for an additional thirty-six (36) month period or such other term as mutually agreed upon; otherwise, such Agreement shall finally terminate at the end of the current term.

1.3 Termination. Notwithstanding the provisions of Paragraphs 1.1 and 1.2 herein, either party may terminate this Agreement as of the beginning of the first day of July of any year upon notice in writing to the other party of not less than six (6) months prior thereto.

**2. SCOPE OF SERVICE**

The County agrees, through Sheriff thereof, to provide municipal police protection within the geographical limits of District to the extent and in the manner hereinafter set forth. The services shall encompass duties and functions of the type falling under the jurisdiction of and customarily rendered by the Sheriff under State statutes. Such services shall include the enforcement of State statutes and the codes and ordinances applicable to the District. Services shall also include traffic enforcement and related services to the extent possible given the size of the force provided for in this Agreement.

**3. LEVEL OF SERVICE**

3.1 Level of Service Specified. County shall provide law enforcement services at the level specified in Attachment A, attached hereto and incorporated herein by this reference.

3.2 Variation in Level of Service. Increases or decreases in the level of service shall be made by amendment, as provided for in Section 10 of this Agreement. If District requests an increase in the level of service to be provided under this Agreement, County agrees to provide such increased level of service as soon as is practicable, consistent with the ability of the Sheriff

to do so.

#### **4. PROVISION OF SUPERVISION, LABOR, AND EQUIPMENT**

4.1 Supervision. Supervision over the rendition of law enforcement services, the standards of performance, the discipline of officers, and other matters incident to the performance of such services and the control of personnel so employed, shall remain with County.

4.2 Labor and Equipment. For the purpose of performing said services, County shall furnish and supply, for the rate per hour provided herein, all labor, supervision, equipment, communication services and supplies necessary to maintain the level of service to be rendered hereunder. Location of the above will not necessarily be within District limits. Notwithstanding anything herein contained, it is agreed that in all instances where specific equipment used solely to support specialized enforcement activities within the District not normally provided by the Sheriff is to be used, or where special supplies, stationery, notices, forms, and the like related to law enforcement are to be issued in the name of District, such equipment and materials shall be supplied by District at its own cost and expense. Any such special equipment or materials so purchased by District shall meet with the Sheriff's specifications, shall remain within the District limits, and ownership title thereto shall remain with District.

4.3 District-Owned Motorcycles and Vehicles. In the event District chooses to provide motorcycles or vehicles for use in providing services hereunder, the motorcycles or vehicles shall meet minimum specifications furnished by County, shall be adequately equipped and ready for use, and shall be registered in the name of District. District shall bear the cost of maintenance, fuel, licensing, and any and all expenses associated with use of the vehicle for the provision of services hereunder, which is inclusive of responsibility for any and all cost for physical damage to the District-owned motorcycles or vehicles. However, County shall be responsible for the cost of all third party liability caused by the operation of the District-owned motorcycles or vehicles, including the property damage caused by the negligence or wrongful acts of County officers and employees while operating District-owned motorcycles and vehicles. Motorcycles and vehicles owned by District shall be used only for District-approved functions.

4.4 Vehicle Insurance. District shall maintain insurance for any physical damage to any District-owned vehicles in an amount equal to the replacement value of all vehicles provided to the County pursuant to Section 4.3 of this agreement. Policy shall, by endorsement, name the County of Riverside, its Departments, Districts, Agencies and Special Districts, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents, or representatives as Additional Insureds. Such insurance may be provided through a program of self-insurance.

**General Insurance Provisions - All lines:**

a. Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A.M. BEST rating of not less than an A: VIII (A: 8) unless such requirements are waived, in writing, by the County Risk Manager.

If the County's Risk Manager waives a requirement for a particular insurer such waiver is only valid for that specific insurer and only for one policy term.

b. The District shall cause their insurance carrier(s) to furnish the County of Riverside with 1) a properly executed original Certificate(s) of Insurance and certified original copies of Endorsements effecting coverage as required herein; or, 2) if requested to do so orally or in writing by the County Risk Manager, provide original Certified copies of policies including all Endorsements and all attachments thereto, showing such insurance is in full force and effect. Further, said Certificate(s) and policies of insurance shall contain the covenant that the insurance carrier(s) shall provide no less than thirty (30) days written notice to the County of Riverside prior to any material modification or cancellation of such insurance. In the event of a material modification or cancellation of coverage, this Agreement shall terminate forthwith, unless the County of Riverside receives, prior to such effective date, another properly executed original Certificate of Insurance and original copies of endorsements or certified original policies, including all endorsements and attachments thereto evidencing that the coverages and the insurance required herein are in full force and effect. Individual(s) authorized by the insurance carrier to do so on its behalf shall sign the original endorsements for each policy and the Certificate of Insurance. If County is utilizing District-owned vehicles, operations shall not commence until the County of Riverside has been furnished original Certificate (s) of Insurance and certified original copies of endorsements or policies of insurance including all endorsements and any and all other attachments as required in this Section.

c. It is understood and agreed by the parties hereto and the District's insurance company(s), that the Certificate(s) of Insurance and policies shall so covenant and shall be construed as primary insurance, and the County's insurance and/or deductibles and/or self-insured retentions or self-insured programs shall not be construed as contributory.

## **5. EMPLOYMENT STATUS OF PERSONNEL**

5.1 Employment Status. Any person employed by County for the performance of services and functions pursuant to this Agreement shall remain employees of County on special assignment to District for the purposes of this Agreement, and shall not be considered employees of District. No such County employee shall have any entitlement to pension or civil service benefits from District.

5.2 Personnel Changes. County shall give District a 30 day notice of any changes in the Sheriff's Station personnel assigned to District service.

5.3 Labor Shortage. In the event of a work slow-down, strike, or any other form of job action by those individuals assigned to District, County agrees to provide only that level of service which may be available through mutual aid, pursuant to Government Code Section 8615,

et seq. District shall be billed only for the actual hours of service received.

## **6. COMPENSATION**

6.1 Payment Basis. District shall reimburse County for the cost of rendering services pursuant to this Agreement. Such cost of services shall be established and approved by the County Board of Supervisors in the form of an hourly rate for personnel services, a mileage rate, and a facilities charge, and shall include all items of cost and expense to the Sheriff for providing the services hereunder. "Cost" as used herein shall not include items of expense attributable to services normally provided or available to all territory within the County as part of the County's obligation to enforce State law.

6.2 Establishment of Costs. The law enforcement cost to be charged to District by way of an hourly rate, a mileage rate, and a facilities charge shall be adjusted periodically to reflect any changes in the cost to County for providing services hereunder. District shall be notified of the change in cost to be charged District prior to submittal of the proposed change to the County Board of Supervisors, and District shall be given the opportunity to review the proposed change with County personnel. District shall, thereafter, be notified of adoption by County of the costs to be charged District, and said new costs to District shall take effect on the same date as County incurs the cost. Should District, subsequent to a cost adjustment, choose not to appropriate or expend any additional monies needed to support the level of service theretofore supplied, County reserves the right to reduce the level of service in accordance with the amount District is willing to expend.

6.3 Payment of Costs. County, through the Sheriff's Department, shall provide to District within 30 days of the conclusion of each calendar month an itemized statement of the costs for services being charged for said month. District shall remit payment to the invoicing department within 30 days after receipt of such statement. If such payment is not received by the County within thirty (30) days after rendition of billing, County may satisfy such indebtedness from any funds of the District on deposit with the County without giving further notice to the District of County's intention to do so, or may use any other remedy provided by law.

## **7. INDEMNIFICATION AND HOLD HARMLESS**

7.1 Indemnification by District. District shall indemnify and hold County, its officers, agents, employees and independent contractors free and harmless from any claim or liability whatsoever, based or asserted upon any act or omission of District, its officers, agents, employees, volunteers, subcontractors, or independent contractors, for property damage, bodily injury or death, or any other element of damage of any kind or nature arising out of the performance of this Agreement to the extent that such liability is imposed on County by the provisions of California Government Code Section 895.2 or other applicable law, and District shall defend at its expense, including attorney fees, County, its officers, agents, and employees and independent contractors in any legal action or claim of any kind based upon such alleged acts or omissions.

7.2 Indemnification by County. County shall indemnify and hold District, its officers, agents, employees and independent contractors free and harmless from any claim or liability whatsoever, based or asserted upon any act or omission of County, its officers, agents, employees, volunteers, subcontractors, or independent contractors, for property damage, bodily injury or death, or any other element of damage of any kind or nature arising out of the performance of this Agreement to the extent that such liability is imposed on District by the provisions of California Government Code Section 895.2 or other applicable law, and County shall defend at its expense, including attorney fees, District, its officers, agents, employees and independent contractors in any legal action or claim of any kind based upon such alleged acts or omissions.

## **8. MEMORANDA OF UNDERSTANDING**

If requested by District or by County, a memorandum of understanding will be entered into by and between District and County with respect to any question relating to the provision of services under this Agreement. Such memorandum shall set forth the questions raised and such terms and conditions as have been agreed upon between District and County in resolution of the question. The intent and purpose of each such memorandum shall be to implement, interpret, or clarify one or more provisions of this Agreement. No such memorandum shall have the effect of altering any of the provisions of this Agreement, unless executed in the form of an Amendment as provided for under Section 10 of this Agreement. In the event of any inconsistency between the terms of such memorandum and the terms of this Agreement, the terms of this Agreement shall govern.

## **9. ADMINISTRATION**

The General Manager of District shall administer this Agreement on behalf of District, and the Sheriff shall administer this Agreement on behalf of County.

## **10. ALTERATION OF TERMS**

No addition to, or alteration of, the terms of this Agreement, whether by written or verbal understanding of the parties, their officers, agents, or employees, shall be valid unless made in the form of a written amendment to this Agreement which is formally approved and executed by both parties.

## **11. NOTICES**

Any notices required or desired to be served by either party upon the other shall be addressed to the respective parties as set forth below:

District  
Southern Coachella Valley Community Services District  
P.O. Box 302  
Thermal, CA 92234

County  
Stanley L. Sniff Jr., Sheriff  
Riverside County Sheriff's Department  
P.O. Box 512  
Riverside, CA 92502

or to such other addresses as from time to time may be designated by the respective parties.  
An information copy of any notice to County shall also be sent to:

Clerk of the Board of Supervisors  
County of Riverside  
4080 Lemon Street, 1st Floor  
Riverside, California 92501

**12. SEVERABILITY**

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall continue in full force and effect.

**13. STANDARD OF CARE**

In performing the police services required by this Agreement, the County agrees to use that degree of care and skill ordinarily exercised under similar circumstances by law enforcement officers in performance of the duties required by this Agreement.

**14. JURISDICTION AND VENUE**

This Agreement shall be construed under the laws of the State of California. In the event any action or proceeding is filed to interpret, enforce, challenge, or invalidate any term of this Agreement, venue shall lie only in the state or federal courts in or nearest to Riverside County.

**15. ENTIRE AGREEMENT**

This Agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions thereof and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection therewith.

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IN WITNESS WHEREOF, the SOUTHERN COACHELLA VALLEY Community Services District by resolution duly adopted by its District Directors, has caused this agreement to be signed by its President and attested and sealed by its Clerk, and the County of Riverside, by order of its Board of Supervisors, has caused this Agreement to be subscribed by the Chairman of said Board and sealed and attested by the Clerk of said Board on the dates indicated below.

SOUTHERN COACHELLA VALLEY  
COMMUNITY SERVICES DISTRICT

Date: 1-20-09

By: Rebecca Broughton  
Rebecca Broughton, District President  
SCVCSD Board of Directors

ATTEST:

By: Glenn Crowson  
Glenn Crowson, Secretary/Manager

COUNTY OF RIVERSIDE

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Roy Wilson, Chairman  
Riverside County Board of Supervisors

ATTEST:

Nancy Romero  
Clerk of the Board

By: \_\_\_\_\_  
Deputy

FORM APPROVED COUNTY COUNSEL

BY: Synthia M. Gunzel 12-17-08  
SYNTHIA M. GUNZEL DATE

**ATTACHMENT A**

**SOUTHERN COACHELLA VALLEY COMMUNITY SERVICES DISTRICT**

**LEVEL OF SERVICE**

Dedicated (Non-Replaced) Positions

One (1) Sheriff's Sergeant Position

Two (2) Deputy Sheriff Positions