

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

337 A



**FROM:** TLMA - Transportation Department

**SUBMITTAL DATE:**  
June 22, 2009

**SUBJECT:** Amendment No. 4 to the On-Call Land Surveying Services Agreement with the firm of Hunsaker & Associates.

**RECOMMENDED MOTION:** That the Board;

- 1) Approve Amendment No. 4 to the On-Call Surveying Services Agreement (Contract No. 04-06-014) from FY 04/05 between Hunsaker & Associates and the County of Riverside; and
- 2) Authorize the Chairman of the Board to execute the same.

Juan C. Perez  
Director of Transportation

K.L.G.  
(Continued On Attached Page)

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 1,000,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2009-2010
<b>SOURCE OF FUNDS:</b> TIP Project Funds (100%)				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Tina Grande

County Executive Office Signature

Policy  
 Policy

Consent  
 Consent

Dept's Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref. 06/24/08 Item# 3.56 | District: All | Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.63

The Honorable Board of Supervisors

RE: Amendment No. 4 to the On-Call Land Surveying Services Agreement with the firm of Hunsaker & Associates.

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**BACKGROUND:** The Transportation Department needs additional land surveying support services to assist in the delivery of the necessary road improvement projects identified and funded in the Transportation Improvement Program (TIP).

On July 27, 2004, the Board of Supervisors executed an agreement between the County and Hunsaker & Associates that authorized Hunsaker & Associates to perform on-call surveying services for the Transportation Department. The agreement provided the Transportation Department with the authority to approve consulting services up to a maximum of \$75,000 per year over a three year period with the option of providing up to three, one (1) year extensions. On June 14, 2005 (1<sup>st</sup> Amendment), on January, 29, 2008 (2<sup>nd</sup> Amendment), and on June 24, 2008 (3<sup>rd</sup> Amendment) the Board executed amendments that provided one year extensions as well as increasing the maximums for the Transportation Department to authorize these services.

The Transportation Department is currently going through the RFP process for On-call Surveying Services and until new agreements have been approved this amendment (4<sup>th</sup> Amendment) will extend the expiration date to allow Hunsaker & Associates to complete work assignments that have already been approved by the Transportation Department but are not yet complete. This extension will expire on June 30, 2010.

The additional required funding for these services will come from the respective related project funds. All associated funds have been incorporated in the FY 09/10 Budget and are fully reimbursable by the related projects. There is no Net County Cost associated with these services.

County Counsel has approved Amendment No. 4 as to legal form.



1 three (3) years after the full execution of said agreement beginning Fiscal Year 2004/2005 with a COUNTY  
2 option for three (3), one (1) year extensions, and shall not exceed an annual contract maximum obligation of  
3 Seventy Five Thousand (\$75,000) for Fiscal Year 2004/2005; an annual maximum of Five Hundred Thousand  
4 (\$500,000) for Fiscal Year 2005/2006 and 2006/2007; and an annual maximum of One Million (\$1,000,000)  
5 for Fiscal Year 2007/2008 and 2008/2009 in accordance with provisions set forth in Exhibit B, which is  
6 attached hereto and incorporated by this reference. As of July 1, 2009, COUNTY is extending the Agreement  
7 for an additional year, through Fiscal Year 2009/2010."

8 2. Page 27, Exhibit B • Subsection B. MAXIMUM OBLIGATION, is amended to read "COUNTY'S maximum  
9 obligation beginning Fiscal Year 2004/2005 shall be Seventy Five Thousand (\$75,000). For Fiscal Year  
10 2005/2006 and 2006/2007, the maximum obligation is increased by \$425,000 for a maximum obligation of  
11 Five Hundred Thousand (\$500,000); for Fiscal Year 2007/2008 the maximum obligation is increased by  
12 \$500,000 for a maximum obligation of One Million (\$1,000,000); for Fiscal Year 2008/2009 and Fiscal Year  
13 2009/2010 the maximum obligation shall be One Million (\$1,000,000), all of which are subject to the  
14 availability of Federal, State, and local funds, with the rates in Attachment A-1 in effect, and will adhere to  
15 Federal and State prevailing wage rates."

16 3. Except to the extent specifically modified or amended hereunder, all of the terms, covenants and conditions of  
17 the Agreement shall remain in full force and effect between the parties hereto.


18 IN WITNESS HEREOF, the parties hereto have caused this Amendment to the Agreement to be duly executed  
19 this day and year first written above.

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**APPROVALS**

**COUNTY** Approvals

RECOMMENDED FOR APPROVAL:

 Dated: 6/11/09

JUAN C. PEREZ

Director of Transportation

APPROVED AS TO FORM:

 Dated: 6/18/09  
Marsha L. Victor

PAMELA J. WALLS

County Counsel

APPROVAL BY THE BOARD OF SUPERVISORS

\_\_\_\_\_ Dated: \_\_\_\_\_

PRINTED NAME

Chairman, Riverside County Board of Supervisors

ATTEST:


\_\_\_\_\_ Dated: \_\_\_\_\_

KECIA HARPER-IHEM

Clerk of the Board (SEAL)

**SURVEYOR** Approvals

SURVEYOR:

 Dated: 6/8/09

PAUL R. HUDDLESTON JR.  
PRINTED NAME

PRINCIPAL  
TITLE

SURVEYOR:

\_\_\_\_\_ Dated: \_\_\_\_\_

PRINTED NAME

TITLE

# ATTACHMENT A-1

	9/2006 THRU 8/2007	9/2007 THRU 6/2008	7/2008 THRU 6/2010
<u>PLAN CHECK (OFFICE)</u>	\$ 104/HR	\$ 106/HR	\$ 110/HR
<u>PROJECT MANAGER</u>	\$ 141/HR	\$ 143/HR	\$ 147/HR
<u>PLS</u>	\$ 126/HR	\$ 128/HR	\$ 132/HR
<u>2-PERSON CREW</u>	\$ 201/HR	\$ 203/HR	\$ 207/HR
<u>2-PERSON CREW (TRAVEL)</u>	\$ 140/HR	\$ 142/HR	\$ 146/HR
<u>3-PERSON CREW</u>	\$ 239/HR	\$ 241/HR	\$ 245/HR
<u>3-PERSON CREW (TRAVEL)</u>	\$ 180/HR	\$ 182/HR	\$ 186/HR
<u>PER DIEM (PER PERSON)</u>	-	\$ 100/DAY	\$ 100/DAY

The above rates are for all professional staff. We do not bill for secretarial or other office support personnel. We also do not bill for computer time and minor copying.

Our standard hourly rates are subject to an increase each year. The unused portion of the contract will be increased based on the percentage increase in our standard hourly rate at that time. Invoicing will be on a monthly basis and payable within 30 days after receipt of our invoice. Should payment not be received within thirty (30) days, a one and one-half percent (1½%) per month late fee will be charged on any unpaid balance.