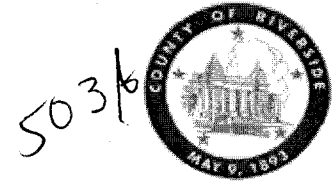


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Transportation and Land Management Agency,  
Administrative Services Department

**SUBMITTAL DATE:**  
July 1, 2009

**SUBJECT:** Agreement for Professional Services between the County of Riverside, Transportation and Land Management Agency (TLMA) and the City of Wildomar.

**RECOMMENDED MOTION:** That the Board approve the Service Agreement between the County of Riverside and the City of Wildomar, and authorize the chairman to execute the same.

**BACKGROUND:** The City of Wildomar has requested the County of Riverside, TLMA provide professional services, including but not limited to Geology, Archeology, Special Enforcement Team Code Enforcement, Landscape Maintenance District Administration, Project Management of Major Capital Improvement Projects and Public Works inspections.

The Professional Services Agreement also lists additional services that the City may request if needed. TLMA will only perform services as requested by the City. All work will be performed under the direction of the City. The hourly rates as set forth in the Service Agreement cover the full cost of County services.

The Service Agreement was approved by Wildomar City Council on June 24, 2009.

Katherine Gifford, Director  
TLMA Administrative Services Department

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	2008/2009

<b>SOURCE OF FUNDS: N/A</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Tina Grande

**County Executive Office Signature**

Dep't Recomm.:  Consent  Policy  Policy  
Per Exec. Ofc.:  Consent  Policy

STAMP: JUL 1 2009 10:53  
COUNTY OF RIVERSIDE

Prev. Agn. Ref: | ATTACHMENTS FILED | District: 1 | Agenda Number:

WITH THE CLERK OF THE BOARD

**3.79**

FORM APPROVED COUNTY COUNSEL  
BY: ~~KATHERINE A. LIND~~ 07/06/09 DATE

Departmental Concurrence

**RESOLUTION NO. 09 - 40**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A FINAL PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF RIVERSIDE, TRANSPORTATION AND LAND MANAGEMENT AGENCY AND THE CITY OF WILDOMAR AS DETERMINED BY THE CITY ATTORNEY

WHEREAS, prior to incorporation, the County of Riverside performed all services related to code enforcement, environmental programs, planning and entitlement, development plan review and building and safety code compliance, capital projects delivery, and public works maintenance and operations services in the Wildomar community; and


WHEREAS, the City of Wildomar and County of Riverside have determined that it is in the best interest of the citizens of Wildomar for the County to continue to provide selected services as determined by the City of Wildomar; and

WHEREAS, the County of Riverside Transportation and Land Management Agency has the expertise, resources, and experience to provide services requested by the City of Wildomar.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA AS FOLLOWS:

Authorizes the City Manager to execute a Professional Services Agreement between the County of Riverside Transportation and Land Management Agency and the City of Wildomar.

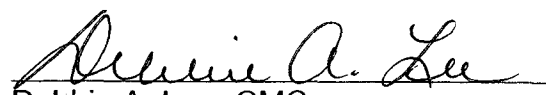
PASSED, APPROVED, AND ADOPTED this 24th day of June, 2009.

  
Scott Farnam  
Mayor

APPROVED AS TO FORM:

ATTEST:

  
Julie Hayward Biggs  
City Attorney

  
Debbie A. Lee, CMC  
City Clerk

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE )  
CITY OF WILDOMAR )

I, Debbie A. Lee, CMC, City Clerk of the City of Wildomar, California, do hereby certify that the foregoing Resolution No. 09-40 was duly adopted at a regular meeting held on June 24, 2009, by the City Council of the City of Wildomar, California, by the following vote:

AYES: Mayor Farnam, Mayor Pro Tem Moore, Council Members Ade, Cashman, Swanson

NOES: None

ABSTAIN: None

ABSENT: None

**The foregoing instrument is a true and correct copy of the original on file in this office.**

**ATTEST:** June 26, 20 09

Debbie A. Lee

**Debbie A. Lee, City Clerk  
City of Wildomar, California**

Debbie A. Lee  
Debbie A. Lee, CMC  
City Clerk  
City of Wildomar

**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE COUNTY OF RIVERSIDE  
AND THE CITY OF WILDOMAR**

The County of Riverside, California (hereinafter "COUNTY"), and the City of Wildomar, California (hereinafter "CITY"), hereby agree as follows:

**RECITALS**

- A. CITY desires that the following COUNTY departments within the Transportation & Land Management Agency (hereinafter "TLMA") provide, upon request, certain professional services for CITY: the Administrative Services Department, the Code Enforcement Department, the Environmental Programs Department, the Planning Department and the Transportation Department.
- B. Services by other COUNTY departments or agencies are not the subject of this Agreement.
- C. COUNTY and CITY desire to define the scope of the professional services to be provided and the terms and conditions pursuant to which COUNTY will provide the professional services.

NOW THEREFORE, the parties hereto mutually agree as follows:

**SECTION 1 - RECITALS INCORPORATED**

The foregoing recitals are incorporated herein and made a part of this Agreement by this reference.

**SECTION 2 - ADMINISTRATION**

The TLMA Director, or his designee, shall administer this Agreement on behalf of COUNTY (hereinafter "COUNTY'S contract administrator"). The CITY manager, or his designee, shall administer this Agreement on behalf of CITY (hereinafter "CITY'S contract administrator").

### SECTION 3 - SCOPE OF SERVICES

Upon CITY'S request and COUNTY'S approval as set forth herein, COUNTY will provide the professional services described in Attachments A-1 through A-5 to this Agreement, as well as any other professional services if the parties mutually agree to such services and the cost of such services in writing (hereinafter "professional services"). COUNTY, or consultants under contract to COUNTY, if any, shall comply with all CITY codes, ordinances, resolutions, regulations and policies (hereinafter "CITY codes") in providing the professional services. COUNTY shall work directly with CITY and its staff in providing the professional services and COUNTY staff shall consult with CITY staff if CITY staff desires such consultation. COUNTY shall not be required to, and shall not, respond to any person or entity other than CITY concerning the professional services it provides. CITY shall be responsible for responding to all such persons or entities as set forth herein.

### SECTION 4 - REQUESTS FOR SERVICES

CITY may use any desired means or process to decide whether to request professional services. CITY may request professional services for a single project or a group or class of projects. CITY shall make all requests for professional services in writing and CITY'S contract administrator shall send such requests to COUNTY'S contract administrator. Before requesting professional services, CITY'S contract administrator may ask COUNTY'S contract administrator for a written estimate of the cost of the services and any established procedure COUNTY may have for providing the services (hereinafter "service delivery procedure").

### SECTION 5 - APPROVAL OF REQUESTS

If COUNTY agrees to provide the professional services requested, COUNTY'S contract administrator shall notify CITY'S contract administrator and the appropriate TLMA department in writing. The written notification to CITY shall include the service delivery procedure, if any. Services shall be provided in accordance with the service delivery procedure unless the parties mutually agree to a different procedure. Except as provided in Section 6. of this Agreement,

COUNTY shall not provide professional services if the request for such services is not made and approved in the manner described above.

#### **SECTION 6 - DANGEROUS CONDITIONS EXCEPTION**

Notwithstanding the provisions of Sections 4. and 5. of this Agreement, COUNTY is hereby authorized to immediately remedy any dangerous condition it encounters in the course of providing professional services, and CITY hereby agrees to pay the reasonable costs incurred by COUNTY for such remediation. For purposes of this Agreement, a dangerous condition shall be any condition that may result in imminent personal injury or property damage. If COUNTY encounters a dangerous condition, it shall immediately notify CITY'S contract administrator.

#### **SECTION 7 - PERTINENT INFORMATION**

Once a request for professional services has been made and approved in the manner described above, CITY'S contract administrator shall promptly transmit to COUNTY'S contract administrator all pertinent information concerning the project or group or class of projects. Such information shall include, but not be limited to, CITY'S case file(s); CITY'S approvals; CITY'S codes; CITY'S General Plan; any applicable specific plans; and any reports relating to biology, cultural resources, paleontology or geology.

#### **SECTION 8 - INSPECTION, REJECTION AND ACCEPTANCE OF SERVICES**

CITY may inspect COUNTY'S work performed pursuant to this Agreement while the work is being performed or after it has been completed. CITY may reject COUNTY'S work no later than thirty (30) days after the work has been completed by submitting to COUNTY'S contract administrator a written explanation of the reasons for the rejection. If CITY does not reject COUNTY'S work as provided above, CITY shall be deemed to have accepted COUNTY'S work. CITY'S acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. CITY'S acceptance shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, the sections

pertaining to indemnification and insurance.

## SECTION 9 - PERSONNEL

In providing the professional services described in this Agreement, COUNTY and its staff shall be considered independent contractors and shall not be considered CITY employees for any purpose. COUNTY staff shall at all times be under COUNTY'S exclusive direction and control and shall be located at COUNTY facilities. Neither CITY, nor its officials, officers, employees or agents, shall have control over the conduct of COUNTY or any of COUNTY'S officials, officers, employees, or agents except as set forth in this Agreement. COUNTY shall have no authority to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against CITY, whether by contract or otherwise, unless such authority is expressly conferred by this Agreement or is otherwise expressly conferred by CITY in writing. COUNTY shall not at any time or in any manner represent that COUNTY or any of COUNTY'S officials, officers, employees, or agents are in any manner officials, officers, employees or agents of CITY. COUNTY shall pay all wages, salaries and other amounts due such personnel in connection with their provision of the professional services and as required by law. Neither COUNTY, nor any of COUNTY'S officials, officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to CITY'S employees. COUNTY expressly waives any claim COUNTY may have to any such rights.

## SECTION 10 - VEHICLES

If CITY chooses to provide vehicles for COUNTY'S use in providing professional services, the vehicles shall meet COUNTY'S specifications, shall be adequately equipped and ready for service and shall be registered in the name of CITY. CITY-owned vehicles shall only be used for CITY-approved functions.

## SECTION 11 - COST OF SERVICES

Unless the parties have mutually agreed to a set fee for professional services in writing as

provided in Section 3. of this Agreement, CITY shall pay COUNTY for all such services, including staff-to-staff consultations, at the hourly rates set forth in Attachment B to this Agreement. CITY shall pay COUNTY for each hour of services it provides, or each fraction of an hour billed at 1/10<sup>th</sup> increments, including any required travel time. CITY may request overtime hours at the hourly rates set forth in Attachment B, if overtime hours are offered by the appropriate COUNTY department. Notwithstanding the above, CITY shall pay COUNTY the full costs of producing any aerial photographs, aerial maps or satellite images for CITY. If CITY chooses to provide vehicles for COUNTY'S use, CITY shall also pay the full costs of operating such vehicles, including, but not limited to, fuel, maintenance, and licensing costs. CITY shall not pay COUNTY for any professional services not described in Attachments A-1 through A-5 to this Agreement, unless those services have been mutually agreed to in writing as provided in Section 3. of this Agreement.

#### SECTION 12 - BILLING

COUNTY'S contract administrator shall submit to CITY'S contract administrator a monthly invoice which shall include an itemized accounting of all services performed and the cost thereof.

#### SECTION 13 - PAYMENTS

CITY shall pay each monthly invoice within thirty (30) days of the date CITY'S contract administrator receives the invoice from COUNTY'S contract administrator. CITY may dispute any monthly invoice by submitting a written description of the dispute to COUNTY'S contract administrator within ten (10) days of the date CITY'S contract administrator receives the invoice from COUNTY'S contract administrator. CITY may defer the payment of any portion of the invoice in dispute until such time as the dispute is resolved; however, all portions of the invoice not in dispute must be paid within the thirty (30)-day period set forth herein.

#### SECTION 14 - RECORD MAINTENANCE

COUNTY shall maintain all documents and records relating to the professional services provided pursuant to this Agreement, including, but not limited to, any and all ledgers, books of account, invoices, vouchers, canceled checks, and other expenditure or disbursement documents. Such documents and records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation of the professional services provided by COUNTY pursuant to this Agreement. Such documents and records shall be maintained for three years from the date of execution of this Agreement and to the extent required by laws relating to public agency audits and expenditures.

#### SECTION 15 - RECORD INSPECTION

All documents and records required to be maintained pursuant to Section 14. of this Agreement shall be made available for inspection, audit and copying, at any time during regular business hours, upon the request of CITY'S contract administrator. Copies of such documents or records shall be provided directly to CITY'S contract administrator for inspection, audit and copying when it is practical to do so; otherwise, such documents and records shall be made available at COUNTY'S address specified in Section 19. of this Agreement.

#### SECTION 16 - DUTY TO INFORM AND RESPOND

CITY'S contract administrator shall promptly transmit to COUNTY'S contract administrator all inquiries, complaints, and correspondence that CITY receives concerning COUNTY'S professional services and all information concerning dangerous conditions that CITY'S contract administrator either knows or should know exist. COUNTY'S contract administrator shall promptly transmit to CITY'S contract administrator all inquiries, complaints, and correspondence that COUNTY receives in the course of providing professional services. CITY shall be responsible for responding to all such inquiries, complaints and correspondence.

## SECTION 17 - STANDARD OF PERFORMANCE

COUNTY represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the professional services described in this Agreement and that it will perform such services competently. In meeting its obligations under this Agreement, COUNTY shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of COUNTY under this Agreement.

## SECTION 18 - PERMITS AND LICENSES

COUNTY shall obtain any and all permits, licenses and authorizations necessary to perform the professional services described in this Agreement. Neither CITY, nor its officials, officers, employees or agents shall be liable, at law or in equity, as a result of COUNTY'S failure to comply with this section.

## SECTION 19 - NOTICES

Any notices required or permitted to be sent to either party shall be deemed given when personally delivered to the individuals identified below or when addressed as follows and deposited in the U.S. Mail, postage prepaid:

County of Riverside  
Transportation & Land Management Agency  
P.O. Box 1605  
Riverside, CA 92502-1605  
Attention: George Johnson  
Director

City of Wildomar  
23873 Clinton Keith Road  
Wildomar, CA 92595  
Attention: John Danielson  
City Manager

## SECTION 20 - OWNERSHIP OF DATA

Ownership and title to all reports, documents, plans, specifications, and estimates produced or compiled pursuant to this Agreement shall automatically be vested in CITY and become the

property of CITY. CITY reserves the right to authorize others to use or reproduce such materials and COUNTY shall not circulate such materials, in whole or in part, or release such materials to any person or entity other than CITY without the authorization of CITY'S contract administrator.

#### SECTION 21 - CONFIDENTIALITY

COUNTY shall observe all applicable Federal and State laws concerning the confidentiality of records. All information gained or work product produced by COUNTY pursuant to this Agreement shall be considered confidential, unless such information is in the public domain. COUNTY'S contract administrator shall promptly notify CITY'S contract administrator when COUNTY receives a request for release or disclosure of information or work product. COUNTY shall not release or disclose information or work product to persons or entities other than CITY without prior written authorization from CITY'S contract administrator, except when such release or disclosure is required by the California Public Records Act or any other law.

#### SECTION 22 - INDEMNIFICATION

Indemnification by COUNTY. Excepted as provided below in the paragraph entitled "Special Circumstances", COUNTY shall indemnify, defend and hold harmless CITY, its officials, officers, employees and agents from all claims and liability for loss, damage, or injury to property or persons, including wrongful death, based on COUNTY'S negligent acts, omissions or willful misconduct arising out of or in connection with the performance of professional services under this Agreement including, without limitation, the payment of attorney's fees.

Indemnification by CITY. CITY shall indemnify, defend and hold harmless COUNTY, its officials, officers, employees and agents from all claims and liability for loss, damage, or injury to property or persons, including wrongful death, based on CITY'S negligent acts, omissions or willful misconduct arising out of or in connection with the performance of professional services under this Agreement including, without limitation, the payment of attorney's fees.

Special Circumstances. Notwithstanding the above, COUNTY shall not indemnify, defend and hold harmless CITY, its officials, officers, employees and agents, and CITY shall indemnify,

defend, and hold harmless COUNTY its officials, officers, employees and agents, from all claims and liability resulting from any of the following:

1. The invalidity of CITY'S codes.
2. How CITY decides to address, or prioritize actions addressing, alleged violations of CITY'S codes.
3. How CITY decides to maintain, or prioritize the maintenance of, CITY facilities, including, but not limited to, streets and sidewalks.
4. How CITY decides to deploy, or prioritize the deployment of, school crossing guards.
5. The design of CITY facilities, including, but not limited to, streets and sidewalks.
6. CITY'S failure to provide pertinent information and inform as provided in Sections 7. and 16. of this Agreement.

Notification and Cooperation. The parties mutually agree to notify each other through their respective contract administrators if they are served with any summons, complaint, discovery request or court order (hereinafter "litigation documents") concerning this Agreement and the professional services provided hereunder. The parties also mutually agree to cooperate with each other in any legal action concerning this Agreement and the professional services provided hereunder. Such cooperation shall include each party giving the other an opportunity to review any proposed responses to litigation documents. This right of review does not, however, give either party the right to control, direct or rewrite the proposed responses of the other party.

## SECTION 23 - INSURANCE

The parties agree to maintain the types of insurance and liability limits that are expected for entities of their size and diversity. The types of insurance maintained and the limits of liability for each insurance type shall not limit the indemnification provided by each party to the other. If CITY chooses to provide vehicles for COUNTY'S use, CITY shall maintain liability insurance for the CITY-owned vehicles and insurance for any physical damage to the CITY-owned vehicles in an amount equal to the replacement value of all vehicles provided. The vehicle policies shall, by endorsement, name COUNTY, its agencies and departments and their respective officials,

officers, employees and agents as additional insureds.

#### SECTION 24 - ASSIGNMENT

The expertise and experience of COUNTY are material considerations for this Agreement. CITY has an interest in the qualifications and capabilities of the persons and entities that COUNTY will use to fulfill its obligations under this Agreement. In recognition of that interest, COUNTY shall not assign or transfer this Agreement, in whole or in part, or the performance of any of COUNTY'S obligations under this Agreement without the prior written consent of the CITY'S contract administrator. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling CITY to any and all remedies at law or in equity, including summary termination of this Agreement. CITY acknowledges, however, that COUNTY, in the performance of its duties under this Agreement, may utilize subcontractors.

#### SECTION 25 - IMMUNITIES

Nothing in this Agreement is intended to nor shall it impair the statutory limitations and/or immunities applicable or available to the parties under State laws and regulations.

#### SECTION 26 - MODIFICATIONS

This Agreement may be amended or modified only by mutual agreement of the parties. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto.

#### SECTION 27 - WAIVER

Any waiver by a party of any breach of one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or of any other term hereof. Failure on the part of either party to require exact, full and complete compliance with any terms of this Agreement shall not be construed as changing in any manner the terms hereof,

or estopping that party from enforcing the terms hereof.

#### SECTION 28 - SEVERABILITY

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

#### SECTION 29 -TERM

This Agreement shall become effective upon its approval by the Riverside County Board of Supervisors and the Wildomar City Council and shall remain in effect until June 30, 2010. This agreement may be terminated by either party upon thirty (30) days written notice to the other party. This Agreement may be extended for up to an additional twelve (12) months if the parties, through their respective governing bodies, mutually agree to the extension in writing and mutually agree on the hourly rate to be charged for services.

#### SECTION 30 - ENTIRE AGREEMENT

This Agreement is intended by the parties as a final expression of their understanding with respect to the subject matter hereof and supersedes any and all prior and contemporaneous agreements and understandings, written or oral.

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APPROVALS

COUNTY Approvals

CITY Approvals

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Katherine A. Lind Dated: 7/6/09

Julie Hayward Biggs Dated: 7/1/09

Katherine A. Lind  
Principal Deputy County Counsel

Julie Hayward Biggs  
City Attorney, City of Wildomar

APPROVED BY BOARD OF SUPERVISORS:

APPROVED BY CITY COUNCIL:

\_\_\_\_\_ Dated: \_\_\_\_\_

Scott Farnam Dated: 6/24/09

Jeff Stone  
Chairman, Riverside County Board  
of Supervisors

Scott Farnam  
Mayor, City of Wildomar

ATTEST:

ATTEST:

CLERK OF THE BOARD:

CITY CLERK:

By: \_\_\_\_\_

By: Debbie A. Lee

Deputy

Debbie A. Lee, CMC

City Clerk

(SEAL)

## ATTACHMENT A-1

### Geographic Information Services

Upon request and approval as set forth in this Agreement, the Geographic Information Services (GIS) section of the Administrative Services Department will do any of the following: prepare maps, reports, mailing labels and geographic analyses; collect and provide field data; provide addresses, street names and demographics; conduct GIS research; create data, its associated metadata and databases; assist with special projects such as map books and map series, geographic social/economic analyses and population statistics/forecasting.

## ATTACHMENT A-2

### Code Enforcement Department Services

Upon request and approval as set forth in this Agreement, the Code Enforcement Department will do any of the following: enforce State statutes and CITY codes relating to matters such as land use, grading, building, abandoned vehicles, parking, noise and rubbish; process parking and administrative citations; process statements of expense and administrative cost summaries; work in partnership with law enforcement agencies in cases which require a multi-agency response; provide any other services customarily provided by a City code enforcement department.

## ATTACHMENT A-3

### Environmental Programs Department Services

Upon request and approval as set forth in this Agreement, the Environmental Programs Department will do any of the following: review public and private development projects to ensure that such projects are consistent with Multi-Species Habitat Conservation Plans (MSHCPs); prepare conditions of approval for development projects; process Habitat Acquisition Negotiation Strategy (HANS) applications and conduct Single-Family Expedited Review Processes as required by the Western Riverside County MSHCP; review biological reports and MSHCP consistency analyses; perform habitat assessments and biological surveys

## ATTACHMENT A-4

### Planning Department Services

Upon request and approval as set forth in this Agreement, the Planning Department will do any of the following: review public and private development projects to ensure that such projects are consistent with State law and CITY codes; review development projects to determine the level of analysis needed for cultural, paleontological and geologic resources; review reports related to these resources; prepare environmental analyses for development projects; prepare conditions of approval for development projects; provide any other services customarily provided by a City planning department.

## ATTACHMENT A-5

### Transportation Department Services

Upon request and approval as set forth in this Agreement, the Transportation Department will provide all services customarily provided by a City transportation department, including, but not limited to, the following:

#### Roadway Maintenance Services:

- Repair pavement failures
- Trim street trees
- Remove fallen trees
- Stripe/mark pavement
- Seal cracks
- Install/replace traffic signs
- Repair/replace sidewalks
- Install/repair barricades
- Clean roadside ditches
- Clean drain inlets
- Patrol streets during rainstorms
- Sweep streets

#### Landscape Maintenance Services:

- Administer Landscape Maintenance Districts (LMDs), including assessment collection and annexations
- Administer landscape maintenance contracts
- Remove graffiti

Roadway Drainage Maintenance Services:\*

- Repair/ replace fencing
- Remove trash
- Control/ remove vegetation
- Repair erosion damage
- Mow fire abatement/small areas
- Clean ditches/open channels/outfalls
- Clean pipes/manholes
- Repair/replace minor pipes

\*In areas not subject to the jurisdiction of the Riverside County Flood Control & Water Conservation District

Special Event Support Services:

- Detours – install temporary barricades and delineate roadways
- Road closures – install temporary barricades and delineate roadways

Traffic Signal Maintenance Services:

- Scheduled maintenance (monthly, quarterly, semi-annually, and annually) -
  - Inspect controller and cabinet
  - Observe signals
  - Realign signals
  - Observe and replace vehicle signal indicators
  - Observe and repair signal outages
  - Inspect/repair/replace vehicle loop detectors
  - Observe/adjust vehicle signal timing
  - Inspect/repair/replace electromechanical components
  - Clean/polish/replace lenses and reflectors as necessary

## Unscheduled Maintenance -

Respond to malfunction/damage reports

Repair or replace parts/components as necessary

Respond and mark underground service alert requests

Emergency call-out services—(for damage, severe weather events, earthquakes, etc.)

Replace foundation, mast arm, or pole

Replace pavement loop detector

Repair/replace underground conduit/cable

Replace signal cabinet and/or foundation

Repair/replace controller

## Engineering Services:

Prepare environmental documents and supporting studies

Prepare plans, specifications, and estimates for capital projects

Inspect and provide contract management services for capital projects - bid, award, and administer contracts for project construction

Provide resident engineer services on Caltrans projects

Process authorizations on federally funded projects.

Process authorizations and billings on projects funded by regional funding programs, such as TUMF, Measure "A", and other State, Regional, or local programs

Administer Road and Bridge Benefit District (RBBD) Programs

## Crossing Guard Services:

Hire and train school crossing guards.

Deploy school crossing guards at locations to be determined.

ATTACHMENT B

HOURLY RATES FOR PROFESSIONAL SERVICES

DEPARTMENT	POSITION	REGULAR HOURS	OVERTIME HOURS
TLMA Administrative Services Department (GIS)	GIS Specialist	94	N/A
Code Enforcement Department	Code Enforcement Officer II	61.58	N/A
Code Enforcement Department	Code Enforcement Officer III	64.41	N/A
Code Enforcement Department	Senior Code Enforcement Officer	67.55	N/A
Code Enforcement Department	Supervisor Code Enforcement Off.	70.63	N/A
Code Enforcement Department	Aide	31.56	N/A
Code Enforcement Department	Technician	43.31	N/A
Environmental Programs Department	Ecological Resource Specialist	95	114
Environmental Programs Department	Principal Planner	123	148
Environmental Programs Department	Clerical	40	48
Planning Department	Geologic and Paleontological Services	138	152
Planning Department	Archeological Services	136	149
Planning Department	Senior and Principal Planner Services	\$136	\$149
Planning Department	Planner Services (Including Landscape Architect Review	\$129	\$142

ATTACHMENT B

HOURLY RATES FOR PROFESSIONAL SERVICES

Planning Department			Planning Technician	54	59
Transportation Department/ Operations Rates	Highway		Asst Dist Road Maint Superv	84.26	N/A
Transportation Department/ Operations Rates	Highway		Bridge Crew Worker	69.42	N/A
Transportation Department/ Operations Rates	Highway		Crew Lead Worker	74.77	N/A
Transportation Department/ Operations Rates	Highway		District Road Maintenance Supv	94.63	N/A
Transportation Department/ Operations Rates	Highway		Engineering Project Mgr	175.39	N/A
Transportation Department/ Operations Rates	Highway		Equipment Operator I	69.07	N/A
Transportation Department/ Operations Rates	Highway		Equipment Operator II	74.72	N/A
Transportation Department/ Operations Rates	Highway		Highway Maint Superintendent	142.65	N/A
Transportation Department/ Operations Rates	Highway		Highway Ops Superintendent	185.03	N/A
Transportation Department/ Operations Rates	Highway		Laborer	51.37	N/A
Transportation Department/ Operations Rates	Highway		Lead Bridge Crew Worker	77.20	N/A
Transportation Department/ Operations Rates	Highway		Lead Traffic Control Painter	79.69	N/A
Transportation Department/ Operations Rates	Highway		Lead Tree Trimmer	75.58	N/A

ATTACHMENT B

HOURLY RATES FOR PROFESSIONAL SERVICES

Operations Rates					
Transportation Operations Rates	Department/ Highway	Maintenance & Construct Worker		60.78	N/A
Transportation Operations Rates	Department/ Highway	Office Assistance II		48.97	N/A
Transportation Operations Rates	Department/ Highway	Principal Eng Tech		118.32	N/A
Transportation Operations Rates	Department/ Highway	Secretary II		71.39	N/A
Transportation Operations Rates	Department/ Highway	Sign Maker		75.96	N/A
Transportation Operations Rates	Department/ Highway	Sr Equipment Operator		80.71	N/A
Transportation Operations Rates	Department/ Highway	Sr Traffic Signal Technician		109.62	N/A
Transportation Operations Rates	Department/ Highway	Technical Eng Unit Supervisor		130.19	N/A
Transportation Operations Rates	Department/ Highway	Traffic Control Painter		73.99	N/A
Transportation Operations Rates	Department/ Highway	Traffic Signal Supervisor		120.82	N/A
Transportation Operations Rates	Department/ Highway	Traffic Signal Tech		101.73	N/A
Transportation Operations Rates	Department/ Highway	Transportation Warehouse Worker II		70.95	N/A
Transportation Operations Rates	Department/ Highway	Tree Trimmer		68.30	N/A

ATTACHMENT B

HOURLY RATES FOR PROFESSIONAL SERVICES

Operations Rates				
Transportation Operations Rates	Department/ Highway	Truck & Trailer Driver	72.79	N/A
Transportation Rates	Department/Engineering	Admin Services Analyst I	82.25	N/A
Transportation Rates	Department/Engineering	Admin Services Analyst II	93.39	N/A
Transportation Rates	Department/Engineering	Associate Civil Engineer	142.46	N/A
Transportation Rates	Department/Engineering	Asst Civil Engineer	128.14	N/A
Transportation Rates	Department/Engineering	Asst Transportation Planner	105.80	N/A
Transportation Rates	Department/Engineering	Engineering Aide	61.48	N/A
Transportation Rates	Department/Engineering	Engineering Division Manager	201.32	N/A
Transportation Rates	Department/Engineering	Engineering Project Mgr	175.39	N/A
Transportation Rates	Department/Engineering	Engineering Technician I	80.11	N/A
Transportation Rates	Department/Engineering	Engineering Technician II	89.06	N/A
Transportation Rates	Department/Engineering	GIS Senior Analyst	105.51	N/A
Transportation Rates	Department/Engineering	Junior Engineer	108.64	N/A

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HOURLY RATES FOR PROFESSIONAL SERVICES

Rates				
Transportation Rates	Department/Engineering	Office Assistant II	48.97	N/A
Transportation Rates	Department/Engineering	Office Assistant III	54.40	N/A
Transportation Rates	Department/Engineering	Principal Const Inspector	125.86	N/A
Transportation Rates	Department/Engineering	Principal Engineering Tech	118.32	N/A
Transportation Rates	Department/Engineering	Secretary I	64.23	N/A
Transportation Rates	Department/Engineering	Senior Stenographer Clerk	63.11	N/A
Transportation Rates	Department/Engineering	Senior Transportation Planner	155.14	N/A
Transportation Rates	Department/Engineering	Senior Civil Engineer	162.79	N/A
Transportation Rates	Department/Engineering	Senior Engineering Tech	103.20	N/A
Transportation Rates	Department/Engineering	Senior Engineering Tech-PLS/PE	103.20	N/A
Transportation Rates	Department/Engineering	Technical Eng Unit Supervisor	130.19	N/A
Transportation Rates	Department/Engineering	Transportation Proj Mgr-EC	175.39	N/A
Transportation Department/Survey Rates		Admin Services Analyst	82.25	N/A

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HOURLY RATES FOR PROFESSIONAL SERVICES

Transportation Department/Survey Rates	County Surveyor	201.32	N/A
Transportation Department/Survey Rates	Engineering Tech I	80.11	N/A
Transportation Department/Survey Rates	Engineering Tech II	89.06	N/A
Transportation Department/Survey Rates	Office Assistant III	54.40	N/A
Transportation Department/Survey Rates	Principal Eng Tech	118.32	N/A
Transportation Department/Survey Rates	Principal Eng Tech - PLS/PE	124.78	N/A
Transportation Department/Survey Rates	Secretary I	64.23	N/A
Transportation Department/Survey Rates	Sr Eng Tech	103.20	N/A
Transportation Department/Survey Rates	Sr Eng Tech - PLS/PE	108.84	N/A
Transportation Department/Survey Rates	Sr Land Surveyor	142.46	N/A
Transportation Department/Survey Rates	Sr Surveyor	135.12	N/A
Transportation Department/Survey Rates	Supervising Land Surveyor	162.79	N/A
Transportation Department/Equipment Rental Rates	Sedans - Leased	8.40	N/A
Transportation Department/Equipment Rental Rates	Pickups - Leased	10.50	N/A
Transportation Department/Equipment Rental Rates	Survey Mini PU	24.00	N/A
Transportation Department/Equipment Rental Rates	Pickups-3/4T	34.61	N/A
Transportation Department/Equipment Rental Rates	Light Trucks	34.63	N/A
Transportation Department/Equipment Rental Rates	Medium Dumps	42.51	N/A
Transportation Department/Equipment Rental Rates	Med Dmps w/Attach	114.54	N/A

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HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation	Department/Equipment		N/A
Rental Rates		Graders	45.94
Transportation	Department/Equipment		N/A
Rental Rates		Heavy Truck	40.48
Transportation	Department/Equipment		N/A
Rental Rates		Medium Crawler	54.81
Transportation	Department/Equipment		N/A
Rental Rates		Heavy Crawler	65.84
Transportation	Department/Equipment		N/A
Rental Rates		Wheel Tractor	29.04
Transportation	Department/Equipment		N/A
Rental Rates		Extra Heavy Crawler	77.00
Transportation	Department/Equipment		N/A
Rental Rates		Medium Loader	75.26
Transportation	Department/Equipment		N/A
Rental Rates		Heavy Loader	46.56
Transportation	Department/Equipment		N/A
Rental Rates		Tractor W/Mower	93.13
Transportation	Department/Equipment		N/A
Rental Rates		Chip Spreader	60.54
Transportation	Department/Equipment		N/A
Rental Rates		Street Sweeper	98.77
Transportation	Department/Equipment		N/A
Rental Rates		Self Loading Scraper	192.06
Transportation	Department/Equipment		N/A
Rental Rates		Heavy Mixer	136.46

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HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation	Department/Equipment		N/A
Rental Rates		Elevating Scraper	69.50
Transportation	Department/Equipment		N/A
Rental Rates		Extra Heavy Loader	47.35
Transportation	Department/Equipment		N/A
Rental Rates		Heavy Dumps	48.21
Transportation	Department/Equipment		N/A
Rental Rates		Screen Plant	93.93
Transportation	Department/Equipment		N/A
Rental Rates		Gradall Excavator	41.00
Transportation	Department/Equipment		N/A
Rental Rates		Truck Transport	46.72
Transportation	Department/Equipment		N/A
Rental Rates		Roller (Self propelled)	100.49
Transportation	Department/Equipment		N/A
Rental Rates		Aerial Platform Truck	39.36
Transportation	Department/Equipment		N/A
Rental Rates		Brush Chipper	27.63
Transportation	Department/Equipment		N/A
Rental Rates		Asphalt Reclaimer	319.02
Transportation	Department/Equipment		N/A
Rental Rates		Signal Aerial Lift Truck	51.04
Transportation	Department/Equipment		N/A
Rental Rates		Striping Unit	62.64
Transportation	Department/Equipment	Curb Builder	58.42

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HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation	Department/Equipment		N/A
Rental Rates		Concrete Saw	23.50
Transportation	Department/Equipment		N/A
Rental Rates		Drill Rig	18.37
Transportation	Department/Equipment		N/A
Rental Rates		Paving Machine	105.06
Transportation	Department/Equipment		N/A
Rental Rates		Patch Truck	41.38
Transportation	Department/Equipment		N/A
Rental Rates		Stump Cutter	35.02
Transportation	Department/Equipment		N/A
Rental Rates		Dura-Patchers	283.26
Transportation	Department/Equipment		N/A
Rental Rates		Stencil Trucks	39.20
Transportation	Department/Equipment		N/A
Rental Rates		Survey Truck	70.04
Transportation	Department/Equipment		N/A
Rental Rates		Vac Truck	95.00
Transportation	Department/Equipment		N/A
Rental Rates		Water Truck	52.31
Transportation	Department/Equipment		N/A
Rental Rates		Pup Trailer	63.83
Transportation	Department/Equipment		N/A
Rental Rates		Roller (Pulled)	29.08
Transportation	Department/Equipment		N/A
Rental Rates		Rotary Sweepers	68.29

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HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation	Department/Equipment		N/A
Rental Rates		Patch Spraying Rig	29.02
Transportation	Department/Equipment		N/A
Rental Rates		Small Compressor	29.08
Transportation	Department/Equipment		N/A
Rental Rates		Cement Mixer	16.13
Transportation	Department/Equipment		N/A
Rental Rates		Tiltbed Trailer	58.18
Transportation	Department/Equipment		N/A
Rental Rates		Lowbed Trailer	42.60