

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



695

**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
July 9, 2009

**SUBJECT:** Riverside Centre Building, Fourth Floor - Tenant Improvement Project

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the plans and specifications for the Riverside Centre Building, Fourth Floor - Tenant Improvement Project and authorize the Clerk of the Board to advertise for bids;
2. Upon completion of the bid process, authorize the Assistant County Executive Officer/EDA to return to the Board with a recommendation for the selection of the lowest responsive and responsible bidder in accordance with Board policies.

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost FY:</b>	\$	<b>For Fiscal Year:</b>	09/10

<b>SOURCE OF FUNDS:</b> The department will prepare an MOU loan agreement to finance this project.	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY:   
Jennifer L. Sargent

**County Executive Office Signature**

Reviewed by  
 CIP/TEAM  
  
 Christopher Hans  
 FORM APPROVED COUNTY COUNSEL  
 BY: NEAL R. KIPNIS  
 DATE: 7/9/09  
 Departmental Concurrence

Consent     Policy  
 Consent     Policy

Dep't Recomm.:  
 Per Exec. Ofc.:

Prev. Agn. Ref. ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

District: 2

Agenda Number:

**3.103**

**RECOMMENDED MOTION:** (Continued)

**BACKGROUND:**

This tenant improvement project will provide adequate expansion space to accommodate the combining of the offices of Facilities Management with those of the Economic Development Agency of the County of Riverside. In addition, the general fund will benefit from lease revenues collected from the non-general fund tenants in the Riverside Centre. Holt Architects of Rancho Mirage, California has completed the design and specifications for the project. The Economic Development Agency (EDA) requests approval to solicit bids for construction of this project. The bid documents have been approved by County Counsel as to legal form.

The construction agreement will be awarded to the lowest responsive and responsible bidder following review and approval of the bid submittals and contract by County Counsel.

The department will continue to take every step necessary to achieve the most economic and cost-effective project.