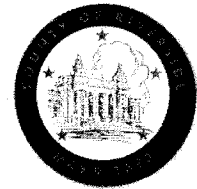


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

610



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
June 15, 2009

**SUBJECT:** Workforce Investment Board (WIB) Strategic Planning/Continuous Quality Improvement (CQI) Consultant Funding Recommendation

**RECOMMENDED MOTION:** That the Riverside County Board of Supervisors:

1. Approve \$125,000 in WIA funds for Strumpf Associates to provide change management expertise, strategic planning assistance and CQI services for Program Year (PY) 2009/10, and
2. Authorize the Director of Workforce Development to negotiate and execute an agreement for these services within 10% of the recommended amount. All contracts will be approved by County Counsel prior to execution.

**BACKGROUND:** On February 13, 2007, a Request for Proposal (RFP) was released soliciting consulting services for the Riverside County Workforce Investment Board's Strategic Planning and CQI processes. The procurement covers a period of three years, effective July 1, 2007 to June 30, 2010. The Workforce Investment Board's Executive Committee approved the recommended funding at their meeting on April 15, 2009.

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 125,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2009/10

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:**

<b>SOURCE OF FUNDS:</b> Funds	Federal Workforce Investment Act (WIA) Title I formula	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
		<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: Jennifer L. Sargent

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIPNIS  
DATE: Departmental Concurrence

Consent  
 Policy  
 Consent  
 Policy  
 Dep't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** 3.25 of 6/04/02, 3.8 of 6/15/04, 3.17 of 12/20/05, 3.12 of 6/12/2007 & 3.18 of 6/3/2008  
**District:** ALL  
**Agenda Number:**

3.33

**BACKGROUND:** (continued)

Strumpf Associates has assisted the WIB, the Workforce Development Center's (WDC) management, and the Council for Youth Development in becoming high performance work organizations by providing training and guidance in the areas of workforce strategic planning, system building, program evaluation, and continuous quality improvement.

In PY 2009/10 Strumpf Associates will continue to support and strengthen the county's workforce development system by delivering the following services:

- Assist in the implementation of the American Recovery and Reinvestment Act (ARRA) local plan by expanding the capacity of management to react swiftly and purposefully
- Assist the Information and Analysis team in evaluating critical data to insure that the WIA and ARRA reporting requirements are met
- Provide interpretation and technical assistance for the California Awards for Performance Excellence submittal
- Certify two youth centers in September 2009
- Provide support and technical assistance to the WIB regional committees
- Facilitate the annual WDC Leadership and WIB Strategic Planning retreats
- Conduct individual leadership development sessions, quarterly joint leadership forums and summer youth contractor's forums
- Expand customer satisfaction data collection tools and continue to refine the metrics with which to measure system success