

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

741



**FROM:** Riverside County Regional Medical Center

**SUBMITTAL DATE:**  
July 14, 2009

**SUBJECT:** First Amendment to the 2008/2009 Grant Award from Riverside County Children and Families Commission (RCCFC) also known as First 5 Riverside, for early childhood dental screening services and oral health education

**RECOMMENDED MOTION:**

- 1) Authorize the Chairperson to accept, on behalf of the Board, an additional \$25,000 funding from RCCFC, First 5 Riverside, for the support of early childhood oral health education, dental screening and dental treatment for FY 08/09; and
- 2) Authorize the Chairperson to execute three (3) copies of the grant amendment; and
- 3) Direct the Clerk of the Board to return all three (3) copies of the signed originals to Riverside County Regional Medical Center administration.

**BACKGROUND:** The RCCFC, First 5 Riverside has provided an additional \$25,000 dollars to provide emergency dental treatment for children identified as requiring emergency dental care. All dental services will be provided by program dentists.

This Amendment has been approved as to form by County Counsel.

DB:cg

David Runke, Chief Finance Officer, for  
Douglas D. Bagley, Hospital Director

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ 25,000	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	08/09

**SOURCE OF FUNDS:** Riverside County Children and Families Commission, (FCCFC), First 5 Riverside

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Michael R. Shetler

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL  
 BY:   
 DATE: 7-15-09  
 TAMARA REED

Departmental Concurrence

Consent  
 Policy  
 Consent  
 Policy  
 Dep't Recomm.:  
 Per Exec. Ofc.:

Prev. Agn. Ref.: 1/23/06, 3.39;  
7/15/08, 3.54

District: \_\_\_\_\_ Agenda Number: \_\_\_\_\_

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.74

RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION  
CONTRACT – INVESTMENT OF FUNDS 2008/2009  
FIRST AMENDMENT

Partner Agency: Riverside County  
Regional Medical Center

RCCFC Award 1052 OP-09

Address: 26520 Cactus Avenue  
Moreno Valley, CA 92555

WHEREAS, the Riverside County Children and Families Commission (“Commission”) has approved a Contract for an investment of funds to Riverside County Regional Medical Center, as set forth in the Investment of Funds Contracts, and the parties now wish to amend the Contract, to be effective as of June 1, 2009,

Now, therefore, the contract is amended as follows:

- A. Paragraph one is deleted in its entirety and replaced with the following:

“The Partner Agency designated above is hereby certified for an investment of funds in an amount not to exceed the amounts listed below. Following the initial funding period, the term may be extended for additional one (1) year periods, in succession, at the mutual written consent of the Partner Agency, and the Executive Director of the Commission, without requiring further action of the governing entities of either party. However, the Partner Agency is required to submit annual budgets for the Executive Director’s approval for each additional one (1) year period of the contract term. Annual budgets will be based on each fiscal year term as follows:

<b>Funding Period:</b>	<b>07/01/08-06/30/09</b>	<b>\$472,397.00</b>
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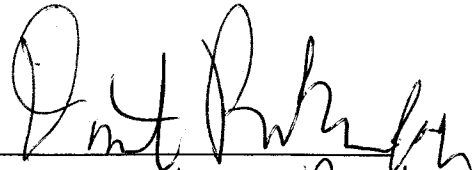
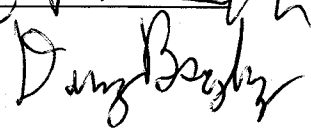
The maximum reimbursable amount over the life of the contract is **\$472,397.00** as awarded by the Riverside County Children and Families Commission (RCCFC), also known as First 5 Riverside, provided pursuant to Proposition 10, to provide services and results as set forth in Attachments A and B attached hereto as incorporated herein by reference, subject to the following terms and conditions:

- B. Attachment A. Scope of Work (SOW) is deleted in its entirety and replaced as attached.
- C. Attachment B. Budget is deleted in its entirety and replaced as attached.”
- D. All other terms and conditions of the Contract shall remain in full force and effect.
- E. Partner Agency certifies that the individual signing below has authority to execute this document on behalf of Partner Agency, and may legally bind Partner Agency to the Terms and Conditions of this Contract, as amended.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representative to execute this First Amendment to the Investment of Funds Contract.

CONTRACTOR

Riverside County Children and Families Comm.

By:   


By: \_\_\_\_\_  
Harry Freedman, Executive Director

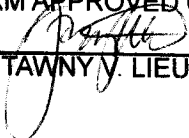
Attest:

By: \_\_\_\_\_  
Commission Secretary

By: \_\_\_\_\_  
Jeff Stone  
Chair, Board of Supervisors

Date: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL

BY:  TAWNY V. LIEU  
DATE 7-15-09



## **ATTACHMENT A: SCOPE OF WORK**

### **Riverside County Regional Medical Center Dental Program**

**Contract # 1052 OP-08**

**July 1, 2008– June 30, 2009**

Dental decay is the single most prevalent disease of childhood. If it remains untreated, dental decay can cause pain, infection and permanent loss of teeth. Dental disease can lead to problems with nutrition, growth, school readiness, and speech. Pediatric Dentists and other child health professionals can have a major impact on oral health outcomes for children because of the opportunities provided by early intervention. In response to this issue, the Riverside County Regional Medical Center (RCRMC) First 5 Dental Program proposes to screen and provide oral health education to approximately 2,800 children age 5 and under living in Riverside. The oral health education campaign aims to highlight the public health message that dental decay, also known as dental caries, is a preventable bacterial disease that can be transmitted among family members and also highlight that it is a preventable disease!

The RCRMC First 5 Dental Program will collaborate with the Riverside County Office of Education (RCOE) Children and Family Services, Palo Verde Unified School District's preschools and Head Starts (and their supporting local dental providers), the Family Services Association Child Care Centers, and other First 5 Riverside funded partner agencies to identify and serve their target population.

Riverside County Office of Education, Children and Family Services operates the California Department of Education (CDE) funded child development programs at 25 sites through direct operations and delegate agencies. They also offer services through 70 licensed providers in the Family Child Care Home Education Network. These locations serve the South, West and Pass areas. There are also agencies in Riverside County that operate through direct contracts with the State. The Family Service Association operates 10 sites located in the South, West and Pass areas.

A bilingual Dentist with a bilingual Program Coordinator will travel to each site. Children will be screened and given a priority category score according to urgency of need for dental treatment. Preventive education for parents will be conducted on-site by the Dentist on how to prevent tooth decay in their child's mouth and among their family members. Documentation from the screening forms and parent education consultations will serve as program baseline information. Screening forms will be processed in the program's office and follow-up calls will be made to parents of children who need dental treatment. The program will make referrals to Dentists who are willing to treat the child and who are located closest to the child's home. For children with urgent pain and

Attachment A 1052 OP-08

FINAL 6/6/08

REVISED 6/10/09

infection and who have a high priority screening score, the program will pay the treating Dentist at MediCal equivalent rates plus an additional 10%, (if there is no other dental insurance or coverage available to the family). A follow-up phone consultation with parents will be conducted by the bilingual Program Coordinator to inquire if oral hygiene behaviors have been changed in the home environment.

## **Targets**

### **Oral Health (Aggregate)**

By June 30, 2009, provide **1,000** parents with individualized oral health education to assist them to care for the gums and teeth of their infant and child at home.

By June 30, 2009, **330** parents with children age 0 to 5 will participate in at least one oral health workshop that emphasize the benefits of practicing good dental health behaviors - brushing, flossing, and visiting the dentist.

By June 30, 2009, **200** parents with children age 0 to 5 who participated in an oral health workshop will demonstrate a 90% increase in knowledge and awareness as evidenced by a pre and post test.

By June 30, 2009, **2,800** children 0 to 5 will receive a dental screening.

By June 30, 2009, **1,120** of those identified as needing treatment will receive a scheduled appointment with a dentist to ensure continuity of care.

By June 30, 2009, **367** children 0-5 will receive treatment with F5R funds.

By June 30, 2009, **500** high-risk children screened will receive a fluoride varnish directly applied to their teeth.



Riverside County Children & Families Commission  
 A public entity funded from Proposition 10 tobacco tax funds

Riverside County Regional Medical Center  
 1052 OP-08  
 \$472,397  
 \$132,000  
 \$604,397

Agency Name:  
 Contract Number:  
 Program Name:  
 First 5 Riverside Funds :  
 Other Program Funds - List Source :  
 Donated services -Program Director's salary-  
 Total Program Cost:

**First 5 Riverside Program Budget: July 1, 2008 - June 30, 2009**

Personnel (Position Title Only)	FTE Filled		Annual Salary	(A) Total F5 Program Costs	(B) Total Other Program Funds	(C) Total Program (A+B+C)	Non Program Personnel \$0
	F5R	Other					
1 Program Director	0%	100%	\$120,000	\$0	\$120,000	\$120,000	\$0
2 Program Manager	100%		\$64,715	\$64,715	\$0	\$64,715	\$0
3 Office Assistant III	100%		\$29,120	\$29,120	\$0	\$29,120	\$0
4 Office Assistant III	100%		\$29,120	\$29,120	\$0	\$29,120	\$0
<b>Sub Total Personnel</b>				<b>\$122,955</b>	<b>\$120,000</b>	<b>\$242,955</b>	

Employee Benefits	Total Benefits	Benefit %
1 Program Director	\$0	0.00%
2 Program Manager	\$27,827	43.00%
3 Office Assistant III	\$12,522	43.00%
4 Office Assistant III	\$12,522	43.00%
<b>Sub Total Benefits</b>	<b>\$52,871</b>	

Operational Expenses	Sub Total Material and Supplies	Sub Total Operating Expenses
1 Office Supplies/equipment (-\$1000)	\$4,000	\$4,000
2 Postage & Printing	\$4,000	\$4,000
5 Program Materials and Incentives	\$10,000	\$10,000
6 Program Nutrition/Food	\$2,000	\$2,000
7 Maintenance and Repairs	\$1,000	\$1,000
8 Travel (airfare, mileage, meals, hotel)	\$8,000	\$8,000
10 Training/Conferences	\$1,000	\$1,000
<b>Sub Total Material and Supplies</b>	<b>\$30,000</b>	<b>\$30,000</b>

Sub-Contractor	Sub-Contractor	Sub Total Operating Expenses
1 Patient Treatment Services	Dental Treatment	\$215,989
2 Program Dentist	Dental Screenings	\$15,000
3 Program Dentist	Dental Screenings	\$15,000
	<b>Sub Total Operating Expenses</b>	<b>\$245,989</b>

total ck \$0



Riverside County Children & Families Commission  
 A public entity funded from Proposition 10 tobacco tax funds

Agency Name: Riverside County Regional Medical Center  
 Contract Number: 1052 OP-08  
 Program Name:  
 First 5 Riverside Funds : \$472,397  
 Other Program Funds - List Source :  
 Donated services -Program Director's salary- \$132,000  
 Total Program Cost: \$604,397

\$0

total ct \$0

<b>Capital Expenditure</b>			
Sub Total Equipment	\$0	\$0	\$0
Indirect Expense (not to exceed 10%)	10.00%	\$20,583	\$32,583
Sub Total Indirect		\$20,583	\$32,583
<b>Total Budget</b>		<b>\$472,397</b>	<b>\$604,397</b>

**BUDGET NARRATIVE (Use the space below to provide a brief budget narrative.)**

**Program Director** 0.10 FTE (or as needed) will plan and direct program activities to ensure that goals and objectives are accomplished. The time contributed to this position will be donated by Program Director (Dr. Carla Lidher)

(1) **1.00 FTE Administrative Manager/Program Manager** under program director will organize and manage dental program, coordinate and prepare program scope of work, budget, quarterly reports and oversee daily operations and ensure contract compliance.

(2) **1.00 FTE Office Asst./Billing. Prog. Coordinators** will provide assistance to dentist during dental screenings, case management to patients within the program through follow-up phone calls and providing appropriate dental referrals. Data entry. Office related duties as needed.

**Benefits** - Self explanatory as outlined within budget

**Office Supplies:** Pens, paper, staplers, staples, paper clips, markers, folders, binders, tape, ink cartridges, file cabinets, ribbon for flyers, etc

**Postage and Printing:** Flyers, postcards, referrals and other printing material needed and mailing as required

**Program Materials and Incentives:** Consumable dental supplies (children and adult toothbrushes, toothpaste, dental floss, fluoride varnish, videos, educational supplies;

**Program Nutrition/Food:** Food expenses during parent education sessions and parents' incentives for participation

**Maintenance and Repairs:** Copier, Fax annual maintenance agreement and other equipment maintenance.

**Travel (Air fare and Mileage):** Bus passes, mileage reimbursement or gas vouchers to access dental services when needed

Staff mileage reimbursement to travel throughout the county. Per Diem expenses.

**Training and Conferences:** Staff development and training. Seminars.

**Rent/Lease building:** Office space will be provided by RCRMC as an In-Kind contribution to the program

**Utilities:** Telephone, internet access provided by RCRMC In-Kind donation

**Patient Treatment Services:** Payment for dental treatment provided by outside dentists

(2) **Program Dentist** will conduct dental screenings, provide preventive dental services (fluoride varnish applications) at school sites. Provide professional dental guidance to program staff as needed.

Agency Name RCRMC  
 Fiscal Year 2008/2009  
 Contract Number 1052 OP-08  
 Program Name Preventive Health

A		ICH		ck total
Budget Categories		3-Oral Health		
<b>1. Personnel Services</b>				
Program Director	\$	\$	\$	\$
Program Manager	\$ 64,715	\$ 64,715		
Office Assistant III	\$ 29,120	\$ 29,120		
Office Assistant III	\$ 29,120	\$ 29,120		
<b>Sub Total</b>	<b>\$ 122,955</b>	<b>\$ 122,955</b>		
<b>2. Benefits</b>				
Program Director	\$	\$	\$	\$
Program Manager	\$ 27,827	\$ 27,827		
Office Assistant III	\$ 12,522	\$ 12,522		
Office Assistant III	\$ 12,522	\$ 12,522		
<b>Sub Total (benefits)</b>	<b>\$ 62,871</b>	<b>\$ 62,871</b>		
<b>3. Material &amp; Supplies</b>				
Office Supplies/Equipment (<\$1000)	\$ 4,000	\$ 4,000		
Postage & Printing	\$ 4,000	\$ 4,000		
Program Materials and Supplies	\$ 10,000	\$ 10,000		
Program Nutrition/food	\$ 2,000	\$ 2,000		
Maintenance and Repairs	\$ 1,000	\$ 1,000		
Travel (airfare, mileage, meals, hotel)	\$ 8,000	\$ 8,000		
Training / Conferences	\$ 1,000	\$ 1,000		
<b>Sub Total</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>		
<b>4. Contractual Services</b>				
Patient Treatment Services	\$ 215,989	\$ 215,989		
Dental Treatment	\$ 15,000	\$ 15,000		
Dental Screening	\$ 15,000	\$ 15,000		
Dental Screening	\$ 15,000	\$ 15,000		
<b>Sub Total</b>	<b>\$ 245,989</b>	<b>\$ 245,989</b>		
<b>5. Capital Improvements</b>				
<b>Sub Total</b>	<b>\$</b>	<b>\$</b>		
<b>6. Indirect Expense</b>				
<b>Sub Total</b>	<b>\$ 26,583</b>	<b>\$ 26,583</b>		<b>0.00</b>
<b>TOTAL</b>	<b>\$ 472,397</b>	<b>\$ 472,397</b>		<b>0.00</b>

FIRST & WILKINS  
 FISCAL YEAR 2008/09  
 CONTRACT NUMBER

AGENCY NAME Riverside County Regional Medical Center

Program Number  
 1052 OP-08

(A) Total FY Program Costs

Budget Categories	1052 OP-08	Improved Family Functioning				Improved Child Development		Improved Child Health		Improved Systems of Care		ck total
						Preschool for 3 and 4 Year Olds		3-Oral Health				
<b>1. Personnel Expenses</b>												
Program Manager	\$ 120,000.00											\$ -
Office Assistant III	\$ -											\$ -
Office Assistant II	\$ -											\$ -
Office Assistant I	\$ -											\$ -
<b>Sub Total (Personnel)</b>	\$ 120,000.00											\$ -
<b>2. Material &amp; Supplies</b>												
Program Manager	\$ -											\$ -
Office Assistant III	\$ -											\$ -
Office Assistant II	\$ -											\$ -
Office Assistant I	\$ -											\$ -
<b>Sub Total (Material &amp; Supplies)</b>	\$ -											\$ -
<b>3. Indirect Expense</b>												
Program Manager	\$ -											\$ -
Office Assistant III	\$ -											\$ -
Office Assistant II	\$ -											\$ -
Office Assistant I	\$ -											\$ -
<b>Sub Total (Indirect Expense)</b>	\$ -											\$ -
<b>TOTAL</b>	\$ 120,000.00							\$ 120,000.00				\$ -

Riverside County Regional Medical Center

Agency Name RCRMC  
 Fiscal Year 2008/2009  
 Contract Number 1052-OP-08  
 Program Name Preventative Health

Budget Categories	0	Improved Family Functioning			Improved Child Development			ICH	
								3-Oral Health	ick total
<b>1. Personnel Services</b>									
Program Director	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -
Program Manager	\$ 64,715	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,715	\$ -
Office Assistant I	\$ 29,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,120	\$ -
Office Assistant II	\$ 29,120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,120	\$ -
<b>Sub Total</b>	<b>\$ 242,955</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 242,955</b>	<b>\$ -</b>
<b>2. Expenses</b>									
Program Director	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program Manager	\$ 27,827	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,827	\$ -
Office Assistant I	\$ 12,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,522	\$ -
Office Assistant II	\$ 12,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,522	\$ -
<b>Sub Total (overage)</b>	<b>\$ 52,871</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 52,871</b>	<b>\$ -</b>
<b>3. Indirect Expenses</b>									
Office Building (equipment < \$1000)	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -
Postage & Printing	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -
Program Manager & Staff Expenses	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -
Program Manager (2008)	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -
Manager and Report	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -
Travel (airfare, meals, hotel)	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -
Video Expenses	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -
<b>Sub Total</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>
<b>4. Indirect Expenses</b>									
<b>Sub Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>5. Indirect Expense</b>									
<b>Sub Total</b>	<b>\$ 32,583</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,583</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b>\$ 604,397</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 604,397</b>	<b>\$ 0.00</b>

## RESULT AND SERVICE AREAS FOR STATE REPORTING

### IMPROVED FAMILY FUNCTIONING

- 1- Behavioral, Substance Abuse, and Mental Health Services
- 1- Adult Education and Literacy for Parents
- 1- Provision of Basic Family Needs (Food, Clothes, Housing)
- 1- Distribution of Kit for New Parents
- 1- Family Literacy Programs
- 1- Provision of Basic Family Needs (Food, Clothes, Housing)
- 1- Targeted Intensive Parent Support Services
- 1- General Parenting Education Programs
- 1- Other Family Functioning Support Services

### IMPROVED CHILD DEVELOPMENT

- 2- Preschool for 3 and 4 Year Olds
- 2- State School Readiness Programs & Local Match
- 2- Local School Readiness (Mirror Programs)
- 2- Comprehensive Benchmarking and Assessments
- 2- Targeted Intensive Intervention for Identified Special Needs
- 2- Early Education Programs for Children (Other than School Readiness and Preschool for 3/4 year olds)
- 2- Kindergarten Transition Services
- 2- Other Child Development Services

### IMPROVED HEALTH

- 3- Breastfeeding Assistance
- 3- Nutrition and Fitness
- 3- Other Health Education
- 3- Health Access
- 3- Home Visitation for Newborns
- 3- Oral Health
- 3- Prenatal Care
- 3- Primary Care Services (Immunizations and/or Well Child Checkups)
- 3- Comprehensive Screening and Assessments
- 3- Targeted Intensive Intervention for Identified Special Needs
- 3- Safety Education and Intentional and Unintentional Injury Prevention
- 3- Specialty Medical Services
- 3- Tobacco Cessation Education and Treatment
- 3- Other Health Services

### IMPROVED SYSTEMS OF CARE

- 4- Service Outreach, Planning, Support and Management
- 4- Provider Capacity Building, Training and Support
- 4- Community Strengthening Efforts