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SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FROM: Community Action Partnership Riverside County

SUBMITTAL DATE:
August 24, 2009

SUBJECT: Financial Assistance Award #90EI0584/01 with the U.S. Department of Health and Human Services, Office of Community Services

RECOMMENDED MOTION: That the Board of Supervisors

1. Ratify the \$352,000 Financial Assistance Award #90EI0584/01 from the U.S. Department of Health and Human Services, Office of Community Services (DHHS) on behalf of the Community Action Partnership of Riverside County (CAP Riverside) for the Riverside County Individual Development Account Program (RivCo.IDA) covering the term June 1, 2009 through May 31, 2014;
2. Instruct the Auditor Controller to adjust the budget as detailed in the attached Schedule A.
3. Authorize the Executive Director of CAP Riverside to sign assurances, exhibits, and reports required by the Award; and
4. Authorize the Executive Director of CAP Riverside to administer the award.

(CONTINUED 4 Pages)

Lois J. Carson
Lois J. Carson, CAP, Executive Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$10,560	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10

SOURCE OF FUNDS: 100% Federal Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Dept Recomm.: Per Exec. Ofc.:

Consent Policy

Consent Policy

Prev. Agn. Ref.: 2/29/00 (#3.52), 2/5/02 (#3.18), 12/2/03 (#3.13), 3/20/07 (#3.19) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.21

ROBERT E. BYRD, AUDITOR-CONTROLLER
BY: *Susana Garcia-Bocamegra* 8/17/09
SUSANA GARCIA-BOCAMEGRA

FORM APPROVED, COUNTY COUNSEL
BY: *Larisa R-Mckenna* 8/11/09
LARISA R-MCKENNA DATE: 8/11/09
Concurrence

FROM: Community Action Partnership
Of Riverside County

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SUBJECT: Financial Assistance Award #90EI0584/01
With the U.S. Department of Health and
Human Services

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BACKGROUND:

On February 29, 2000 (Agenda #3.52), February 5, 2002 (Agenda #3.18), and December 2, 2003 (Agenda #3.13), the Board of Supervisors approved the acceptance of the multi-year Discretionary Award #90EI0040/01, covering the term September 30, 1999 through September 29, 2004, Award #90EI0040/01, covering the term September 30, 2001 through September 29, 2006, Award #90E10252/01, covering the term September 30, 2003 through September 29, 2008, and award #90EI0414/01, covering the term September 30, 2006 to September 29, 2011 from DHHS to empower low-income people to become economically self-sufficient.

RivCo.IDA is a savings incentive program for low-income participants in which every dollar saved by the participant is matched 2:1, with one federal dollar and one local dollar, from community based organizations, held in a parallel savings account. For example, a participant saves \$2,000, the federal program matches \$2,000, and local funding agencies match \$2,000, for a \$6,000 total allowable savings per participant.

Three asset building goals are available for participants to save toward:

- Small business start-up or expansion
- Educational or vocational pursuit
- House purchase closing costs

During the savings period (2-3 years) each participant will be required to participate in skill-building workshops in areas such as asset building, goal setting, credit counseling, money management, personal budgeting, business set up, home maintenance, etc, depending upon the particular goal designated.

Various services and group support meetings will provide reinforcement and motivation to savings participants as they work toward their savings goals. When the savings goal is reached, the monies saved are pooled and paid directly for small business costs, to the educational (vocational) institution, or directed toward closing costs for a home purchase.

Therefore, the Executive Director of CAP Riverside requests that the Board of Supervisors accept the Financial Assistance Award #90E10584/01 from DHHS for the period June 1, 2009 through May 31, 2014, not to exceed \$352,000.

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FINANCIAL IMPACT:

No County General Funds would be required. Administrative fees allowed under this five (5) year award are \$52,800 (15% for the total award). A sum of \$10,560 (3%) will be allocated to cover administrative costs for FY 2009/2010, with the remaining administrative fees budgeted in subsequent fiscal years over the term of the award. The balance of \$299,200 will be deposited into a bank account and be provided as match funds to the Individual Development Accounts of eligible participants.

CONCUR/EXECUTE: Auditor/Controller

LJC:MYJ:KA:jb

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SCHEDULE A

Community Action Partnership of Riverside County
Budget Adjustment
Fiscal Year 2009/2010

INCREASE APPROPRIATIONS:

CAARC-21050-5200300000-523230	Miscellaneous Expense	\$ 10,560
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INCREASE IN ESTIMATED REVENUE

CAARC-21050-5200300000-781360	Other Misc Revenue	\$ 10,560
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1.RECIPIENT
Department of Health and Human Services
Administration for Children and Families
Financial Assistance Award (FAA)

SAI NUMBER:

PMS DOCUMENT NUMBER:

90EI058401

1. AWARDING OFFICE: Office of Community Services	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 90EI0584/01	4. AMEND. NO.:
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5. TYPE OF AWARD: DEMONSTRATION	6. TYPE OF ACTION: New	7. AWARD AUTHORITY: PL 105-285, 42 USC 604
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8. BUDGET PERIOD: 06/01/2009 THRU 05/31/2014	9. PROJECT PERIOD: 06/01/2009 THRU 05/31/2014	10. CAT NO.: 93602
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11. RECIPIENT ORGANIZATION: Community Action Partnership of Riverside County 2038 Iowa Avenue, Suite B-102 Riverside CA 92507 Lois Carson, Executive Director	12. PROJECT / PROGRAM TITLE: Assets for Independence (AFI) Program
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13. COUNTY: RIVERSIDE	14. CONGR. DIST.: 44	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Maria Y Juarez , Deputy Director
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16. APPROVED BUDGET:		17. AWARD COMPUTATION:		
Personnel.....	\$ 0	A. NON-FEDERAL SHARE.....	\$ 352,000	50.00 %
Fringe Benefits.....	\$ 0	B. FEDERAL SHARE.....	\$ 352,000	50.00 %
Travel.....	\$ 0	18. FEDERAL SHARE COMPUTATION:		
Equipment.....	\$ 0	A. TOTAL FEDERAL SHARE.....	\$	352,000
Supplies.....	\$ 0	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$	
Contractual.....	\$ 0	C. FED. SHARE AWARDED THIS BUDGET PERIOD..	\$	352,000
Facilities/Construction.....	\$ 0	19. AMOUNT AWARDED THIS ACTION:		
Other.....	\$ 352,000			\$ 352,000
Direct Costs.....	\$ 352,000	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:		
Indirect Costs.....	\$ 0			\$ 352,000
At % of \$		21. AUTHORIZED TREATMENT OF PROGRAM INCOME:		
In Kind Contributions.....	\$ 0	ADDITIONAL COSTS		
Total Approved Budget(**)	\$ 352,000	22. APPLICANT EIN: 1-956000930-A6	23. PAYEE EIN: 1-956000930-A6	24. OBJECT CLASS: 41.45

25. FINANCIAL INFORMATION:						DUNS: 105920057	
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.	NONFED %	
OCS	90EI058401	75-9-1536	2009 G991115	\$352,000			

26. REMARKS: (Continued on separate sheets)

Paid by DHHS Payment Management System (PMS), see attached for payment information.
This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.
This includes requirements in Parts I and II (available at <http://www.hhs.gov/grantsnet/adminis/gpd/index.htm>) of the HHS GPS.
Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 74 or 92, directly apply to this award apart from any coverage in the HHS GPS.
This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104).
For the full text of the award term, go to http://www.acf.hhs.gov/grants/award_term.html.

27. SIGNATURE - ACF GRANTS OFFICER <i>Daphne J. Waeden</i> Daphne J. Waeden	DATE: 5/27/09	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY <i>William Dekoladenu</i> William Dekoladenu	DATE: 6/1/09
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) <i>Yolanda J. Butler</i> Yolanda J. Butler, Ph.D., Acting Director, OCS		DATE: 6/10/09	

1.RECIPIENT

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
FINANCIAL ASSISTANCE AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:
90EI058401

1. AWARDING OFFICE: Office of Community Services		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 90EI0584/01	4. AMEND. NO.
5. TYPE OF AWARD: DEMONSTRATION		6. TYPE OF ACTION: New	7. AWARD AUTHORITY: PL 105-285, 42 USC 604	
8. BUDGET PERIOD: 06/01/2009 THRU 05/31/2014		9. PROJECT PERIOD: 06/01/2009 THRU 05/31/2014		10. CAT NO.: 93602
11. RECIPIENT ORGANIZATION: Community Action Partnership of Riverside County				

26. REMARKS: (Continued from previous page)

This grant is subject to the requirements as set forth in 45 CFR Part 87.
This grant is subject to the requirements set forth in 45 CFR part 74 (for non-profit organizations and educational institutions) or 45 CFR Part 92 (for state, local, and federally recognized tribal governments).
Initial expenditure of funds by the grantee constitutes acceptance of this award.
No future support is anticipated. (**) Reflects only federal share of approved budget.

Grantee must comply with the following special conditions:

1. A minimum of \$7,040 (2%) of Federal grant funds and an equal amount of non-Federal contribution to the Reserve Fund shall be expended to provide the research organization evaluating the demonstration project under P.L. 105-285 Section 414 of the AFIA with such information with respect to the demonstration project as may be required for the evaluation.
2. At least \$299,200 (85%) of Federal grant funds and an equal amount of non-Federal cash contributions to the Reserve Fund shall be provided as matching deposits to the Individual Development Accounts of eligible individuals selected by the grantee to participate in the demonstration project.
3. The balance of Federal grant funds, but not more than \$45,760 (13%) and an equal amount of non-federal contribution to the Reserve Fund, may be expended for administration of the demonstration project for economic literacy training and other administrative functions and support activities under P.L. 105-285 Section 407(c)(3) or for the purposes under (1) and (2) above.
4. Total number of IDA accounts to open is 150.
5. Guaranty Bank, California Federal Bank, and Riverside County Credit Union identified in the grant application as the Federally Insured (FDIC) financial institution for deposit of Reserve Fund has been approved.
6. Grantee assumes complete responsibility for the administration of this grant and assumes complete responsibility for the accountability of all funds received under this award.