

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

915



SUBMITTAL DATE:
August 24, 2009

FROM: Economic Development Agency

SUBJECT: Approval of FY 2009-2010 Budget – Perris Valley Cemetery District

RECOMMENDED MOTION:

1. That the Board of Supervisors approve the FY 2009-2010 budget for the Perris Valley Cemetery District; and
2. Direct the Clerk of the Board to remove the afternoon Perris Valley Cemetery District Meeting from the Board of Supervisors agenda.

BACKGROUND: The Economic Development Agency has assumed responsibility over administration and operations for the Perris Valley Cemetery District. The cemetery is a dependent district that requires an approved budget. The attached proposed budget includes a new accounting string and the salaries for the employees of the cemetery that have been brought on as full-time County employees. Approval of this budget action will allow the department to continue operations for the cemetery. All future agenda items for the Perris Valley Cemetery District will be submitted by the Economic Development Agency.

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 670,239.00	In Current Year Budget:	No
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
Annual Net County Cost:	\$ 0	For Fiscal Year:	2009-2010

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:

SOURCE OF FUNDS: Perris Valley Cemetery Funds

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY:
Jennifer L. Sargent

County Executive Office Signature

Policy Policy

Consent Consent

Dep't Recomm.: Per Exec. Ofc.:

3088 W. G. SE WHIO: #0

Prev. Agn. Ref.:

District:

Agenda Number:

3.46

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, AUDITOR-CONTROLLER
 BY:
 SUSANA GARCIA-BOCANEGRA
 Departmental Concurrence
 8/20/09

PERRIS VALLEY CEMETERY DISTRICT

FUND: 22900
DEPARTMENT: 980501

Proposed Expenses

Appropriation 1

510040 Regular Salaries	\$174,158
518100 Budgeted Benefits	\$87,106
Total Appropriation 1	<u>\$261,264</u>

Appropriation 2

520115 Uniforms-Replacement Clothing	\$750
520930 Insurance - Liability	\$5,000
521420 Maint - Field Equipment	\$12,000
522320 Maint - Grounds	\$19,250
523230 Miscellaneous Expense	\$7,800
523680 Office Equipment Non Fixed Assets	\$1,500
524520 Administrative Support - Indir	\$200
524560 Auditing and Accounting	\$6,000
525300 OASIS Processing - Financials	\$3,000
526960 Small Tools and Instruments	\$5,000
527560 Direct Materials	\$25,000
528920 Car Pool Expense	\$6,000
529540 Utilities	\$10,500
529550 Water	\$60,000
Total Appropriation 2	<u>\$162,000</u>

Appropriation 3

537180 Interfund Exp - Salary Reimb	\$66,975
Total Appropriation 3	<u>\$66,975</u>

Appropriation 4

542060 Improvements - Building	\$50,000
546320 Vehicles-Cars/Light Trucks	\$60,000
Total Appropriation 4	<u>\$110,000</u>

Total Proposed Expenditures \$600,239

PERRIS VALLEY CEMETERY DISTRICT

FUND: 22900
DEPARTMENT: 980501

Proposed Revenue

Departmental Revenue

700020 Prop Tax Current Secured	\$220,000
701020 Prop Tax Current Unsecured	\$7,500
704000 Prop Tax Current Supplemental	\$1,000
740020 Interest - Invested Funds	\$15,000
752800 CA - Homeowners Tax Relief	\$3,000
Total Departmental Revenue	<u>\$246,500</u>

Non-Departmental Revenue

777520 Reimbursement for Services	\$200,000
781360 Other Misc Revenue	\$153,739
Total Non-Departmental Revenue	<u>\$353,739</u>

Total Proposed Revenue \$600,239

FUND: 39810
DEPARTMENT: 980502

Proposed Expenses

Appropriation 2

527560 Direct Materials	<u>\$70,000</u>
Total Appropriation 2	\$70,000

Total Proposed Expenditures **\$70,000**

Proposed Revenue

Departmental Revenue

740020 Interest - Invested Funds	<u>\$10,000</u>
Total Departmental Revenue	\$10,000

Non-Departmental Revenue

777520 Reimbursement for Services	<u>\$60,000</u>
Total Non-Departmental Revenue	\$60,000

Total Proposed Revenue **\$70,000**