

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

947



FROM: Stanley L. Sniff Jr., Sheriff-Coroner-PA

SUBMITTAL DATE:
10/21/09

SUBJECT: Sole Source Approval for Firms Federally-Authorized To Provide Homeland Security Training

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Authorize the County Purchasing Agent to sign Agreements with AT Solutions for specialized Homeland Security training at a cost not to exceed \$142,000 in FY 2009-10, without securing competitive bids.
2. Exempt the County Purchasing Agent from future sole source reporting requirements in accordance with Ordinance 459.4 through 2012 for firms Federally-authorized to provide Homeland Security training.

BACKGROUND: The County has accepted three Homeland Security grant awards with projects involving specialized security training. This training and the firms providing the training must be approved by the Federal Department of Homeland Security, State Emergency Management Agency and the regional Anti-Terrorism Approval Authority Board.

(Continued on Page 2)

Colleen Walker
 For Stanley L. Sniff Jr., Sheriff-Coroner-PA
 Colleen Walker, Assistant Sheriff

FINANCIAL DATA	Current F.Y. Total Cost:	\$246,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	2009-10

SOURCE OF FUNDS: Federal Homeland Security Funds BR 10-054	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Robert Tremaine*
Robert Tremaine

County Executive Office Signature

- Dept Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

District: All

Agenda Number:

3.95

Departmental Concurrence

Purchasing: *Mark Seiler*
Mark Seiler, Assistant Director

Sole Source Approval for Homeland Security Training
Page 2 BR 10-054

The process which staff at Ben Clark Training Center is following to locate firms to provide the security training is currently as follows: After Sheriff's staff develops its training schedule, it consults with a Federal point of contact who provides the vendor name and cost information. The County is required to use this subject matter expert.

The Sheriff's Department is presenting two class/seminars at the Ben Clark Training Center on the threats and risks associated with electronic explosive devices and SWAT Interoperability Training. Our point of contact has specified AT Solutions as the federally-authorized firm to conduct these classes, with an approved cost of \$142,000.

In addition to this current sole source request for the utilization of AT Solutions, the Sheriff's Department requests that the Board exempt the County Purchasing Agent from future sole source reporting requirements for federally-authorized firms providing security training, providing the total costs do not exceed the annual approved aggregate amount, and no one individual contractor exceeds \$100,000. The Sheriff's Department has agreed to send Purchasing the vendor and training cost information with adequate time before each class so that Purchasing staff can monitor the training program and track the vendor utilization and cost. Based on the training schedule and the Department's approved budget, staff estimates that it will spend \$246,000 in FY 2009-10.

Price Reasonableness

All security training will be paid for with Federal grant funds. Since the firms that the Sheriff is required to utilize for security training are federally approved, Federal analysis of competitive pricing is assumed.

Date: October 21, 2009
From: Captain Richard Coz
Department/Agency: Sheriff – Ben Clark Training Center
To: Board of Supervisors
Via: Purchasing Agent
Subject: Sole Source Procurement; Request for

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: **Homeland Security Training**

Supplier being requested: **AT Solutions is requested for the current training sessions. However, the Sheriff's Department is also seeking an extended approval of sole source for future vendors which have been authorized by the Federal Department of Homeland Security to offer Homeland Security Training.**

Alternative suppliers that can or might be able to provide supply/service: **The Sheriff's Department is required to contract with vendors authorized by the Federal Department of Homeland Security.**

Extent of market search conducted: **None. The Department is selecting training vendors from lists supplied to us by the Federal Department of Homeland Security.**

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: **The pre-approved vendors are subject matter experts.**

Reasons why my department requires these unique features and what benefit will accrue to the county: **Training will ensure personnel are knowledgeable in the subject matter area associated with the training.**

Price Reasonableness: **The prices are set and agreed to by the Federal Department of Homeland Security.**

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? **No further obligation to the county or contractual arrangement will be required. Every training event shall be considered a one-time event. Multiple presentations are possible with a single vendor.**

Colleen Walker
Department Head Signature

11/12/09
Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

[Signature]
Purchasing Agent

11-9-09
Date