

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

125



**SUBMITTAL DATE:**  
October 27, 2009

**FROM:** Economic Development Agency

**SUBJECT:** Ben Clark Training Center, Metal Building

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Ben Clark Training Center, Metal Building, HVAC project constructed by MTM Construction, Inc. as complete and authorize the Clerk of the Board to record the Notice of Completion; and
2. Authorize the release of \$5,665 in retained funds to the contractor in accordance with the contract terms and applicable Board policies.

**BACKGROUND:** On November 18, 2008, the Board of Supervisors approved a Job Order Contract with MTM Construction, Inc. and the County of Riverside. A work order was issued pursuant to that contract for a HVAC project at the Ben Clark Training Center, Metal Building.

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 5,665	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 5,665	Budget Adjustment:	No
	Annual Net County Cost FY:	\$ 0	For Fiscal Year:	09/10

<b>SOURCE OF FUNDS:</b> Capital Improvement Program Fund	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

BY:   
Christopher M. Hans

County Executive Office Signature

- Consent
- Policy
- Consent
- Policy

Dep't Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.20, 11/18/08

District: 1

Agenda Number:

**3.15**

Reviewed by  
  
Christopher Hans

Departmental Concurrence

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**BACKGROUND:** (Continued)

That project has been inspected and found to comply with all contract requirements. This Board action will release the balance of the contract retention funds of \$5,665 to MTM Construction.

All costs associated with this project will be funded by CIP Funds. Thus, no additional Net County Cost will be incurred as a result of this agreement.

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
RIVERSIDE CO. CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

**Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:**

**Project title or description of work:** Ben Clark Training Center, Metal Building, HVAC Project  
(Project #FM08250003902)

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center  
4080 Lemon Street, Riverside, CA 92501

**Name of contractor:** MTM Construction, Inc., 16035 Phoenix Drive, City of Industry, CA 91745

**Street or legal description of site:** 3423 Davis Avenue, Riverside, CA 92518

Dated: \_\_\_\_\_ Owner: County of Riverside  
(Name of Public Entity)

By: \_\_\_\_\_  
Jeff Stone, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

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COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on \_\_\_\_\_ (Date)

\_\_\_\_\_, Jeff Stone, Chairman of the Board of Supervisors

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: \_\_\_\_\_ Deputy

FORM APPROVED COUNTY COUNSEL

BY: Marshall Victor 11/19/09  
MARSHALL VICTOR DATE