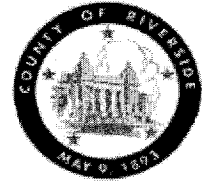


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

115B



**FROM:** TLMA – Planning Department

**SUBMITTAL DATE:**  
November 3, 2009

**SUBJECT: GENERAL PLAN AMENDMENT NO. 1087** – Entitlement / Policy – Applicant: Albert A. Webb Associates – Engineer/Representative: Albert A. Webb Associates – Fifth Supervisorial District – University Zoning District – Highgrove Area Plan: Medium Density Residential (MDR) 2-5 Dwelling Units Per Acre – Location: northerly of Center Street, easterly of Mt. Vernon Avenue, southerly of Main Street, and westerly of Carlin Lane – 10.06 Gross Acres – Zoning: One Family Dwelling (R-1) – **REQUEST:** The General Plan Amendment proposes to amend the existing Riverside County General Plan Land Use Designation from Community Development: Medium Density Residential (MDR) 2-5 Dwelling Units Per Acre to Community Development: Commercial Retail (CR) – APN: 255-150-001

**RECOMMENDED MOTION:**

The Planning Director recommends that the Board of Supervisors adopt an order initiating the above referenced general plan amendment based on the attached report. The initiation of proceedings by the Board of Supervisors for the amendment of the General Plan, or any element thereof, shall not imply any such amendment will be approved.

**BACKGROUND:**

The initiation of proceedings for any General Plan Amendment (GPA) requires the adoption of an order by the Board of Supervisors. The Planning Director is required to prepare a report and recommendation on every GPA application and submit it to the Board of Supervisors. Prior to the submittal to the Board, comments on the application are requested from the Planning Commission, and the Planning Commission comments are included in the report to the Board. The Board will either approve or disapprove the initiation of proceedings for the GPA requested in the application. The consideration of the initiation of proceedings by the Planning Commission and the Board of Supervisors pursuant to this application does not require a noticed public hearing. However, the applicant was notified by mail of the time, date and place

Ron Goldman  
Planning Director

(CONTINUED ON ATTACHED PAGE)

RG:db  
PM

REVIEWED BY EXECUTIVE OFFICE

DATE 11/3/09

Tina Grande  
Departmental Concurrence

Dep't Recomm.:  Consent  
Per Exec. Ofc.:  Consent  
 Policy  
 Policy

Prev. Agn. Ref.

District: Fifth

Agenda Number:

15.4

when the Planning Commission and the Board of Supervisors would consider this GPA initiation request.

If the Board of Supervisors adopts an order initiating proceedings pursuant to this application, the proposed amendment will thereafter be processed, heard and decided in accordance with all the procedures applicable to GPA applications, including noticed public hearings before the Planning Commission and Board of Supervisors. The adoption of an order initiating proceedings does not imply that any amendment will be approved. If the Board of Supervisors declines to adopt an order initiating proceedings, no further proceedings on this application will occur.

The Board of Supervisors established the procedures for initiation of GPA applications with the adoption of Ordinance No. 348.4573 (effective May 8, 2008), which amended Article II of that ordinance.

**PLANNING COMMISSION  
MINUTE ORDER OCTOBER 28, 2009  
RIVERSIDE COUNTY ADMINISTRATIVE CENTER**

I. **AGENDA ITEM 8.2: GENERAL PLAN AMENDMENT NO. 1087** – Entitlement / Policy – Applicant: Albert A. Webb Associates – Engineer/Representative: Albert A. Webb Associates – Fifth Supervisorial District – University Zoning District – Highgrove Area Plan: Medium Density Residential (MDR) 2-5 Dwelling Units Per Acre – Location: northerly of Center Street, easterly of Mt. Vernon Avenue, southerly of Main Street, and westerly of Carlin Lane – 10.06 Gross Acres – Zoning: One Family Dwelling (R-1) – APN: 255-150-001.

II. **PROJECT DESCRIPTION**

The General Plan Amendment proposes to amend the existing Riverside County General Plan Land Use Designation from Community Development: Medium Density Residential (MDR) 2-5 Dwelling Units Per Acre to Community Development: Commercial Retail (CR) –.

III. **MEETING SUMMARY**

The following staff presented the subject proposal:  
Project Planner, Becky Brewington, at 951-955-9076 or e-mail [bbrewing@rctlma.org](mailto:bbrewing@rctlma.org).

No one spoke in favor, neutral or in opposition of the subject proposal.

IV. **CONTROVERSIAL ISSUES**

NONE

V. **PLANNING COMMISSION ACTION**

The Planning Commission, recommended to the Board of Supervisors;

**INITIATION of the GENERAL PLAN AMENDMENT**

VI. **CD**

The entire discussion of this agenda item can be found on CD. For a copy of the CD, please contact Chantell Griffin, Planning Commission Secretary, at (951) 955-3251 or E-mail at [cgriffin@rctlma.org](mailto:cgriffin@rctlma.org).

**Agenda Item No.:**  
**Area Plan: Highgrove**  
**Zoning District: University**  
**Supervisorial District: Fifth**  
**Project Planner: Becky Brewington**  
**Planning Commission: October 28, 2009**

**General Plan Amendment No. 1087**  
**Type of GPA: Entitlement/Policy**  
**Applicant: Albert A. Webb Associates**  
**Engineer/Rep.: Albert A. Webb Associates**

**COUNTY OF RIVERSIDE PLANNING DEPARTMENT  
ADDENDUM STAFF REPORT**

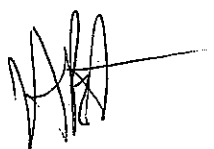
**Commissioner Roth had no comments.**

**Commissioner Snell had no comments.**

**Commissioner Pourras had no comments.**

**Commissioner Petty had no comments.**

**Commissioner Zuppardo had no comments.**

A handwritten signature in black ink, appearing to be 'A.A. Webb', is located in the bottom left corner of the page.

Agenda Item No.: 8.2  
Area Plan: Highgrove  
Zoning District: University  
Supervisorial District: Fifth  
Project Planner: Becky Brewington  
Planning Commission: October 28, 2009

General Plan Amendment No. 1087  
Type of GPA: Entitlement/Policy  
Applicant: Albert A. Webb Associates  
Engineer/Rep.: Albert A. Webb Associates

## COUNTY OF RIVERSIDE PLANNING DEPARTMENT STAFF REPORT

### PROJECT DESCRIPTION AND LOCATION:

**General Plan Amendment No. 1087** proposes to amend the existing Riverside County General Plan Land Use Designation from Community Development: Medium Density Residential (MDR) 2-5 Dwelling Units Per Acre to Community Development: Commercial Retail (CR).

The project site is located in the Community of Highgrove in the Highgrove Area Plan, more specifically northerly of Center Street, easterly of Mt. Vernon Avenue, southerly of Main Street and westerly of Carlin Lane.

### BACKGROUND:

The initiation of proceedings for any General Plan Amendment (GPA) requires the adoption of an order by the Board of Supervisors. The Planning Director is required to prepare a report and recommendation on all GPA applications and submit them to the Board of Supervisors. Prior to the submittal to the Board, comments on the applications will be requested from the Planning Commission, and the Planning Commission comments will be included in the report to the Board. The Board will either approve or disapprove the initiation of the proceedings for the GPA requested in the applications.

The consideration of the initiation of proceedings pursuant to this application by the Planning Commission and the Board of Supervisors will not involve noticed public hearing. The Planning Department, however, did notify the applicant by mail of the time, date and place when the Planning Commission will consider this GPA initiation request.

If the Board of Supervisors adopts an order initiating proceedings pursuant to this application, the proposed amendment will thereafter be processed, heard and decided in accordance with all the procedures applicable to GPA applications, including noticed public hearings before the Planning Commission and Board of Supervisors. The adoption of an order initiating proceedings does not imply that any amendment will be approved. If the Board of Supervisors declines to adopt an order initiating proceedings, no further proceedings of this application will occur.

The Board of Supervisors established the procedures for initiation of GPA applications with the adoption of Ordinance No. 348.4573 (effective May 8, 2008), which amended Article II of that ordinance. This particular GPA application is an **Entitlement/Policy** GPA, under Section 2.4.

### REQUIRED FINDINGS:

In order to support the initiation of a proposed General Plan Amendment it must be established that the proposal could possibly satisfy certain required findings. The Administration Element of the General Plan explains that there are four categories of amendments, Technical, Entitlement/Policy, Foundation, and Agriculture. Each category has distinct required findings.

JA 10/28/09

General Plan Amendment No. 1087 falls into the Entitlement/Policy category, because it is changing within the same Foundation-Component, Community Development.

The Administration Element of the General Plan explains that two required findings must be made, and at least one of five additional findings must be made to justify an entitlement/policy amendment. The two required findings are:

a. The proposed change does not involve a change in or conflict with:

(1) The Riverside County Vision;

(2) Any General Plan Principle; or

(3) Any Foundation Component designation in the General Plan.

b. The proposed amendment would either contribute to the achievement of the purposes of the General Plan or, at a minimum, would not be detrimental to them.

The additional findings, only one of which need be made include:

c. Special circumstances or conditions have emerged that were unanticipated in preparing the General Plan.

d. A change in policy is required to conform to changes in state or federal law or applicable findings of a court of law.

e. An amendment is required to comply with an update of the Housing Element or change in State Housing Element law.

f. An amendment is required to expand basic employment job opportunities (jobs that contribute directly to the County's economic base) and that would improve the ratio of jobs-to-workers in the County.

g. An amendment is required to address changes in public ownership of land or land not under Board of Supervisors' land use authority.

**Consideration Analysis:**

**First Required Finding:** The first required finding explains that the proposed Amendment must not involve a change in or conflict with the Riverside County Vision; any General Plan Principle; or any Foundation Component designation in the General Plan.

A. The proposed Amendment does not conflict with:

(2) Any General Plan Principle. Given staff's review it is possible that the proposed designation could satisfy each of the General Plan Principles and Policies.

(3) Any Foundation Component designation in the General Plan. The project designation would be within the same Foundation. Thus, the proposed Amendment is consistent with the Community Development Foundation.

(1) The Riverside County Vision: It is reasonable to assume that a Commercial Retail (CR) (0.25 – 0.60 Floor Area Ratio) Designation for the parcel in question will achieve the future vision of General Plan. The community of Highgrove “encompasses 2,250 acres of uniquely mixed land uses east of Interstate 215, ranging from a well-established urban core with commercial, industrial, civic and residential uses in its western portion, to larger lot and equestrian oriented residential uses and citrus groves to the east” (HAP). The addition of commercial retail to the intersection of Secondary Roads, Center Street and Mount Vernon Avenue, will provide highly valuable services locally to the many residents in the Highgrove area. Amending the land use from residential to a Commercial Retail use will achieve the intent of the Area Plan, and therefore the Riverside County Vision.

(2) Any General Plan Principle: The proposed commercial retail land use designation does not involve a conflict with any General Plan Principle.

The general plan amendment proposes a change in the land use designation from Medium Density Residential (MDR) to Commercial Retail (CR) which has the potential to create an incompatibility of land uses within the community. However through the development review process the project would be required to conform to LU 23.6 which states, “...commercial projects abutting residential properties [shall] protect the residential use from the impacts of noise, light, fumes, odors, vehicular traffic, parking, and operational hazards,” thus minimizing the potential for incompatibility and aiding in the development of a variety of uses within this area of Highgrove.

This change will not conflict with and General Plan Principles, and will enhance the Economic Development, Community Development, and Transportation General Planning Principles.

(3) Any Foundation Component designation in the General Plan: The project designation would be within the same Foundation. Thus, the proposed Amendment is consistent with the Community Development Foundation.

**Second Required Finding:** The second required finding explains that the proposed Amendment must either contribute to the achievement of the purposes of the General Plan or, at a minimum, not be detrimental to them. More specifically, the proposed project would help to achieve General Plan Principle VII.B.1 which states “Provide employment-generating uses in Riverside County, with capacity for enough jobs to employ the workers who live in Riverside County to the maximum extent possible,” and General Plan Principle VII.C.2.c which states “Promote a mix of uses, especially including high employment uses such as commercial and office development as well as mixed-use projects.” The findings can be made that the proposed Amendment contributes to the purposes of the General Plan.

**Third Required Finding:** In addition to the two required findings, the General Plan indicates that an additional finding, from a list of five, must also be made. The appropriate additional finding for the proposed Amendment is “Special circumstances or conditions have emerged that were unanticipated in preparing the General Plan.” The inception of the proposed Highgrove Design Guidelines is a joint effort between the County of Riverside and Economic Development Agency as a planning tool to guide implementing developments within the redevelopment area to be consistent with the General Plan. At

times, it is found that older communities are neglected and fall by the wayside, as property values drop. The community of Highgrove expects that the current planning and redevelopment activities planned for this area will prevent this from happening, and help in creating an environment that attracts and promotes desirable services and activities. As such, the finding that special circumstances or conditions have emerged that were unanticipated in preparing the General Plan can be made.

**SUMMARY OF FINDINGS:**

- |  |   |
|--|---|
| 1. Existing Land Use (Ex. #1):                 | Vacant Land   |
| 2. Surrounding Land Use (Ex. #1):              | Single Family Residences to the north, east and west, and Vacant Land to the South  |
| 3. Existing Zoning (Ex. #2):                   | One Family Dwelling (R-1)   |
| 4. Surrounding Zoning (Ex. #2):                | One Family Dwelling (R-1) to the north, and One Family Dwelling (20,000 square feet minimum) (R-1-20,000) to the east, south and west   |
| 5. General Plan Land Use (Ex. #6):             | Existing: Community Development: Medium Density Residential (MDR) (2-5 Dwelling Units per Acre)<br>Proposed: Community Development: Commercial Retail (CR)  |
| 6. Surrounding General Plan Land Use (Ex. #6): | Community Development: Medium Density Residential (MDR) (2-5 Dwelling Units per Acre) to the north, and Community Development: Low Density Residential (LDR) (1/2 Acre Minimum) to the east, south and west |
| 7. Project Data:                               | Total Acreage: 10.06 Acres Gross  |

**RECOMMENDATIONS:**

Staff recommends that the appropriate findings per the General Plan Administration Element can be made and that the Planning Commission recommend to the Board of Supervisors to adopt an order initiating proceedings for General Plan Amendment No. 1087. The initiation of proceedings by the Board of Supervisors for the amendment of the General Plan, or any element thereof, shall not imply any such amendment will be approved.

**INFORMATIONAL ITEMS:**

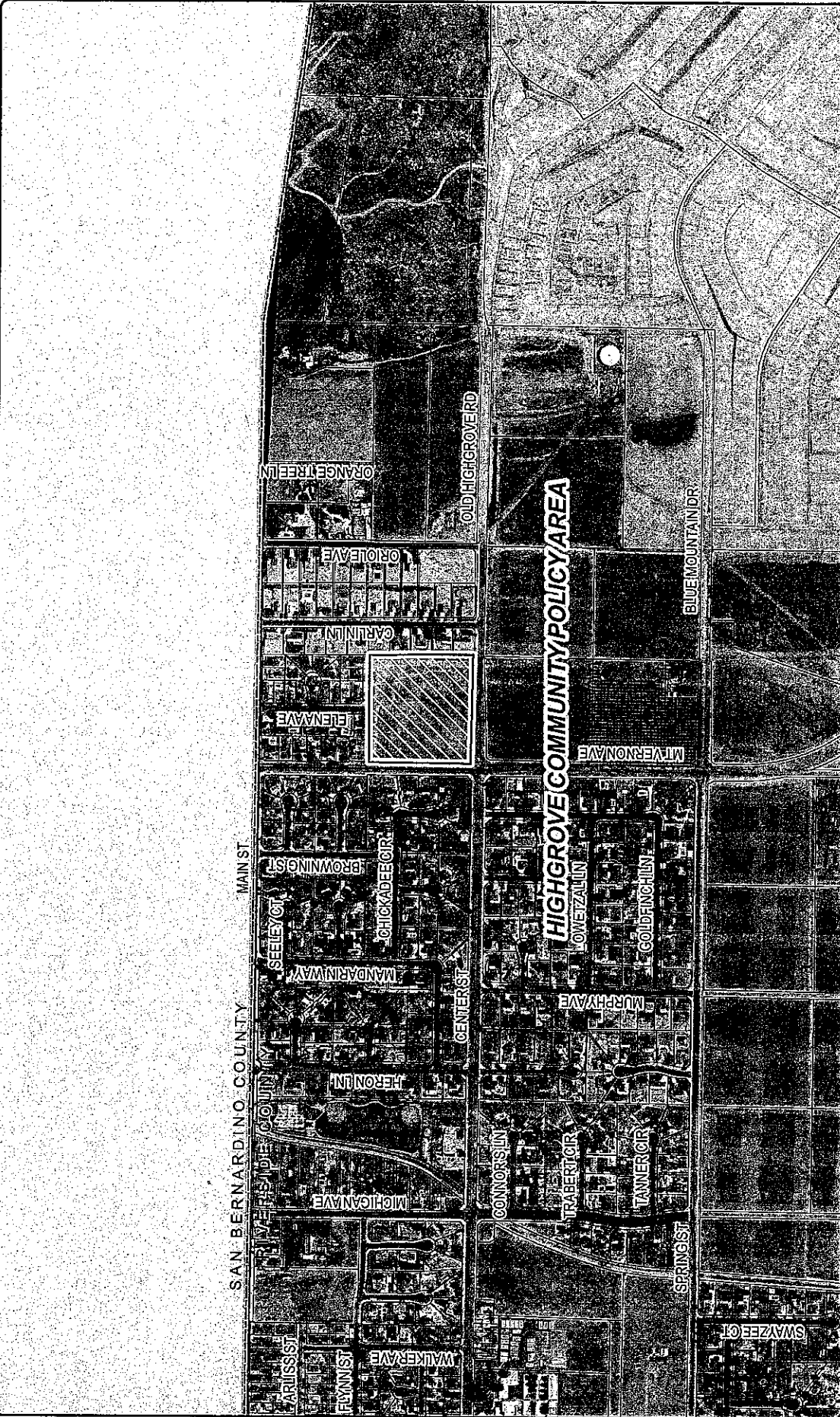
1. As of this writing, no letters, in support or opposition have been received.
2. The project site is not located within:
  - a. An Area subject to the Mt. Palomar Lighting Ordinance No. 655;
  - b. An Agriculture Preserve;
  - c. A High Fire area;
  - d. A County Fault Zone;
  - e. A WRCMSHCP Criteria Cell;
  - f. A Dam Inundation Area.
  - g. An airport influence area

3. The project site is located within:
  - a. The Boundaries of the Highgrove Area Plan
  - b. An MSHCP Fee Area (Ordinance No. 810);
  - c. A Development Impact Fee Area (Ordinance No. 659);
  - d. An area of High Paleontological Sensitivity Potential
  - e. City of Riverside Sphere of Influence
  - a. An Area of Low Liquefaction Potential;
  - b. An Area Susceptible to Subsidence; and,
  - c. The boundaries of the Riverside Unified School District.
2. The subject site is currently designated as Assessor's Parcel Numbers 255-150-001
3. This project was filed with the Planning Department on 9/24/2009.
4. Deposit Based Fees charged for this project, as of the time of staff report preparation, total \$7,479.66.

**RIVERSIDE COUNTY PLANNING DEPARTMENT  
GPA01087  
VICINITY/POLICY AREAS**

Supervisor Ashley  
District 5

Date Drawn: 10/05/09  
Vicinity Map



Zoning District: University  
Township/Range: T2SR4W  
Section: 9

Assessors Bk. Pg. 255-15  
Thomas Bros. Pg. 646 F1  
Edition 2009



DISCLAIMER: On October 7, 2003, the County of Riverside adopted a new General Plan providing new land use designations for unincorporated Riverside County parcels. The new General Plan may contain different types of land use than is provided for under existing zoning. For further information, please contact the Riverside County Planning Department offices in Riverside at (951) 955-3200 (Western County), or in Indio at (760) 863-8277 (Eastern County) or website at <http://www.tribal.co.riverside.ca.us/index.html>

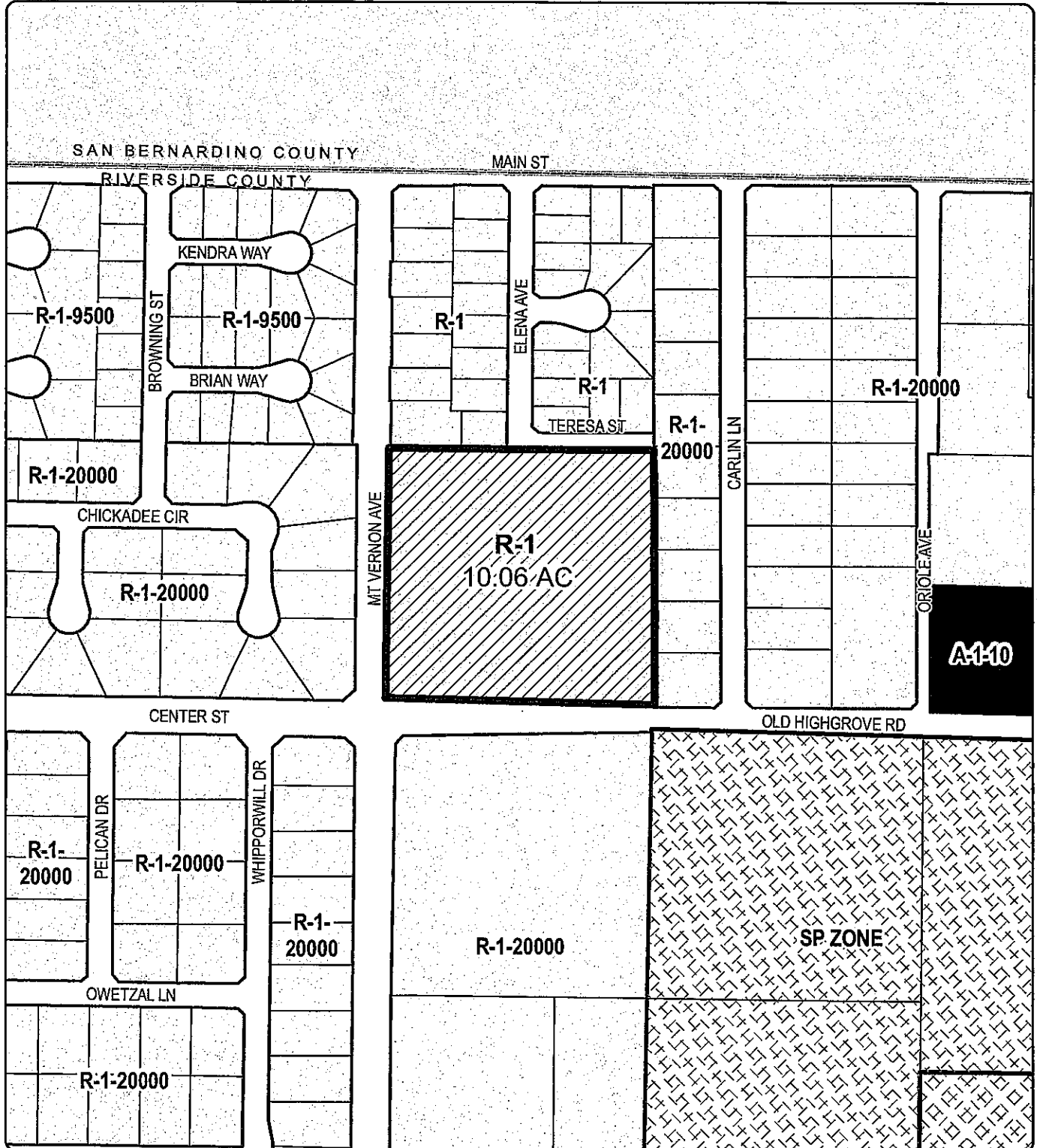
RIVERSIDE COUNTY PLANNING DEPARTMENT

GPA01087

EXISTING ZONING

Supervisor Ashley  
District 5

Date Drawn: 10/05/09  
Exhibit 2



Zoning District: University  
Township/Range: T2SR4W  
Section: 9

Assessors Bk. Pg. 255-15  
Thomas Bros. Pg. 646 F1  
Edition 2009



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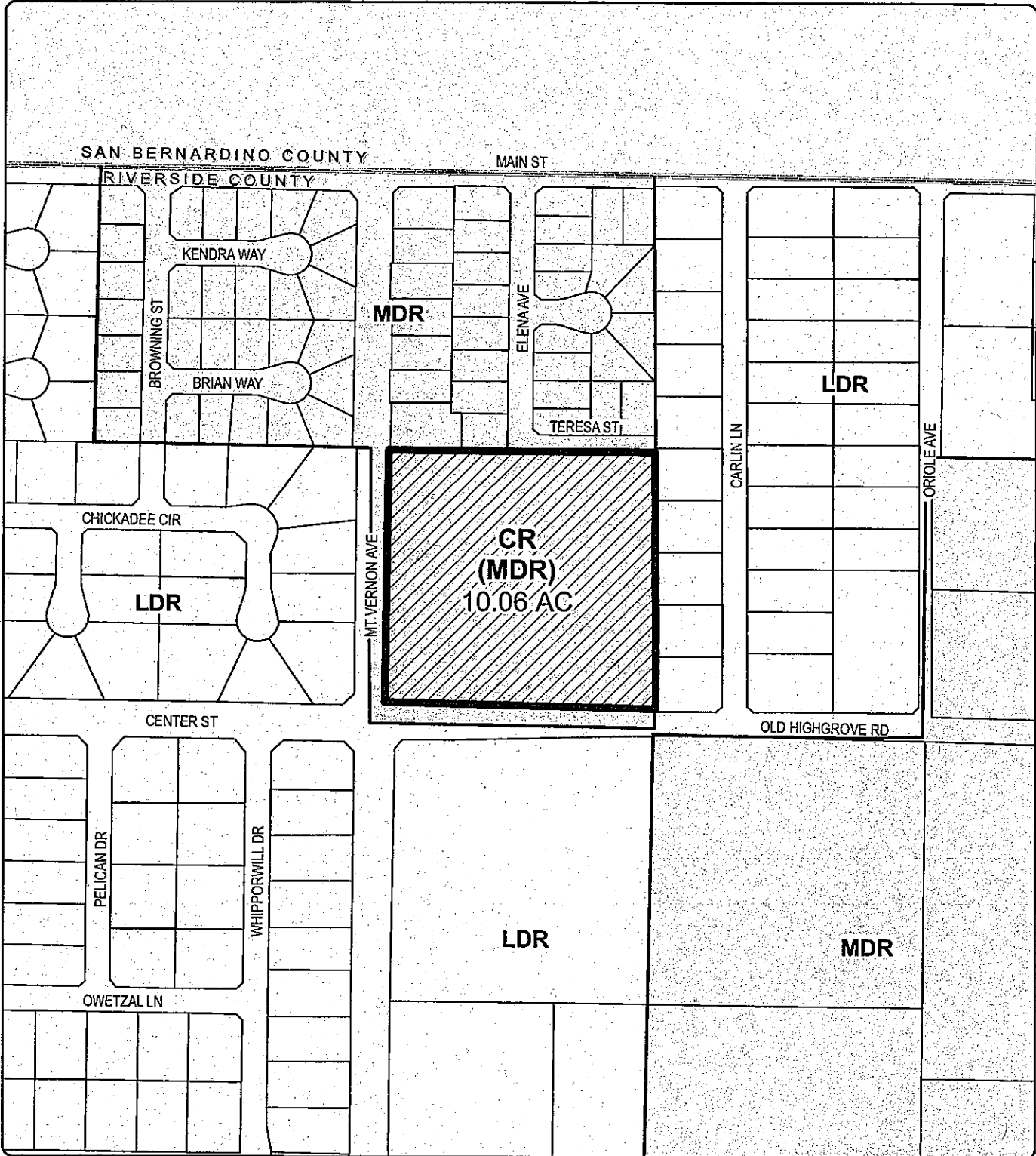
RIVERSIDE COUNTY PLANNING DEPARTMENT

GPA01087

PROPOSED GENERAL PLAN

Supervisor Ashley  
District: 5

Date Drawn: 10/05/09  
Exhibit 6



Zoning District: University  
Township/Range: T2SR4W  
Section: 9

Assessors Bk. Pg. 255-15  
Thomas Bros. Pg. 646 F1  
Edition 2009



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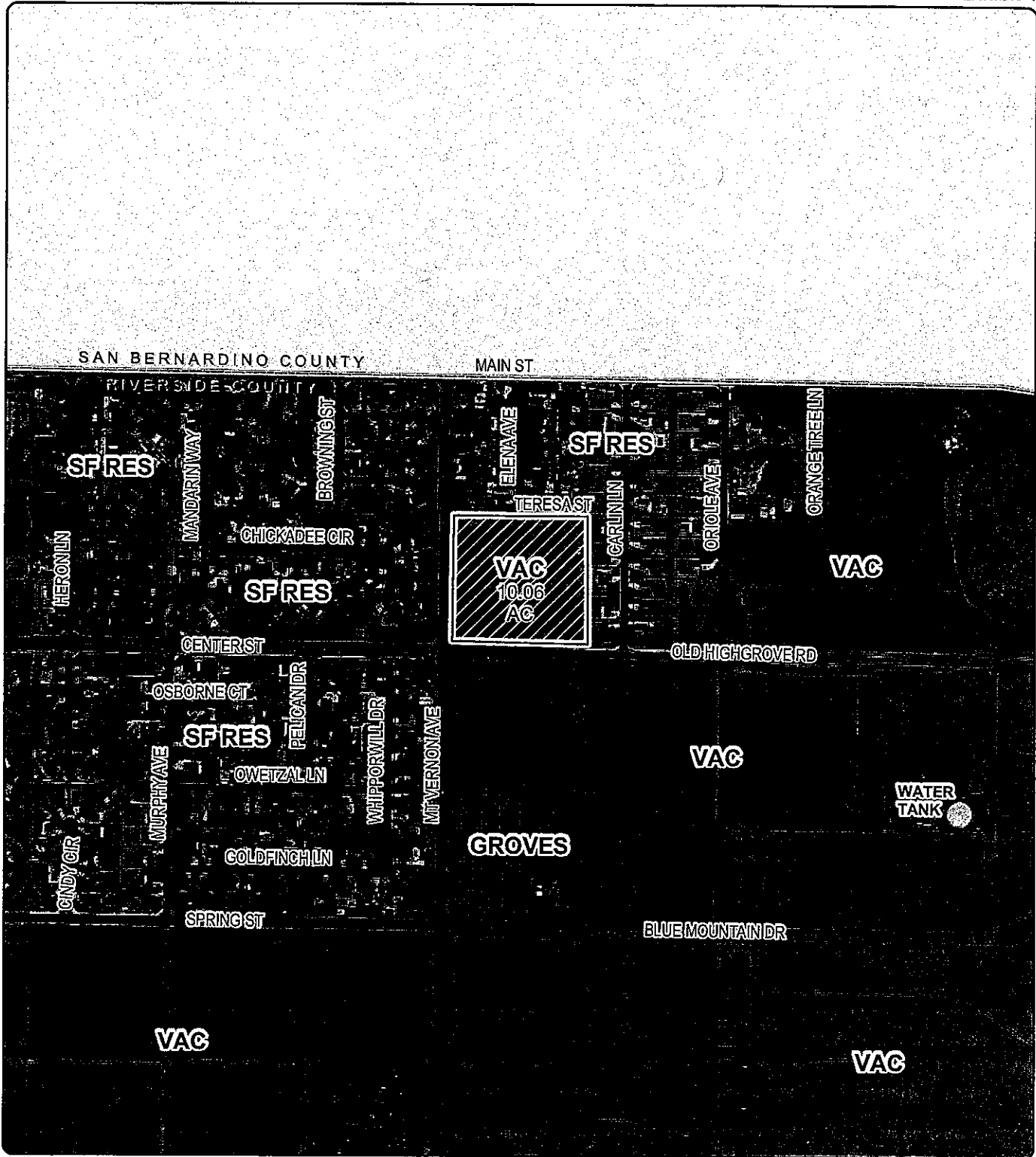
RIVERSIDE COUNTY PLANNING DEPARTMENT

GPA01087

LAND USE

Supervisor Ashley  
District 5

Date Drawn: 10/05/09  
Exhibit 1

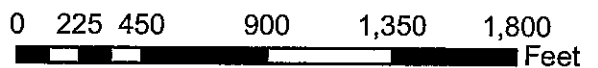


Zoning District: University  
Township/Range: T2SR4W  
Section: 9

Assessors Bk. Pg. 255-15  
Thomas Bros. Pg. 646 F1  
Edition 2009



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**COUNTY OF RIVERSIDE**  
**TRANSPORTATION AND LAND MANAGEMENT AGENCY**  
**Planning Department**  
*Ron Goldman · Planning Director*

CC005148

**APPLICATION FOR AMENDMENT TO THE  
RIVERSIDE COUNTY GENERAL PLAN**

SECTIONS I, II, AND VI BELOW MUST BE COMPLETED FOR ANY AMENDMENT TO THE AREA PLAN MAPS OF THE GENERAL PLAN.

FOR OTHER TYPES OF AMENDMENTS, PLEASE CONSULT PLANNING DEPARTMENT STAFF FOR ASSISTANCE PRIOR TO COMPLETING THE APPLICATION.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

CASE NUMBER: GPA 01087 DATE SUBMITTED: 9-24-09

I. GENERAL INFORMATION BA42218 CFG 05570

**APPLICATION INFORMATION**

Applicant's Name: Kirk Wallace E-Mail: \_\_\_\_\_

Mailing Address: P. O. Box 9296  
Rancho Santa Fe Street CA 92067  
City State ZIP

Daytime Phone No: ( 858 ) 756-7584 Fax No: ( 858 ) 756-7594

Engineer/Representative's Name: Albert A. Webb Associates E-Mail: flo.smith@webbassociates

Mailing Address: 3788 McCray Street  
Riverside Street CA 92506  
City State ZIP

Daytime Phone No: ( 951 ) 686-1070 Fax No: ( 951 ) 788-1256

Property Owner's Name: A.W. West Properties West, LLC E-Mail: \_\_\_\_\_

Mailing Address: P. O. Box 9296  
Rancho Santa Fe Street CA 92067  
City State ZIP

Daytime Phone No: ( 858 ) 756-7584 Fax No: ( 858 ) 756-7594

If the property is owned by more than one person, attach a separate page that reference the application case number and lists the names, mailing addresses, and phone numbers of all persons having an interest in the real property or properties involved in this application.

09-217



**APPLICATION FOR A AMENDMENT TO THE RIVERSIDE COUNTY GENERAL PLAN**

Thomas Brothers map, edition year, page number, and coordinates: 2009 646 E-6

Existing Zoning Classification(s): R-1

Existing Land Use Designation(s): MDR

Proposal (describe the details of the proposed general plan amendment):

Change General Plan designation from Medium Density Residential (MDR) to Commercial Retail

Related cases filed in conjunction with this request:

N/A

Has there been previous development applications (parcel maps, zone changes, plot plans, etc.) filed on the project site? Yes  No

Case Nos. TR32989

E.A. Nos. (if known) 40585 E.I.R. Nos. (if applicable): \_\_\_\_\_

Name of Company or District serving the area the project site is located (if none, write "none.")	Are facilities/services available at the project site?	Yes		No	
Electric Company	Southern California Edison	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gas Company	Southern California Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone Company	Individual, Time Warner Cable, Charter Communications	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Company/District	Riverside Highland Water Company	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewer District	City of Riverside	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is water service available at the project site: Yes  No

If "No," how far away are the nearest available water line(s)? (No of feet/miles) \_\_\_\_\_

Is sewer service available at the site? Yes  No

If "No," how far away are the nearest available sewer line(s)? (No. of feet/miles) \_\_\_\_\_

Is the project site located in a Recreation and Park District or County Service Area authorized to collect fees for park and recreational services? Yes  No

Is the project site located within 8.5 miles of March Air Reserve Base? Yes  No

**APPLICATION FOR AMENDMENT TO THE RIVERSIDE COUNTY GENERAL PLAN**

Which one of the following watersheds is the project site located within (refer to Riverside County GIS for watershed location)? (Check answer):

- Santa Ana River       Santa Margarita River       San Jacinto River       Colorado River

**HAZARDOUS WASTE SITE DISCLOSURE STATEMENT**

Government Code Section 65962.5 requires the applicant for any development project to consult specified state-prepared lists of hazardous waste sites and submit a signed statement to the local agency indicating whether the project is located on or near an identified site. Under the statute, no application shall be accepted as complete without this signed statement.

I (we) certify that I (we) have investigated our project with respect to its location on or near an identified hazardous waste site and that my (our) answers are true and correct to the best of my (our) knowledge. My (Our) investigation has shown that:

- The project is not located on or near an identified hazardous waste site.
- The project is located on or near an identified hazardous waste site. Please list the location of the hazardous waste site(s) on an attached sheet.

Owner/Representative (1)   *J. Smith*   Date   *9-22-09*    
Owner/Representative (2) \_\_\_\_\_ Date \_\_\_\_\_

NOTE: An 8½" x 11" legible reduction of the proposal must accompany application.

**II. AMENDMENTS TO THE AREA PLAN MAPS OF THE GENERAL PLAN:**

AREA PLAN MAP PROPOSED FOR AMENDMENT (Please name):

Highgrove \_\_\_\_\_

EXISTING DESIGNATION(S):   MDR  

PROPOSED DESIGNATION(S):   CR



**APPLICATION FOR AMENDMENT TO THE RIVERSIDE COUNTY GENERAL PLAN**

D. JUSTIFICATION FOR CHANGE (Please be specific. Attach more pages if needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IV. OTHER TYPES OF AMENDMENTS:**

*(Note: A conference with Planning Department and/or Transportation Department staff for amendments related to the circulation element is required before application can be filed. Additional information may be required.)*

A. AMENDMENTS TO BOUNDARIES OF OVERLAYS OR POLICY AREAS:

Policy Area: \_\_\_\_\_  
*(Please name)*

Proposed Boundary Adjustment (Please describe clearly): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. AMENDMENTS TO CIRCULATION DESIGNATIONS:

Area Plan (if applicable): \_\_\_\_\_

Road Segment(s) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Existing Designation: \_\_\_\_\_

Proposed Designation: \_\_\_\_\_

**APPLICATION FOR AMENDMENT TO THE RIVERSIDE COUNTY GENERAL PLAN**

C. JUSTIFICATION FOR AMENDMENT (Please be specific. Attach more pages if needed):

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**V. CASE INFORMATION REQUIREMENTS FOR GENERAL PLAN AMENDMENT:**

**FILING INSTRUCTIONS FOR  
GENERAL PLAN AMENDMENT APPLICATION**

The following instructions are intended to provide the necessary information and procedures to facilitate the processing of a Land Use application. Your cooperation with these instructions will insure that your application can be processed in the most expeditious manner possible.

**THE GENERAL PLAN AMENDMENT FILING PACKAGE MUST CONSIST OF THE FOLLOWING:**

- ✓ 1. One completed and signed application form.
- ✓ 2. One copy of the current legal description for each property involved as recorded in the Office of the County Recorder. A copy of a grant deed of each property involved will suffice.
3. If any of the properties involved do not abut a public street, a copy of appropriate documentation of legal access (e.g. recorded easement) for said property shall be provided.
- ✓ 4. For applications to amend Area Plan Maps, forty (40) copies of Exhibit "A" (Site Plan). The exhibit must include the information described below. All exhibits must be folded no larger than 8½" x 14."
- ✓ 5. One (1) recent (less than one-year old) aerial photograph of the entire Project Site with the boundary of the site delineated.
- ✓ 6. Two 8½" x 11" photocopies of a U. S. Geological Survey Quadrangle Map delineating the Site boundaries (Note: each photocopy must not have been enlarged or reduced, have a North arrow, scale, quadrangle name, and Section/Township/Range location of the site.)
7. A minimum of three (3) ground-level panoramic photographs (color prints) clearly showing the whole project site. Include a locational map identifying the position from which the photo was taken and the approximate area of coverage of each photograph.
8. Digital images of the aerial photograph, Exhibit A (Site Plan), the U.S.G.S. Map, and the panoramic photographs of the site in a format acceptable to the Planning Department (e.g. TIFF, GIF, JPEG, PDF)
- ✓ 9. Deposit-based fees for the General Plan Amendment, and Environmental Assessment deposit-



September 22, 2009

Ron Goldman  
Planning Director  
County of Riverside  
Transportation and Land Management Agency  
Planning Department

Re: General Plan Amendment - Agent Authorization  
APN 255-250-008 & 255-060-008 – Center Street  
APN 255-150-001 - Spring Street

To Whom It May Concern:

Please accept this letter as our authorization to name Mr. Kirk Wallace as the Applicant and the Agent to sign the above referenced applications on our behalf.

Please let us know if you have any questions. You can contact us at (858)756-7584.

Sincerely Yours,

A handwritten signature in black ink, appearing to read 'Earl Sterrett', is written over a horizontal line.

Earl Sterrett, Secretary / CFO  
A.W. Properties West, LLC