

313



**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Community Action Partnership of Riverside County

SUBMITTAL DATE:
12/3/09

SUBJECT: Budget Adjustment Internal Revenue Service, Department of Treasury Grant for the Volunteer Income Tax Assistance Program

RECOMMENDED MOTION: That the Board of Supervisors:

Instruct the Auditor Controller to adjust the budget as identified in the attached Schedule A.

BACKGROUND:

On 11/24/09 (#3.41) the Board of Supervisors adopted Resolution #2009-341 to approve the 2010 Internal Revenue Service Department of Treasury (IRS) Grant Application and authorized: 1) the Chairman of the Board to sign all subsequent IRS Grant Agreements in conformance with the Grant Application not to exceed \$120,000; 2) The Purchasing Agent to sign ministerial amendments not to exceed \$60,000; and 3) The Executive Director of CAP Riverside to sign assurances, exhibits, and reports made under the Grant Agreement, and administer the program.

On 12/1/09, the Chairman of the Board of Supervisors signed the 2010 IRS Grant Agreement covering the term July 1, 2009 through June 30, 2010, in the amount of \$60,000, which reflects the current request for a budget adjustment.

FINANCIAL IMPACT: No County General Funds will be required.

Continued (2 pages total)

[Signature]

Maria Y. Juarez, CCAP, Deputy Director for
Lois J. Carson, CCAP, Executive Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 60,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10

SOURCE OF FUNDS: 100% Department of Treasury – Internal Revenue Service	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *[Signature]*
Debra Courmoyer

County Executive Office Signature

- Dept. Recomm.
- Per Exec. Ofc.
- Consent
- Policy
- Consent
- Policy

Prev. Agn. Ref.: 11/24/09 (#3.41)

District: All

Agenda Number:

3.11

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
BY: *[Signature]* 12/2/09
SUSANA GARCIA BOGANEGRA

Departmental Concurrence

FROM: Community Action Partnership
of Riverside County

DATE: 12/3/09

SUBJECT: Budget Adjustment
Grant Agreement with the Department
Of Treasury – Internal Revenue Service

PAGE: 2 of 2

SCHEDULE A

**Community Action Partnership of Riverside County
Budget Adjustment
Fiscal Year 2009/2010**

INCREASE IN APPROPRIATIONS:

CAARC-21050-5200300000-527780	Special Program Expense	\$60,000
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INCREASE IN ESTIMATED REVENUE:

CAARC-21050-5200300000-767220	Fed-Other Operating Grants	\$60,000
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LJC/MYJ/KA:jb