

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

447



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
December 22, 2009

**SUBJECT:** Workforce Investment Act (WIA) Title 1B Network Technologies Funding Recommendation.

**RECOMMENDED MOTION:** That the Riverside County Board of Supervisors:

1. Approve the sole source funding of \$33,660 to Network Technologies (NT) to provide professional services for Program Year 2009/10; and
2. Authorize the Director of Workforce Development to negotiate and execute an agreement.

**BACKGROUND:** The Economic Development Agency/Workforce Development (EDAWD) utilizes a case management system to collect and store required participant data. EDAWD is required to transmit this data to the State of California's Job Training Automation (JTA) system on a monthly basis.

Because there is no direct communication between our case management system and the State's JTA reporting system, and the State does not have a shared network for the EDAWD to access, NT will provide mission critical "high availability" System Administration, Database Administration (DBA),

(continued on page 2)

*Robert Field*

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 33,660	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	PY 2009/10

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> Federal Workforce Investment Act (WIA) Title 1B Adult Funds	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Jennifer L. Sargent*  
Jennifer L. Sargent

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL  
 BY: *Mark Seiler*  
 NEAL R. KIPNIS  
 DATE  
 Departmental Concurrence  
 Purchasing: *Mark Seiler*  
 Mark Seiler, Assistant Director  
 Dept's Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.:

District: ALL

Agenda Number:

**3.11**

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Recommendation

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**BACKGROUND:** (continued)

Assistive Disaster Recovery, Job Training Automation (JTA) Data Management and essential support necessary to ensure that all workforce-critical data is protected and delivered to the State of California through JTA as required by law. This includes securing and transferring historical data, as well as safeguarding and storing new data prior to transferring to the State.

These funds provide for 396 hours of programming and system maintenance support for PY 2009-2010. Services are provided remotely and/or on-site at a rate of \$85 per hour.

Date: October 19, 2009

From: Josie Gutierrez, Operations Analyst Department/Agency:  
EDA Workforce Development (EDA/WD)

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for Professional Services Agreement

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

**Supply/Service being requested:** Annual renewal (2009-2010) of professional services agreement described as "mission critical "High-Availability" System Administration, Assistive Disaster Recovery, Database Administration (DBA), Job Training Automation (JTA) Data Management and essential support necessary to ensure that all workforce-critical data is protected and delivered to the State of California through JTA.

**Supplier being requested:** NETwork TECHnologies (NT).

**Alternative suppliers that can or might be able to provide supply/service:** NT is the sole source provider of these services due to the highly specialized system's infrastructure, integration, design, and application customization of SMARTware case management system. Utilizing NT's services assures EDA/WD of a successful transition from SMARTware to Virtual One Stop (VOS), and facilitates the transfer of our state and federal reporting requirements.

**Extent of market search conducted:** A market search for comparable services was completed. Due to the nature of services needed (as stated above) and reasonable programming cost in comparison with others, NT is still the best choice overall. Also, NT is not listed on the government's "Excluded Parties List System" (EPLS).

**Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:** As of November 2009, the VOS system will replace SMARTware. During this transition stage, historical data will need to be secured and transferred from SMARTware to VOS and new data safeguarded and stored before transferring to the State. Because there is no direct communication between SMARTware, VOS, or the State's Job Training Automation (JTA) reporting system and the State does not have a shared network for EDA/WD to access, NT will provide mission critical "high availability" System Administration, Database Administration (DBA), Assistive Disaster Recovery, Job Training Automation (JTA) Data Management and essential support necessary to ensure that all workforce-critical data is protected and delivered to the State of California through JTA.

**Reasons why my department requires these unique features and what benefit will accrue to the county:** The EDA/WD has utilized the SMARTware Case Management System for the purpose of documenting and tracking the services provided at each Workforce Development Center for many years. EDA/WD has utilized Network Technologies (NT), a consulting firm, created by the developer of SMARTware in order to provide critical systems administration, database administration and application support to the users of our integrated system(s); including the Job Training Automation (JTA) reporting system. NT's many years of experience working with EDA/WD data systems is critical in order to successfully manage the transition in a timely and secure manner.

**Price Reasonableness:** This product is available from a sole source and the local area determines the price. We have utilized NT for many years. The average rate for a programmer starts at \$150. per hour. NT offers their service at a substantial discount of \$85. per hour. The total cost for NT's professional services is \$33,660.

**Does moving forward on this product or service further obligate the county to future similar contractual arrangements?** NO.

*Felicia M. Stoumoff*  
\_\_\_\_\_  
Department Head Signature

*12/3/09*  
\_\_\_\_\_  
Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

*Mark De*  
\_\_\_\_\_  
Purchasing Agent

*12-8-09*  
\_\_\_\_\_  
Date