

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

455



**FROM:** Probation Department

**SUBMITTAL DATE:**  
December 10, 2009

**SUBJECT:** Acceptance of FY09 Federal Congressionally Selected Grant Award

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: [Signature] 12/10/09

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Authorize the Chief Probation Officer to accept the grant award of \$500,000 from the federal government; and,
- 2) Approve and direct the Auditor Controller to make the budget adjustments on the attached Schedule A for FY09/10.

**BACKGROUND:** The Probation Department is requesting approval to accept the FY09 Federal Congressionally Selected Grant award of \$500,000 from the federal government. The Probation Department submitted a FY09 Appropriation Request to the office of Senator Dianne Feinstein on February 29, 2008. The purpose of the request was to implement an automated kiosk operating system, an unmanned monitoring tool that will provide an alternative means for low-risk adult offenders to comply with reporting requirements set forth in their court ordered terms of probation. Supervisor Tavaglione was informed on April 10, 2009 by US Senator Barbara Boxer that the Riverside County Probation Department was awarded funding for the automated Kiosk Reporting System from the Federal Government.

(continued)

Alan M. Crogan, Chief Probation Officer

PBR-014-09/10:AP

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 326,600	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY2009/10

<b>SOURCE OF FUNDS:</b> Federal	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
 Elizabeth J. Olson

**County Executive Office Signature**

Dept's Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** 3.49- 10/20/09 | **District:** All | **Agenda Number:**

**3.40**

FORM APPROVED COUNTY COUNCIL  
 BY: NEAL R. KIPNIS DATE: [Signature]

On June 15, 2009 the Probation Department completed the application for federal assistance form to access the congressionally selected funding for \$500,000. On September 21, 2009 the Department of Justice had notified the department of the approval of the application for funding under the FY09 Congressionally Selected grant.

The Kiosk software will be developed in-house and will interface with the department's existing client Juvenile and Adult Management System (J.A.M.S.).

The Probation Department currently services 18,295 adult offenders of which 8,061 are on "banked caseloads." A banked caseload is composed of adult offenders that have been convicted of a non-violent crime. There are 11 Deputy Probation Officers (DPO) assigned to handle 8,061 banked adult offenders. The caseload size ranges from 500 cases to as high as 1,200 per deputy officer. In order for these adult offenders to receive minimum supervision it would require more staff resources than 11 DPO's to appropriately manage the caseload.

**Planned Implementation:**

The Kiosks system would provide an alternative reporting means and an alternate monitoring tool for adult offenders. This method will reduce the perception of no accountability for low- risk adult offenders since they will be required to report through a Kiosk system.

The Kiosk system will lead the adult offenders through a series of questions to effectively report their current status, meaning whether he/she had moved, reoffended, marriage, etc. The software will recognize a "red flag" response of any changes immediately to the deputy probation officer who will then contact the adult offender to report in-person within 72 hours. The Kiosk system will provide a receipt to the offender showing the time/date in completing the reporting process and any other specific instructions to the offender.

Approximately 15 Kiosk machines will be purchased and placed at selected sites across Riverside County as shown in Schedule B. These facilities are operating five days a week from 8:00 a.m. to 5:00 p.m. The department's 24/7 detention facilities will be evaluated at later date based upon ease of access to adult offenders and appropriateness.

**Grant Funding:**

The department will utilize this grant funding for one-time and on-going costs for a three-year period. No additional net county cost will be required. The following is the breakdown of the funding projected drawdown:

First Year:	FY 2009/10 - \$326,600
Second Year:	FY 2010/11 - \$110,400
Third Year:	FY 2011/12 - <u>\$ 63,000</u>
Total	<u>\$500,000</u>

## Schedule A

### Riverside County Probation Department FY 09 Federal Congressionally Selected Grant Award Fiscal Year 2009/10

#### Increase Appropriations:

10000-2600200000-510040	Regular Salaries	\$44,000
10000-2600200000-518100	Budgeted Benefits	15,000
10000-2600200000-521360	Maint-Computer Equipment	6,000
10000-2600200000-523640	Comp Equip-Non Fixed Asset	11,200
10000-2600200000-523700	Office Supplies	2,900
10000-2600200000-546080	Equipment-Computer	247,500
	<b>Total</b>	<b>\$326,600</b>

#### Increase Estimated

#### Revenue:

10000-2600200000-767220	Fed-Other Op Grants	\$326,600
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## Schedule B

### Riverside County Probation Department Proposed Kiosk Locations December 8, 2009

#### Supervisorial District 1

RIVERSIDE (3)

Probation Office

3021 Franklin Avenue Riverside, (951) 358-7500  
CA 92507 M-F 8 - 5 p.m.

24 Hour Facility

To Be Determined TBD  
24 Hours

#### Supervisorial District 2

CORONA (1)

Probation Office

505 S. Buena Vista Av, Ste102 (951) 272-5671  
Corona, CA 92882 M-F 8 - 5 p.m.

#### Supervisorial District 3

MURRIETA (1)

Probation Office- Southwest Justice Center

30755-D Auld Rd, Ste L257, (951) 304-5700  
Murrieta, CA 92563 M-F 8 - 5 p.m.

SAN JACINTO (1)

Probation Office

1330 S. State St, Ste A, (951) 487-2650  
San Jacinto, CA 92583 M-F 8 - 5 p.m.

TEMECULA (1)

Probation Office

41002 County Ctr. Dr, Bldg A, (951) 600-6282  
# 225, Rm 42 M-F 8 - 5 p.m.  
Temecula, CA 92591

#### For Development and Replacement

ADMINISTRATION (1)

3960 Orange Street, 6th Fl. (951) 955-2830  
Riverside, CA 92501

#### Supervisorial District 4

BLYTHE (1)

Probation Office

240 North Broadway Street (760) 921-5860  
Blythe, CA 92225 M-F 8 - 5 p.m.

INDIO (2)

Probation Office

47-940 Arabia Street (760) 921-5860  
Indio, CA 92201 M-F 8 - 5 p.m.

24 Hour Facility

To Be Determined TBD  
24 Hours

PALM SPRINGS (1)

Probation Office

3255 E. Tahquitz Cyn. Way (760) 778-2120  
Palm Springs, CA 92262 M-F 8 - 5 p.m.  
Suite 101

#### Supervisorial District 5

BANNING (1)

Probation Office

135 North Alessandro Blvd (951) 922-7200  
Banning, CA 92220 M-F 8 - 5 p.m.

PERRIS (2)

Probation Office

2560 N. Perris Blvd, (951) 443-2250  
Bldg N, Perris, CA 92571 M-F 8 - 5 p.m.

24 Hour Facility

To Be Determined TBD  
24 Hours