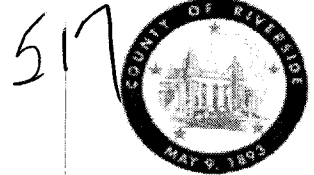


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**SUBMITTAL DATE:**  
March 25, 2010

**FROM:** Economic Development Agency

**SUBJECT:** Specifications for Job Order Contracting

**RECOMMENDED MOTION:** That the Board of Supervisors approve the specifications for Job Order Contract #003 and authorize the Clerk of the Board to advertise for bids.

**BACKGROUND:**

On November 14, 2006, the Board of Supervisors authorized Facilities Management, now part of the Economic Development Agency (EDA), to develop and implement the Job Order Contracting (JOC) system of public works for other-than-new construction in conjunction with the Gordian Group. The Gordian Group has developed specifications for Job Order Contract #003.

(Continued)

*Robert Field*

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 0	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	09/10

<b>SOURCE OF FUNDS:</b> Intra-Internal Charges, Interfund-Reimbursement for Services, Reimbursement for Services, Deferred Maintenance	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Jennifer L. Sargent*

County Executive Office Signature Jennifer L. Sargent

- Dep't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 3.20 of 11/18/08; 3.26 of 10/16/07; 3.10 of 11/14/06

District: ALL

Agenda Number:

**3.28**

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

FORM APPROVED COUNTY COUNSEL  
BY: *Marshall Victor* 3/31/10  
DATE  
Departmental Concurrence

Reviewed by  
CP TEAM  
*Christopher Hans*  
Christopher Hans

**BACKGROUND:** (Continued)

The Board of Supervisors previously approved construction agreements with Athena Engineering for JOC #001 and with MTM Construction for JOC #002. JOC #001 expired in October 2008 and JOC #002 with MTM Construction expired in November 2009. EDA is initiating a new, separate JOC to continue our ability to provide expedited service to County customers through use of the JOC methodology for general contracting.

Approval of the motion set forth above will authorize a single \$3 million contract that will provide ongoing use of the JOC method of delivering construction projects.

The process will generally proceed as follows:

- EDA will manage the bid process approved herein in conjunction with the Clerk of the Board which will result in the award of the contract (JOC #003) to a general contractor.
- On a job-by-job basis EDA project managers will secure lump sum proposals from that general contractor composed of detailed scope of work and a lump sum cost. This will be a proposal for a job order against the contract.
- Upon review and acceptance of the proposal for a specific job order by the project manager, EDA will issue a Notice to Proceed for each job order.
- The minimum value of each single job order will be \$1000.
- The maximum value of each single job order will be \$ 300,000
- Upon successful completion of the work under each job order, EDA will issue a Notice of Completion and approve final payment for the same.

The contract will expire 12 months from the date the Board approves the agreement or when all job orders against the contract total \$3 million. The contract will have a minimum obligation of \$25,000, so the County can release the general contractor if their work is not acceptable after the minimum threshold is reached.

All job orders will be reimbursed by the departments who initiate the projects through EDA's project request system or through the deferred maintenance process. No additional Net County Cost obligations will be incurred as a result of these agreements. The agreement, general conditions and specifications have been approved by County Counsel as to legal form and are ready for public bid.