

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

609



FROM : Office on Aging

SUBMITTAL DATE:
March 29, 2010

SUBJECT: Fiscal Year 2009-2010 Area Plan Amendment #2 Standard Agreement AP-0910-21 between California Department of Aging (CDA) and County of Riverside, Office on Aging.

RECOMMENDED MOTION: That your Honorable Board:

1. Approve and Authorize Chair to execute Standard Agreement AP-0910-21 for FY 2009-2010 (July 1, 2009 to June 30, 2010) with the California Department of Aging (CDA).
2. Return all 4 copies to the Office on Aging for further processing.
3. Direct the Auditor-Controller's Office to increase Estimated Revenue and Appropriations by \$753,528 for FY 09/10 as outlined in Attachment "A"

BACKGROUND: The attached contract includes Federal and State transfers requested by our agency and approved by California Department of Aging. These funds support programs and activities for seniors countywide that included Supportive Services Title IIIB, Congregate and Home Delivered Meals programs Title IIIC,

(Continued next page...)

Edward F. Walsh

Edward F. Walsh, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$753,528	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10

SOURCE OF FUNDS: Federal 100%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Lani Sioson*
Lani Sioson

County Executive Office Signature

Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 3.64 Sept.29,2009 | **District:** All | **Agenda Number:**

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.61

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, AUDITOR-CONTROLLER
 BY: *Samuel Wong* 4/13/10
 SAMUEL WONG
 FORM APPROVED COUNTY COUNSEL
 BY: *Neal R. Kipnis* 4/13/10
 NEAL R. KIPNIS

Continued.

Preventive Health and Medication Management Title IIID, Family Caregiver Program Title IIIE, Long Term Care Ombudsman Title VIIA, Elder Abuse Prevention Title VIIB.

It also includes information and instruction for the following adjustments:

- Policy change on Federal One Time Only (OTO) fund uses
- Additional Unallocated Baseline Grant Funding

In our FY 09-10 budget submitted to the Board and approved on September 29, 2009 Agenda item 3.64; our agency submitted a Title III/VII / CBSP budget amount of \$6,162,817. The term of this agreement remains unchanged (7/1/09 – 6/30/10) however; the amended agreement amount totals \$6,916,345; therefore, an adjustment of \$753,528 is needed as shown on Attachment "A".

This adjustment includes an increase of \$430,587 on One Time Only (OTO). It reflects also a baseline reduction of Federal funds in Disease Prevention and Elder Abuse of \$1,298 and increases of \$324,239 Baseline Federal funds in Supportive Services Program, Congregate and Home Delivered Meals Program, Disease Prevention Program and Family Caregiver Program for a net total agreement of \$753,528.

The California Department of Aging (CDA) has amended the California Code of Regulations (CCR), Title 22, Section 7314 regarding the use of federal OTO funds. It removes the prohibition against using OTO to increase baseline services effective January 20, 2010. State forms has been amended to reflect the new changes on the uses of One Time Only funds.

Other policy requirements remain in effect for OTO uses:

- OTO funds must be used in the program from which they were incurred and are non-transferable to another program.
- OTO purchases must be for allowable program costs
- Subcontractor receiving OTO funds must have an existing contact with the AAA for the same program from which the OTO funds accrued.

There is no impact to county general fund and we are requesting for no additional matching requirements.

OFFICE ON AGING
ATTACHMENT A

Adjusting revenue and appropriations:

INCREASED ESTIMATED REVENUE

21450-5300100000-767140	Fed-Misc Reimbursement	<u>753,528</u>
		\$753,528

INCREASED APPROPRIATIONS

21450-5300100000-527780	Special Program Expense	59,689
21450-5300100000-536200	Contributions to Non-Co Agency	610,026
21450-5300100000-546140	Equipment-Office	18,000
21450-5300100000-546320	Vehicles-Cars/Light Trucks	<u>65,813</u>
		\$753,528

Attachment A: Area Plan Amendment #2 with CDA

Date: 03/22/10

STANDARD AGREEMENT AMENDMENT

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ Pages

AGREEMENT NUMBER AP-0910-21	AMENDMENT NUMBER 2
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
California Department of Aging
CONTRACTOR'S NAME
COUNTY OF RIVERSIDE
- The term of this Agreement is **July 1, 2009** through **June 30, 2010**
- The maximum amount of this Agreement after this amendment is: **\$ 6,916,345.00**
Six million, nine hundred sixteen thousand, three hundred forty five dollars
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment incorporates the following changes:

- The amount of the contract is increased due to allocation of One-Time-Only funding and an increase in baseline federal funding.
- Effective, January 2010, Exhibit B, Article I, FUNDS, G.1, the word 'cannot' is deleted.
- Effective, January 2010, Exhibit B, Article I FUNDS, G.3, the word 'cannot' is deleted.
- Transfers between line items to the FY 2009-10 Area Plan Budget Revision 1 are reflected in Revision 2.
- Exhibit B, page 10, titled Budget Display, Amendment 2, is attached and replaces Exhibit B, pages 10 and 11, Budget Display Amendment 1.
- The Area Plan Budget, Revision 2, is hereby incorporated by reference and replaces the Area Plan Budget, Revision 1.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) COUNTY OF RIVERSIDE		
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING NEAL R. KIPNIS		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		
STATE OF CALIFORNIA		<input checked="" type="checkbox"/> Exempt per: Mello Grunland Older Californians Act and AG OP 80-111
AGENCY NAME California Department of Aging		
BY (Authorized Signature) <i>[Signature]</i>	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Sacramento, CA 95834		

FORM APPROVED COUNTY COUNSEL
 COUNTY OF RIVERSIDE
 BY: NEAL R. KIPNIS
 DATE