

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

805



**FROM:** Community Health Agency/ Department of Public Health

**SUBMITTAL DATE:**  
April 22, 2010

**SUBJECT:** Ratify receipt of funding form Award Letter FEDS0910ISIT from the California Department of Public Health Tuberculosis Control Branch and Ratify the Twelfth Amendment to the Subcontract Agreement with the American Lung Association of California.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Ratify receipt of award FEDS0910ISIT from the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) in the amount of \$729,727 (\$670,584 for American Lung Association of California (ALAC) and \$59,143 for Riverside County Administrative Cost) for the performance period of December 1, 2009 through November 30, 2010;
- 2) Ratify the Twelfth Amendment to the Agreement with ALAC in the amount of \$670,584 for the performance period of December 1, 2009 through November 30, 2010;
- 3) Direct the Auditor Controller to adjust the budget as detailed in Schedule A, attached;

**RECOMMENDED MOTION:** (Continued)

**Attachments**

BC:bmr

*Susan D. Harrington*  
\_\_\_\_\_  
Susan D. Harrington, Director of Public Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 425,674	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	09/10
<b>SOURCE OF FUNDS:</b> 100% State and Federal Funds				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Debra Cournoyer*  
Debra Cournoyer

**County Executive Office Signature**

Dep't Recomm.:  Policy  Policy  
Per Exec. Ofc.:  Consent  Consent

**Prev. Agn. Ref.:** 2/24/09, item 3.13 | **District:** All | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

**3.12**

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: *Samuel Wong* 5/12/10  
 SAMUEL WONG  
 Departmental Concurrence  
 FORM APPROVED COUNTY COUNSEL  
 BY: *Neal R. Kipnis* DATE: *5/12/10*  
 NEAL R. KIPNIS

**SUBJECT:** Ratify receipt of funding form Award Letter FEDS0910ISIT from the California Department of Public Health Tuberculosis Control Branch and Ratify the Twelfth Amendment to the Subcontract Agreement with the American Lung Association of California.

**RECOMMENDED MOTION:** (Continued)

- 4) Authorize the Chairperson to sign said three (3) original "Acceptance Award" Letter and four (4) original copies of the Twelfth Amendment with ALAC; and
- 5) Authorize the Purchasing Agent to sign future contract amendments limited to the shifting of funds between budgetary line items as needed to facilitate the delivery of program services. Any amendments which would alter the original approved total grant award or change any given fiscal years' revenues or modify the lifetime of the grant will be brought to the Board of Supervisors for approval.

**BACKGROUND:**

On November 2, 1999, Item 3.22, the Board authorized the Community Health Agency Department of Public Health Disease Control Branch (Department) to accept the first year of subvention funding from the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) to be issued to American Lung Association of California (ALAC) in a single source subcontract.

On November 8, 2001, the Department requested the Board approval for the acceptance of up to \$2.4 million dollars for the establishment of a trust account for Tuberculosis projects. On January 23, 2002 the Board accepted the funds and authorized the Department to establish a trust account for implementation of key recommendations made in the Institute of Medicine report on Tuberculosis.

A second agreement between the Department and ALAC was approved by the Board on June 25, 2002, Item 3.17, to be funded by the same subvention funds, but allocated on a calendar year basis.

This Form 11 is to accept the award in the amount of \$729,727 (\$670,584 for ALAC and \$59,143 for Department administrative costs) for the performance period of December 1, 2009 through November 30, 2010.

This award overlaps County fiscal years. The Department had budgeted \$186,262 for Fiscal Year 09/10. A budget adjustment is requested to add the additional \$239,412 to Fiscal Year 09/10 for a total amount of \$425,674 for Fiscal Year 09/10. The remaining funding of \$304,053 (\$279,413 for ALAC and \$24,640 for Department administrative costs) will be included in the Fiscal Year 10/11 budget.

**SUBJECT:** Ratify receipt of funding form Award Letter FEDS0910ISIT from the California Department of Public Health Tuberculosis Control Branch and Ratify the Twelfth Amendment to the Subcontract Agreement with the American Lung Association of California.

**Schedule A  
BUDGET ADJUSTMENTS  
COMMUNITY HEALTH AGENCY  
DEPARTMENT OF PUBLIC HEALTH  
FISCAL YEAR 2009/2010**

**INCREASE IN APPROPRIATIONS:**

10000-4200100000-525440	Professional Services	\$219,909
10000-4200100000-524500	Administrative Support-Direct	\$ 10,000
10000-4200100000-524960	Interpreters – Translator Fees	\$ 1,500
10000-4200100000-527780	Special Program Expense	\$ 1,003
10000-4200100000-546080	Computer-Equipment	\$ 2,000
10000-4200100000-522890	Pharmaceuticals	\$ 5,000

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**TOTAL INCREASE IN APPROPRIATIONS** **\$239,412**

**INCREASE IN ESTIMATED REVENUE**

10000-4200100000-762040	Fed-Health Grant American Lung Association	\$239,412
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**TOTAL INCREASE IN ESTIMATED REVENUE** **\$239,412**



MARK B HORTON, MD, MSPH  
*Director*

State of California—Health and Human Services Agency  
**California Department of Public Health**



ARNOLD SCHWARZENEGGER  
*Governor*

March 17, 2010

Barbara Cole, R.N., P.H.N., M.S.N.  
TB Controller  
Community Health Agency, Department of Public Health  
P.O. Box 7600  
Riverside, CA 92513 -7600

Dear Ms. Cole:

**LETTER OF AWARD – FEDS0910ISIT, \$729,727**  
**FUNDING PERIOD – December 1, 2009 through November 30, 2010**

This letter is confirmation of local assistance funding to support the federally funded activities as described in the Centers for Disease Control and Prevention's (CDC) Cooperative Agreement with the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB).

**AWARD**

Riverside County Community Health Agency, Department of Public Health will receive up to \$729,727 from the CDPH TBCB to support the federally funded activities as described in the CDC Cooperative Agreement. The duration of these funds will be for a 12-month period, December 1, 2009 through November 30, 2010.

Allocation of these funds is contingent upon receipt of the funds from the CDC. These funds are being awarded with the understanding that your program staff will work with CDPH TBCB staff in carrying out your CDPH TBCB-funded TB control efforts.

The amount of this award includes a 10% administration charge.

**MANAGING YOUR AWARD**

Reimbursement of expenditures is contingent upon compliances with the requirements and procedures governing local assistance awards described in the 2009-2010 Policies and Procedures Manual (PPM), located at:

<http://www.cdph.ca.gov/programs/tb/Pages/LocalAssistanceAward.aspx>.

Barbara Cole, R.N., P...N., M.S.N.

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March 17, 2010

You will receive a new manual for July 1, 2010 – June 30, 2011 with the announcement of your local assistance Base Award in April. The manual for FY 2009-2010 should be used until June 30, 2010.

Exceptions to PPM requirements for this award are as follows:

- Invoices may be submitted monthly for this project, rather than quarterly as stated in the PPM.
- Prior approval of a written budget revision request is not required as stated in the PPM Part 2, Section 2, if aggregate expenditures in an approved budget line item do not exceed ten percent (10%).

### **ACCEPTANCE OF YOUR AWARD**

To acknowledge your acceptance of this award and the conditions attached to it, please return an original of the enclosed "Acceptance of Award" with an authorized signature to the CDPH TBCB. No further documentation of this contract is necessary. The CDPH TBCB cannot process your invoices until we have received this document.

### **INVOICING FOR ADMINISTRATIVE COSTS**

Reimbursement for administrative costs will be at the negotiated rate of 10% for a total amount of \$59,143. Additionally, the subcontractor indirect cost will be assessed at the rate of 20% of Personnel and Benefits for a total of \$79,159. These expenditures have been included in the amount of your award. When invoicing, these items should be shown in the "Other" line item.

Should you have any questions about this award, please contact David Beers, the fiscal analyst assigned to monitor this award, at (510) 620-3012 or [david.beers@cdph.ca.gov](mailto:david.beers@cdph.ca.gov).

Sincerely,



Sue Spieldenner, RN, Chief  
Resources Planning and Management Section  
Tuberculosis Control Branch  
Division of Communicable Disease Control  
Center for Infectious Diseases  
California Department of Public Health

Enclosures: Approved Budget  
Award Acceptance

## APPROVED BUDGET

ALAC Dept 2207 Budget  
Award Number: FEDS0910ISIT  
Federal Funds - Support  
December 1, 2009 - November 30, 2010

<u>Budget Category</u>	<u>Original Amount</u>
Grant Salaries	\$ 304,459
Benefits	\$ 91,338
<b>Total Personnel Cost</b>	<b>\$ 395,796</b>
Strategic Planning	\$ 40,000
Travel	\$ 72,465
Training	\$ 24,000
Office Supplies	\$ 21,664
Equipment	\$ 37,500
<b>Total Operating Costs</b>	<b>\$ 195,629</b>
Riverside Admin - 10%	\$ 59,143
Admin Services - 20%	\$ 79,159
<b>Grand Total</b>	<b><u>\$ 729,727</u></b>

# ACCEPTANCE OF AWARD

**Riverside Community Health Agency,  
Department of Public Health**

**FUNDING PERIOD - December 1, 2009 through November 30, 2010**

**Award Number: FEDS0910ISIT**

**Amount: \$729,727**

I hereby accept this award. By accepting this award, I agree to the requirements as described in the Policies and Procedures Manual for FY 2009-2010 and FY 2010-2011, and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

FORM APPROVED COUNTY COUNSEL

BY:

*Neal R. Kipnis*  
NEAL R. KIPNIS

*5/11/10*  
DATE

**TWELFTH AMENDMENT TO THE AGREEMENT**

**WITH**

**AMERICAN LUNG ASSOCIATION**

(TB Education and Prevention – Dept. 2207)

That certain Agreement between the COUNTY OF RIVERSIDE (COUNTY) and American Lung Association (CONTRACTOR), approved on June 25, 2002, Item 3.17, amended for the first time on February 25, 2003 Item 3.5, amended for the second time on February 28, 2003, amended for the third time on July 1, 2003, item 3.6, amended for the fourth time on October 7, 2003, Item 3.12, amended for the fifth time on August 10, 2004, Item 3.20, amended for the sixth time on September 14, 2004, Item 3.11, amended for the seventh time on March 29, 2005, Item 3.7, amended for the eighth time on March 7, 2006, Item 3.3, amended for the ninth time on March 13, 2007, amended for the tenth time on March 18, 2008, Item 3.13, amended for the eleventh time February 24, 2009, Item 3.13 is hereby amended for the twelfth time as follows, effective December 1, 2009:

- To amend all references to the performance period from December 1, 2008 through December 31, 2009 to December 1, 2009 through November 30, 2010.
- To increase the amount of compensation from the State California Department of Health Services Award Letter # FEDS0910ISIT – Department 2207 from four hundred twenty five thousand, six hundred twenty-four dollars (\$425,624) to six hundred seventy thousand, five hundred eight four dollars (\$670,584) for an up-to-date total contract amount of five million, six hundred seventy five thousand, one hundred ninety six dollars (\$5,675,196) including all expenses.
- Attachment A, consisting of one (1) page, is made part of this agreement by this reference. Any references to Attachment A shall hereinafter refer to Attachment A attached.
- All other terms and conditions of this Agreement are to remain unchanged.

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

**CONTRACTOR**

American Lung Association

By 

Laura Boudreau

Type or Print Name

Date 5-7-10

**COUNTY OF RIVERSIDE**

By \_\_\_\_\_  
Chairman, Board of Supervisors

Date \_\_\_\_\_

ATTEST: Kecia Harper-Ihem, Clerk

By \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL 5/11/10  
BY: NEAL R. KIPNIS DATE



## ATTACHMENT A

AMERICAN LUNG ASSOCIATION  
(TB education and prevention -Dept. 2207)

## AWARD FUNDING TABLE:

Award #	Award Total	Riverside Admin. Cost	Amount to ALAC
95117LCI-02-33	\$267,568	----	\$267,568
9511LCTCA-02-33	\$63,324	----	\$63,324
9117LCTCA-02-33 budget revised	\$49,481 increase	\$6,083	\$43,398
9511PRE-02-33	\$2,012,880	\$114,734	\$1,898,146
FEDSO3SCCI	\$287,965	\$15,529	\$272,436
FEDSO3CTCA	\$164,085	\$7,513	\$156,572
9511PRE-02-03 budget revised	0	\$1,400	(\$1,400)
FEDSO3SCCI budget revised	\$2,450	-----	\$2,450
FEDSO4SCCI	\$287,678	\$13,281	\$274,397
FEDSO4CTCA	\$167,650	\$7,677	\$159,973
FEDS45ISIT	\$420,207	\$20,778	\$399,429
FEDS56ISIT	\$294,574	\$14,446	\$280,128
FEDS67ISIT	\$300,000	\$14,277	\$285,723
FEDS78ISIT	\$501,370	\$24,526	\$476,844
FEDS89ISIT	\$447,029	\$21,405	\$425,624
FEDS0910ISIT	\$729,727	\$670,584	\$59,143
<b>UP-TO-DATE TOTAL ALAC CONTRACT AMOUNT</b>			<b>\$5,675,196</b>

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