

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

901



FROM: Economic Development Agency

SUBMITTAL DATE:
May 26, 2010

SUBJECT: Notice of Completion for Sheriff Crestmore Heights Facility Remodel

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the reduction of the contract retention for MTM Construction, Inc., from 10% to 5% per the General Conditions of the contract and authorize the release of \$3,581 in retained funds to the contractor in accordance with the contract terms; and
2. Accept the supplemental work portion only for the Sheriff Crestmore Heights Facility Remodel, constructed by MTM Construction, Inc., as complete and authorize the Clerk of the Board to record the Notice of Completion.

BACKGROUND: (Commences on Page 2)

Robert Field

Robert Field
Assistant County Executive Officer/EDA

| | | | | |
|---|-------------------------------|---------|---|--------------------------|
| FINANCIAL DATA | Current F.Y. Total Cost: | \$7,162 | In Current Year Budget: | Yes |
| | Current F.Y. Net County Cost: | \$0 | Budget Adjustment: | No |
| | Annual Net County Cost: | \$0 | For Fiscal Year: | 09/10 |
| SOURCE OF FUNDS: Department of Justice Grant | | | Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| | | | Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION: APPROVE

BY: *Jennifer L. Sargent*
Jennifer L. Sargent

County Executive Office Signature

☐ Consent ☒ Policy
☐ Consent ☒ Policy

Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: 3.78 of 7/21/09; 3.20 of 11/18/08

District: 2

Agenda Number:

3.32

FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, AUDITOR-CONTROLLER
 BY: *Samuel Wong* 5/17/10
 SAMUEL WONG

FORM APPROVED COUNTY COUNSEL
 BY: *Marshall Victor* 5/12/10
 MARSHALL VICTOR

Departmental Concurrence

BACKGROUND:

On November 18, 2008, the Board of Supervisors approved a Job Order Contract between MTM Construction, Inc., and the County of Riverside. A work order was issued pursuant to that contract for RCIT system work.

The General Conditions of the contract state that after the 50% completion point of the contract work, if satisfactory progress is being made, the County has sole discretion to reduce the retention to a minimum of 5% of the contract. MTM Construction, Inc., has completed the work on time, within budget, and in a professional manner. Therefore, Economic Development Agency recommends that the contract retention be reduced to 5% of the contract and the Clerk of the Board file the Notice of Completion.

The project was inspected and found to comply with all contract documents. This Board action will release \$3,581, which is 5% of the total contract, and the remaining retention funds of \$3,581 to MTM Construction, Inc. The sum of these two amounts is \$7,162.

The total approved work order is within the overall project budget and no additional funding is required.

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD
RIVERSIDE CO. CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 - RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 - RIVERSIDE, CA 92502

THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work Sheriff Crestmore Heights Facility Remodel- (FM08250004029/JOC02-20064029.00, JOC02-20064029.01)

Date of Completion: Date Hereof

Nature of owner: County of Riverside, public entity

Interest or estate of owner: In Fee

Address of owner: Clerk of Board of Supervisors, County Administrative Center
4080 Lemon Street, Riverside, CA 92501

Name of contractor: MTM Construction, Inc., 16035 Phoenix Dr., City of Industry CA, 91745

Street or legal description of site: 1500 Castellano Rd, Riverside, CA 92509

Dated: _____

Owner: County of Riverside
(Name of Public Entity)

By: _____
Marion Ashley, Chairman, Board of Supervisors

STATE OF CALIFORNIA)

ss

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on _____ (Date)

_____, Marion Ashley, Chairman of the Board of Supervisors

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: _____ Deputy

FORM APPROVED COUNTY COUNSEL

BY: Marshall Victor 5/12/10
MARSHALL VICTOR DATE