SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA





FROM: Office on Aging

AUDITOR-CONTROLLER

ROBERJ E. BYRD,

FISCAL PROCEDURES APPROVED

JUNTY COUNSEL &

SUBMITTAL DATE: June 10,2010

SUBJECT: FY 2009/2010 Agreement between Riverside County Children and Families Commission (First 5 Riverside) and Riverside County Office on Aging, Grandparents Raising Grandchildren Program.

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve and authorize Chairman of the Board to execute the Second Amendment to the Agreement for FY 2009/2010 (July 1, 2009 to June 30, 2010) with the Riverside County Children and Families Commission (First 5 Riverside).
- 2) Authorize the Chairman of the Board to sign the amendment.
- 3) Direct the Auditor-Controller to increase Estimated Revenue and Appropriations by \$78,200 as outlined in Attachment A.
- 4) Direct the Clerk of the Board to retain one (1) original copy and return (2) copies to the Office on Aging for further processing.

BACKGROUND: The Grandparents Raising Grandchildren Task Force was created by the Board of Supervisors and first convened by the Office on Aging and the Advisory Council on Aging in October 1998. The goal and objective of the Task Force is to address the multiple and complex issues of grandparents raising grandchildren in Riverside County. The Riverside County Office on Aging will provide full time and respite subsidized child care to the underserved community of grandparents raising grandchildren ages 0-5 and will provide a family assessment, referrals and follow-up services. This amendment adds revenue to the agreement approved by the Board of Supervisors June 30, 2009 for additional child care costs.

(Cont'd on page 2)

Edward F. Walsh,	Director	
\$ 78,200	In Current Year	Budget:

FINANCIAL	Current F.Y. Total Cost:	\$ 78,200	In Current Year E	Budget:	lo
DATA	Current F.Y. Net County Cost:	\$ 0	Budget Adjustme	ent: Ye	s
DATA	Annual Net County Cost:	\$ 0	For Fiscal Year:	2009	2010
SOURCE OF F	UNDS: State Proposition 10 (*	100%)		Positions To Be Deleted Per A-30	
	·	:	4	Requires 4/5 Vote	X
C.E.O. RECOM	MENDATION:	APPROVE			····

County Executive Office Signature

\$ioson

Consent Dep't Recomm.: Exec. Ofc.:

Policy

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Policy

X

Prev. Agn. Ref.: 3,50 6/30/09

District: ALL

Agenda Number:

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD **SUBJECT:** FY 2009/2010 Agreement between Riverside County Children and Families Commission (First 5 Riverside) and Riverside County Office on Aging, Grandparents Raising Grandchildren Program.

June 10, 2010

Page 2

BACKGROUND CONTINUED:

In our FY 09/10 Budget submitted to the Board, our budgeted amount for First 5 Riverside totaled \$426,248. First 5 Riverside is providing additional funds resulting in a contract amount of \$504,448 for FY 09/10, the \$78,200 increase was not included in our budget and an adjustment to our agency budget is needed as shown on Attachment "A".

Office on Aging Attachment A FY 2009-2010

INCREASED ESTIMATED REVENUE

5300100000-21450-754000

CA Tobacco Tax Prop 10

\$78,200

Total

\$78,200

INCREASED APPROPRIATION

5300100000-21450-525440

Professional Services

\$78,200

Total

\$78,200

Attachment A: Grandparents Raising Grandchildren Program (First 5 Riverside)

RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION CONTRACT – INVESTMENT OF FUNDS 2009/2010 SECOND AMENDMENT

Partner Agency: RIVERSIDE COUNTY OFFICE ON AGING RCCFC Award: 1242 OP-10

Address:

6296 River Crest Drive, Suite K

Riverside, CA 92507

WHEREAS, the Riverside County Children and Families Commission ("Commission") has approved a Contract for an investment of funds to RIVERSIDE COUNTY OFFICE ON AGING ("Partner Agency"), as set forth in the Investment of Funds Contract ("Contract"), and the parties now wish to amend the Contract, to be effective as of November 1, 2009.

Now, therefore, the Contract is amended as follows:

• A. Paragraph one is deleted in its entirety and replaced with the following:

"The Partner Agency designated above is hereby certified for an investment of funds in an amount not to exceed the amount listed below. Any funding remaining after the funding period may be rolled over to the next funded fiscal year at the discretion of the Commission.

Funding Period:

07/01/09-06/30/10

\$504,448.00

Compensation: The maximum reimbursable amount over the life of the contract is \$504,448.00 as awarded by the Riverside County Children and Families Commission (RCCFC), also known as First 5 Riverside, provided pursuant to Proposition 10, to provide services and results as set forth in Attachments A, B and C attached hereto as incorporated herein by reference, subject to the following terms and conditions:

- B. Attachment A. Scope of Work (SOW) is deleted in its entirety and replaced as attached.
- C. Attachment B. Budget is deleted in its entirety and replaced as attached.
- D. All other terms and conditions of the Contract shall remain in full force and effect.
- E. Partner Agency certifies that the individual signing below has authority to execute this document on behalf of Partner Agency, and may legally bind Partner Agency to the Terms and Conditions of this Contract, as amended.

2010 FEB 18 PM 1: 28

CHILDREN/FAMILIES COMIT.

WITHLOS WILEKEOF, the parties nereto	have caused their duly authorized representative to execu
this Second Amendment to the Investment of	Funds Contract.
CONTRACTOR	Riverside County Children and Families Commission
By: Hilary F Clarla	By: 3/2/10 Hapry Freedman, Executive Director
	Attest:
	By: My Gt. 3/2/ Commission Secretary
	Authorized Signature for Partner Agency:
·	Printed Name of Person Signing:
	Title:
	Address:
	Date:
-1	1

Date:



ATTACHMENT A: SCOPE OF WORK Riverside County Office on Aging Contract #1242 OP-10 Child Care Access and Linkages July 1, 2009 – June 30, 2010

The Riverside County Office on Aging Grandparents Raising Grandchildren (GRG) program will provide full time/respite subsidized child care slots to service a total of 70 children and 70 grandparents/caregivers per month residing in Riverside County who are caring for children 0-5 years of age. Full-time and respite care will be dependent upon the needs of the grandparents entering the program. The GRG program will serve low to moderate income grandparents/caregivers. Relative caregivers must be at least 50 years of age to receive services. Non-working grandparents/caregivers qualify for respite care, up to 32 hours per month to attend medical and other critical appointments as well as respite from the day to day activities of being a caregiver. Working grandparents/caregivers are eligible for full time child care for their children 0-5. The program will also provide a family assessment, referrals, and follow-up services to those families who are in need.

Grandparents Raising Grandchildren-Child Care Access and Linkage Objective 2.2, Strategy 2E Aggregate Targets:

- 1) By June 30, 2010, <u>Riverside County Office on Aging, Grandparents Raising Grandchildren</u> program will provide child care subsidies to 70 low to moderate income children as reported monthly.
- 2) By June 30, 2010, <u>Riverside County Office on Aging, Grandparents Raising Grandchildren</u> program will document the number of children with special needs that received child care.
- 3) By June 30, 2010, <u>Riverside County Office on Aging. Grandparents Raising Grandchildren</u> program will provide information about health and education services to 70 grandparents/caregivers.
- 4) By June 30, 2010, <u>Riverside County Office on Aging, Grandparents Raising Grandchildren</u> program will document the number of children that received appropriate referrals for health and education services.
- 5) By June 30, 2010, <u>Riverside County Office on Aging, Grandparents Raising Grandchildren</u> program will document the number of children referred that accessed services.
- 6) By June 30, 2010, <u>Riverside County Office on Aging, Grandparents Raising Grandchildren</u> program will document the number of children that utilized extended care services available before and/or after the center's regular hours.

	Age	Agency Name:	RIVERSIDE	RIVERSIDE COUNTY OFFICE ON AGING	E ON AGING		
	Confrac	Confract Number:		1242 OP-10			
Shareful Cuiters & Smiller Courseling	Progr	Program Name:	GRANDPAREN	its raising g	GRANDPARENTS RAISING GRANDCHILDREN		
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- Address of the second control of the secon	F5R EXPANSION Funds:	N Funds :					
	TOTAL FS	FOTAL FER FUNDS:		\$504,448			
Listoth	et Other Program Source(s) below:		List Other Program Funds) below:	r Program Funk	(s) pelow:		1
, 一种 一种 一种 一种 一种 一种 一种 一种 一种 一种		**************************************		\$504,448			rotal ck
First 5 Rt	verside Progra	5 Riverside Program Budget: July 1, 2009 - June 30, 2010	2009 - Jun	ie 30, 2010			
24.5	SVPANS	EXPANSION SEGOND AMENDMENT	DIMENT				
Personnel Title and Name of Employee	Annual Salary	FTE Funded by Program FSR Other	(A) Total F6 Program Costs	(6) Total Other Program Funds	ADDITIONAL FY09_10 EXPANSION	(C) Total Program	Non Program Personnel
Deputy Director of Senior Programs/Michale Haddock	\$112,041	2 %	\$2,801	8		\$2.80	2
2 Program Specialist II/Valente Wheat	\$60,566	20%	812/13	OS.	,	\$12,113	100 000
3 Program Specialist II Dorothy Hogans-Murphy	\$50,941	400%	176'059	8		\$50,941	2 2
A Office Assistant IlliCarmen Cornejo	\$29,441	50%	\$14,721	8		514,721	\$14,721 \$0
	S	Subtotal Personnel:	\$80,576	0\$	\$0	\$80,576	\$172,413 \$0
Employee Benefits	Total Annual Benefits	FIEFUnded by Program FORTH	(A) Total FS Program Costs	(B) Total Other Program Funds	ADDITIONAL FY09_10 EXPANSION COSTS	(C) Total Program (A+B=C)	Non Program Personnel Exp. ck.
1 Deputy Director of Senior Programs Michais Haddock	\$46,843	% % %	\$1,204			70Z \$	0\$ 669'97\$
2 Program Spacialist IIIValerie Wheat	\$27,712	20%	\$5,668			899'9\$	\$22,044
3 Program Specialist (Corotty Hogana-Murphy	\$21,488	%00)	\$21,488			\$21.488	8 8
4 Office Assistant IIICarmen Cornejo	\$15,906	60% 09%	\$8,032			\$8,032	87,874 \$0
		Subtotal Benefits:	\$36,392	0\$	0\$	\$36,392	
Operational Expenses	•		(A) Total F5 Program Costs	(B) Total Other Program Funds	ADDITIONAL FY09_10 EXPANSION COSTS	(C) Total Program (A+B=C)	
1. omce Suppliesingulbmerit (< \$1000)			\$1,000			81,000	
2 Postage & Printing			\$1,000			8,000	
	Subtotal Ope	Subtotal Operational Expenses:	\$2,000	0\$	90	\$2.000	

	green beautiful	S. Carellia September	ender State of the	De or head.	KONÎ TANA YAKÎ	of an identity of the Secondary of the con-	a kilo jeli	g North	Villa-16.	60 5 0	(r. 13 55)
total ck											
		\$288,374	\$78,200	\$576,574	0\$	\$0		906'8\$	0\$	\$8,906	\$78,200 \$504,448
E ON AGING ANDCHILDREN (6) below:			\$78,200	\$78,200		\$0				80	\$78,200
FIVERSIDE COUNTY OFFICE ON AGING 12/2/2 OP 10 GRANDPARENTS RAISING GRANDCHILDREN \$426,248 \$78,200 \$504,448 \$504,448 \$504,448	e 30, 2010		0\$	0\$		\$0	Other		8	0\$	9
RIVERSIDE GRANDPAREN LUSKORIO	.2009 - Jun VOMENT	\$298,374	0\$	\$298,374		\$0	F5R	906'8\$		\$8,906	\$426,248
no: RIV	dget: July 1 COND AME	ders arents)	ders andparents)	contractors:		xpenditures:				Subtotal Indirect:	et i
Agency Name: Contract Number: Program Name: First 5 Riverside Funds: FSR EXPANSION Funds: TOTAL F5R FUNDS: Hiber Program Source(s), below:	Riverside Program Budget: July 1, 2009 - June 30, 2010 EXPANSION SECOND AMENDMENT	Child Care Providers (51 childrenigrandparents)	Child Care Providers (19 additional children/grandparents)	Subtotal Subcontractors:		Subtotal Capital Expenditures:	% of Allowed Experises)	7.486%	<u> </u>	Subt	Total Budget
	First 5	monthly Provider Invoices erm.	DITIONAL CHILD CARE red to submit monthly FY09_10 contract term.)		endibure		FSR Indirect Expense Limit Not to Exceed 10%	ndirect Percentage Paid by FSR	Mairect Pald By Other Funds		
Reside County Children & Frantiles Commission		Various Child Care Providers Agency is required to submit monthly Provider Involces during the FY09_10 contract term.	EXPANSION COSTS FOR ADDITIONAL CHILD CARE PROVIDERS (Agency is required to submit monthly 1A Provider invoices during the FY09_10 contract term.)		Capital Expenditure		NOTE: FSR Indirect Expe	HP4			

	BUDG	BUDGET NARRATIVEJUSTIFICATION FOR USE OF FUNDS
Agency Name:		HAVEDSINE PAINTS NEET CANADAM
Program Name		TAZZ CENTURA POR CONTRACTOR DE MONTO CONTRACTOR DE MONTRACTOR DE MONTO CONTRACTOR DE MONTRACTOR DE MONTRACTOR DE MONTRACTOR DE MONTRACTOR DE MONTRACTOR DE MONTRACTOR
7.00		S. Bivareira Program B. Habri 1916 4 2000 11 me 30 2040
We space bei	ow to provide	Use the space below to provide a brief narrative statement to justify EACH line item within your program budget.)
Personnelmo Bahalia These 6485 Ann Populat		for the combined Responde and Behants P Amounts from Draft Budget (Jab)
Debuty Official of Senior Programs Michels Haddock	900'75	\$4,005 Provides oversight and ensures full compliance with the contract
Program Specialist III Allerie Wreat	stran	新光谱:Rrovides general program coordination and oversight to the program
Toggram Specialist (Dorotty, Hogans-Murphy	827278	Provides oversight of the child care program and ensures its operation, handling enrollments, \$2,429 correspondence withcrandparents and providers, monitoring monthly expenses
Omce Assistant Ilifarmen Cornelio	\$22,763	\$22,658 Provides administrative and clerical support to the program
SUBTOTAL PERSONNEL / BENEFITS:	\$116,968	
Applicational Explanses		
Omice Stapplies/equipment (4.9.1000)	00018	(1000) Office supplies.
Postage & Printing	\$1,000	\$1,000 PostageMailing & Printing needed for correspondence, flyers, and newsletters pertaining to the program
SUBTOTAL OPERATIONAL EXPENSES:	\$2,000	
Subrenitacters		
		Child Care Providers who provide the child care services for the grandparents in the program. The program
2 (1) (2) (2) (3) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4		has many child care providers, only one is listed with the full amount that will be used for child care costs. The minimum delay in processing these sense than from thick to side, done thought a mount is a manual to a contract the contract that t
Various Child Care Providers Agency is required to submit mouthly Browlder		reports will generally be at least a month behind in showing total up to date expenditures of these funds. At
Invoices during the FY09, 10 contract term.		the beginning of the new fiscal year 09/10, due to Casis transition processes and the normal delays in posting. July and August expenditures will probably not show up until September. We will be sure to make monthly
		notes in Gens with updates regarding the posting of these expenditures to make sure the Contract Specialist
	\$298,374	is aware of runds spent and when they will be calculated in the required monthly fiscal report, also we will submit a morthly Expenditure Transaction report with the fiscal report.
EXPANSION COSTS FOR ADDITIONAL CHILD CARE PROVIDERS (Agency is required to		FY09_10 Expansion cots for additional direct services: Original expansion service numbers were 31, now
submit monthly Provider invoices during the FY09_10 contract term.)	\$78.200	through June 30, 2010 and 3 providers March through June 30, 2010. TOTAL CONTRACTED SERVICE \$78,200 NUMBERS = 70.
SUBTOTAL SUBCONTRACTORS:	\$376,574	
Capital Expenses		
WA I.	18	
Indirect coars haid hv FSR	916 B\$	SS-WH-Indirect Costs are for rant utilities whose services Ossts characters and other costs assessed for the procession
TOTAL F5R FUNDS:	\$504.448	marer coors are referred forms of the contract of the contract coors coors and the profit all

1242 OP-10 Riverside County Office on Aging SECOND AMENDMENT

Budget Categories Frices Budget Categories Frices Frices Frices Budget Categories Frices Budget Categories Frices Budget Categories Frices Sub Total Friconic Correlation Sub Total	FIRSTS RIVERSIDE AGENCY NAME	JUNTY OFFICE ON AG	ING		
Budget Categories		OP:10			
Servicing		ING GRANDCHI	DREN		
Secretary Budget Categories 1242 OP-10 Other Handschole Readiness and Other International Programs for Child Handschole State			IMPROVED CHIL	D DEVE	LOPMENT
Services Services	Budget Categories	1242 OP-10	2-Early Education (Other than Sch	Programs ool Read or 3/4 year	for Children Iness and r olds)
Section Programment Section	Parachinal Caruffass	1877 1877 1877 1878 1888 1888 1888 1888		H. S. C.	
Second S	ior Programs/Michala			100%	2,801
Section Sub Total Sub To	him in				12.18
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Sub-Tradition Sub-Traditio				100%	14,721
Separate Programs Militarie Haddock Separate	ans				,,
State of Senipt Programshill place Haddock					
Sub Total (Incident Children) St. 15,000 St. 100% St. 100%	ector of Senior Programs/Michele			100%	1,204
Sub Total (benefits)	Program Specialist IIValerie Wheat			¥0.	5,668
Sub Total (bernefits)			8	žŪ3	
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304448 S 504448	Sub		8	18	
	TOTAL		•		504,448

RTING	IMPROVED SYSTEMS OF CARE		4.Sorvice Outreach, Planning, Support and Management	4-Provider Capacity Building, Training and Support	4-Program Management	4 Case / Care Management Integration	4. Schools 'Readiness for Children	4-Community Strengthening Efforts		50			:			
AND SERVICE AREAS FOR STATE REPORTING	IMPROVED HEALTH	¥	3-Breastfeeding Assistance	3.Nutrition and Fitness	3.Other Health Education	3-Health Access	3-Home Visitation for Newborns	3-Oral Health	3-Prenatal Care	3. Primary Care Services (Immunizations and/or Well Child Checkups)	3.Comprehensive Screening and Assessments	3.Targeted Intensive Intervention for Identified Special Needs	3.Safety Education and Intentional and Unintentional Injury Prevention	3-Specialty Medical Services	3-Tobacco Cessation Education and Treatment	3.Other Health Services
RESULT AND SERVICE ARI	IMPROVED CHILD DEVELOPMENT	051	2-Preschool for 3 and 4 Year Olds	2-State School Readiness Programs & Local Match	2.Local School Readiness (Mirror Programs)	2-Comprehensive Screening and Assessments 3-Health Access	2.Taryeted Intensive Intervention for Identified Special Needs	2-Early Education Programs for Children (Other than School Readiness and Preschool for 3/4 year olds)	2-Early Education Provider Program	2. Kindergarten Transidon Services	2-Other Child Development Services					design and the second s
RES	IMPROVED FAMILY FUNCTIONING	4	1-Behavioral, Substance Abuse, and Mental Health Services	1-Adult Education and Literacy for Parents	1-Provision of Basic Family Needs (Food, Clothes, Housing)	1-Distribution of Kit for New Parents	1-Family Literacy Programs	1-Community Resource & Referral	1.Targeted Intensive Parent Support Sewices	1.General Parenting Education Programs	1.Other Family Functioning Support Services					