

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

410



**SUBMITTAL DATE:**

June 30, 2010

**FROM:** Economic Development Agency

**SUBJECT:** Lease – Department of Public Social Services, Norco

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached Lease and authorize the Chairman to execute the same on behalf of the County; and
2. Authorize the Auditor-Controller to adjust the Economic Development Agency's FY 2009/10 budget as set out on Schedule A.

**BACKGROUND:** (Commences on Page 2)

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, AUDITOR-CONTROLLER  
BY: Samuel Wong 6/23/10  
SAMUEL WONG

*Robert Field*

Robert Field  
Assistant County Executive Office/EDA

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	(\$ 2,815)	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	(\$ 107)	<b>Budget Adjustment:</b>	Yes
	<b>Annual Net County Cost:</b>	\$19,356	<b>For Fiscal Year:</b>	09/10

<b>SOURCE OF FUNDS:</b> Federal 61.4%; State 34.8%; County 3.8%	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Jennifer Sargent*

**County Executive Office Signature**

FORM APPROVED COUNTY COUNSEL  
 BY: *Synthia M. Gunzel* 6-10-10  
 SYNTHIA M. GUNZEL  
 DATE  
  
 By: *Susan Loew*  
 Susan Loew, Director  
 Department of Public Social Services  
  
 Consent  
 Policy  
  
 Consent  
 Policy  
  
 Dep't Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** 3.27 of 5/21/96; 3.8 of 8/01/00; 3.24 of 5/20/03; 3.23 of 8/26/03; 3.24 of 12/19/06

**District:** 2

**Agenda Number:**

**BACKGROUND:**

On May 21, 1996, the County entered into a lease for 18,885 square foot of office space at 1378 Hamner Avenue in Norco for use by the Department of Public Social Services' Self Sufficiency program. The facility continues to meet the needs of the Department and this proposed lease is for another 3 year term.

Location: 3178 Hamner Avenue  
Norco, CA 92860

Lessor: Chris and Maria Bonorris  
1630 Coachwood Street  
La Habra, CA 90631

Size: Approximately 18,885 square feet

Term: Three (3) years commencing May 1, 2010.

Rent:	<u>Current</u>	<u>New</u>
	\$ 2.13 per sq.ft.	\$ 2.05 per sq.ft. Mod. Gross
	\$ 40,070.19 per month	\$ 38,714.25 per month
	\$480,842.28 per year	\$464,571.00 per year

Savings per square foot:	4%
Savings per month:	\$ 1,355.94
Savings per year:	\$16,271.28
Savings per term:	\$48,813.84

Rental  
Adjustments: None.

Utilities: County shall pay for telephone and electric services. Lessor to pay for all other utility services.

Custodial: Included in Rent.

Interior/Exterior  
Maintenance: Included in Rent.

RCIT: N/A

Improvements: None.

**BACKGROUND:** (Continued)

Market Data:	2275 S. Main St., Corona	\$2.20 MG
	1373 Old Temescal Road	\$2.15 MG
	1761 3 <sup>rd</sup> Street, Norco	\$1.65 NNN

The attached lease has been reviewed and approved by County Counsel as to legal form.

**FINANCIAL DATA:**

All associated costs for this Lease will be fully funded through the Department of Public Social Services' budget. DPSS has budgeted for these costs in FY 2009/10; however, the Economic Development Agency (EDA) requires a budget adjustment to its FY 2009/10 budget to cover related transactional costs with the property owner. While EDA will front the costs for this Lease with the property owner, DPSS will reimburse EDA for all associated lease costs.

## Schedule A

Decrease Appropriations:

10000-7200400000-526700 – Rent/Lease Buildings	\$2,712
10000-7200400000-572500 – Intra – Leases	(\$2,712)

# Exhibit A

## Department of Public Social Services Lease Cost Analysis for FY 2009/10 3178 Hamner, Norco, CA 92860

### Square Footage-Current & New:

#### **BUDGETED AMOUNTS**

Current office:		18,885	SQFT		
Cost Per Sq. Ft:	\$	2.13			
Lease Cost per Month				\$	40,070.19
<b>Total Lease Cost included in Budget for FY 2009/10</b>				\$	<b>480,842.28</b>

#### **ACTUAL AMOUNTS**

Current office:		18,885	SQFT		
Approximate Cost per SQFT (July - April)	\$	2.12			
Proposed office:		18,885	SQFT		
Approximate Cost per SQFT (May- June)	\$	2.05			
Lease Cost per Month (July - April)	\$	40,070.19			
Lease Cost per Month (May - June)	\$	38,714.25			
Total Base Rent Cost (July - April)	\$	400,701.90			
Total Base Rent Cost (May - June)	\$	77,428.50			
<b>Total ACTUAL Lease Costs for FY 2009/10</b>				\$	<b>478,130.40</b>
<b>TOTAL LEASE COST SAVINGS FOR FY 2009/10</b>				\$	<b>(2,711.88)</b>
<b>EDA Budgeted Lease Management Fee (Based @ 3.79%)</b>	\$				18,223.92
<b>EDA Actual Lease Management Fee (Based @ 3.79%)</b>	\$				18,121.14
<b>TOTAL MANAGEMENT FEE SAVINGS</b>	\$				<b>(102.78)</b>
<b>TOTAL LEASE COST SAVINGS FY 2009/10</b>	\$				<b>(2,814.66)</b>
<b>Total Net County Cost of 3.8%</b>	\$				<b>(106.96)</b>

# Exhibit B

## Department of Public Social Services Lease Cost Analysis for FY 2010/11 3178 Hamner, Norco, CA 92860

### Square Footage

Current office:		18,885 SQFT		
Approximate Cost per SQFT	\$	2.05		
Base Rent Cost per Month			\$	38,714.25
<b>Total Base Rent Cost for FY 2010/11</b>				<b>\$ 464,571.00</b>

### Estimated Additional Costs:

#### **UTILITIES**

Utility Cost per Square Foot	\$	0.12		
Estimated Utility Costs per Month			\$	2,266.20
<b>Total Estimated Utility Cost for FY 2010/11</b>				<b>\$ 27,194.40</b>
<b>EDA Actual Lease Management Fee (Based @ 3.79%)</b>			\$	<b>17,607.24</b>
<b>TOTAL LEASE COST FY 2010/11</b>			\$	<b>509,372.64</b>
<b>Total Net County Cost of 3.8%</b>			\$	<b>19,356.16</b>

**LEASE**  
Department of Public Social Services  
3178 Hamner Avenue, Norco, California

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**EXHIBITS**

The following exhibits are attached hereto and made a part of this Lease:

Site Plan.....	Exhibit A
Floor Plan.....	Exhibit B
Custodial Services Agreement.....	Exhibit C
General Construction Specifications for Leased Facilities.....	Exhibit D
Estoppel Certificate.....	Exhibit E
Subordination, Non-Disturbance & Attornment Agreement.....	Exhibit F

**LEASE  
COUNTY OF RIVERSIDE**

**1. Parties.**

**1.1** This Lease ("Lease") is made by and between the **COUNTY OF RIVERSIDE**, hereinafter referred to as "County" and **CHRIS BONORRIS AND MARIA BONORRIS**, hereinafter referred to as "Lessor". County and Lessor are hereinafter collectively referred to as the "Parties" or individually as a "Party".

**2. Premises.**

**2.1 Letting.** Lessor hereby leases to County, and County hereby leases from Lessor, the Premises, for the term, at the rental, and upon all terms, covenants and conditions set forth in this Lease.

**2.2 Defined.** The Premises shall consist of that certain real property, including all improvements therein or to be provided by Lessor under the terms of this Lease, and commonly known as 3178 Hamner Avenue, located in the City of Norco, County of Riverside, State of California, also identified as Assessor Parcel Number 129-230-027 and generally described as a free standing building consisting of approximately eighteen thousand eight hundred eighty five (18,885) square feet with one hundred forty six (146) unreserved parking spaces, all as shown on the site plan attached as Exhibit "A". It is understood that the Premises include all appurtenances and easements thereto and the non-exclusive right of ingress and egress at all times to and from the public streets and highways for County, its employees and invitees.

**2.3 Condition of Premises.** Lessor shall deliver the Premises to County in a fully clean and safe condition, free of hazards and debris, entirely permitted and inspected by local authorities, on the Commencement Date, and Lessor warrants for the term of this Lease, that all systems and equipment, including, but not limited to, electrical, plumbing, fire sprinkler, fire suppression system, fire/life/safety system, elevators, security systems, lighting, heating, ventilating and air conditioning systems ("HVAC"), loading doors, if any, that serve the Premises and all other such elements in the Premises (herein defined as the "Base Building Systems"), other than those installed or constructed by County, shall be in safe, hazard free, good operating condition, and, the roof, bearing walls and foundation of the Premises shall be free of material defect.

**3. Use.** County shall use and occupy the Premises for the purpose of providing office space for use by the Department of Public Social Services but the Premises may be used for any official business of County government or any other legal use which is reasonably comparable thereto. Nothing contained in this Lease shall be construed to require County to occupy the Premises continuously.

**4. Term.**

**4.1 Commencement.** This Lease shall be effective upon the date of its full execution by the Parties hereto. The Term of this Lease shall be for a period of three (3) years

1 ("Original Term") commencing May 1, 2010, and shall expire at midnight on April 30, 2013  
2 ("Expiration Date").

3 **4.2 Holding Over.** Any holding over by County after the expiration of said term or  
4 any extension thereof shall be deemed a month to month tenancy upon the same terms and  
5 conditions of this Lease.

6 **5. Rent.** The anniversary dates shall be deemed to fall on the first day of the month of  
7 each lease year.

8 **5.1 Rent.** During the term of the lease, County shall pay the sum of \$38,714.25 per  
9 month to Lessor as rent for the Leased Premises, payable, in advance, on the first day of the  
10 month or as soon thereafter as a warrant can be issued in the normal course of County's  
11 business

12 **5.2 Right of First Refusal to Extend Lease Term.** At such time as the Original  
13 Term and/or Extended Terms have expired, in further consideration of the Rent, Covenants,  
14 and Conditions to be paid, performed, and observed by County, Lessor hereby grants to  
15 County a right of first refusal to extend the Lease of the Premises. In the event Lessor  
16 receives a bona fide offer from a third party to lease the Premises, which offer is acceptable to  
17 Lessor, Lessor shall promptly notify County in writing of the offer, including the amount of rent  
18 offered and other terms and conditions of the offer. County shall have thirty (30) business  
19 days within which to notify Lessor in writing whether County agrees to extend the Lease of the  
20 Premises on the same terms and conditions as the third party offer. In the event County elects  
21 to extend the Lease of the Premises, the Lease shall be subject to the same terms and  
22 conditions as the third party offer, including, but not limited to, amount of rent, term, and  
23 commencement date. In the event County fails to give written notice of its election to extend  
24 the Lease of the Premises, Lessor shall be free to accept the bona fide offer and lease the  
25 Premises to the third party. If the third party fails to lease the Premises and the Premises  
remains available, County shall have the same right of first refusal granted herein with respect  
to a bona fide offer to lease the Premises by a subsequent third party offerer.

**5.3 County's Right to Early Termination.** The Parties hereto recognize and  
understand that the rental consideration hereunder originates from County, State and/or  
Federal sources, and therefore County shall have the right to terminate this Lease (a) if such  
funding is reduced or otherwise becomes unavailable, based on County's annual fiscal budget,  
or (b) if any law, rule or regulation precludes, prohibits or materially adversely impairs County's  
ability to use the Premises for the use permitted herein, or (c), if County in its sole discretion  
determines that the Premises are no longer suitable for its use for any reason or cause.

**5.3.1 Notice.** County shall provide Lessor with written notification of its  
election to terminate this Lease at least sixty (60) days prior to the date of termination.  
County's notice shall state the reason for its termination of this Lease. County's obligation to  
pay Rent shall continue through the termination date.

**6. Compliance.**

**6.1 Compliance.** Lessor warrants that the Premises and improvements on the  
Premises shall comply with all applicable State and Federal laws, covenants or restrictions of

1 record, building codes, regulations and ordinances ("Applicable Requirements") in effect on  
2 the Commencement Date of this Lease, regardless of the use to which County will put the  
3 Premises. If the Applicable Requirements are hereinafter changed so as to require during the  
4 term of this Lease, unless same is the result of the use to which County puts the Premises, the  
5 construction of an addition to or an alteration of the Premises, the remediation of any  
6 Hazardous Substance as hereinafter defined, or the reinforcement or other physical  
7 modification of the Premises Lessor shall, promptly after receipt of written notice from County  
8 or any governmental agency having jurisdiction over such matters setting forth the nature and  
9 extent of such non-compliance, rectify the same at Lessor's expense.

6 **6.2 Americans With Disabilities.** Lessor warrants and represents the Premises  
7 shall be readily accessible to and usable by individuals with disabilities in compliance with Title  
8 III of the Americans with Disabilities Act of 1990 and California Title 24, as amended from time  
9 to time and regulations issued pursuant thereto and in effect from time to time. Any cost  
10 incurred to cause the Premises to comply with said Act shall be borne by Lessor.

9 **6.3 Hazardous Substance.** It is the intent of the Parties to construe the term  
10 "Hazardous Substances" in its broadest sense. Hazardous Substance shall be defined as any  
11 product, substance, or waste whose presence, use, manufacture, disposal, transportation, or  
12 release, either by itself or in combination with other materials, is either: (a) potentially injurious  
13 to the public health, safety or welfare, the environment or the Premises; (b) regulated or  
14 monitored by any governmental authority; or (c) a basis for potential liability of County to any  
15 governmental agency or third party under any applicable statute or common law theory.

13 Lessor acknowledges that County's use may from time to time require the presence of  
14 Hazardous Substances at the Premises. County agrees that all such Hazardous Substances  
15 located in, at, or on the Premises shall be used, stored, handled, treated, transported, and  
16 disposed of in compliance with all applicable laws.

16 Lessor warrants and represents to County that Lessor has not used, discharged,  
17 dumped, spilled or stored any Hazardous Substances on or about the Premises, whether  
18 accidentally or intentionally, legally or illegally, and has received no notice of such occurrence  
19 and has no knowledge that any such condition exists at the Premises. If any claim is ever  
20 made against County relating to Hazardous Substances present at or around the Premises,  
21 whether or not such substances are present as of the date hereof, or any such Hazardous  
22 Substances are hereafter discovered at the Premises (unless introduced by County, its agents  
23 or employees), all costs of removal incurred by, all liability imposed upon, or damages suffered  
24 by County because of the same shall be borne by Lessor, and Lessor hereby indemnifies and  
25 agrees to be responsible for and defend and hold County harmless from and against all such  
costs, losses, liabilities and damages, including, without limitation, all third-party claims  
(including sums paid in settlement thereof, with or without legal proceedings) for personal  
injury or property damage and other claims, actions, administrative proceedings, judgments,  
compensatory and punitive damages, lost profits, penalties, fines, costs, losses, attorneys'  
fees and expenses (through all levels of proceedings), consultants or experts fees and costs  
incurred in enforcing this indemnity. The representation, warranty and indemnity of Lessor  
described in this Paragraph shall survive the termination or expiration of this Lease.

24 **6.4 Sick Building Syndrome.** Lessor warrants and represents the Premises shall  
25 be constructed, operated and maintained free of certain hazards, including, but not limited to:

1 spores, fungus, molds, bacteria, chemicals or fumes or other causes of any hazardous micro-  
2 environments, sometimes known as "Sick Building Syndrome", emanating from or within the  
3 Premises that may potentially cause discomfort, bodily injury, sickness or death. Should it be  
4 determined that remediation is necessary based on a report by a trained investigator, Lessor  
5 will promptly contract with a qualified and experienced company to safely remove the micro-  
6 environments using remediation guidelines recommended or required by the appropriate  
7 governmental agency. Any cost incurred to cause the Premises to be free of such hazard shall  
8 be borne by Lessor.

9 **6.5 Waste Water.** Lessor shall be responsible for compliance with all Federal,  
10 state or local laws, regulations or permits pertaining to storm water pollution, prevention plans  
11 ("SWPP") and all National Pollution Discharge Elimination System ("NPDES") laws or  
12 regulations adopted or to be adopted by the United States Environmental Protection Agency.  
13 Parking lot sweeping shall be done as required by NPDES rules or as needed, at least two  
14 times per year, once prior to the rainy season.

15 **7. Custodial Services.**

16 **7.1 Custodial Services.** Lessor shall provide, or cause to be provided, and pay for  
17 all custodial services in connection with the Leased Premises and such services shall be  
18 provided as set forth in the attached Exhibit "C". The provider of such custodial services will  
19 perform background checks through LiveScan or in the manner specified by County, of  
20 qualified permanent and temporary employees to determine their suitability for employment.  
21 The provider will be bonded in the sum of Ten Thousand Dollars (\$10,000), and proof of such  
22 insurance, as supplied by the Lessor, shall be furnished prior to occupancy of Premises by  
23 County. In addition to bonding as required herein, Lessor shall also receive proof of statutory  
24 workers' compensation insurance, commercial general liability and vehicle liability insurance  
25 from the provider of any custodial functions performed at the Premises location.

**7.2 County's Right to Provide Custodial Service and Deduct Cost.** If County  
provides written notice to Lessor of an event or circumstance that requires the action of Lessor  
with respect to the custodial services as set forth in Section 7.1 and Exhibit "C", and Lessor  
fails to provide such action as required by the terms of this Lease within three (3) days of  
County's notice, County may take the required action to provide custodial services by its staff  
or those of a custodial contractor if: 1) County delivers to Lessor an additional written notice  
advising Lessor that County intends to take the required action if Lessor does not begin the  
required action within forty-eight (48) hours after the written notice; and 2) Lessor fails to begin  
the required work within this forty-eight (48) hour period. Upon demand by County, Lessor  
shall promptly reimburse County the actual cost and expenses thereof, provided said costs  
and expenses are reasonable. Should Lessor fail to promptly pay the cost and expenses,  
County may deduct and offset that amount from Rent payable under this Lease. For purposes  
of this Section, notice given by fax or e-mail shall be deemed sufficient.

**8. Utilities.**

**8.1** Lessor warrants and represents to County that during the term of this Lease  
and any extension thereof that sufficient utility services to provide water, telecommunications,  
electric power, natural gas and sewers necessary to meet County's requirements exists or are  
available for use by County within the Premises.

1           **8.2** County shall pay for all telephone and electrical services within the leased  
2 space which will be used in connection with the Leased Premises. Lessor shall provide, or  
3 cause to be provided, and pay for all other utility services, including, but not limited to, water,  
4 natural gas, refuse collection and sewer services, as may be required in the maintenance,  
5 operation and use of the Leased Premises.

6           **9. Repairs and Maintenance.**

7           **9.1 Lessor's Repair and Maintenance Obligations.** Lessor shall, at Lessor's sole  
8 expense and in accordance with the terms of this Lease, repair, replace and maintain in  
9 attractive condition, good order and function throughout the term in accordance with Exhibit  
10 "D", General Construction Specifications for Leased Facilities, (a) the structural portions of the  
11 Premises (understood to include the roof, foundation and load bearing walls); (b) the  
12 nonstructural portions of the Premises (understood to include the roof covering and  
13 membrane) including but not limited to all improvements, alterations, fixtures, but excluding  
14 furnishings; (c) all systems and equipment, including but not limited to, Base Premises  
15 Systems as heretofore described that serve the Premises; and (d) the exterior portions of the  
16 Premises, and real property including, but not limited to, landscaping, driveways, sidewalks,  
17 lighting and parking facilities servicing the Premises. It is the intent of this paragraph that  
18 Lessor performs any and all building repairs, replacements and maintenance. Lessor agrees  
19 to make all repairs to or alterations of the Premises that may become necessary by reason of  
20 industry standard for age, wear and tear, deferred maintenance or defects in any construction  
21 thereof by Lessor.

22           **9.2 Lessor's Default.** Repairs shall be made promptly when appropriate to keep  
23 the applicable portion of the Premises and other items in the condition described in this  
24 Section. Lessor understands certain response time is required to ensure County operations  
25 continue with minimal interruption to ensure the safety of employees and delivery of services.  
The commencement of repairs within eight (8) hours from written notice include electrical  
power, HVAC operations and certain essential daily custodial services. Lessor shall not be in  
default of its repair and maintenance obligations under this Section 9, if Lessor commences  
the repairs and maintenance within eight (8) operations continue with minimal interruption to  
ensure the safety of employees and delivery of services hours of the aforementioned areas  
and thirty (30) days for all others after written notice by County to Lessor of the need for such  
repairs and maintenance. If, due to the nature of the particular repair or maintenance  
obligation, more than thirty (30) days are reasonably required to complete it, Lessor shall not  
be in default under this Section 9 if Lessor begins work within this thirty (30) day period and  
diligently pursues this work to completion.

**9.3 County's Right to Make Repairs and Deduct Cost.** If County provides notice  
to Lessor of an event or circumstance that requires the action of Lessor with respect to the  
replacement, repair or maintenance to the Premises or Base Building Systems serving the  
Premises as set forth in Section 9.1 and Lessor fails to provide such action as required by the  
terms of this Lease within the period specified in Section 9.2, County may (but shall not be  
obligated to do so) take the required action if: 1) County delivers to Lessor an additional  
written notice advising Lessor that County intends to take the required action if Lessor does  
not begin the required repair or maintenance within twenty four (24) hours, after the written  
notice; and 2) Lessor fails to begin the required work within this twenty four (24) hour period.

1           **9.3.1**   Lessor grants to County a license, effective during the Lease Term, to  
2 enter upon those portions of the Premises access to which is reasonably necessary for County  
to take such action.

3           **9.3.2**   If such action was required under the terms of this Lease to be taken  
4 by Lessor, County shall be entitled to prompt reimbursement by Lessor of County's reasonable  
5 costs and expenses in taking such action, plus interest at the then prevailing legal rate of  
interest from the date these costs are incurred until the date of Lessor's repayment. Lessor's  
obligation to reimburse County shall survive expiration or earlier termination of this Lease.

6           **9.3.3**   If, within thirty (30) days after receipt of County's written demand for  
7 payment of County's costs incurred in taking such action on Lessor's behalf, Lessor has not  
8 paid the invoice or delivered to County a detailed written objection to it, County may deduct  
9 from Rent payable by County under this Lease the amount set forth in the invoice, plus interest  
at the interest rate described above from the date these costs are incurred until the date of  
County's Rent set off.

10           **9.4    Emergency Repairs.**

11           **9.4.1**   An "Emergency Repair Situation" is defined as the existence of any  
12 condition that requires prompt repair, replacement or service to minimize the impact of an  
event or situation which affects County's ability to conduct business in a neat, clean, safe and  
functional environment.

13           **9.4.2**   If County notifies Lessor of an Emergency Repair Situation which  
14 occurs in or about the Premises which is the responsibility of the Lessor to repair or maintain,  
15 then Lessor shall commence appropriate repairs or maintenance immediately after notice of  
the condition is given by County, which notice may be via telephone, facsimile, personal  
16 contact or any other means, and Lessor shall thereafter diligently pursue to completion said  
repairs or maintenance.

17           **9.4.3**   If Lessor fails to commence repairs within twenty-four (24) hours of the  
18 aforementioned notice, or if the County is unable to contact Lessor or any designated agent  
19 within a reasonable time based upon the seriousness of the event or situation, County may,  
20 but shall not be so obligated to, cause said repairs or replacements to be made or such  
maintenance to be performed. Upon demand by County, Lessor shall promptly reimburse  
County the actual cost and expenses thereof, provided said costs and expenses are  
reasonable. Should Lessor fail to promptly pay the cost and expenses, County may deduct  
and offset that amount from Rent payable under this Lease.

21           **9.5    Periodic Services.** Lessor shall provide, or cause to be provided, and pay for  
22 all Periodic Services, including, interior painting of common areas every three years, if so  
23 requested by County; monthly pest control services, quarterly HVAC standard preventative  
24 maintenance and changing of air filters; annual fire extinguisher inspections; reset interior and  
exterior time clocks for time changes; annual roof inspections and maintenance to include roof  
repairs, or replacement when needed; cleaning of roof gutters, drains, and down spouts prior  
to rainy season.

25    ///  
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1 **10. Alterations and Additions.**

2 **10.1 Improvements by Lessor.**

3 **10.1.1** Lessor recognizes and understands that any post occupancy County  
4 improvements requested by the County to be completed by Lessor during the term of this  
5 Lease shall be undertaken according to Exhibit "D", General Construction Specifications for  
6 Leased Facilities.

7 **10.1.2** Lessor recognizes and understands that any County improvements  
8 requested by County may be subject to the provisions contained in the California Labor Code  
9 (commencing with Section 1720) relating to general prevailing wage rates and other pertinent  
10 provisions therein. Lessor and Lessor's contractors may be subject to audit to confirm  
11 compliance with wage scale regulations.

12 **10.1.3** Lessor shall comply and stay current with all applicable local, state  
13 and federal building codes and laws as from time to time amended, including, but not limited  
14 to, the Americans with Disabilities Act requirements in providing the County with any  
15 requested County improvements.

16 **10.1.4** If any agency, division or department of any governmental entity with  
17 appropriate jurisdiction condemns the Premises or any part of the Premises as unsafe or not in  
18 conformity with any of the laws or regulations controlling their construction, occupation or use,  
19 or orders or requires any alteration, repair or reconstruction of the Premises the responsible  
20 party shall be the Lessor who at its sole cost and expense (and without any right of  
21 reimbursement from County) immediately effect all necessary alterations and repairs required  
22 for the Premises full and exact compliance.

23 **10.1.5** Lessor shall cause all County improvements to be lien free, completed  
24 at Lessor's cost in a workmanlike manner and in compliance with all applicable law.

25 **10.1.6** County agrees when requested by Lessor to execute and deliver any  
applications, consents or other instruments required to permit Lessor to complete such County  
improvements or to obtain permits for the work.

**10.1.7** Post occupancy tenant improvements requested by County and  
completed by Lessor shall be reimbursed by County at Lessor's cost plus ten percent (10%)  
overhead handling charge. Lessor's invoices for such improvements shall be itemized  
according to material, sales tax, labor and Lessor's ten percent (10%) overhead handling  
charge.

**10.1.8** Due to County fiscal year funding and accounting practices, any costs  
due to Lessor for reimbursement of tenant improvements during the term must be invoiced  
and received by the County prior to May 1<sup>st</sup> of each fiscal year in which services to County  
were provided to ensure payment.

**10.2 Improvements by County.**

**10.2.1** Any alterations, improvements or installation of fixtures to be



1 undertaken by County shall have the prior written consent of Lessor. Such consent shall not  
2 be unreasonably withheld, conditioned or delayed by Lessor.

3 **10.2.2** All alterations and improvements made, and fixtures installed, by  
4 County shall remain County property and may be removed by County at or prior to the  
5 expiration of this Lease; provided, however, that such removal does not cause injury or  
6 damage to the Leased Premises beyond normal wear and tear.

7 **10.3 Communications Equipment.** County may, from time to time, install maintain,  
8 replace and/or remove any satellite dishes, links, duct bank or antennas on the grounds, roof  
9 and/or exterior walls or parapet of the Premises as County deems reasonably necessary or  
10 desirable, provided County shall first obtain Lessor's written approval, which approval shall not  
11 be unreasonably withheld, conditioned, or delayed. Upon the removal by County of any such  
12 satellite dishes, links or antennas, County shall repair any damage incurred in connection with  
13 such removal.

14 **11. Exculpation, Indemnification, and Insurance.**

15 **11.1 Exculpation.** To the fullest extent permitted by law, Lessor, on its behalf and  
16 on behalf of all Lessor Parties, as hereinafter defined, waives all claims (in law, equity, or  
17 otherwise) against County Parties, as hereinafter defined, arising out of, knowingly and  
18 voluntarily assumes the risk of, and agrees that County Parties shall not be liable to Lessor  
19 Parties for any of the following: (1) injury to or death of any person; or (2) loss of, injury or  
20 damage to, or destruction of any tangible or intangible property, including the resulting loss of  
21 use, economic losses, and consequential or resulting damage of any kind from any cause.  
22 County Parties shall not be liable under this Section regardless of whether the liability results  
23 from any active or passive act, error, omission, or negligence of any of County Parties; or is  
24 based on claims in which liability without fault or strict liability is imposed or sought to be  
25 imposed on any of County Parties. This exculpation Section shall not apply to claims against  
County Parties to the extent that a final judgment of a court of competent jurisdiction  
establishes that the injury, loss, damage, or destruction was proximately caused by County  
Parties' fraud, willful injury to person or property, or violation of law.

18 **11.1.1 Definition of "County Parties" and "Lessor Parties".** For purposes  
19 of this Section 11, the term "County Parties" refers singularly and collectively to County,  
20 Special Districts, their respective Directors, Officers, Board of Supervisors, agents, employees,  
21 and independent contractors as well as to all persons and entities claiming through any of  
22 these persons or entities. The term "Lessor Parties" refers singularly and collectively to Lessor  
23 and the partners, venturers, trustees, and ancillary trustees of Lessor and the respective  
24 officers, directors, shareholders, members, parents, subsidiaries, and any other affiliated  
25 entities, personal representatives, executors, heirs, assigns, licensees, invites, beneficiaries,  
agents, servants, employees, and independent contractors of these persons or entities.

23 **11.1.2 Survival of Exculpation.** The paragraphs of this Section 11 shall  
24 survive the expiration or earlier termination of this Lease until all claims within the scope of this  
25 Section 11 are fully, finally, and absolutely barred by the applicable statutes of limitations.

25 **11.1.3 Lessor's Acknowledgment of Fairness.** Lessor acknowledges that  
this Section 11 was negotiated with County, that the consideration for it is fair and adequate,

1 and that Lessor had a fair opportunity to negotiate, accept, reject, modify, or alter it.

2 **11.1.4 Waiver of Civil Code Section 1542.** With respect to the exculpation  
3 provided in this Section 11, Lessor waives the benefits of Civil Code Section 1542, which  
4 provides:

5 A GENERAL RELEASE DOES NOT EXTEND TO  
6 CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR  
7 SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF  
8 EXECUTING THE RELEASE, WHICH IF KNOWN BY  
9 HIM MUST HAVE MATERIALLY AFFECTED HIS  
10 SETTLEMENT WITH THE DEBTOR.

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13 **11.2 Indemnification and Hold Harmless.**

14 **11.2.1** Lessor shall indemnify and hold harmless the County Parties from any  
15 liability, including, but not limited to, property damage, bodily damage, bodily injury, or death,  
16 or from any services provided by Lessor Parties or any act, error, omission, of Lessor Parties  
17 or of any invitee, guest, or licensee of Lessor in, on, or about the Project arising out of, from or  
18 in any way relating to this Lease. When indemnifying County Parties, Lessor shall defend at  
19 its sole cost and expense, including but not limited to, attorney fees, cost of investigation,  
20 defense and settlements or awards, on behalf of the County Parties in any claim or action  
21 based upon such liability.

22 **11.2.2** County shall indemnify and hold harmless the Lessor Parties from any  
23 liability, including, but not limited to, property damage, bodily injury, or death, based or  
24 asserted on events which may occur within the County leased premises and is under the  
25 control of the County arising out of or from its use and occupancy relating to this Lease.  
County Parties shall not indemnify Lessor Parties for liability arising within the County leased  
Premises when such liability arose out of or from Lessor's responsibilities under the terms of  
this Lease. County shall defend at its sole cost and expense, including, but not limited to,  
attorney fees, cost of investigation, defense and settlements or awards, on behalf of the  
Lessor Parties in any claim or action based upon such liability.

26 **11.2.3** With respect to any action or claim subject to indemnification herein,  
27 the indemnifying party shall, at their sole cost, have the right to use counsel of their choice and  
28 shall have the right to adjust, settle, or compromise any such action or claim without the prior  
29 consent of the indemnified party; provided, however, that any such adjustment, settlement or  
30 compromise in no manner whatsoever limits or circumscribes the indemnifying party's  
31 obligation to indemnify as set forth herein.

32 **11.2.4** The indemnifying party's obligation hereunder shall be satisfied when  
33 they have provided the indemnified party the appropriate form of dismissal relieving the  
34 indemnified party from any liability for the action or claim involved.

1  
2           **11.2.5** The specified insurance limits required in this Lease shall in no way  
limit or circumscribe the indemnifying party's obligation to indemnify as set forth herein.

3           **11.2.6** In the event there is conflict between this clause and California Civil  
4 Code Section 2782, this clause shall be interpreted to comply with Civil Code 2782. Such  
interpretation shall not relieve the indemnifying party's obligation to provide indemnification to  
5 the fullest extent allowed by law.

6           **11.2.7 Survival of Indemnification.** The paragraphs of this Section 11 shall  
7 survive the expiration or earlier termination of this Lease until all claims against County Parties  
involving any of the indemnified matters are fully, finally, and absolutely barred by the  
applicable statutes of limitations.

8           **11.3 Insurance**

9           **11.3.1 Lessor's Insurance.** Without limiting or diminishing any  
10 indemnification contained within this Lease, Lessor and/or their authorized representatives,  
including, if any, a property management company, shall procure and maintain or cause to be  
11 maintained, at its sole cost and expense, the following insurance coverage during the term of  
this Lease.

12                   **11.3.1.1 Workers' Compensation.** Workers' Compensation  
13 Insurance (Coverage A) as prescribed by the laws of the State of California. Policy shall  
include Employers' Liability (Coverage B) including Occupational Disease with limits not less  
14 than One Million Dollars (\$1,000,000) per person per accident. The policy shall be endorsed  
to waive subrogation in favor of The County of Riverside.

15                   **11.3.1.2 Commercial General Liability.** Commercial General  
16 Liability Insurance coverage, including, but not limited to, premises liability, contractual liability,  
products/completed operations, personal and advertising injury, cross liability coverage and  
17 employment practices liability covering bodily injury, property damage, and personal injury  
arising out of or relating, directly or indirectly, to the design, construction, maintenance, repair,  
18 alteration and ownership of the Premises and all areas appurtenant thereto including claims  
which may arise from or out of Lessor's operations, use, and management of the Premises, or  
19 the performance of its obligations hereunder. Policy shall name the County of Riverside, its  
Special Districts, Agencies, Districts and Departments, their respective Directors, Officers,  
20 Board of Supervisors, elected and appointed officials, employees, agents, independent  
contractors or representatives as an Additional Insured. Policy limits shall not be less than  
21 One Million Dollars (\$1,000,000) per occurrence. If such insurance contains a general  
aggregate limit, it shall apply separately to this Lease or be no less than two (2) times the  
occurrence limit.

22                   **11.3.1.3 Vehicle Liability.** If vehicles or licensed mobile  
23 equipment are used on the Project, Lessor shall maintain auto liability insurance for all owned,  
non-owned or hired automobiles in an amount not less than One Million Dollars (\$1,000,000)  
24 per occurrence combined single limit. Policy shall name the County of Riverside, its Special  
Districts, Agencies, Districts, and Departments, their respective Directors, Officers, Board of  
25 Supervisors, elected and appointed officials, employees, agents, independent contractors or

1 representatives as Additional Insured.

2 **11.3.1.4 Property (Physical Damage).**

3 (a) All-Risk real property insurance coverage,  
4 including earthquake and flood, if applicable, for the full replacement cost value of buildings,  
5 structures, fixtures, all improvements therein, and building systems on the Project as the same  
6 exists at each early anniversary of the term. Policy shall include Business Interruption, Extra  
Expense, and Expediting Expense coverage as well as coverage for off-premises power  
failure. Policy shall name the County as a Loss Payee as their interests may appear.

7 (b) Boiler and Machinery insurance providing  
8 coverage for at least but not limited to, all high voltage electrical and rotating mechanical  
9 equipment on a full replacement cost value basis. Policy shall provide Business Interruption,  
Extra Expense, and Expediting Expense coverage as well as coverage for off-premises power  
failure. Policy shall name the County as a Loss Payee as their interests may appear.

10 **11.3.1.5 General Insurance Provisions – All Lines.**

11 (a) Any insurance carrier providing Lessor's  
12 insurance coverage hereunder shall be admitted to the State of California and have an A.M.  
BEST rating of not less than an A:VIII (A:8) unless such requirements are  
13 waived, in writing, by the County Risk Manager. If the County's Risk Manager waives a  
14 requirement for a particular insurer such waiver is only valid for that specific insurer and only  
for one policy term.

15 (b) The Lessor or Lessor's insurance carrier(s) must  
16 declare its insurance deductibles or self-insured retentions. If such deductibles or self-insured  
17 retentions exceed Five Hundred Thousand Dollars (\$500,000) per occurrence such  
18 deductibles and/or retentions shall have the prior written consent of the County Risk Manager  
19 before the commencement of the Lease term. Upon notification of deductibles or self insured  
retentions which are deemed unacceptable to the County, at the election of the County's Risk  
Manager, Lessor's carriers shall either: 1) reduce or eliminate such deductibles or self-insured  
retentions as respects this Agreement with the County, or 2) procure a bond which guarantees  
payment of losses and related investigations, claims administration, defense costs and  
expenses.

20 (c) At the inception of this Lease and annually at the  
21 Lessor's insurance policy renewal date(s), the Lessor shall cause their insurance carrier(s) to  
22 furnish the County of Riverside with 1) a properly executed original Certificate(s) of Insurance  
and certified original copies of Endorsements effecting coverage as required herein; or, 2) if  
23 requested to do so orally or in writing by the County Risk Manager, provide original Certified  
copies of policies including all Endorsements and all attachments thereto, showing such  
24 insurance is in full force and effect. Further, said Certificate(s) and policies of insurance shall  
25 contain the covenant of the insurance carrier(s) shall provide no less than thirty (30) days  
written notice be given to the County of Riverside prior to any material modification or  
cancellation of such insurance. In the event of a material modification or cancellation of  
coverage, this Lease shall terminate forthwith, unless the County of Riverside receives, prior to

1 such effective date, another properly executed original Certificate of Insurance and original  
2 copies of endorsements or certified original policies, including all endorsements and  
3 attachments thereto evidencing coverage and the insurance required herein is in full force and  
4 effect. Individual(s) authorized by the insurance carrier to do so on its behalf shall sign the  
5 original endorsements for each policy and the Certificate of Insurance. The Lease term shall  
6 not commence until the County of Riverside has been furnished original Certificate(s) of  
7 Insurance and certified original copies of endorsements or policies of insurance including all  
8 endorsements and any and all other attachments as required in this Section.

9 (d) It is understood and agreed by the parties hereto  
10 and the Lessor's insurance company(s) that the Certificate(s) of Insurance and policies shall  
11 so covenant and shall be construed as primary insurance, and the County's insurance and/or  
12 deductibles and/or self-insured retentions or self-insured programs shall not be construed as  
13 contributory.

14 **11.3.2 County's Insurance:** County maintains funded programs of Self-  
15 Insurance. County shall provide to Lessor a Certificate of Self-Insurance evidencing  
16 the County's Self-Insurance for the following coverage, if so requested by Lessor as follows:

17	12.3.2.1	Workers' Compensation	\$1,000,000 per occurrence
18	12.3.2.2	Commercial General Liability	\$1,000,000 per occurrence
19	12.3.2.3	Automobile Liability	\$1,000,000 per occurrence

20 **12. Damage and Destruction.**

21 **12.1 Repair of Damage.** County agrees to notify Lessor in writing promptly of any  
22 damage to the Premises resulting from fire, earthquake, or any other identifiable event of a  
23 sudden, unexpected, or unusual nature ("Casualty"). If the Premises, whether covered by  
24 insurance or not, are damaged by a Casualty, or the Casualty results in the Premises not  
25 being provided with Base Building Systems or parking facilities, and if neither Lessor nor  
County has elected to terminate this Lease under this Section 12, Lessor shall promptly and  
diligently restore Premises, the County Improvements originally constructed by Lessor, Base  
Building Systems, and County's parking facilities to substantially the same condition as existed  
before the Casualty, subject to modifications required by building codes and other laws. If  
County requests that Lessor make any modifications to the County Improvements in  
connection with the rebuilding, Lessor may condition its consent to those modifications on: (a)  
confirmation by Lessor's contractor that the modifications shall not increase the time needed to  
complete the County Improvements; or (b) an agreement by County that the additional  
construction period shall not extend the rent abatement period.

21 **12.2 Repair Period Notice.** Lessor shall, within thirty (30) days after the date of the  
22 Casualty, provide written notice to County indicating the anticipated period for repairing the  
23 Casualty ("Repair Period Notice"). The Repair Period Notice shall be accompanied by a  
24 certified statement executed by the Contractor retained by Lessor to complete the repairs or, if  
25 Lessor has not retained a Contractor, a licensed Contractor not affiliated with Lessor, certifying  
the Contractor's opinion about the anticipated period for repairing the Casualty. The Repair  
Period Notice shall also state, if applicable, Lessor's election either to repair or to terminate the  
Lease under Section 12.3.

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1           **12.3 Lessor's Option to Terminate or Repair.** Lessor may elect either to terminate  
2 this Lease or to effectuate repairs if: (a) the Repair Period Notice estimates that the period for  
3 repairing the Casualty exceeds ninety (90) days from the date of the Casualty; or (b) the  
4 estimated repair cost of the Premises, even though covered by insurance, exceeds fifty  
5 percent (50%) of the full replacement cost.

6           **12.4 County's Option to Terminate.** If (a) the Repair Period Notice provided by  
7 Lessor indicates that the anticipated period for repairing the Casualty exceeds ninety (90)  
8 days, or (b) notwithstanding the above, in the event of a substantial or total casualty to the  
9 Premises or improvements, County may by written notice to Lessor within thirty (30) days  
10 after such damage or destruction of its intention to terminate this Lease, elect to terminate this  
11 Lease by providing written notice (County's Termination Notice) to Lessor within thirty (30)  
12 days after receiving the Repair Period Notice. If County does not elect to terminate within said  
13 thirty (30) day period, County shall be considered to have waived its' option to terminate.

14           **12.5 Rent Abatement Due to Casualty.** Lessor and County agree that County's  
15 Rent shall be fully abated during the period beginning on the later of: (a) the date of the  
16 Casualty; or (b) the date on which County ceases to occupy the Premises and ending on the  
17 date of Substantial Completion of Lessor's restoration obligations as provided in this Section  
18 12 ("Abatement Period"). If, however, County is able to occupy and does occupy a portion of  
19 the Premises, Rent shall be abated during the Abatement Period only for the portion of the  
20 Premises not occupied by County.

21           **12.6 Damage Near End of Term.** Despite any other provision of this Section 12, if  
22 the Premises are destroyed or damaged by a Casualty during the last eighteen (18) months of  
23 the Original Lease Term, Lessor and County shall each have the option to terminate this  
24 Lease by giving written notice to the other of the exercise of that option within thirty (30) days  
25 after that damage or destruction, provided, however, County may negate Lessor's election to  
terminate under this Section 12.6 by electing, within ten (10) days after receipt of Lessor's  
termination notice, to exercise any unexercised option to extend this Lease. If County negates  
Lessor's election, this Lease shall continue in effect unless Lessor has the right to, and elects  
to, terminate this Lease under Section 12.3.

**12.7 Effective Date of Termination; Rent Apportionment.** If Lessor or County  
elects to terminate this Lease under this Section 12 in connection with a Casualty, this  
termination shall be effective thirty (30) days after delivery of notice of such election. County  
shall pay Rent, properly apportioned up to the date of the Casualty. After the effective date of  
the termination, Lessor and County shall be discharged of all future obligations under this  
Lease, except for those provisions that, by their terms, survive the expiration or earlier  
termination of the Lease.

**12.8 Waiver of Statutory Provisions.** The provisions of this Lease, including those  
in this Section 12 constitute an express agreement between Lessor and County that applies in  
the event of any Casualty to the Premises. Lessor and County, therefore, fully waive the  
provisions of any statute or regulation, for any rights or obligations concerning a Casualty  
including California Civil Code Sections 1932(2) and 1933(4).

**12.9 Release on Termination.** In the event of any termination of this Lease in  
accordance with Section 12, the Parties shall be released therefrom without further obligation  
to the other Party, except as may otherwise be specifically set forth in this Lease and items

1 that have accrued and are unpaid.

2 **13. Eminent Domain.**

3 **13.1 Total Condemnation.** If all of the Premises are condemned by eminent  
4 domain, inversely condemned, or sold in lieu of condemnation for any public or quasi-public  
5 use or purpose, this Lease will terminate as of the date of title vesting in that proceeding and  
6 the Rent will be abated from the date of termination.

7 **13.2 Partial Condemnation.** If any portion of the Premises is condemned by  
8 eminent domain, inversely condemned, or sold in lieu of condemnation for any public or quasi-  
9 public use or purpose and the partial condemnation renders the Premises unusable for  
10 County's business, this Lease will terminate as of the date of title vesting or order of immediate  
11 possession in that proceeding and the Rent will be abated to the date of termination. If the  
12 partial condemnation does not render the Premises unusable for the business of County and  
13 less than a substantial portion of the Premises is condemned, Lessor must promptly restore  
14 the Premises to the extent of any condemnation proceeds recovered by Lessor, excluding the  
15 portion lost in the condemnation, and this Lease will continue in full force, except that after the  
16 date of the title vesting, the Rent will be adjusted, as reasonably determined by Lessor and  
17 County.

18 **13.3 Award.** If the Premises are wholly or partially condemned, Lessor will be  
19 entitled to the entire award paid for the condemnation, and County waives any claim to any  
20 part of the award from Lessor or the condemning authority. County, however, will have the  
21 right to recover from the condemning authority any compensation that may be separately  
22 awarded to County in connection with costs in removing County's merchandise, furniture,  
23 fixtures, leasehold improvements, and equipment to a new location.

24 **13.4 Temporary Condemnation.** In the event of a temporary condemnation, this  
25 Lease will remain in effect, County will continue to pay Rent, and County will receive any  
award made for the condemnation. If a temporary condemnation remains in effect at the  
expiration or earlier termination of this Lease, County will pay Lessor the reasonable cost of  
performing any obligations required of County with respect to the surrender of the Premises. If  
a temporary condemnation is for a period that extends beyond the Term, this Lease will  
terminate as of the date of occupancy by the condemning authority and any award will be  
distributed in accordance with Section 13.3.

14. **Estoppel Certificates.**

14.1 Within twenty (20) business days after receipt of a written request by either  
party, the other party shall execute and deliver to the requesting party an Estoppel Certificate,  
in the form of the attached Exhibit "E", indicating in the certificate any exceptions to the  
statements in the certificate that may exist at that time.

15. **Subordination, Non-Disturbance, and Attornment.**

15.1 **Subordination, Non-Disturbance, and Attornment Agreement.** To carry out  
the purposes of Section 15.2 and Section 15.3, the Parties agree to execute a Subordination,  
Non-Disturbance and Attornment Agreement in the form set forth in the attached Exhibit "F".

1           **15.2 Subordination.** County agrees that within forty-five (45) business days after  
2 Lessor's written request, it shall execute the agreement referred to in Section 15.1 that Lessor  
3 reasonably considers necessary to evidence or confirm the subordination or inferiority of this  
4 Lease to the lien of any mortgage, deed of trust or other encumbrance of the Premises or any  
5 renewal, extension, modification, replacement thereof, provided however, that such  
6 Subordination Agreement shall be strictly limited to matters contained in the Agreement  
7 referred to in Section 15.1 and no such Subordination Agreement shall materially increase any  
8 of County's obligations or materially decrease any of County's rights under this Lease, nor  
9 shall the possession of County be disturbed, by reason of any foreclosure, sale or other action  
10 under any such trust deed, mortgage or other encumbrance.

11           **15.3 Attornment.** If Lessor's interest in the Premises passes to a successor, and  
12 provided County has received the Non-Disturbance agreement referred to in Section 15.1,  
13 County shall, within forty-five (45) business days after Lessor's transferee's request, execute  
14 the agreement referred to in Section 15.1, thereby agreeing to attorn and to recognize the  
15 transferee as the Lessor under this Lease; provided the transfer of Lessor's interest in the  
16 Premises was by sale, lease, foreclosure, deed in lieu of foreclosure, exercise of any remedy  
17 provided in any encumbrance or operation of law.

18           **16. Breach by Lessor.**

19           **16.1 Lessor's Default.** Except as provided to the contrary in this Lease, Lessor's  
20 failure to perform any of its obligations under this Lease shall constitute a default by Lessor  
21 under the Lease if the failure continues for thirty (30) days after written notice of the failure  
22 from County to Lessor. If the required performance cannot be completed within thirty (30)  
23 days, Lessor's failure to perform shall constitute a default under the Lease unless Lessor  
24 undertakes to cure the failure within thirty (30) days and diligently and continuously attempts to  
25 complete this cure as soon as reasonably possible.

**16.2 County's Right to Cure Lessor's Default and Deduct Cost.** Except as  
provided to the contrary in this Lease, if County provides notice to Lessor of Lessor's failure to  
perform any of its obligations under this Lease and Lessor fails to provide such action as  
required by the terms of this Lease within the period specified, County may take the required  
action if: (a) County delivers to Lessor an additional written notice advising Lessor that County  
intends to take the required action if Lessor does not begin the required action within ten (10)  
days after the written notice; and (b) Lessor fails to begin the required action within this ten  
(10) day period.

**16.3 Rent Setoff.** If, within thirty (30) days after receipt of County's written demand  
for payment of County's costs incurred in taking such action on Lessor's behalf, Lessor has  
not paid the invoice or delivered to County a detailed written objection to it, County may deduct  
from Rent payable by County under this Lease the amount set forth in the invoice, including  
transaction costs and attorneys' fees, plus interest at the then legal rate of interest from the  
date these costs are incurred until the date of County's Rent setoff.

**17. Lessor's Representations and Warranties.** Lessor represents and warrants to  
County that:

**17.1 Title.** County's Leasehold interest in the Premises is free and clear of



1 restrictions which would restrict County's rights under this Lease.

2 **17.2 Certificate of Authority.** Lessor covenants that it is a duly constituted under  
3 the laws of the state of its organization, and that the person(s) who is acting as its signatory in  
4 this Lease is duly authorized and empowered to act for and on behalf of the Lessor. Lessor  
shall furnish County prior to the execution hereof with evidence of the authority of the signatory  
to bind the entity or trust as contemplated herein.

5 **17.3 No Litigation.** There are no judicial, quasi-judicial, administrative or other  
6 orders, injunctions, moratoria or pending proceedings against Lessor or the Premises which  
7 preclude or interfere with, or would preclude or interfere with, the construction contemplated  
herein or the occupancy and use of the Premises by County for the purposes herein  
contemplated.

8 **17.4 Easements.** Lessor shall not (a) subdivide, parcel or otherwise divide the  
9 Premises, (b) create, modify or terminate any ingress or egress to or from the premises, or (c)  
create any easements in the Premises, without County's prior written approval.

10 **18. Miscellaneous.**

11 **18.1 Quiet Enjoyment.** Lessor covenants that County shall at all times during the  
12 term of this Lease peaceably and quietly have, hold and enjoy the use of the Leased Premises  
13 so long as County shall fully and faithfully perform the terms and conditions that it is required  
14 to do under this Lease. If the Premises are part of a building shared with other tenants of  
15 Lessor, during County's tenancy, Lessor may make or permit other tenants to make  
16 alterations, renovations and improvements to those portions of the building not occupied by  
County. Lessor covenants for itself and anyone deriving title from or holding title under Lessor  
that County's access, ingress, loading and unloading and sufficient parking for  
County's business shall not unreasonably be obstructed nor shall the daily business of  
County be disrupted as a result of such alterations, renovations and improvements.

17 **18.2 Non-Waiver.** No waiver of any provision of this Lease shall be implied by any  
18 failure of either party to enforce any remedy for the violation of that provision, even if that  
19 violation continues or is repeated. Any waiver by a party of any provision of this Lease must  
be in writing. Such written waiver shall affect only the provision specified and only for the time  
and in the manner stated in the writing.

20 **18.3 Binding on Successors.** The terms and conditions herein contained shall  
21 apply to and bind the heirs, successors in interest, executors, administrators, representatives  
and assigns of all the Parties hereto.

22 **18.4 Severability.** The invalidity of any provision in this Lease as determined by a  
court of competent jurisdiction shall in no way affect the validity of any other provision hereof.

23 **18.5 Venue.** Any action at law or in equity brought by either of the Parties hereto for  
24 the purpose of enforcing a right or rights provided for by this Lease shall be tried in a court of  
25 competent jurisdiction in the County of Riverside, State of California, and the Parties hereto  
waive all provisions of law providing for a change of venue in such proceedings to any other  
county.

1           **18.6 Attorneys' Fees.** In the event of any litigation or arbitration between Lessor  
2 and County to enforce any of the provisions of this Lease or any right of either party hereto,  
3 the unsuccessful party to such litigation or arbitration agrees to pay to the successful party all  
4 costs and expenses, including reasonable attorneys' fees, incurred therein by the successful  
5 party, all of which shall be included in and as a part of the judgment rendered in such litigation  
6 or arbitration.

7           **18.7 County's Representative.** County hereby appoints the Assistant County  
8 Executive Officer of the Economic Development Agency as its authorized representative to  
9 administer this Lease.

10           **18.8 Agent for Service of Process.** It is expressly understood and agreed that in  
11 the event Lessor is not a resident of the State of California or it is an association or partnership  
12 without a member or partner resident of the State of California, or it is a foreign corporation,  
13 then in any such event, Lessor shall file with the Assistant County Executive Office of the  
14 Economic Development Agency, upon its execution hereof, a designation of a natural person  
15 residing in the State of California, giving his or her name, residence and business addresses,  
16 as its agent for the purpose of service of process in any court action arising out of or based  
17 upon this Lease, and the delivery to such agent of a copy of any process in any such action  
18 shall constitute valid service upon Lessor. It is further expressly understood and agreed that if  
19 for any reason service of such process upon such agent is not feasible, then in such event,  
20 Lessor may be personally served with such process out of this county and that such service  
21 shall constitute valid service upon Lessor. It is further expressly understood and agreed that  
22 Lessor is amenable to the process so served, submits to the jurisdiction of the court so  
23 obtained and waives any and all objections and protests thereto.

24           **18.9 Entire Lease.** This Lease is intended by the Parties hereto as a final  
25 expression of their understanding with respect to the subject matter hereof and as a complete  
and exclusive statement of the terms and conditions thereof and supersedes any and all prior  
and contemporaneous leases, agreements and understandings, oral or written, in connection  
therewith. This Lease may be changed or modified only upon the written consent of the  
Parties hereto.

**18.10 Interpretation.** The Parties hereto have negotiated this Lease at arms length  
and have been advised by their respective attorneys, or if not represented by an attorney,  
represent that they had an opportunity to be so represented and no provision contained herein  
shall be construed against County solely because it prepared this Lease in its executed form.

**18.11 Time of Essence.** Time is of the essence with respect to the performance of  
all obligations to be performed or observed by the Parties under this Lease.

**18.12 Recording.** Either Lessor or County shall, upon request of the other, execute,  
acknowledge and deliver to the other a short form memorandum of this Lease for recording  
purposes. The Party requesting recordation shall be responsible for payment of any fees  
applicable thereto.

**18.13 Consent.** Whenever Lessor's or County's consent is required under any  
provision of this Lease, it shall not be unreasonably withheld, conditioned or delayed.

///

1           **18.14 Title.** Lessor covenants that Lessor is well seized of and has good title to the  
2 Premises, and Lessor does warrant and will defend the title thereto, and will indemnify County  
3 against any damage and expense which County may suffer by reason of any lien,  
4 encumbrance, restriction or defect in title or description herein of the Premises. If, at any time,  
5 Lessor's title or right to receive Rent and any other sums due hereunder is disputed, County  
6 may withhold such sums thereafter accruing until County is furnished satisfactory evidence as  
7 to the Party entitled thereto.

8           **18.15 Conveyance by Lessor.** Should Lessor convey the Premises, all rights and  
9 obligations inuring to the Lessor by virtue of this Lease shall pass to the grantee named in  
10 such conveyance, and the grantor shall be relieved of all obligations or liabilities hereunder,  
11 except those theretofore accrued and not discharged.

12           **18.16 Mechanic's Liens.** If any mechanic's or materialmen's lien or liens shall be  
13 filed against the Premises for work done or materials furnished to a Party, that Party shall, at  
14 its own cost and expense, cause such lien or liens to be discharged within fifteen (15) days  
15 after notice thereof by filing or causing to be filed a bond or bonds for that purpose. In the  
16 event any notice preliminary to establishing such a lien (such as the California Preliminary 20-  
17 Day Notice) is served on Lessor for work done on the Premises, Lessor shall immediately  
18 forward a copy of such notice to Lessee.

19           **18.17 Surrender.** County shall, after the last day of the term or any extension thereof  
20 or upon any earlier termination of such term, surrender and yield up to Lessor the Premises in  
21 good order, condition and state of repair, reasonable wear and tear and damage by fire or  
22 other casualty excepted. County may, but shall not be required to: (a) patch or paint any  
23 walls/surfaces; (b) remove any leasehold improvements constructed or installed prior to or  
24 during the term of this Lease or any extension thereof; or (c) remove any fixtures or equipment  
25 installed prior to or during the term of this Lease or any extension thereof.

**18.18 Notice.** Except as expressly provided elsewhere in this Lease, all notices and  
other communication required under this Lease shall be in writing and delivered by: (a)  
Certified Mail, postage prepaid, return receipt requested, in the United States mail; or (b) via  
an overnight courier that provides written evidence of delivery and addressed to the Party  
hereto to whom the same is directed at the addresses set forth in Section 18.18 herein. Either  
Party hereto may from time to time change its mailing address by written notice to the other  
Party.

**County's Notification Address:**

County of Riverside  
Economic Development Agency  
3403 10<sup>th</sup> Street, Suite 500  
Riverside, CA 92501  
Attention: Deputy Director of Real Estate

**Lessor's Notification Address:**

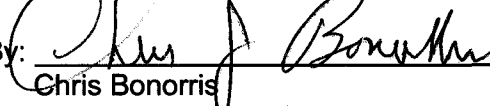
Chris and Maria Bonorris  
1630 Coachwood Street  
La Habra, CA 90631

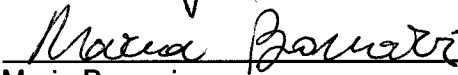
1           **18.19 Authority.** If Lessor is a corporation, general or limited partnership or  
2 individual owner, each individual executing this Lease on behalf of said corporation,  
3 partnership, or individual represents and warrants that he or she is duly authorized to execute  
4 and deliver this Lease on behalf of said corporation, in accordance with bylaws of said  
5 corporation, or as a partner or individual is authorized to execute this Lease and that this  
6 Lease is binding upon said corporation and/or partnership or individual.

7           **18.20 Approval of Supervisors.** Anything to the contrary notwithstanding, this  
8 Lease shall not be binding or effective until its approval and execution by the Chairman of the  
9 Riverside County Board of Supervisors.

10 Dated: 6/19/10

**CHRIS BONORRIS AND MARIA BONORRIS**

By:   
Chris Bonorris

By:   
Maria Bonorris

**COUNTY OF RIVERSIDE**

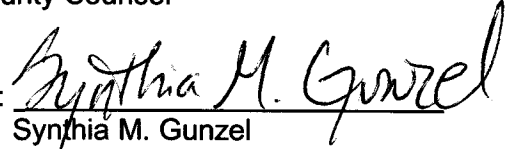
By: \_\_\_\_\_  
Marion Ashley, Chairman  
Board of Supervisors

14 **ATTEST:**  
15 Kecia Harper-Ihem  
16 Clerk of the Board

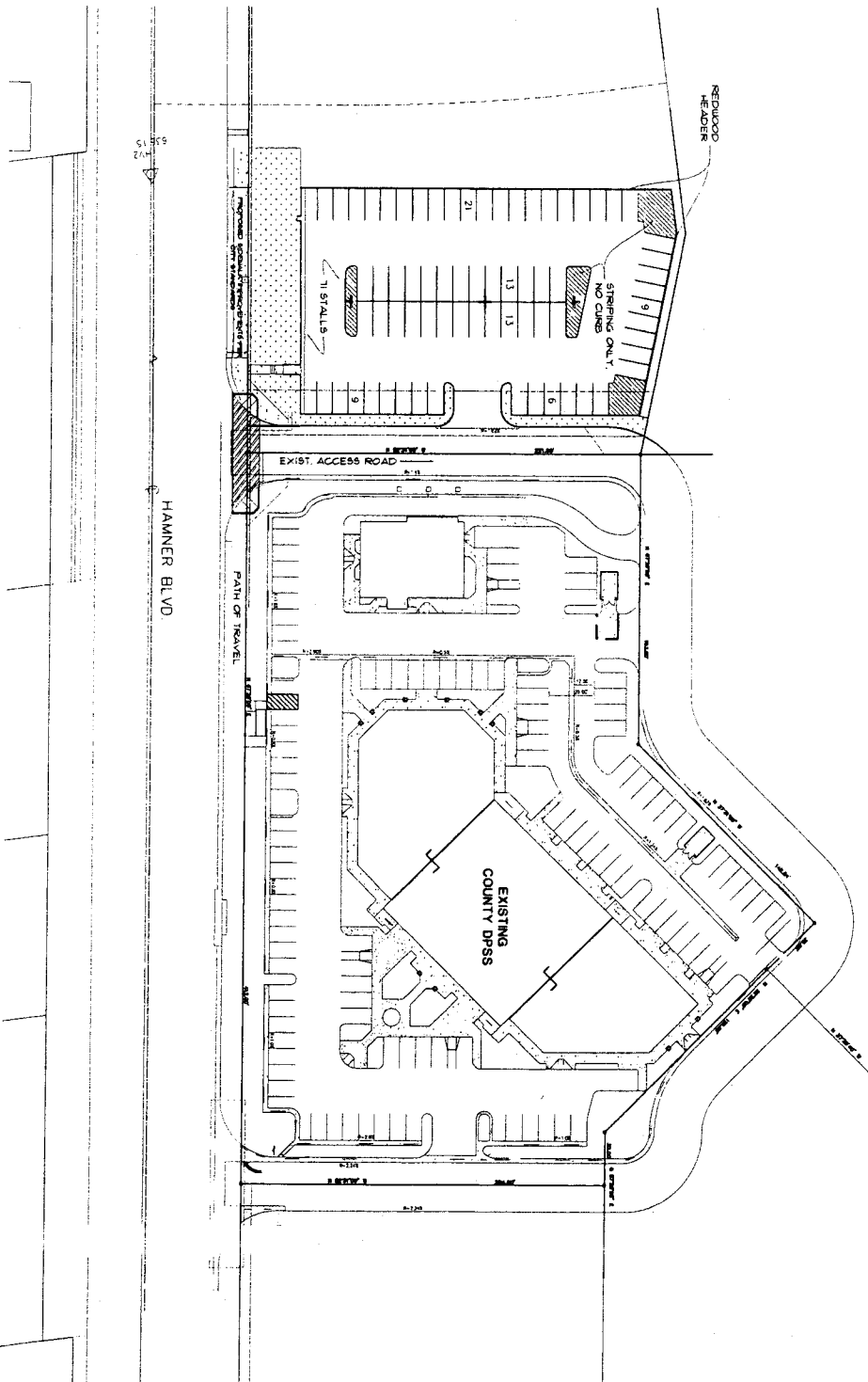
17 By: \_\_\_\_\_  
18 Deputy

[SEAL]

19 **APPROVED AS TO FORM:**  
20 Pamela J. Walls  
21 County Counsel

22 By:   
23 Synthia M. Gunzel  
24 Deputy County Counsel

25  
HR:jw  
06/01/10  
NR001  
13.197



PROPOSED SITE PLAN

SCALE: 1"=30'-0"

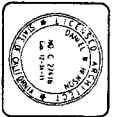
3178 Hamner  
Norco

Exhibit A – Site Plan

PROJECT NUMBER  
OF SHEETS  
**A0.1**

DESIGNED BY: C.L.  
CHECKED BY: D.H.  
DATE: 10-9-09  
DRAWN BY: A.S.-10  
SCALE: AS SHOWN  
PROJECT NO: 09042  
SHEET NO: 0001/11

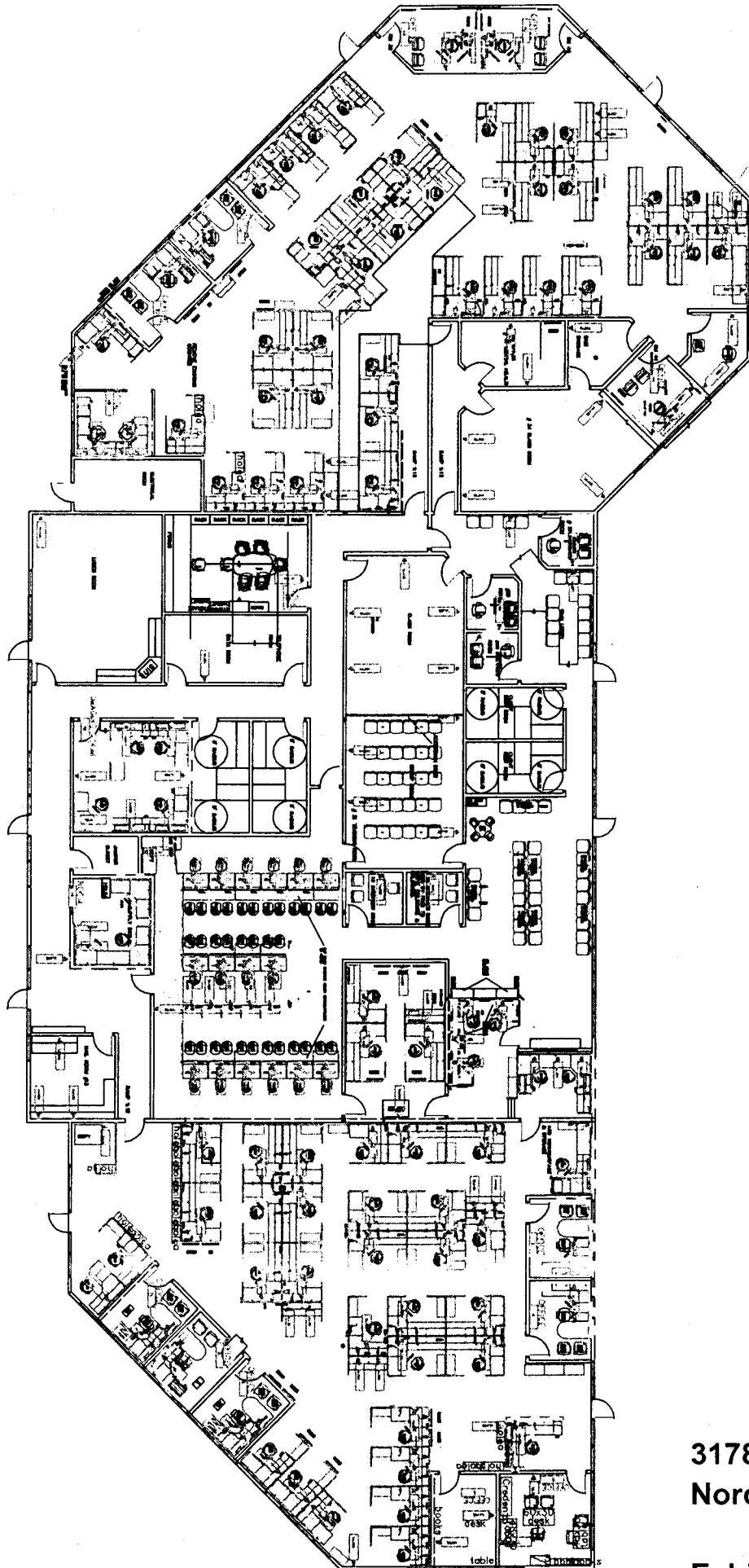
SHEET TITLE  
**PROPOSED SITE PLAN**  
PARKING REMODEL FOR COUNTY DPSS  
HAMNER AVE  
NORCO, CA



PREPARED FOR  
**JAMES BINORRIS**  
2448 S. VICENTIA  
CORONA, CA 92882  
PHONE: (951) 808-8482  
FAX: (951) 808-8491

PREPARED BY  
**H&S**  
ARCHITECTS INC.  
220 S. ALHAMBRA STREET  
CORONA, CA 92706  
PHONE: (951) 271-2257  
FAX: (951) 271-2258

**NOTICE**  
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3178 Hamner  
Norco

Exhibit B – Floor Plan

**COUNTY OF RIVERSIDE**  
**Department of Facilities Management**  
**Real Estate Division**

**CUSTODIAL SERVICES REQUIREMENTS**  
**FOR LEASED FACILITIES**

1. Background checks shall be performed, in a manner specified by County, of all qualified permanent and temporary employees.
2. Provide all required services and supplies.
3. Perform services five days a week during the hours of 5:00 pm to 1:00 am only.
4. Provide and replace all fluorescent light tubes and incandescent light bulbs using only those types of tubes and bulbs that are energy efficient as indicated by manufacturer. Fixture reflectors shall be wiped clean with each relamping.
5. Lessor and custodial staff shall be responsible for key control. Issuing keys to workers, collecting said keys at shift end and retrieving keys at the end of custodian's employment. If keys are lost, stolen or misplaced, rekeying costs are landlord's responsibility.
6. **SPECIFIC SERVICES** – Frequency and coverage:
  - A. **Daily:**
    1. Rest Rooms:

Empty all trash containers, refill dispensers, damp mop floors, clean, sanitize and polish all plumbing fixtures, chrome fittings, flush rings, drain and overflow outlets, clean and polish mirrors, clean wall adjacent to hand basins/urinals, dust metal partitions, remove finger prints from walls, switches, etc.
    2. Lobby Area – Main Corridors – Stairways:

Remove trash, vacuum, vacuum/damp mop tile, clean lobby and entrance doors, clean and sanitize drinking fountains.
    3. Employee Break Rooms/Kitchen:

Remove trash from building and deposit in dumpster, vacuum rugs and carpet, wipe spills, mop tile floor, remove fingerprints from doors, light switches, etc., and refill dispensers.
    4. General and Private Areas:

Remove trash, vacuum carpets, mop tile floors, spot clean interior partition glass, clean counter tops and blackboards, dust desks,

conference tables, credenza/file cabinets and bookcases.

5. **Building Security:**

- a. Turn off all lights (except security and night lights).
- b. Close windows.
- c. Reset alarms and lock all doors.

**B. Weekly – All Areas:**

Polish buff hard resilient floors in traffic areas, spot clean carpeted areas.

Dust all high and low horizontal surfaces, including sills, ledges, moldings, shelves, locker tops, frames and file cabinets, damp wipe plastic and leather furniture.

Remove fingerprints from doors, elevator walls and controls, frames and light switches in office areas, clean and polish bright metal to 70" height, clean and sanitize waste containers in rest rooms and break rooms.

**C. Monthly – All Areas:**

Clean interior glass partitions/doors, dry dust wood paneling, remove dust/cobwebs from ceiling areas.

Spray buff resilient/hard floor areas, detail vacuum carpet edges, under desk/office furniture.

**D. Quarterly – All Areas:**

Spray buff resilient and hard surface floors and apply floor finish.

Clean interior/exterior windows, clean/polish office furniture, damp clean diffuser outlets in ceiling/wall, wash waste containers, clean/dust blinds, wash sanitize.

**E. Semi-Annually – All Areas:**

1. All Areas:
  - a. Clean and polish all baseboards.
  - b. Damp clean lobby and reception chairs.
  - c. Clean carpeted surfaces-use a water extraction method.

**F. Annually – All Areas:**

1. All resilient and hard surface floors:
  - a. Move furniture, strip, seal and apply floor finish to all resilient and hard surface floors.



**COUNTY OF RIVERSIDE  
DEPARTMENT OF FACILITIES MANAGEMENT  
Real Estate Division**

**GENERAL CONSTRUCTION SPECIFICATIONS  
FOR LEASED FACILITIES**

**A. INTENT**

1. It is the intent of these instructions to convey to the Lessor and his bidders the construction requirements for obtaining a complete and usable facility under lease agreement. These instructions apply to all new construction (build-to-suit), alterations and repair and/or renovation in facilities leased to the County of Riverside.
2. All references to the County in this or any other specification means the Director of Facilities Management or his designee.
3. All work in accordance with these specifications or any other specifications and plans must be coordinated with the Director of Facilities Management or his designee. Specifications contained on or with specific plans for construction may contain more stringent provisions than the minimum requirements stated herein. The more stringent requirements shall govern.
4. When fully justified, Lessor may request waiver of any portion of these specifications. Such requests must be submitted in writing to the Department of Facilities Management with full justification. All specifications will be enforced unless specifically waived by the Department of Facilities Management in writing.

**B. COMPLIANCE WITH LOCAL REGULATIONS**

1. In the absence of such codes, ordinances or regulations, the Lessor's contractor shall use the latest edition of the "Uniform Building Code". However, when such local, County or State requirements contain more stringent provisions than the minimum requirements stated herein, the more stringent requirements shall govern.
2. The Lessor shall, without additional expense to the County, be responsible for obtaining and paying for any necessary construction fees, licenses and permits required for privately owned buildings. Lessor shall comply with any applicable Federal, State and Municipal laws, codes, and regulations in connection with the prosecution of the work, and shall take proper safety and health precautions to protect work, the workers, the public, and the property of others.
3. All work in accordance with these specifications must be done in strict compliance with the Americans with Disabilities Act of 1990 and any regulations issued pursuant thereto.

**C. DRAWINGS**

1. A site plan, clearly indicating employee, visitor and open parking spaces, shall be prepared. Floor plans, elevations, mechanical and electrical drawings shall be prepared, preferably at one eighth inch (1/8") scale.
2. The Department of Facilities Management shall be provided four (4) complete sets of the aforementioned drawings and specifications for review and approval.
3. Prior to start of construction, two (2) complete approved sets of construction plans and specifications shall be provided to the Department of Facilities Management. These sets shall be signed to indicate approval by Information Technology and the user department. One set will be returned to Lessor for construction, the second set shall be retained by Department of Facilities Management.
4. Any changes or deviation from the approved plans and specifications will not be accepted without prior written approval from the Department of Facilities Management.

**D. CONSTRUCTION**

1. A pre-construction conference with Lessor, contractor and County shall be conducted at a mutually agreed-upon site for reviewing and defining the construction requirements.
2. Inspections by the Department of Facilities Management will be conducted at random times during the course of construction. The successful bidder shall maintain, on the job site, a complete set of approved final drawings and specifications marked up to show any changes and as-built conditions. Normally, three (3) unscheduled and one (1) final inspection will be conducted. At the final inspection, a punch list will be developed, and any deficiencies noted will be corrected prior to County's acceptance of the facility.

**E. SPECIFICATIONS**

1. The Lessor shall be responsible, in all cases, for the proper design and coordination of architectural, structural, plumbing, electrical, heating, ventilation, air conditioning, site elements, etc., of the proposed facility. Accessibility for physically handicapped is required, unless specifically waived in writing by the Department of Facilities Management.
2. Lessor shall verify the accuracy of all dimensions, and he shall be responsible for correcting and recording any discrepancies.

**(SITE REQUIREMENTS)**

**A. SITE**

1. The Lessor shall be responsible for determining site conditions, including sub-surface soil conditions, adequate public utilities and load-bearing characteristics, the installation of retaining walls, demolition, relocation of utilities, and other site improvements.

**B. GRADING**

1. The finish grades and contours shall be correlated with street and sidewalk grades established by the local municipality. Floors, driveways, etc., shall be adjusted by the Lessor's architect as necessary, to insure property clearances, surface drainage, slope gradients, storm and sanitary sewer gradients and connections. All paved areas shall be graded as necessary to provide positive drainage of surface runoff water away from the buildings.

**C. DRAINAGE**

1. Walks, parking areas, driveways and maneuvering areas shall be provided with positive natural drainage whenever possible. The floor of the building and adjacent grades may be raised sufficiently to provide natural drainage.

**D. RETAINING WALLS**

1. The determination of the location and extent of retaining walls required is the responsibility of the Lessor.

**E. LANDSCAPING**

1. Suitable regionally appropriate, water conserving, low-maintenance planting shall be provided. Preservation of existing vegetation and the providing of additional landscaping shall meet local environmental requirements.

**F. CLEANUP**

1. Upon completion of the facility and prior to move-in and acceptance for lease by the County, the Lessor shall clean, seal and wax floors, clean windows, fixtures and finishes, interior and exterior, and remove surplus materials and debris from the site.

**(ARCHITECTURAL REQUIREMENTS)**

**A. FLOORS**

1. Floor elevations shall be at least eight inches above finished exterior grade whenever possible. When floor slab is below grade, it shall be waterproof.
2. Floors shall be designed in accordance with uniform, concentrated and special loads given in the "Uniform Building Code", chapter 23.

3. Carpet – One hundred percent (100%) continuous filament nylon or olefin with static control; minimum yarn weight - 28 oz. Require statement of pile weight from vendor or manufacturer. Minimum five (5) year warranty excluding the use of protective chair pads against ten percent (10%) surface wears when properly maintained. Four inch (4") rubber cove base shall be used for base in all carpeted areas. Colors/patterns must be approved by the Department of Facilities Management.
4. Carpet tiles may be used. Pile weight 28 oz. static control 2.0 K.V. or less. Color shall meet County color standards.
5. Non-carpeted floors - rest rooms, coffee rooms, etc., shall have sheet vinyl covering, including base. Vinyl tile may be used in other non-carpeted areas. Vinyl shall be commercial grade with colors and patterns full depth. Colors/patterns of sheet vinyl and vinyl tile must be approved by the Department of Facilities Management.

**B. WALLS**

1. Interior walls - all interior partition construction shall comply with applicable Federal, State, County and City codes. The types of interior partitions to be used must be approved by the Department of Facilities Management. Systems furniture may be used.
2. Toilet room walls adjacent to occupied spaces shall be sound insulating double-wall construction and filled with sound-absorbing materials.
3. Exterior walls - Exterior walls constructed of wood or steel stud shall be insulated to R-11 specifications.

**C. ROOF AND INSULATION**

1. Roof construction and insulation shall be appropriate to the overall design of the building and prevailing weather conditions. Light colored materials are encouraged.
2. All roof designs shall include a minimum one-half inch (1/2") to one foot (1') slopes for positive drainage.
3. Roofs on existing buildings shall be subject to (a) an inspection by a licensed roofing contractor, (b) County's review of roofing contractor's findings and (c) proof of corrective action.

**D. TIMBER AND WOOD**

1. All lumber used structurally shall be stress-graded with the stamp of the Lumber Association indicated on each piece showing the stress grade.

**E. CEILING CONSTRUCTION**

1. All ceilings shall be placed at nine feet (9'0") above finish floor level, unless otherwise specified.
2. A suspended acoustical ceiling system with integrated lighting shall be installed in all occupied areas.
3. Rest rooms and coffee rooms shall have solid ceilings (drywall, etc.).

F. **WINDOWS**

1. Windows shall generally be limited to the lobby area and offices.
2. Glazing that extends below thirty-two inches (32") above the floor shall be protected with a horizontal railing or similar safety barrier. Individual windows may be metal or wood of commercial quality. All window openings shall be properly flashed to prevent moisture intrusion.
3. Low energy and reflective glazing shall be used in high heat gain areas.

G. **DOORS**

1. Exterior doors - all wood doors will be solid core. Exterior doors will be weather-stripped and have stops. Exterior doors to be not less than thirty-six inches (36") wide. Appropriate metal doors are acceptable.
2. Exterior doors shall have automatic closers.

H. **CABINET WORK**

1. Cabinet work shall conform to the standards as defined in the Woodwork Institute of California, Manual of Millwork, (reference "WIC #102", standard cabinet design).
2. Acceptable cabinet work quality is laminated plastic covered deluxe (D) grade, or wood factory finished deluxe (D) grade, except utility (U) grade in utility storage areas.
3. Countertops and splashes shall be laminated plastic, custom grade, self-edge trim. Minimum four inch (4") high splashes where abutting vertical wall surfaces.
4. Cabinet work to be complete with knobs, pulls, hinges, catches, etc.
5. Colors/patterns of laminated plastic and finishes of casework must be approved by the Department of Facilities Management.

I. **HARDWARE**

1. Hardware will be of good commercial quality grade and type. Automatic door closers shall be provided on public and employee entrance doors, toilet room doors, and coffee room doors. Public entrance and glazed partition lobby doors shall be equipped with push bars with integral PUSH AND PULL signs. Toilet and coffee room doors will have push plates and door pulls. When public entrance, lobby, toilet or coffee room doors are wood or metal with enameled finish, kickplates shall be provided. At buildings where only one (1) toilet is provided, the door closer will be omitted and the door fitted with a privacy lockset. Door locks will be operable by a master key system. Panic hardware must be installed where required by code. Simplex cipher locks (or equal) may be used in lieu of keyed locks when approved by the Department of Facilities Management.
2. Exterior doors with hinges exposed to the public (out- swinging doors) will be equipped with door butts that have "fast" pins to prevent removal or tampering.
3. All doors to be provided with adequate hardware. Interior door locksets to be provided only where indicated on plans. Interior doors to be provided with doorstops.
4. Double doors (pair) - shall be avoided on exterior openings wherever possible. When pair is required by design, use removable mullion, unless specifically approved otherwise.
5. Exterior doors - all exterior doors must have a deadbolt lock, except where panic hardware is required.
6. Door lock keying - Simplex or equal may be substituted for keyed locks when approved by the County.
  - a. All keyed locks shall be equipped with six (6) pin keyways.
  - b. Three (3) keys shall be furnished for each lock.
  - c. All locks shall be keyed as specified by County, except that all locks within the following individual groups shall be keyed alike:
    - (1) Mechanical equipment rooms.
    - (2) Janitor's closets.
    - (3) Employee entrances (interior & exterior).
    - (4) Bulletin boards.
    - (5) Electrical panel boxes.
  - d. A master key system shall be provided and three (3) master keys shall be furnished, unless otherwise specified.

- e. Keying - locks will incorporate a security system to assure that keys used during construction will not open doors after County occupancy. The key side of all locks will be on the public side.

**J. TOILET ENCLOSURES AND ACCESSORIES**

Facilities must comply with all existing codes.

1. All toilet and urinal enclosures shall be secured to the floor and ceiling.
2. Doors shall be installed in men's and women's restrooms. Entrance doors to toilet enclosures shall be fitted with specific locking devices. Toilet enclosures for non ADA stalls shall be 34" wide, or more, on all new construction.
3. Each toilet compartment shall be provided with a metal coat hook and double roll toilet paper holder, suitable for dispensing rolled tissue.
4. Install one single-fold paper towel or roll towel dispensing cabinet for each multiple of two (2) lavatories or less in all rest rooms. Towel dispensers shall be designed to dispense paper towels.
5. Each pair of lavatories in all rest rooms shall be provided with soap dispensers.
6. Each lavatory in all rest rooms shall be provided with a 24" x 30" wall-mounted mirror. Provide a stainless steel shelf at each mirror.
7. Women's rest rooms shall be provided with feminine napkin dispenser. Women's toilet compartments shall be provided with one (1) feminine napkin disposal container.
8. Trash bins shall be provided in rest rooms.
9. Both men's and women's toilets shall be designed and constructed to accommodate the physically handicapped. One water closet compartment shall be sized to meet handicapped requirements, provided with out swinging door and grab bars. The toilet fixtures, lavatory, mirrors, etc., shall be located at the correct height for handicapped.

**K. PAINING**

1. All exterior painted surfaces shall be given a minimum of two (2) coats. Colors must be approved by the Department of Facilities Management.
2. Interior surfaces and trim shall be given two (2) coats minimum. One hundred percent (100%) coverage required. Prefinished acoustical ceiling shall not be painted. Finish coat shall be in accordance with colors as prescribed by County and shall match color chips.
3. Paint colors must be approved by the Department of Facilities Management.

4. All interior painted surfaces shall receive two (2) coats of semi-gloss enamel.
5. Wall coverings other than painted surfaces (i.e., wood paneling, vinyl material, etc.) shall be permitted. Location and colors must be approved by the Department of Facilities Management.
6. Parking strips four inches (4") wide of highway traffic paint are to be provided.
7. Street number - Minimum six inches (6") high number - by Lessor.

L. **WINDOW TREATMENT**

1. Minimum treatment - Vertical blinds or other as specified by the Department of Facilities Management.

M. **SIGNS**

1. Identification sign to be installed on exterior of building. Sign will be specifically identified by the Department of Facilities Management. Placement and specific size of letters will be determined according to layout and location of structure. Letters will be black injection molded plastic, Helvetica in style.
2. Interior signs to be black phenolic material laminated with white letters. Signs will be specifically identified by the Department of Facilities Management.
3. Lettering on entrance doors will be specifically identified by the Department of Facilities Management.

N. **ASBESTOS & LEAD BASED PAINT**

1. All buildings constructed prior to 1978 will have asbestos and lead based paint check to ascertain that no friable asbestos or flaking lead based paint is in evidence. A copy of the report is to be filed with the Department of Facilities Management.

O. **PLUMBING FIXTURES AND FITTINGS**

1. All rest room lavatories shall have self-closing faucets.
2. All toilets and urinals shall be equipped with flush valves.
3. Refrigerated water fountains - provide refrigerated water fountains at location indicated.
4. "Water-Saver" toilets will not be acceptable.
5. Provide hot water in rest rooms and break rooms.
6. Health Clinics-provide hot water in examination rooms, labs, rest rooms and



break rooms.

7. All work in accordance with these specifications must be done in strict compliance with the Americans with Disabilities Act of 1990, the California Title 24 section which implements it, and any regulations issued pursuant thereto.

**P. FIRE PROTECTION**

1. Provide all necessary fire extinguishers as required by local fire regulations.
2. Provide sprinkler inspection and test prior to occupancy.
3. Provide all other necessary protective devices and equipment as required by local fire regulations.
4. Building alarms and fire monitoring equipment shall not be installed in the telephone/data room without written permission of the IT Department.

**Q. ELEVATORS**

1. Provide documentation of inspection and routine maintenance prior to and during occupancy.

**SPACE CONDITIONING**  
**(Heating, Ventilation and Air Conditioning)**

**A. GENERAL REQUIREMENTS**

1. Space conditioning shall be considered the year-round control of temperature, humidity, air circulation, ventilation and air cleaning to the degree required to assure satisfactory and efficient use of the space for occupants and equipment. Follow good accepted practices as reflected in the latest issue of the American Society of Heating, Refrigeration and Air Conditioning Engineer's Guide (ASHRAE).

**B. VENTILATION**

1. Ventilation for air-conditioning system - Provide ventilation makeup air in the amount of 10% of total air requirement for cooling or two (2) air changes per hour, whichever is greatest, plus all exhaust air requirements.
2. Prior to construction of office space over 5,000 square feet, existing systems over ten (10) years of age shall be inspected by a licensed HVAC company and a statement of condition detailing the reliability and efficiency of the systems shall be provided.

**C. EXHAUST SYSTEMS**

1. Exhaust toilet areas - the exhaust fan shall be connected to the light switch or

interconnected with the air conditioning time clock.

2. Air shall not be directly exhausted, except in the following instances:
  - a. Air used to make up exhaust for toilet rooms.
  - b. Air exhausted specifically for cooking, food preparation or removal of excessive heat generated by vending or various other machines.
  - c. When specified for coffee rooms.

**D. SPACE TEMPERATURE CONTROLS**

1. Central control system for the various areas or provide a thermostat for each heating and/or air-conditioning system. Use separate slide lever adjustments for heating and cooling with lock covers.
2. All systems shall be controlled by seven (7) day, twenty-four (24) hour time clocks set to the Department of Facilities Management requirements.
3. Thermostats controlling space conditions during occupied hours shall be adjustable from sixty eight degrees (68°) to eighty degrees (80°) with the normal set at seventy degrees (70°) for heating and seventy-six degrees (76°) for cooling.
4. Simultaneous heating and cooling will not be acceptable.
5. Lessor shall comply with existing codes.
6. Heat-generated equipment shall be of adequate capacity to heat the building under design conditions.
7. All gas furnaces shall be approved by the American Gas Association.
8. All electric components shall be UL-approved and comply with the California Electric Code.
9. Electric strip heating is not acceptable.

**E. AIR FILTERS**

1. All recirculated and outside air shall pass through filters before entering air-handling units.
2. Filters shall be replaceable types and changed a minimum of four (4) times a year.
3. A location map showing filter locations shall be provided to County.

**F. PIPING**

1. Piping in finished areas, such as lobbies and offices, shall be concealed. No

water piping of any description shall be installed near electrical switchgear. Provide shutoff valves at all locations necessary to isolate separate zones of the system served.

2. All hot and chilled water piping shall be insulated.

**G. AIR DISTRIBUTION**

1. Ductwork shall be provided, as required, for proper air distribution with supply outlets spaced so as to avoid excessive throws and dead spots. In order to maintain sound privacy, door louvers will not be used to return air from offices. Sound-attenuating, acoustically lined transfer ducts or return air ducts must be used. All supply and return air ductwork shall be constructed and installed in accordance with ASHRAE Standards and shall comply with state and local building codes.
2. All air handling units, except unit heaters, must be provided with outside air intakes. Intakes shall be located to avoid the introduction of boiler flue gases or vehicle and condenser unit exhausts.
3. Diffusers shall be selected and spaced so that, at the occupied level, the movement of air will be uniform and not be less than ten (10) cubic feet per minute, nor more than fifty (50) cubic feet per minute when measured at four feet (4") above the floor. They shall be selected so that the throw from an air diffuser does not impinge on walls, columns, or the throws from other diffusers based on a terminal velocity of one hundred feet (100') per minute. Diffusers located in offices shall be of the fully adjustable air pattern type.

**H. BALANCING AND ADJUSTING**

1. Space conditioning equipment shall be balanced and adjusted by persons certified to perform such functions prior to occupancy.
2. Copy of air balance report shall be provided to the Department of Facilities Management.

**I. NOISE AND VIBRATION**

1. Particular care shall be exercised in the design, selection and installation of all mechanical equipment and components to attain reasonable noise levels in occupied space. In general, sound levels for various spaces shall be maintained in accordance with the recommendations of the ASHRAE Guide.

**J. OPERATING INSTRUCTIONS**

1. The Lessor shall provide simplified consolidated equipment and control diagrams with specific operating instructions posted on a readily accessible label on each utility system, such as furnaces, refrigeration equipment, air handling systems, and pumping systems. These instructions shall clearly indicate how to stop and

start systems, what adjustments must or may be made by County personnel to assure proper operation, and what action shall be taken in emergencies.

## (ELECTRICAL)

### A. GENERAL REQUIREMENTS

1. All electrical work shall be designed and installed in accordance with the plan requirements.
2. Codes and ordinances - shall conform to standards of the National Electrical Code (NEC), O.S.H.A., serving public telephone company, State Fire Marshal and local ordinances.
3. Service equipment shall be located in separate electrical/mechanical room with proper working clearances and grounding. All breakers shall be clearly identified.

### B. INTERIOR LIGHTING

1. Fluorescent lamps shall generally be 34 watt, 430-milli-amp, rapid-start, cool-white, including energy efficient ballasts.
2. The lighting shall be designed to maintain a uniform level of illumination of the minimum foot -candles designated. Lighting levels shall be based on working plan thirty inches (30") above floor, appropriate coefficient of utilization for the fixture and maintenance factor. Conform to Title 24, Division 9 for lighting requirements. Provide not less than ten foot-candles in halls, thirty foot-candles in rest rooms and fifty foot-candles in all other areas, unless specifically noted otherwise. (eighty foot-candles in drafting room areas).
3. Each working space, utility or storage room shall have at least one receptacle. Each office shall have a minimum of one (1) receptacle on each twelve feet (12') of wall space. See plans for additional and/or special outlets.
4. Provide twenty-four (24) hour lighting for security.
5. Emergency lighting - Shall be provided where required by applicable codes, or natural lighting will not provide sufficient lumens for emergency exiting of building.

### C. EXTERIOR LIGHTING

1. Install sufficient lighting to provide a minimum of five (5) foot-candles of illumination at each building entrance, around the perimeter of the building, in the parking and maneuvering areas and on driveways.
2. All exterior lighting shall be high or low-pressure sodium as specified by the County. Fixtures shall be controlled by photocell, time clocks, or combinations of both.

## (TELEPHONE AND COMMUNICATIONS)

(Updated November 10, 2008)

### A. GENERAL REQUIREMENTS

1. All communications requirements shall conform to the standards of Riverside County Information Technology (RCIT) and the serving public telephone company as noted below.
2. **The RIVERSIDE COUNTY INFORMATION TECHNOLOGY (RCIT) COMMUNICATIONS BUREAU TELECOMMUNICATIONS ENGINEER shall be consulted during the Programming, Conceptual Design, Design Development, and Construction Design stages to plan the design and provide input for the Telecommunications Infrastructure.**

### B. TELECOMMUNICATIONS ROOM SPECIFICATIONS

1. **Dedicated Use: Telecommunications Rooms must be dedicated to the telecommunications function and related support facilities.** Equipment not related to the support of the Telecommunications Room, such as piping, duct work, and distribution of building power, must not be located in, or pass through the room. The Telecommunications Room may not be shared with building or custodial services. Cleaning materials such as mops, buckets or solvents must not be located or stored in the Telecommunications Room. Building alarms, fire monitoring equipment and building automation equipment shall not be installed in the Telecommunications Room without written permission of the RCIT Communications Bureau Telecommunications Engineer. In the event the RCIT Communications Bureau Telecommunications Engineer grants such permission, all building alarms and fire-monitoring equipment shall be installed only in the location designated.
2. **Room Physical Specifications - the room must be completed a minimum of thirty (30) days prior to occupancy.** Large projects (more than 20,000 sq. ft.) will require the Telecommunications Room (s) to be completed a minimum of 45 days or as directed by RCIT Communications Bureau Telecommunications Engineer prior to beneficial occupancy. All specifications for said room as outlined in this agreement shall be completed, including, but not limited to, installation of plywood, lighting, electrical circuits, HVAC, ceiling tiles, ground, floor tile and door with lock and three (3) sets of keys.

**It should be understood that the contractor will have to schedule various trades in sooner than the normal construction schedule to complete the Telecommunications Room (HVAC, Electrician, Painter, etc.) as required by the RCIT Communications Bureau Telecommunications Engineer.**

- a. **Location:** The Telecommunications Room shall be as close to the geographic center of the occupied space as possible. **Maximum**

**distance from the center of the Telecommunications Room to the farthest WAO location shall not exceed a radius of 175 feet** unless reviewed by RCIT Communications Bureau Telecommunications Engineer. If occupying more than one floor of a building, **a separate Telecommunications Room shall be required on each floor**, preferably stacked above one another. Provisions shall be made available for easy access into the Telecommunications Room for telephone and data wiring and shall be dedicated for telephone and data use only. Telecommunications Rooms should not be planned next to elevators, restrooms, electrical rooms, air shafts, mechanical rooms, and outside walls. If occupying more than one building, each building will require Telecommunications Rooms that meet the above requirements.

- b. **Minimum Room Sizes:** The Telecommunications Room shall be rectangular in shape and conform to the following inside room dimensions:

<u>Leased Premises – sq. ft.</u>	<u>Room Size</u>
5,000 sq. ft. or <b>less</b>	12' x 9'
5,000 – 10,000 sq. ft.	12' x 12'
10,000 – 30,000 sq. ft.*	12' x 14'
30,000 sq. ft. or <b>larger**</b>	12' x 14'

\* May require more than one room  
 \*\* Will require more than one room.

- c. **Plywood Wall Lining:** All walls will be lined with AC grade or better, void-free, 4'x8' sheets of 3/4" plywood. Plywood sheets shall be mounted vertically from ceiling height towards floor. Plywood must be painted on all sides with one coat of primer and two coats of white fire resistant paint. The plywood should be installed with the grade "C" surface facing the wall.
- d. **Doors:** The door will be a minimum of three (3) feet wide and 80 inches tall and be located as near as possible to a room corner. The door shall be equipped with a lock. Where practical, the door should open outward to provide additional usable space.
- e. **Air Conditioning:** The environmental control systems for the Telecommunications Room should be able to maintain a room temperature between 18°C and 24°C (64°F and 75°F) at all times (24 hours per day, 365 days per year). All building supplied HCAC inlets to the Telecommunications Room shall be controlled using a Variable Air Valve (VAV) with its own thermostat to prohibit heating the Telecommunications Room. The VAV will be installed in such a fashion to introduce conditioned air if the primary split A/C unit fails to cool the room. It will serve two purposes:
  1. Provide ventilation air to the room, cooling only.
  2. Serve as a additional backup.

If a building's HVAC system cannot ensure continuous operation (including weekends and holidays), provide a standalone HVAC unit with independent controls for the Telecommunications Room. If an emergency power source is available in the building, connect the HVAC system that serves the Telecommunications Room to the emergency power source. Sensors and controls must be located in the Telecommunications Room, ideally placed 5 feet AFF (thermostat location will be specified on the Telecommunications Room drawing provided by RCIT Communications Bureau Telecommunications Engineer). If an in-room air conditioner is installed, the air conditioner will be hard wired to the thermostat and the location must be approved by RCIT Communications Bureau Telecommunications Engineer before installation. If remote-monitoring equipment is available, this room should have its own independent sensor. Average heat load for equipment is approximately 150 BTU/SQ Ft of Telecommunications Room space (specific heat load will be provided for each room).

- f. If **fire sprinklers** are located in the Telecommunications Room, the sprinkler shall have a high temperature standard response full circle head with a heavy-duty cover. Sprinkler lines located inside the TR shall not be "charged" under normal conditions. Coordinate placement of the sprinklers with RCIT Communications Bureau Telecommunications Engineer. Sprinkler heads must be a minimum of 10 ft. AFF.
- g. **Room Lighting** – Lighting to provide a minimum of 500 lux (50 foot candles) measured 3 ft. AFF. Coordinate placement of light fixtures with RCIT Communications Bureau Telecommunications Engineer to avoid interference with low voltage equipment. Light fixtures must be a minimum of 10 ft. AFF. Use white paint on the walls and ceiling to enhance room lighting. Power for the lighting should not come from the power panel located inside the Telecommunications Room.
- h. **Emergency Lighting** – Emergency lighting within the Telecommunication Room shall be provided to ensure that the loss of power to normal lights will not hamper an emergency exit from the room.
- i. **Floors:** The floor shall be capable of supporting a minimum load bearing of one hundred (100) pounds per square foot and maximum concentration loading of 2,000 lbs. per foot. Standard VCT floor covering shall be installed unless otherwise specified.
- j. **Ceiling:** If a ceiling will be installed in the Telecommunications Room it must be installed at a **minimum of 10' AFF**. Ceiling protrusions (e.g. sprinkler heads) must be placed to assure a minimum clear height of 10 feet that is clear of obstructions, to provide space over the equipment frames for cables and suspended cable trays. Ceiling finish must minimize dust and be light colored to enhance the room lighting. A hard ceiling shall not be allowed in the Telecommunications Room.

## C. ELECTRICAL REQUIREMENTS

- a. **Dedicated Power Feeder** – The Telecommunications Room will have its own dedicated power feeder terminated in an electrical panel located inside the room and flush mounted in the wall. **Location of this electrical sub-panel shall be closely coordinated with RCIT Communications Bureau Telecommunications Engineer to ensure it does not impact the overall design and use of the space within the room. Power required for other equipment in the room (e.g. fluorescent lighting, motors, air conditioning equipment) should be supplied by a separate feeder, conduit, and distribution panel.** If an emergency power source is available, connect the Telecommunications Room electrical sub-panel into it.
- b. **General Purpose Outlets:** Provide 110 Volt, 20 Amp duplex outlets installed at standard height on all walls of the Telecommunications Room; maximum spacing between outlets shall not exceed 12 feet.
- c. **Telephone System:** Install one (1) dedicated 208 VAC, 20 Amp circuits terminated into a single surface mounted 4S electrical box with a NEMA L6-20 outlet at a height of 18 inches AFF from center. The circuit will have its own separate hot, neutral, and ground wire all the way back to the power distribution panel. The circuit will be clearly labeled on the cover plate and sub-panel.
- d. **Equipment Racks:** Install two (2) dedicated 20 Amp, 110 VAC circuit with isolated ground for each equipment rack (9' x 12' room – 2 racks, 12' x 12' room – 3 racks, 12' x 14' room – 4 racks). Install one (1) dedicated 30 Amp, 208 VAC circuit with isolated ground for every two equipment racks. The breaker number shall be identified on each of these outlets. Terminate each circuit on double duplex outlets in a surface mounted 4S box in the vertical cable manager 23" above the floor. Equipment Rack locations, circuit locations and quantity will be specified in the room layout provided by the RCIT Communications Bureau Telecommunications Engineer.
- e. **Paging – AV:** **If required, install** one dedicated 20 Amp, 110 VAC circuit with isolated ground. Terminate on a double duplex outlet in a 4S box. The location of the outlet will be specified in the Telecommunications Room layout provided by the RCIT Communications Bureau Telecommunications Engineer.
- f. **Security:** Install one dedicated 20 Amp, 110 VAC circuit with isolated ground. Terminate on double duplex outlets in a 4S box. The location of the outlet(s) will be specified in the Telecommunications Room layout provided by the RCIT Communications Bureau Telecommunications Engineer.
- g. **Emergency Air Conditioner Outlet (To Support IT Telephone System):** Install one dedicated 208/220 VAC, 20 Amp circuit terminated



on a single NEMA 6-20 receptacle. The location of the outlet will be specified in the Telecommunications Room layout provided by the RCIT Communications Bureau Telecommunications Engineer.

- h. **Grounding** – A Telecommunications Main Grounding Busbar (TMGB) shall be installed in the Telecommunications Room at the location specified in the room layout that will be provided by the RCIT Communications Bureau Telecommunications Engineer. **The Grounding Busbar must be CPI Chatsworth Products, part #13622-020.** The Busbar shall be insulated from its supporting structure by at least two inches of separation. Bond the Busbar to the building AC grounding electrode system. The minimum size of the bonding conductor should be #3 AWG and be sized to carry the maximum short time rating Amps of the building grounding electrode conductor. A supplemental bonding connection is required to be Exothermically Welded to the structural steel of the building and local AC sub-panel located inside the Telecommunications Room. Resistance should be no more than .1 ohms between the TMGB and the building main grounding source measured following the two-point bonding test method using an earth ground resistance tester. All grounding conductors shall be run in rigid conduit.

#### D. CONDUIT REQUIREMENTS

##### 1. Work Area Outlets (WAO):

- a. **General Specifications:** Each WAO shall consist of one 4 in. by 4 in. by 2.5 in. deep outlet box with a 2 in. by 4 in. reducing adapter installed.
- b. **Height Requirements:** Each WAO shall be installed at the same height as the adjacent electrical outlet. The height of jacks for wall telephones shall conform to any ADA rules pertaining to handicapped use. This height is typically 44 inches AFF to the center of the outlet box.
- c. **Conduits Specifications:**
  - (1) **Accessible Ceilings:** When there is an accessible ceiling such as suspended acoustical tile, provide a rigid trade size 1 conduit (**flex not allowed**) stubbed into the ceiling space from the outlet box. Ceiling must be accessible from the WAO location back to the Telecommunications Room. If a WAO location is at wall phone height (+44"), install an additional outlet box at standard floor height. Connect a rigid 1-inch conduit from the bottom of the wall height box to the top of the standard floor height box. Ream all conduit ends and fit with insulated bushings.
  - (2) **Non-Accessible Ceilings:** When the ceiling is not accessible, provide a rigid 1¼-inch conduit (**flex not allowed**) run from the WAO location all the way to the Telecommunications Room or to the nearest accessible ceiling space. Runs cannot have more than the equivalent of two 90-degree bends without installing a

pull box (pull box must be accessible upon completion of construction). All conduits will have a pull string installed. Where multiple outlets are installed, each location will have its own dedicated conduit run; no daisy chaining is allowed.

2. **System Furniture Wall In-feeds:** Wall in-feeds will be one rigid 1.25 in. conduit per 3 WAO locations of systems furniture. The conduit shall be stubbed into the ceiling area from a 4 in. by 4 in. by 2.5 in. deep outlet box. Ream all conduit ends and fit with insulated bushings. In-feed location will be accessible either by cutout or access panel in furniture or placed next to furniture where location will be accessible for service. Consult RCIT Communications Bureau Telecommunications Engineer for location, quantity, and size of in-feeds. Exact location will be verified with furniture vendor.
3. **System Furniture Floor Poke-Thru In-feeds:** Poke-Thru locations requiring power/voice/data will require Wiremold P/N RC9FFTC Poke-Thru's with EMT 1.25 in. conduit per 3 WAO locations of systems furniture. Color to be specified by Architect. The conduit shall be continuous and stubbed into the ceiling area of that floor being serviced with pull string installed. No more than two 90's will be allowed, J-Box for furniture supplier power whip connections to be anchored to the ceiling of the floor below with unistrut. J-Box must be with-in 6' of furniture whip connection. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, and quantity. Exact location will be verified with furniture vendor.
4. **System Furniture Power and Data Floor Boxes:** Floor Box locations requiring power/voice/data will require Wiremold P/N RFB4-C1-1 Floor Box with EMT 1.25 in conduit per 3 WAO locations of systems furniture for communications. Color to be specified by Architect. The conduit shall be continuous and stubbed into the ceiling area of that floor being serviced with pull string installed. O more than two 90's will be allowed. All boxes shall be configured for dual service which will require accessory items for separation of power and data. All boxes shall include (1) internal duplex receptacle for power, (1) Wiremold P/N RFB-2-SSRT for communications and (1) flanged cover P/N S28BBTCAL. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, and quantity. Exact location will be verified with furniture vendor.
5. **Hard Wall Office Floor Poke-Thru:** Poke-Thru locations requiring power/voice/data will require Wiremold P/N RC4ATC Poke-Thru's with the optional Communications Adapter P/N Com75 installed for Voice and Data conduits. Install two (2) EMT 0.75 in. conduits per location. The conduits shall be continuous and stubbed into the ceiling area of that floor being serviced with pull sting installed. No more than two 90's will be allowed. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, quantity, and size of in-feeds. Exact location will be verified with furniture vendor.
6. **Hard Wall Power and Data Floor Boxes:** Floor Box locations required power/voice data will require Wiremold P/N RFB4-C1-1 Floor Box with (1) EMT

1.25 in. conduit for communications. Color to be specified by Architect. The conduit shall be continuous and stubbed into the ceiling area of that floor being serviced with pull string installed. No more than two 90's will be allowed. All boxes shall be configured for dual service which will require accessory items for separation of power and data. All boxes shall include (1) internal duplex receptacle for power, (1) Wiremold P/N RFB-2-SSRT for communications and (1) flanged cover P/N S38BBTCAL. Ream all conduit ends and fit with insulated bushings. Consult RCIT Communications Bureau Telecommunications Engineer for location, and quantity. Exact location will be verified with furniture vendor.

7. **Backbone Pathways:**

- a. **Telecommunications Rooms On the Same Floor:** When two or more Telecommunications Rooms exist on the same floor, provide two (2) rigid metallic trade size 4 conduits between the main Telecommunications Room and each secondary Telecommunications Room. Conduits are to be run in the most direct route possible with no more than the equivalent of two 90-degree sweeps without a pull box. The minimum size of a pull box shall be 24" W x 36" L x 12" D. Ream all conduit ends and fit with insulated bushings. Conduits are to be bonded to ground in accordance with all local and national requirements. Location of conduits will be identified on drawings provided by the RCIT Communications Bureau Telecommunications Engineer and provided on a site-by-site basis. The bend radius of the conduit shall be 10 times the outside conduit diameter. **Install a pull string with minimum tensile strength of 30 lbs in each conduit.**
- b. **Telecommunications Rooms On Different Floors:** When two or more Telecommunications Rooms exist on different floors, provide a minimum of two (2) rigid trade size 4 conduits between the main Telecommunications Room and each secondary Telecommunications Room. Conduits are to be run in the most direct route possible with no more than the equivalent of two 90-degree bends without a pull box. The minimum size of a pull box shall be 24" W x 36" L x 12" D. Ream all conduit ends and fit with insulated bushings. Conduits are to be bonded to ground in accordance with all local and national requirements. The bend radius of the conduit shall be 10 times the outside conduit diameter. **Install a pull string with minimum tensile strength of 30 lbs in each conduit.** In multi-level buildings with **stacked Telecommunications Rooms**, sleeves shall be provided from the ceiling of the lowest level to the floor of the top level. Size, quantity, and location will be provided by the RCIT Communications Bureau Telecommunications Engineer.
- c. **MPOE:** If the MPOE (minimum point of entry) is not physically located in the Telecommunications Room it shall be necessary to install two (2) trade size 4 conduits from the MPOE to the Telecommunications Room. Conduits are to be run in the most direct route possible with no more than the equivalent of two 90-degree bends without a pull box. The minimum size of a pull box shall be 24" W x 36" L x 12" D. Ream all conduit ends and fit with insulated bushings. Conduits are to be bonded to ground in

accordance with all local and national requirements. Location of conduits will be identified on drawings provided by the RCIT Communications Bureau Telecommunications Engineer and provided on a site-by-site basis. The bend radius of the conduit shall be 10 times the outside conduit diameter. **Install a pull string with minimum tensile strength of 30 lbs in each conduit.**

- d. **Telecommunications Rooms in Multiple Buildings on Same or Adjacent Properties:** The number of conduits will be determined by the **size and scope of each project.** The items listed below are **BASIC** requirements only as the scope of the project increases, some or all of the items listed below may undergo major changes:
- (1) Conduits shall be rigid and shall be four (4) trade size 4. A **minimum** of two (2) conduits will be installed from the primary Telecommunications Room and each building as defined by the RCIT Communications Bureau Telecommunications Engineer. Conduits shall be installed in the most direct rout possible.
  - (2) Conduits shall be buried a minimum of 36 inches below finish grade.
  - (3) Conduits shall be encased in 2,000 PSI concrete where vehicle traffic occurs and encased in slurry everywhere else for the entire length.
  - (4) Tracer tape shall be installed the entire conduit length. Tracer tape shall be 12 inches wide, flat, and metallic and shall be installed 12 inches above concrete encasement. Tape shall be imprinted with the words "WARNING – FIBER OPTIC CABLE" spaced at a minimum of 24 inches on center.
  - (5) No more than the equivalent of two (2) 90-degree bends shall be installed without the addition of a pull box, vault, or maintenance hole, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer.
  - (6) Conduit runs in excess of 500 feet shall have a pull box, vault, or maintenance hole installed, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer. All sweeps shall have a minimum bending-radius of 10 times the diameter of the conduit.
  - (7) All four inch conduits should have a minimum ¼-inch nylon pull rope. All four inch conduits over 400 feet should have a minimum 3/8-inch nylon pull rope. The size and requirements of pull boxes, vaults, or maintenance holes can only be determined by the scope of the project and will be defined by the RCIT Communications Bureau Telecommunications Engineer.

8. **Firewalls:** If any firewalls are present, conduit/sleeve access through the wall must be provided by the contractor. The ends of any conduit/sleeve penetrating a firewall will be sealed with the appropriate fire stop. Identification of the areas that must be sealed shall be identified by the contractor at the time of wiring. Size and location of the sleeves will be determined by the RCIT Communications Bureau Telecommunications Engineer. Sleeves should penetrate the wall a minimum of 3 inches. Ream each end of conduit and fit with insulated bushing.
9. **Primary Service Conduit Requirements (New Construction):**
- a. The number of all primary service conduits will be determined by the **size and scope of each project**. The items listed below are **BASIC** requirements only and as the scope of the job increases, some or all of the items listed below may undergo major changes:
- (1) Entrance conduits shall be rigid and shall be four (4) trade size 4. **A minimum** of two (2) conduits will be installed into the Telecommunications Room. Conduits shall be installed in the most direct route possible.
  - (2) Conduits shall be buried a minimum of 36 inches below finish grade.
  - (3) Conduits shall be encased in slurry for sections identified by RCIT Communications Bureau Telecommunications Engineer as no traffic or low risk.
  - (4) Conduits shall be encased in 2,000 PSI concrete for sections not identified in section 5a3.
  - (5) Tracer tape shall be installed the entire conduit length. Tracer tape shall be 12 inches wide, flat, and metallic and shall be installed 12 inches above concrete encasement. Tape shall be imprinted with the words "WARNING – FIBER OPTIC CABLE" spaced at a minimum of 24 inches on center.
  - (6) No more than the equivalent of two (2) 90-degree sweeps shall be installed without the addition of a pull box, vault, or maintenance hole, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer.
  - (7) Conduit runs in excess of 500 feet shall have a pull box, vault, or maintenance hole installed, which size and requirements will be defined by the RCIT Communications Bureau Telecommunications Engineer. All bends shall have a minimum-bending radius of 10 times the diameter of the conduit.
  - (8) All four-inch conduits should have a minimum ¼-inch nylon pull rope. All four-inch conduits over 400 feet should have a minimum 3/8-inch nylon pull rope. The size and requirements of pull boxes,

vaults, or maintenance holes can only be determined by the scope of the project and will be defined by the RCIT Communications Bureau Telecommunications Engineer.

**E. CABLE TRAYS:**

1. If the structural ceiling height is greater than 16' AFF or the occupied space is greater than 25,000 square feet, a cable tray system will be required to support the voice and data wiring. Consult with the RCIT Communications Bureau Telecommunications Engineer requirements to assist in the design of the cable tray system. A structural Engineer will be required to design the cable tray system to code and manufacturer specification and submit design to the RCIT Communications Bureau Telecommunications Engineer for approval.

**RCIT  
System's Furniture  
Telecommunications Standards  
June 16, 2004**

**1. Work Area Outlets**

- 1.1. **Definition: Work Area Outlet (WAO)** – consists of a telecommunications faceplate and its component (s) – what telephones and PC's are plugged into at a user's desk location or work area.
- 1.2. Furniture communications outlet openings shall accommodate the installation of an industry-standard, single gang faceplate, with a minimum opening of 2 inches by 3 inches.
  - 1.2.1. Two (2) factor or field-installed threaded openings shall be provided for single gang faceplate mounting and shall accommodate a 10x22 screw.
- 1.3. Furniture communications outlet openings shall provide a minimum mounting depth of 44.5 mm (1.75 in).
- 1.4. Extender plates shall be provided for WAO's (Work Area Outlet's) within furniture system – one for each workstation space, fax location, and printer location.
  - 1.4.1. Extender plates shall be a minimum 7/8 inch deep.

**2. Cabling Pathways**

- 2.1. Furniture pathways shall have capacity for a minimum of (12) communications cables with an outside diameter of .25 inches and not exceed 40% of pathway capacity.
  - 2.1.1. Remaining pathway capacity will be utilized to accommodate future moves, adds, and changes (MAC's).

- 2.1.2. This requirement applies to ALL areas of the furniture pathway INCLUDING corners, panel to panel pathways, etc.
- 2.1.3. Consideration will include space used in furniture for connecting hardware.
- 2.2. Furniture system shall completely conceal all communications cabling in all cabling pathways.
- 2.3. Entire communications cabling pathway shall contain a continuous and rigid support infrastructure within each panel.
- 2.4. When communications cabling pathways run parallel to electrical pathways:
  - 2.4.1. A metallic barrier shall be provided (i.e. metallic divider, conduit, corrugated or solid) and shall be bonded to ground.
  - 2.4.2. Electrical components shall not impede on communications cabling pathways so as to restrict in any way the fill requirements noted above.
- 2.5. The minimum size pathway shall not force the cable bend radius to be less than 25 mm (1 in) under conditions of maximum cable fill.
- 2.6. Metallic pathway edges shall utilize protective bushings.
- 2.7. All panels shall be equipped with at least one (1) of the following raceways and shall singularly conform to all of the above noted cabling pathway requirements:
  - 2.7.1. Base Raceway
  - 2.7.2. Top Raceway

### **3. Furniture In-Feeds**

- 3.1. Furniture in-feeds shall have capacity for a minimum of (12) communications cables with an outside diameter of .25 inches and not exceed 40% of pathway capacity.
  - 3.1.1. Remaining pathway capacity will be utilized to accommodate future moves, adds, and changes (MAC's).
  - 3.1.2. Consideration will include space used in furniture for connecting hardware.
- 3.2. Furniture in-feeds shall have the ability to provide for separate entry

points for power and communications cabling.

3.2.1. Where entry points are closer than 6 inches, a physical / mechanical barrier shall be provided to separate cabling entry points.

- 3.3. Metallic in-feed edges shall utilize protective bushings.
- 3.4. One furniture in-feed shall be provided for every four (4) WAO's (Work Area Outlets).
- 3.5. Placement of furniture in-feeds shall be coordinated and verified by County IT.



## ESTOPPEL CERTIFICATE

1. The County of Riverside, as Tenant, for the purpose of providing office space for use by \_\_\_\_\_ and \_\_\_\_\_, as Lessor, entered into a written office lease dated \_\_\_\_\_ in which Lessor leased to County and County leased from Lessor those certain premises consisting of approximately \_\_\_\_\_ square feet of office space located at \_\_\_\_\_. The office lease, as amended, modified, and supplemented, is referred to in this Certificate as the "Lease".
2. The Lease has not been amended, modified, nor supplemented, except \_\_\_\_\_.
3. County has paid Rent through \_\_\_\_\_. The next payment of Rent is due on \_\_\_\_\_. The current rent is \_\_\_\_\_. County has not paid Lessor a security deposit.
4. Under the Lease, the term began on \_\_\_\_\_, and the expiration date of the Lease is \_\_\_\_\_ subject to County's right to terminate the Lease and any options the County may have to extend the term as identified in this Certificate.
5. The Lease provides for \_\_\_\_\_ option(s) to extend the term of the Lease for \_\_\_\_\_ years each. The rental rate for each extension period is \_\_\_\_\_.
6. The County has the right of first refusal to renew the Lease, after the original term and any options to extend have expired, on the same terms and conditions as are then being offered by Lessor to bona fide third party prospective lessees.
7. The County has the right to early termination of this Lease if funding is reduced or becomes unavailable or if the County determines for any reason or cause that the Premises are no longer suitable for its use.
8. There are no oral or written amendments, modifications, or supplements to the Lease except as previously stated in this Certificate. A true, correct, and complete copy of the Lease, including all amendments, modifications, and supplements, is attached to this Certificate. The Lease, as amended, modified and supplemented, is in full force and effect and represents the entire agreement between Lessor and the County pertaining to the Premises.
9. All space and improvements leased by County have been completed and furnished in accordance with the provisions of the Lease, and County has accepted and taken possession of the Premises. All contributions required to be paid by Lessor to date for improvements to the Premises have been paid in full.
10. Lessor and County are not in default in the performance of any of the terms and provisions of the Lease. To the best knowledge of each Party, no event or condition has

occurred that, with the giving of notice or passage of time, or both, would constitute such default by Lessor or County.

11. Lessor has not assigned, transferred, or hypothecated the Real Property or any interest in the Real Property.
12. The County has not assigned, transferred, or hypothecated the Lease or any interest in the Lease or subleased all or part of the Premises.
13. There are no mortgagees, beneficiaries under deeds of trust, or other holders of a security interest in the Real Property, except as follows: \_\_\_\_\_.
14. There are no setoffs or credits against Rent payable under the Lease. No free periods or rental abatements, rebates, or concessions have been granted to County, except as follows: \_\_\_\_\_.
15. There are no pending actions, voluntary or involuntary, under any bankruptcy or insolvency laws of the United States or any state against either Lessor or County
16. The execution of this Certificate by Lessor and the County does not amend the Lease or waive any of Lessor's or County's rights under the Lease except as specifically provided in this Certificate.
17. This Certificate is given to \_\_\_\_\_ with the understanding that as a lender or purchaser of the above described real property or assignee of either Lessor or County \_\_\_\_\_ may rely on it in connection with either the assignment or acquisition of the above described real property or making a loan secured by the above described real property. Following that acquisition, assignment by Lessor or loan, County agrees that the Lease shall remain in full force and effect and shall bind and inure to the benefit of \_\_\_\_\_ and its successor in interest.

LESSOR: \_\_\_\_\_

COUNTY:

\_\_\_\_\_  
Robert Field  
Assistant County Executive Officer/EDA

Lender and County, intending to be legally bound, agree and covenant as follows:

1. **Representations and Warranties.** County warrants and represents that the Lease is in full force and effect and that, as of the date of this Agreement and to the best of County's knowledge, there is no default under the Lease by Lessor or County.

2. **County Subordination.**

2.1. Subject to the provisions of Section 3, the Loan Documents shall constitute a lien or charge on the Mortgage Premises that is prior and superior to the Lease, to the leasehold estate created by it, and to all rights and privileges of County under it; by this Agreement, the Lease, the leasehold estate created by it, together with all rights and privileges of County under it, is subordinated, at all times, to the lien or charge of the Loan Documents in favor of Lender.

2.2. By executing this Agreement, County subordinates the Lease and County's interest under it to the lien right and security title, and terms of the Loan Documents, and to all advances or payments made, or to be made, under any Loan Document.

3. **Non-disturbance.**

3.1. Lender consents to the Lease.

3.2. Despite County's subordination under Section 2, County's peaceful and quiet possession of the Premises shall not be disturbed and County's rights and privileges under the Lease, including its right to early termination, its right to extend the term of the Lease, its right of first refusal to lease the property after expiration of the original term and any extensions thereof, shall not be diminished by Lender's exercise of its rights or remedies under the Loan Documents, provided that County has not canceled or terminated the Lease, nor surrendered, or abandoned the Premises.

3.3. If (a) Lender shall acquire title to, and possession of, the Premises on foreclosure in an action in which Lender shall have been required to name County as a party defendant, and (b) County is not in default under the Lease beyond any applicable cure or grace periods, has not canceled or terminated the Lease, nor surrendered, vacated or abandoned the Premises and remains in actual possession of the Premises at the time Lender shall so acquire title to, and possession of, the Premises, Lender and County shall enter into a new lease on the same terms and conditions as were contained in the Lease, except that:

(a) The obligations and liabilities of Lender under a new lease shall be subject to the terms and conditions of this Agreement (including the provisions of Sections 5-7);

(b) Lender shall have no obligations or liabilities to County under any such new lease beyond those of Lessor as were contained in the Lease; and

(c) The expiration date of any new lease shall coincide with the original expiration date of the Lease.

3.4. County shall not be named or joined in any foreclosure, trustee's sale, or other proceeding to enforce the Loan Documents unless such joinder shall be legally required to

perfect the foreclosure, trustee's sale, or other proceeding.

**4. Attornment.**

4.1. If Lender shall succeed to Lessor's interest in the Mortgage Premises by foreclosure of the Mortgage, by deed in lieu of foreclosure, or in any other manner, County shall be bound to Lender under all the terms, covenants and conditions of the Lease for the balance of its term with the same force and effect as if Lender were the Lessor under the Lease. County shall be deemed to have full and complete attornment to, and to have established direct privity between County and:

- (a) Lender when in possession of the Mortgage Premises;
- (b) a receiver appointed in any action or proceeding to foreclose the Mortgage;
- (c) any party acquiring title to the Mortgage Premises; or
- (d) any successor to Lessor.

4.2. County's attornment is self-operating, and it shall continue to be effective without execution of any further instrument by any of the parties to this Agreement or the Lease. Lender agrees to give County written notice if Lender has succeeded to the interest of the Lessor under the Lease. The terms of the Lease are incorporated into this Agreement by reference.

4.3. If the interests of Lessor under the Lease are transferred by foreclosure of the Mortgage, deed in lieu of foreclosure, or otherwise, to a party other than Lender (Transferee), in consideration of, and as condition precedent to, County's agreement to attorn to any such Transferee, Transferee shall be deemed to have assumed all terms, covenants, and conditions of the Lease to be observed or performed by Lessor from the date on which the Transferee succeeds to Lessor's interests under the Lease.

**5. Lender as Lessor.** If Lender shall succeed to the interest of Lessor under the Lease, Lender shall be bound to County under all the terms, covenants and conditions of the Lease, and County shall, from the date of Lender's succession to the Lessor's interest under the Lease, have the same remedies against Lender for breach of the Lease that County would have had under the Lease against Lessor; provided, however, that despite anything to the contrary in this Agreement or the Lease, Lender, as successor to the Lessor's interest, shall be:

- (a) liable for any act or omission of the Lessor; provided that the Lender may elect either to perform the pre-existing obligation or to permit the County to perform it and to recover the cost out of Rent;
- (b) subject to any offsets or defenses expressly permitted under the Lease, including abatement rights which County might have had against Lessor;
- (c) bound by any rent or additional rent that County might have paid for more than one month in advance to Lessor; or
- (d) bound by an amendment or modification of the Lease even though

made without Lender's written consent and whether or not the amendment or modification materially adversely affect any right of Lessor under the Lease.

(e) subject to the County's right to assert continuing claims, such as material interference with the County's use and enjoyment of the premises, against the Lender.

6. **Right To Cure.** County agrees that, before County exercises any of its rights or remedies under the Lease, Lender shall have the right, but not the obligation, to cure the default within the same time given Lessor in the lease to cure the default, plus an additional thirty (30) days or ten (10) days in the case of defaults in the payment of money from Lessor to County. County agrees that the cure period shall be extended by the time necessary for Lender to commence foreclosure proceedings and to obtain possession of the Mortgage Premises, provided that:

(a) Lender shall notify County of Lender's intent to effect its remedy;

(b) Lender initiates immediate steps to foreclose on or to recover possession of the Mortgage Premises;

(c) Lender initiates immediate legal proceedings to appoint a receiver for the Mortgage Premises or to foreclose on or recover possession of the Mortgage Premises within the thirty (30) day period; and

(d) Lender prosecutes such proceedings and remedies with due diligence and continuity to completion.

7. **Assignment of Rents.** If Lessor defaults in its performance of the terms of the Loan Documents, County agrees to recognize the Assignment of Rents made by Lessor to Lender and shall pay to Lender, as assignee, from the time Lender gives County notice that Lessor is in default under the terms of the Loan Documents, the rents under the Lease, but only those rents that are due or that become due under the terms of the Lease after notice by Lender. Payments of rents to Lender by County under the assignment of rents and Lessor's default shall continue until the first of the following occurs:

(a) No further rent is due or payable under the Lease;

(b) Lender gives County notice that the Lessor's default under the Loan Documents has been cured and instructs County that the rents shall thereafter be payable to Lessor;

(c) The lien of the Mortgage has been foreclosed and the purchaser at the foreclosure sale (whether Lender or a Transferee) gives County notice of the foreclosure sale. On giving notice, the purchaser shall succeed to Lessor's interests under the Lease, after which time the rents and other benefits due Lessor under the Lease shall be payable to the purchaser as the owner of the Mortgage Premises.

8. **County's Reliance.** When complying with the provisions of Section 7, County shall be entitled to rely on the notices given by Lender under Section 7, and Lessor agrees to release, relieve, and protect County from and against any and all loss, claim, damage, or liability (including reasonable attorney's fees) arising out of County's compliance with such notice.

County shall be entitled to full credit under the Lease for any rents paid to Lender in accordance with Section 7 to the same extent as if such rents were paid directly to Lessor. Any dispute between Lender (or Lender's Transferee) and Lessor as to the existence of a default by Lessor under the terms of the Mortgage, the extent or nature of such default, or Lender's right to foreclosure of the Mortgage, shall be dealt with and adjusted solely between Lender (or Transferee) and Lessor, and County shall not be made a party to any such dispute (unless required by law).

9. **Lender's Status.** Nothing in this Agreement shall be construed to be an agreement by Lender to perform any covenant of the Lessor under the Lease unless and until it obtains title to the Mortgage Premises by power of sale, judicial foreclosure, or deed in lieu of foreclosure, or obtains possession of the Mortgage Premises under the terms of the Loan Documents.

10. **Cancellation of Lease.** County agrees that it will not cancel, terminate, or surrender the Lease, except at the normal expiration of the Lease term or as provided in the Lease.

11. **Special Covenants.** Despite anything in this Agreement or the Lease to the contrary, if Lender acquires title to the Mortgage Premises, County agrees that: Lender shall have the right at any time in connection with the sale or other transfer of the Mortgage Premises to assign the Lease or Lender's rights under it to any person or entity, and that Lender, its officers, directors, shareholders, agents, and employees shall be released from any further liability under the Lease arising after the date of such transfer, provided that the assignee of Lender's interest assumes Lender's obligations under the Lease, in writing, from the date of such transfer.

12. **Transferee's Liability (Non Recourse).** If a Transferee acquires title to the Mortgage Premises:

(a) County's recourse against Transferee for default under the Lease shall be limited to the Mortgage Premises or any sale, insurance, or condemnation proceeds from the Mortgage Premises;

(b) County shall look exclusively to Transferee's interests described in (a) above for the payment and discharge of any obligations imposed on Transferee under this Agreement or the Lease ; and

(i) Transferee, its officers, directors, shareholders, agents, and employees are released and relieved of any personal liability under the Lease;

(ii) County shall look solely to the interests of Transferee set forth in (a) above, and

(iii) County shall not collect or attempt to collect any judgment out of any other assets, or from any general or limited partners or shareholders of Transferee.

13. **Transferee's Performance Obligations.** Subject to the limitations provided in Sections 11 and 12, if a Transferee acquires title to the Mortgage Premises, the Transferee shall perform and recognize all County improvement allowance provisions, all rent-free and rent rebate provisions, and all options and rights of offer, in addition to Lessor's other obligations under the Lease.

14. **Notice.** All notices required by this Agreement shall be given in writing and shall be deemed to have been duly given for all purposes when:

(a) deposited in the United States mail (by registered or certified mail, return receipt requested, postage prepaid); or

(b) deposited with a nationally recognized overnight delivery service such as Federal Express or Airborne.

Each notice must be directed to the party to receive it at its address stated below or at such other address as may be substituted by notice given as provided in this section.

The addresses are:

Lender: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention: \_\_\_\_\_

Copy to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention: \_\_\_\_\_

County: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention: \_\_\_\_\_

Copy to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention: \_\_\_\_\_

Copies of notices sent to the parties' attorneys or other parties are courtesy copies, and failure to provide such copies shall not affect the effectiveness of a notice given hereunder.

15. **Miscellaneous Provisions.**

15.1. This Agreement may not be modified orally; it may be modified only by an agreement in writing signed by the parties or their successors-in-interest. This Agreement shall inure to the benefit of and bind the parties and their successors and assignees.

15.2. The captions contained in this Agreement are for convenience only and in

no way limit or alter the terms and conditions of the Agreement.

15.3. This Agreement has been executed under and shall be construed, governed, and enforced, in accordance with the laws of the State of California except to the extent that California law is preempted by the U.S. federal law. The invalidity or unenforceability of one or more provisions of this Agreement does not affect the validity or enforceability of any other provisions.

15.4. This Agreement has been executed in duplicate. Lender and County agree that one (1) copy of the Agreement will be recorded.

15.5. This Agreement shall be the entire and only agreement concerning subordination of the Lease and the leasehold estate created by it, together with all rights and privileges of County under it, to the lien or charge of the Loan Documents and shall supersede and cancel, to the extent that it would affect priority between the Lease and the Loan Documents, any previous subordination agreements, including provisions, if any, contained in the Lease that provide for the subordination of the Lease and the leasehold estate created by it to a deed of trust or mortgage. This Agreement supersedes any inconsistent provision of the Lease.

15.6. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which copies, taken together, shall constitute but one and the same instrument. Signature and acknowledgment pages may be detached from the copies and attached to a single copy of this Agreement to physically form one original document, which may be recorded without an attached copy of the Lease.

15.7 If any legal action or proceeding is commenced to interpret or enforce the terms of this Agreement or obligations arising out of it, or to recover damages for the breach of the Agreement, the party prevailing in such action or proceeding shall be entitled to recover from the non-prevailing party or parties all reasonable attorneys' fees, costs, and expenses it has incurred.

15.8. Word Usage. Unless the context clearly requires otherwise, (a) the plural and singular numbers will each be deemed to include the other; (b) the masculine, feminine, and neuter genders will each be deemed to include the others; (c) "shall," "will," "must," "agrees," and "covenants" are each mandatory; (d) "may" is permissive; (e) "or" is not exclusive; and (f) "includes" and "including" are not limiting.

Executed on the date first above written.

**Lender:**

\_\_\_\_\_

a \_\_\_\_\_

By: \_\_\_\_\_ [signature]

Its: \_\_\_\_\_ [state title]



**County:**

\_\_\_\_\_

a \_\_\_\_\_

By: \_\_\_[signature]\_\_\_\_\_

Its: \_\_\_[state title]\_\_\_\_\_

Accepted and Agreed To:

**Lessor:**

\_\_\_\_\_

a \_\_\_\_\_

By: \_\_\_[signature]\_\_\_\_\_

Its: \_\_\_[state title]\_\_\_\_\_

[Exhibit A: Legal description of Mortgage Premises]