

FISCAL PROCEDURES APPROVED  
 ROBERT E. BYRD, AUDITOR-CONTROLLER  
 BY: *[Signature]* 6/23/10  
 SAMUEL WONG

FORM APPROVED COUNTY COUNSEL  
 BY: *[Signature]* 6/22/10  
 DATE

419



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
 June 30, 2010

**SUBJECT:** Palm Desert Library Renovation

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve in-principle, the Palm Desert Library Renovation Project;
2. Approve the use of the City of Palm Desert Redevelopment Agency, Library Improvement District Funds for the total project budget of \$3,500,000;
3. Delegate project management authority for this Project to the Assistant County Executive Officer/EDA, in accordance with applicable Board policies; and,

(Continued)

*[Signature]*

Robert Field  
 Assistant County Executive Officer EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$3,500,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

<b>SOURCE OF FUNDS:</b> City of Palm Desert Redevelopment Agency, Library Improvement District Fund	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE  
*[Signature]*  
**CIP TEAM**  
 SERENA CHOW  
 BY: *[Signature]*  
 County Executive Office Signature Jennifer L. Sargent

Dep't Recomm.:  Consent  Policy

Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: \_\_\_\_\_ District: 4 Agenda Number: \_\_\_\_\_

3.30

**RECOMMENDED MOTION:** (Continued)

4. Direct the Auditor-Controller to increase estimated revenues and appropriations as outlined in Schedule A below.

**BACKGROUND:**

The multi-agency library is located within the City of Palm Desert and operated by the County of Riverside, through its contract with Library Systems and Services, Inc. (LSSI), and in cooperation with the College of the Desert. It is the second most visited library within the County of Riverside Library System. Currently there is an opportunity to fundamentally improve the operational model of the facility and to modernize it with technological upgrades. The increased efficiencies will allow the library to provide additional services and flexibility to modify its programs within its current operational budgets.

On January 16, 2010, the Economic Development Agency (EDA) advertised a Request for Qualifications (RFQ) regarding the selection of a firm to provide architectural services for the proposed Project. The RFQ was distributed for the purpose of selecting the most qualified firm to provide architectural services for the renovation Project.

Per Board Policy H-7 and the Government Code, a selection committee was formed that included representatives from EDA, City of Palm Desert, College of the Desert, and LSSI to review each firm's qualifications and to interview selected firms. Currently EDA is developing the Scope of Services needed for the Project and may split the Scope of Architectural Services into two parts: 1) Building Programming, Conceptual Design, and Schematic Design, and 2) Design Development, Construction Documents, Bid, Construction Documents, and Close-Out.

Once the Project has been properly described and an architect selection process completed, the Economic Development Agency will return to the Board for approval of an Architectural Services Agreement for the Project.

**PROJECT BUDGET:**

The approximate allocation of the project budget is as follows:

Design	\$ 349,817
Specialty Inspections and Testing	\$ 120,000
Construction	\$1,800,000
Project Management	\$ 112,000
FF&E	\$ 800,000
<u>Project Contingency</u>	<u>\$ 318,183</u>
<b>TOTAL</b>	<b>\$3,500,000</b>

**FINANCIAL IMPACT:** (Commences on Page 3)

**FINANCIAL IMPACT:**

Sufficient funds for this Project are budgeted for FY 2010/11. All associated costs pertaining to this Project will be fully funded by City of Palm Desert Redevelopment Agency, Library Improvement District Fund.

**SCHEDULE A**

**Increase Estimated Revenues:**

21200-1100400000-769200	Other Gov-City Governments	\$3,500,000
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**Increase Appropriations:**

21200-1100400000-542040	Buildings – Capital Projects	\$3,500,000
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