

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

653



**FROM:** Riverside County Regional Medical Center

**SUBMITTAL DATE:**  
July 27, 2010

**SUBJECT:** Amendment for Temporary Pharmacy Registry Services with Riverside County Regional Medical Center (RCRMC)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and authorize the Chairman of the Board to sign the attached amendments with Lead Staffing Corporation & Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions to provide temporary pharmacy registry services for RCRMC, in an aggregate amount not to exceed \$180,000, and;
2. Authorize the Purchasing Agent to move dollars between these agreements as needs dictate as long as the aggregate amount does not exceed \$180,000 annually, and;
3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to exercise the renewal option, based on the availability of fiscal funding, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

**BACKGROUND:**

On behalf of RCRMC, County Purchasing issued a formal request for proposal MCARC108 on April 29, 2009, to research the market for qualified, responsible and responsive contractors to provide temporary Pharmacy Registry services at the most economical rates. (continued on page 2)

*Douglas D. Bagley*  
\_\_\_\_\_  
Douglas D. Bagley, Hospital Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 180,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

<b>SOURCE OF FUNDS:</b> 100% Hospital Enterprise Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY: *Debra Courmoyer*  
Debra Courmoyer

County Executive Office Signature

Prev. Agn. Ref: \_\_\_\_\_ District: 5 Agenda Number: \_\_\_\_\_

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.68

FORM APPROVED COUNTY COUNSEL  
BY: *Neal R. Kipnis* DATE: 7/15/10  
Departmental Concurrence

Purchasing: *Mark Seller*  
Mark Seller, Assistant Director

Dept's Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

**SUBJECT:** Amendment for Temporary Pharmacy Registry Services with Riverside County Regional Medical Center (RCRMC)

**BACKGROUND (Continued):**

Qualified Pharmacist & Pharmacy Technicians are required to temporarily and periodically fill positions and augment staff at RCRMC when regular staff is unavailable or during periods of increased patient census.

The proposal was advertised on the Riverside County Purchasing Web Site. Seven responsive/responsible proposals were received. The proposals were reviewed by an evaluation team consisting of three personnel from the hospitals Pharmacy department. The evaluation team reviewed and scored each proposal based on the bidder's overall responsiveness to the requirements of the scope of service, the ability to perform the services, their experience with other comparable size hospital facilities, and the overall cost to the County. After careful consideration and evaluation, in accordance with the Purchasing Department Policy and because no one registry has the ability to meet all the County requirements for pharmacy staffing, RCRMC awarded contracts to Lead Staffing Corporation & Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions as they offered the lowest bids. Each contractor was awarded a contract agreement with an aggregate amount not to exceed \$90,000 annually which was approved by the County Purchasing Agent on October 27, 2009.

RCRMC requests the approval of an annual aggregate amount of \$180,000, to be utilized as required between the two participating registry contractors. By authorizing the Purchasing Agent the ability to transfer funds amongst the two registries would allow RCRMC the flexibility to financially support these services as the need dictates.

**PRICE REASONABLENESS:**

Seven proposals were received and thoroughly reviewed by an evaluation team made up of RCRMC's department staff. The two lowest bidders were offered the opportunity to contract with the County based on their rates. The proposed fees for Pharmacist ranged from \$80.00 per hour – \$90.00 per hour while Pharmacy Technicians ranged from \$24.50 per hour – \$29.00 per hour. Both contractors' hourly rates will remain exactly the same as proposed in their original bid.

**FINANCIAL IMPACT:**

Funding for these registry services is 100% Hospital Enterprise funded and does not require additional County funds.

DB:ns

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT**

**WITH**

**Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions**  
(Temporary Pharmacy Registry Services)

That certain Agreement between Riverside County Regional Medical Center (COUNTY) and Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions, (CONTRACTOR), originally approved by the Riverside County Purchasing Agent, October 27, 2009, is hereby amended as follows:

1. Amend the language of Section **4.0 Period of Performance**, to include the following:

“This Amendment extends the period of the Agreement from July 1, 2010 through June 30, 2011, unless terminated as otherwise provided herein.”

2. Amend the language of Section **5.0 Compensation**, and replace with the following:

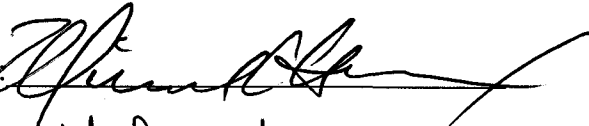
“5.1 Maximum payments by COUNTY to CONTRACTOR shall not exceed one hundred eighty thousand (\$180,000) dollars annually including all expenses. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibit A, COUNTY shall not be responsible for payment of any of CONTRACTOR’s expense related to this Agreement”

3. All other terms and conditions of this Agreement are to remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Amendment.

CONTRACTOR  
**Maxim Healthcare Services, Inc.**  
**d/b/a Maxim Staffing Solutions**

COUNTY OF RIVERSIDE

By: 

By: \_\_\_\_\_

Michael Henech  
Type or Print Name

Marion Ashley  
Type or Print Name

Regional Controller  
Type or Print Title

Chairman  
Type or Print Title

Date: 7/7/10

Date: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL  
BY:   
NEAL R. KIPNIS DATE

**FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT**

**WITH**

**Lead Staffing Corporation**  
(Temporary Pharmacy Registry Services)

That certain Agreement between Riverside County Regional Medical Center (COUNTY) and Lead Staffing Corporation, (CONTRACTOR), originally approved by the Riverside County Purchasing Agent, October 27, 2009, is hereby amended as follows:

1. Amend the language of Section **4.0 Period of Performance**, to include the following:

“This Amendment extends the period of the Agreement from July 1, 2010 through June 30, 2011, unless terminated as otherwise provided herein.”

2. Amend the language of Section **5.0 Compensation**, and replace with the following:

“5.1 Maximum payments by COUNTY to CONTRACTOR shall not exceed one hundred eighty thousand (\$180,000) dollars annually including all expenses. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in Exhibit A, COUNTY shall not be responsible for payment of any of CONTRACTOR’s expense related to this Agreement”

3. All other terms and conditions of this Agreement are to remain unchanged.

IN WITNESS WHEREOF, the parties have executed this Amendment.

CONTRACTOR  
**Lead Staffing Corporation**

COUNTY OF RIVERSIDE

By: Debra Wickline

By: \_\_\_\_\_

Debra Wickline  
Type or Print Name

Marion Ashley  
Type or Print Name

Hospital Relations mgr.  
Type or Print Title

Chairman  
Type or Print Title

Date: 2-23-10

Date: \_\_\_\_\_

FORM APPROVED COUNTY COUNSEL  
BY: NEAL R. KIPNIS DATE 7/15/10