



**SUBMITTAL TO THE BOARD OF DIRECTORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



139

**FROM:** Regional Park & Open-Space District

**SUBMITTAL DATE:**  
7/26/10

**SUBJECT:** Capital Asset Approval and Budget Adjustment for Fund 25400 for Crestmore Manor HVAC Replacement Project

**RECOMMENDED MOTION:** That the Board approves and:

1. Authorizes the acquisition of an HVAC system for the Riverside County Regional Park and Open-Space District (Park District) headquarters; and
2. Authorizes the Auditor-Controller to post the budget adjustment as shown on the enclosed Schedule A.

**BACKGROUND:** The Park District has been working with the Economic Development Agency (EDA) for over a year to complete the plans and specifications for a HVAC system located at the Park District headquarters (Crestmore Manor). At this time, the bid documents are complete and EDA is requesting Board approval to solicit bids for this project.  
(continued on page 2)

798-HVAC Crestmore Manor Capital Asset Approval & Budget Adjustment for Fund 25400

Scott Bangle, General Manager

**FINANCIAL DATA**

|                               |           |                         |           |
|-------------------------------|-----------|-------------------------|-----------|
| Current F.Y. Total Cost: NTE  | \$330,418 | In Current Year Budget: | No        |
| Current F.Y. Net County Cost: | \$ -0-    | Budget Adjustment:      | Yes       |
| Annual Net County Cost:       | \$ -0-    | For Fiscal Year:        | 2010/2011 |

**SOURCE OF FUNDS:** Riverside County Regional Park and Open-Space District Operating General Fund

|                                  |                                     |
|----------------------------------|-------------------------------------|
| Positions To Be Deleted Per A-30 | <input type="checkbox"/>            |
| Requires 4/5 Vote                | <input checked="" type="checkbox"/> |

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Alex Gann

County Executive Office Signature

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, AUDITOR-CONTROLLER  
BY: SAMUEL WONG 7/28/10

|                                  |                                            |
|----------------------------------|--------------------------------------------|
| <input type="checkbox"/> Consent | <input checked="" type="checkbox"/> Policy |
| <input type="checkbox"/> Consent | <input checked="" type="checkbox"/> Policy |

Dept's Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.:

District: II

Agenda Number:

13.3

Departmental Concurrence

**SUBJECT:** Capital Asset Approval and Budget Adjustment for Fund 25400 for Crestmore Manor HVAC Replacement Project

It is necessary for the Board to reapprove the capital asset acquisition and approve the budgetary adjustment for the payment of the asset.

The approximate allocation of the project budget is as follows:

| Item               | Estimated Amount | Expended in FY 2009-10 | Balance FY 2010-11 |
|--------------------|------------------|------------------------|--------------------|
| Design             | 49,000           |                        | 49,000             |
| Construction       | 237,000          |                        | 237,000            |
| Project Management | 31,000           | 22,682                 | 8,318              |
| Inspection         | 4,000            |                        | 4,000              |
| Contingency        | 32,100           |                        | 32,100             |
| <b>TOTAL</b>       | <b>353,100</b>   | <b>22,682</b>          | <b>330,418</b>     |

All costs associated with this project will be funded through the Park District; thus, there is no fiscal impact to the County General Fund as a result of this project.

Schedule A

Increase Appropriations:

|                     |                                 |    |         |
|---------------------|---------------------------------|----|---------|
| 25400-931104-537320 | Interfund Exp-Improvements Bldg | \$ | 8,318   |
| 25400-931104-542060 | Improvement-Building            | \$ | 322,100 |
|                     | Total                           | \$ | 330,418 |

Expected offset:

|                     |                         |    |         |
|---------------------|-------------------------|----|---------|
| 25400-931104-325100 | Unreserved Fund Balance | \$ | 330,418 |
|---------------------|-------------------------|----|---------|