

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

942



FROM: Fire Department

SUBMITTAL DATE:
August 3, 2010

SUBJECT: Fire Department Cost Allocation Plan

RECOMMENDED MOTION: That the Board of Supervisors approve the attached Fire Department Cost Allocation Plan for FY 10/11.

BACKGROUND: Board Policy B-4 requires all County Departments to frequently evaluate existing charges for services and in conjunction with the Auditor-Controller and the Administrative Officer make recommendations to the Board of Supervisors on changes at least annually during the preparation of the County budget.

(Continued on Page 2)


John R. Hawkins, Fire Chief

**FINANCIAL
DATA**

Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

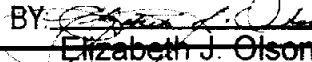
SOURCE OF FUNDS: N/A

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: 
Elizabeth J. Olson

Dept't Recomm.: ☐ Consent ☒ Policy
Per Exec. Ofc.: ☐ Consent ☒ Policy

Prev. Agn. Ref.: 3.29 09/15/09

District: All

Agenda Number:

3.52

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

RE: Fire Department Cost Allocation Plan

Date: August 3, 2010

Page 2

BACKGROUND (continued):

The Fire Department currently contracts with eighteen cities, one community services district and provides dispatch services to County Environmental Health, two Tribal Fire Departments and one Fire Protection District within Riverside County. These agencies contribute revenue annually to a portion of the Fire Departments overhead and general operations.

The Allocation Plan was developed with a team that included representation from five of the eighteen contracting city partners. The plan's methodology is based on direct charging and is equitable and easy to audit. Six agencies participated: City of Temecula, Moreno Valley, Palm Desert, Indian Wells, Rancho Mirage and Rubidoux Community Services District. The County was represented by County Fire Executive staff.

The purpose of the Fire Department Cost Allocation Plan is to identify the costs that will be charged directly to each contract city/agency (e.g. station appliances & building maintenance); and, provide a clear, reasonable and supportable methodology for distributing administrative and program costs that can not be tracked at a station level. Budgeted figures listed in the plan will be adjusted to actual cost in the 4th quarter of FY 10/11. This cost allocation plan is effective July 1, 2010.

The Auditor Controller's office has reviewed the proposed plan.

RIVERSIDE COUNTY INTEGRATED FIRE SERVICES



FY 10/11 FIRE DEPARTMENT COST ALLOCATION PLAN

May 26, 2010

Presented by:

John R. Hawkins
County Fire Chief

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EXECUTIVE SUMMARY

Per Board Policy B-4, the Riverside County Board of Supervisors directed all County departments to re-evaluate their current methodology for invoicing contract agencies for administrative and other operating costs associated with providing the contracted service.

In 2005, the County Fire Chief directed the Fire Department Executive Staff to form a team that included representation from at least five of the fifteen contracting partners to evaluate the current methodology for allocating over-head costs (Service Delivery) and develop a new cost allocation method based on direct charging where applicable as it would be equitable and easy to audit. Six partner agencies requested to participate: City of Temecula, Moreno Valley, Palm Desert, Indian Wells, Rancho Mirage and Rubidoux Community Services District. The County was represented by County Fire Executive staff.

For Fiscal Year 10/11, this document identifies the costs that will be charged directly to the agency (e.g. utilities, station appliances, & building maintenance); and, provide a clear, reasonable & supportable methodology for distributing administrative and program costs (indirect costs) that can not be otherwise handled than as an indirect cost. Budgeted figures listed in the plan will be adjusted as necessary to actual costs in the 4th quarter of FY 09/10. Any asset costs were also amortized at that time with actual costs to the appropriate month of purchase. This cost allocation plan is effective July 1, 2010.

BACKGROUND

Prior to June 30, 2004:

All operating *budgeted* costs with the exception of the fire safety personnel assigned to a specific station were pooled together and divided by the number of active stations. The per station cost was then multiplied by the number of stations with each agencies jurisdiction and was called the "Service Delivery" charge.

Example: Moreno Valley has 6 stations

\$20 million divided by 100 stations = \$200,000; \$200K x 6 = \$1,200,000

Contract agencies were notified what the Service Delivery charge per station would be. No details as to the *budgeted* costs included in Service Delivery were provided.

This pooled cost not only included the personnel costs for State and County administrative, dispatch, fleet services, it also included the workers comp and liability insurance for the volunteer program, two hazard materials teams, all materials, equipment and supplies used by the stations, and fuel for the entire fleet. Even the utility accounts for City owned stations were assigned to the County for payment and included as part of the pooled cost. All participating agencies, regardless of the location, size and staffing of their stations were burdened with the exact same share of the cost pool with only minor adjustments made for contract agencies that preferred to do their own repairs or pay their own utilities.

September 2004:

A newly appointed Fire Chief (Craig Anthony) after visiting all of the contracting agencies directs the Executive Staff to "fix" Service Delivery and put together a team that included key staff from contracting agencies.

December 2004:

The 1st meeting was held at Perris Headquarters. All members acknowledged current distribution methodology is not equitable. This was easily demonstrated by providing a spreadsheet that showed the utility cost passed through Service Delivery (\$8,081) vs. the actual utility costs for each of their agency stations. One station's actual cost in the Western County area was \$5,135, but was burdened with \$8,081 through Service Delivery. Conversely, a station in the Desert area had \$15,175 in actual costs but charged significantly less. Cost disparities between rural, urban and heavy urban station could no longer be ignored.

Members were also notified they were paying for "*budgeted*" costs in Service Delivery not actual. County agreed to credit 4th quarter billings to reflect the actual costs.

March 2005:

Members agree that all costs that are currently tracked by station should be charged direct in FY 06/07 and utility accounts will be transferred to city/agency for direct payment.

July 2005:

Notice to all agencies regarding pending changes in Service Delivery and the transfer of Utility accounts effective August 15, 2005.

September 2005:

On the 4th quarter billing a credit of \$1,278 per station was applied towards Service Delivery charges to reflect actual costs, not budgeted costs. Agencies also notified that some costs, like facility maintenance and telephone services will be charged directly and removed from Service Delivery in the current fiscal year.

November 2005:

Conference call regarding proposal to split out Service Delivery into four program components: Administration, Volunteers, EMS (paramedic program), Battalion Coverage. Set up meeting in January 2006 for review and final recommendations for current fiscal year.

January 2006:

Members agree in principal with splitting out costs into the four program components, but request implementation be deferred until FY 06/07 to allow for more detail analysis and to give other contracting agencies more time to adjust to the pending changes. County agrees to continue pooling all costs and split on a per station basis in FY 05/06, EXCEPT for charges that can easily be charged direct down to a station level.

February 2006:

Members agree to Volunteer distribution based on # of active volunteer stations within each agency. Agreed to spread the Field Battalion Chief costs by station to those agencies that do not contract directly for their own Battalion Chief. Agreed Medic program costs should be spread only to agencies with a medic program. Requested a sub-committee of agency members be established to further analyze the Administrative Program costs and evaluated if additional programs can be identified with their own cost and distribution model. Dispatch services were specifically identified with a recommendation to consider a per call basis for distribution.

March 2006:

Sub-committee presents recommended methodology that adds three more program components previously pooled under Administration: ECC/Dispatch, IT/Communications and Fleet Services. Service Delivery dissolves into 7 program components. Members approve the Integrated Fire Services Cost Allocation Plan (See Support Services Summary).

February 2007:

At the February Contract/Agency meeting it was suggested by the city of Moreno Valley to break out the Facility Maintenance Support costs. It was determined that very few cities were utilizing this portion of the Fire Departments resources. After discussions with Fire's Deputy Chief of Admin, it was determined that we would break-out the costs and distribute based on number of fire stations and personnel located at each station. This would allow us to capture the differences in size of each station.

FY 10/11 SUPPORT SERVICES SUMMARY

26-May-2010

	ADMIN / OPERATIONAL \$15,521 PER POSITION	VOLUNTEER PROGRAM \$12,527 PER STATION	MEDIC PROGRAM \$6,698 PER POSITION	BATT. CHIEF SUPPORT \$53,749 PER STATION	ECC STATION / CALL BASIS	FLEET SUPPORT \$29,560 PER EQUIP	COMM / IT STATION / CALL BASIS	FACILITIES STATION / POSITION BASIS	FY 10/11 TOTAL SUPPORT SERVICES	ESTIMATED DIRECT COSTS	GRAND TOTAL
Banning	129,911	-	20,094	80,624	127,069	59,120	148,722	-	565,539	16,432	581,971
Engine 20	124,168	-	20,094	-	-	-	-	-	144,262	-	144,262
Beaumont	127,893	12,527	20,094	53,749	87,602	29,560	102,529	-	433,954	5,562	439,536
Calimesa	81,330	12,527	-	53,749	42,510	29,560	49,753	-	269,430	4,445	273,875
Coachella	191,995	12,527	26,792	53,749	74,748	29,560	87,485	-	481,167	29,869	511,036
Canyon Lake	127,893	12,527	20,094	53,749	33,697	29,560	39,438	-	316,958	8,219	325,177
DHS	127,893	12,527	20,094	53,749	105,053	29,560	122,954	-	475,233	17,867	493,100
Elsinore	388,025	12,527	60,282	-	146,712	88,680	171,711	-	867,936	37,930	905,866
Indian Wells	221,950	-	40,188	53,749	39,992	29,560	46,806	-	432,246	53,104	485,350
Indio	915,739	12,527	194,242	-	209,745	118,240	245,484	-	1,695,977	215,796	1,911,775
La Quinta	401,373	12,527	53,584	161,247	121,295	88,680	141,961	-	980,667	46,335	1,027,002
Menifee	605,319	-	80,376	-	264,558	133,020	309,637	-	1,408,542	127,120	1,535,762
Moreno Valley	1,195,117	12,527	140,658	-	454,108	295,600	531,488	-	2,629,498	149,681	2,779,179
Palm Desert	873,056	12,527	160,752	161,247	250,888	118,240	293,640	-	1,870,350	228,335	2,098,685
Perris	254,079	12,527	40,188	80,624	171,106	59,120	200,264	-	817,908	24,336	842,244
Rancho Mirage	363,258	-	87,074	107,498	135,002	59,120	158,006	-	899,958	71,200	971,158
Rubidoux	127,893	12,527	20,094	53,749	77,529	29,560	90,740	3,403	415,496	22,867	438,363
San Jacinto	254,079	12,527	40,188	80,624	144,022	59,120	168,564	-	759,124	25,158	784,282
Temecula	904,098	12,527	127,262	-	228,575	192,140	267,523	-	1,732,124	51,296	1,783,420
Wildomar	158,935	12,527	24,783	53,749	91,061	29,560	106,578	-	480,899	29,174	510,073
COUNTY	6,276,537	476,026	977,908	661,110	1,712,516	3,125,970	2,004,292	161,754	15,396,112	11,871,114	27,267,226
FY10/11 TOTAL	13,840,541 (schedule A)	663,931 (schedule B)	2,174,841 (schedule C)	\$1,762,964 (schedule D)	4,517,788 (schedule E)	4,633,530 (schedule F)	5,287,576 (schedule G)	192,310 (schedule H)	33,073,481	13,035,862 (appendix 4 & 9)	\$46,109,343
09/10 TOTALS	\$14,718,313	\$584,251	\$2,168,193	\$1,756,260	\$3,862,630	\$4,741,998	\$5,416,696	\$245,034	\$33,493,375		
Increase/ (Decrease)	(877,772)	79,680	6,648	6,704	655,158	(108,468)	(129,120)	(52,724)	(419,894)		

PROGRAM DESCRIPTIONS

ADMINISTRATIVE COSTS - SCHEDULE A

This includes all State & County executive and support staff costs. They are responsible for producing the payroll for over 800 employees and provide all the materials, supplies and equipment to support 100 facilities. Stock items for station operations (toilet paper, gloves, small appliances) issued by the warehouse are also included in this cost pool. Allocation based on FTE's (positions).

VOLUNTEER PROGRAM - SCHEDULE B

Workers Compensation is paid to the State through the contract and an independent insurance company (not part of the County's self insurance program) has a contract for the liability insurance. This component also includes the staff costs (Volunteer Services Manager) for running the program. Allocation based on # of Volunteer Stations.

MEDIC/EMS ADMINISTRATIVE SUPPORT - SCHEDULE C

This Unit provides program over-sight to Para-Medic program. It is responsible for quality assurance, produces case reports, investigates complaints, coordinates training, develops contracts, and orders medical supplies. Allocation based on Medic FTE's (positions).

BATTALION CHIEF SUPPORT - SCHEDULE D

Provides Field Battalion coverage to agencies that currently do not have their own Battalion Chief on contract. Allocation based on # of stations.

ECC/DISPATCH SERVICES - SCHEDULE E

This component includes the staff salaries for State and County personnel assigned to the Emergency Command Center. General industry standards require 1 Dispatcher per 2500 calls. It also includes the costs for upgrading and maintaining the CAD system. Allocation based on 75% call volume, 25% station basis.

FLEET SUPPORT SERVICES - SCHEDULE F

Maintenance of the Fleet is performed primarily by County employees with supervision and management oversight provided by the State. Operating costs include general preventative costs and minor repairs and equipment replacement. Capital costs >\$5000 for major repairs are not included and are a direct charge to the agency owning the apparatus. Allocation based on # of assigned suppression equipment to each station. The assigned suppression equipment basis does not include regionally beneficial equipment (i.e. water tenders, breathing supports, utilities, and reserve engines.)

COMMUNICATIONS/& INFO TECHNOLOGY - SCHEDULE G

The Communication and Information Technology staff is responsible for recommending, ordering and installing all radio and computer equipment. They are also responsible for contracting the installation and repair of all safety communication devices on suppression equipment. Radios and computers are assigned to people, vehicles, trucks and stations and require regular coordination with the ECC/Dispatch Services. Allocation based on 75 % call volume, 25% station basis.

FACILITY MAINTENANCE SUPPORT – SCHEDULE H

The facility maintenance is completed primarily by County employees. The facility maintenance support personnel are responsible for maintaining various fire stations. The stations contact these personnel for general maintenance. This includes purchasing, obtaining proper bids, servicing fixtures in the stations, etc... Allocation is based on 25% station basis and 75% FTE (positions).

COST ALLOCATION PLAN RESULTS
(Service Delivery)

05/26/10

	FY 07/08 Budgeted	FY 08/09 Budgeted	FY 09/10 Budgeted	FY 08/09 TO FY 09/10 INCREASE	FY 10/11 Budgeted	FY 09/10 TO FY 10/11 INCREASE	PERCENT INCREASE
Banning	825,079	749,150	726,781	(22,369)	565,539	(161,241)	-22.19%
Engine 20	-	-	-	-	144,262	144,262	0.00%
Beaumont	457,074	472,954	430,765	(42,189)	433,954	3,189	0.74%
Calimesa	278,492	291,398	269,026	(22,372)	269,430	404	0.15%
Coachella	710,952	724,112	650,179	(73,934)	481,167	(169,012)	-25.99%
Canyon Lake	312,363	313,893	293,435	(20,458)	316,958	23,523	8.02%
DHS	539,207	529,579	475,094	(54,486)	475,233	139	0.03%
Elsinore	1,012,658	975,447	899,411	(76,036)	867,936	(31,475)	-3.50%
Indian Wells	494,697	494,643	455,197	(39,446)	432,246	(22,951)	-5.04%
Indio	1,801,462	1,916,405	1,781,195	(135,210)	1,695,977	(85,218)	-4.78%
La Quinta	1,072,678	1,093,531	1,021,467	(72,064)	980,667	(40,800)	-3.99%
Menifee	-	-	1,741,105	1,741,105	1,408,642	(332,463)	-19.09%
Moreno Valley	2,854,520	2,999,418	2,762,161	(237,257)	2,629,498	(132,663)	-4.80%
Palm Desert	1,984,792	1,929,137	1,796,421	(132,716)	1,870,350	73,929	4.12%
Perris	885,371	963,764	867,076	(96,688)	817,908	(49,168)	-5.67%
Rancho Mirage	990,115	989,402	913,386	(76,015)	899,958	(13,429)	-1.47%
Rubidoux	549,961	517,193	487,775	(29,418)	415,496	(72,279)	-14.82%
San Jacinto	838,829	840,134	767,666	(72,469)	759,124	(8,542)	-1.11%
Temecula	2,040,181	2,016,311	1,765,076	(251,235)	1,732,124	(32,952)	-1.87%
Wildomar	-	-	414,433	414,433	480,899	66,466	16.04%
COUNTY	21,573,285	21,197,595	14,976,230	(6,221,365)	15,396,112	419,882	2.80%
	<u>39,221,712</u>	<u>39,014,067</u>	<u>33,493,880</u>	<u>(5,520,187)</u>	<u>33,073,481</u>	<u>(420,399)</u>	<u>-1.26%</u>

FY 10/11 ADMINISTRATIVE / OPERATIONAL SUPPORT SERVICES SCHEDULE

(SCHEDULE A)

**POSITION
BASIS
(Appendix 6) Positions 891.73**

EMERGENCY RESPONSE

State Command/Support Personnel (Appendix 2)	\$6,510,232	7,300.68
County Support Personnel (Appendix 3)	\$3,859,203	4,327.77

TOTAL PERSONNEL COMMAND/SUPPORT

OPERATING COSTS (Schedule "A" & "C")

Schedule "A": Travel in state (based on current actual cost)	\$15,412	17.28
Schedule "C": Operating Expenses (Appendix 4)	\$3,446,665	3,865.14

CAPITAL COSTS TO ALLOCATE (SCHEDULE "C") (Appendix 5) Average capital non-fire trucks expenditures (amortized over life of asset)	\$9,091	10.19
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TOTAL CAPITAL COSTS	\$13,840,602	
TOTAL COSTS		
TOTAL SERVICE & DELIVERY	15,521	Per Position

FIRE ENGINE AGREEMENT

Fire Engines (1/20 of the replacement cost - \$384,000)	\$19,200	1	\$19,200	Per Engine
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FY 10/11 VOLUNTEER PROGRAM SUPPORT SERVICE SCHEDULE

(SCHEDULE B)

	STATION BASIS		
EMERGENCY RESPONSE	53	Stations (Appendix 7)	
County Support Personnel (Appendix 3)	\$109,959	\$2,075	
OPERATING COSTS			
Volunteer Insurance Cost	\$0	\$0	
Operating Expenses	\$553,967	\$10,452	
OPERATING COSTS SUBTOTAL (Appendix 4)	\$553,967	\$10,452	
TOTAL COST	\$663,926		
VOLUNTEER SERVICE DELIVERY	\$12,527	Per Station	

FY 10/11 MEDIC PROGRAM SUPPORT SERVICE SCHEDULE

(SCHEDULE C)

		POSITION BASIS	
		(Appendix 6) Positions 324.70	
EMERGENCY RESPONSE			
State Command/Support Personnel (Appendix 2)		\$1,473,631	\$4,538
County Support Personnel (Appendix 3)		\$353,018	\$1,087
TOTAL PERSONNEL COMMAND/SUPPORT		\$1,826,649	\$5,626
OPERATING COSTS (Appendix 4)		\$335,610	\$1,034
CAPITAL COSTS TO ALLOCATE (Appendix 5)			
Average capital non-fire trucks expenditures (amortized over life of asset)			
TOTAL CAPITAL COSTS		\$12,653	\$39
TOTAL COST		\$2,174,912	
MEDIC SERVICE DELIVERY			\$6,698 Per Medic Position

FY 10/11 CITY BATTALION CHIEFS SUPPORT SCHEDULE

(SCHEDULE D)

EMERGENCY RESPONSE

Stations (Appendix 8)

20.5

State Command/Support Personnel (Appendix 2)

\$1,101,849

TOTAL COST

\$1,101,849

CITY BATTALION SERVICE DELIVERY

\$53,749 Per Station

FY 10/11 EMERGENCY COMMAND CENTER (ECC) SUPPORT SCHEDULE		(SCHEDULE E)	
		STATION / CALL	
		BASIS (Appendix 8)	
		STATIONS	CALLS
		25%	75%
		85.0	115,718
EMERGENCY RESPONSE			
State Command/Support Personnel (Appendix 2)		\$887,824	\$2,611
County Support Personnel (Appendix 3)		\$2,966,961	\$8,726
			\$19
OPERATING COSTS (Appendix 4)		\$660,696	\$1,943
CAPITAL COSTS TO ALLOCATE (Appendix 5)		\$2,637	\$8
			\$0.02
TOTAL COST		\$4,518,117	\$13,289
			\$29.28

FY 10/11 FLEET SUPPORT SCHEDULE

(SCHEDULE F)

FIRE SUPPRESSION

EQUIPMENT (Appendix 8)

156.75

EMERGENCY RESPONSE

State Command/Support Personnel (Appendix 2)

County Support Personnel (Appendix 3)

OPERATING COSTS (Appendix 4)

CAPITAL COSTS TO ALLOCATE (Appendix 5)

TOTAL COST

\$306,035

\$1,491,032

\$2,836,470

\$0

\$1,952

\$9,512

\$18,096

\$0

\$4,633,537

\$29,560 per Equip.

FY 10/11 COMMUNICATIONS / IT SUPPORT SCHEDULE

(SCHEDULE G)

		STATION / CALL BASIS (Appendix 8)	
		STATIONS 25%	CALLS 75%
PERSONNEL		85.0	115,718
State Command/Support Personnel (Appendix 3)	\$249,783	\$735	\$2
County Support Personnel (Appendix 3)	\$1,758,831	\$5,173	\$11
OPERATING COSTS (Appendix 4)	\$3,249,965	\$9,559	\$21
CAPITAL COSTS TO ALLOCATE (Appendix 5)	\$29,268	\$86	\$0.19
TOTAL COST	\$5,287,847	\$15,552	\$34.27

FY 10/11 FACILITY MAINTENANCE SUPPORT SCHEDULE

(SCHEDULE H)

		STATION / POSITIONS	
		BASIS (Appendix 8 & 6)	
		STATIONS	POSITIONS
		25%	75%
PERSONNEL		49.0	476.39
County Support Personnel (Appendix 3)	\$74,240	\$379	\$117
OPERATING COSTS (Appendix 4)	\$118,079	\$602	\$186
CAPITAL COSTS TO ALLOCATE (Appendix 5)	\$0	\$0	\$0
TOTAL COST	\$192,319	\$981	\$302.78

EV 10/44

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POSITIONS BASED ON FY 10/11 BUDGET
APPENDIX 2
STATE COMMAND/SUPPORT PERSONNEL COSTS (SCHEDULE "A")

PCA 37123, 37126, 37128 FISCAL YEAR 2010-2011 BUDGET

CLASS	TOTAL w Admin Chrg (Appendix 1)	Number In Class	Percent of Year Filled	ADMIN / OPERATIONAL	EMS	ECC	FLEET	COMM / IT	Only County	City Batt Chiefs
Deputy Chief	\$238,982	4.0	100.00%	\$955,930						
Div Chief	\$235,304	1.0	100.00%	\$235,304						
Batt. Chief-Field	\$220,370	8.0	100.00%	\$0						
Govn Prog Analyst	\$121,013	1.0	100.00%	\$121,013						
Admin Officer II	\$125,884	1.0	100.00%	\$125,884						
Admin Officer I	\$105,500	2.0	100.00%	\$211,000						
Personnel Sp	\$93,641	3.0	100.00%	\$280,922						
Account Tech	\$75,308	0.0	100.00%	\$0						
Staff Svcs Analyst	\$101,739	4.0	100.00%	\$406,956						
OFFICE TECH. (T)	\$76,484	6.0	100.00%	\$420,661						
Div Chief	\$235,304	0.5	50.00%	\$0	\$38,242					
Batt. Chief-IT/GIS	\$220,370	1.0	100.00%	\$0		\$29,413		\$29,413		
Batt. Chief - ECC	\$220,370	1.0	100.00%	\$0		\$220,370		\$220,370		
Fire Capt-ECC	\$159,510	4.0	100.00%	\$0		\$638,041				
FEM II	\$157,580	1.0	100.00%	\$0			\$157,580			
FEM I	\$148,455	1.0	100.00%	\$0			\$148,455			
Batt. Chief-Safety	\$220,370	1.0	100.00%	\$220,370						
Fire Capt-Safety	\$159,510	2.0	100.00%	\$319,020						
OFFICE TECH. (T)	\$76,484	1.0	100.00%	\$76,484						
F.P. Specialist I	\$84,475	1.0	100.00%	\$84,475						
F.P. Specialist II	\$95,586	1.0	100.00%	\$95,586						
Fire Capt.-Prevention	\$159,510	6.0	100.00%	\$957,061						
OFFICE TECH. (T)	\$76,484	1.0	100.00%	\$76,484						
Batt. Chief-EMS	\$220,370	1.0	100.00%	\$0	\$220,370					
Fire Capt PM - EMS Coord	\$176,996	14.0	100.00%	\$0	\$2,477,946					
FAE PM - EMS Coord.	\$153,041	1.0	100.00%	\$0	\$153,041					
Fire Capt PM-Train	\$176,996	1.0	100.00%	\$176,996						
FAE - Training	\$159,510	11.0	100.00%	\$1,595,102						
OFFICE TECH. (T)	\$136,439	1.0	100.00%	\$136,439						
Breathing Support-FAE's	\$76,484	2.0	100.00%	\$152,968						
COST CONTAINMENT	\$136,439	12.0	100.00%	\$1,637,271						
SUBTOTAL	94.5			(\$1,775,694)	(\$1,415,968)					
				\$6,510,232	\$1,473,631	\$887,824	\$306,035	\$249,783	\$820,620	\$1,101,849

(Schedule A)

(Schedule C)

(Schedule E)

(Schedule F)

(Schedule G)

(Schedule D)

APPENDIX 3 Page 1 of 3

[illegible]

APPENDIX 3 CONTINUED Page 2 of 3			2700200000		ADMIN /		EMS		ECC		FLEET		COMM / IT		MAINTENANCE		Only	
CLASS	Job Code	Budgeted	Allocated	OPERATIONAL													County	
Hvy Equip Mach	Shop	8.00	8.00															
Sr. HEM		8.00	8.00									\$561,358						
Mechanic Hlpr		0.00	0.00									\$718,913						
												\$0						
SUBTOTALS																		
Bldg Maint Supv	Building Maint	62771	1.00	0.50												\$48,537	\$48,537	
Lead Maint Carpenter		62222	1.00	0.50												\$40,287	\$40,287	
Maint Carpenter		62221	2.00	1.50												\$34,054	\$34,054	
Maint. Mechanic		62735	1.00	0.00												\$68,304	\$68,304	
Staff Analyst II		74106	1.00	0.00												\$87,946	\$87,946	
Fire Facilities Planner		37881	1.00	0.00												\$89,918	\$89,918	
SUBTOTALS																		
ECC Supv	ECC	13804	3.00	3.00														
PSCCO II		13807	38.00	36.00														
Sr. PSCCO		13808	4.00	4.00														
Public Safety CAD Admin III		86203	2.00	2.00														
Off Asslt III		13866	0.00	0.00														
SUBTOTALS																		
Comm Analyst Supv	Comm / IT	86125	1.00	1.00												\$158,203	\$158,203	
Comm Analyst		86124	2.00	2.00												\$236,000	\$236,000	
Comm Tech Support III		86131	4.00	4.00												\$380,003	\$380,003	
Comm Tech II		86130	1.00	1.00												\$61,945	\$61,945	
Comm Tech Support I		86128	0.00	0.00														
Systems Administrator		86165	1.00	1.00												\$129,479	\$129,479	
IT Database Admin III		86139	1.00	1.00												\$136,406	\$136,406	
Supv Systems Admin		86167	1.00	1.00												\$120,359	\$120,359	
Business System Analyst		86117	2.00	2.00												\$280,738	\$280,738	
Business System Analyst Supv		86119	0.00	0.00												\$0	\$0	
IT User Tech Support III		86185	3.00	3.00												\$293,387	\$293,387	
IT User Tech Support II		86183	2.00	2.00												\$143,105	\$143,105	
Staff Analyst II		74106	1.00	1.00												\$58,830	\$58,830	
Off. Asstt III		13866	1.00	1.00												\$44,732	\$44,732	
IT Web Developer III		86196	2.00	0.00														
SUBTOTALS																	\$241,520	
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2700200000
Job Code

ADMIN /

EMS

ECC

FLEET

COMM / IT

MAINTENANCE
STAFFOnly
County

CLASS	Training & Safety	Budgeted	Allocated	OPERATIONAL	EMS	ECC	FLEET	COMM / IT	MAINTENANCE STAFF	Only County
Media Prod Spec	92752	1.00	1.00	\$49,476						
Sr. Media Prod Spec	92753	1.00	1.00	\$84,816						
Safety Coord. - C	74684	1.00	1.00	\$76,635						
Staff Analyst II	74106	1.00	1.00	\$87,942						
Off. Asst II	13865	2.00	2.00	\$81,959						
Off. Asst III	13866	2.00	1.00	\$53,380						
Secretary I	13823	1.00	1.00	\$41,523						\$46,687
SUBTOTALS										
Exec. Assistant	13925	1.00	1.00	\$81,541						
Secretary II	13924	1.00	1.00	\$49,784						
Off. Asst II	13865	0.00	0.00	\$0						
Off. Asst III	13866	3.00	3.00	\$166,187						
SUBTOTALS										
Volunteer Svc Managr	79785	1.00	1.00							(Schedule B) \$64,182
Off. Asst III	13866	1.00	1.00							(Schedule B) \$45,777
SUBTOTALS										
Sr. Emerg Med Spec	79709	2.00	2.00		\$181,114					
Emerg Med Specialist	79708	1.00	1.00		\$76,650					
Nursing Education Instructor	73941	1.00	1.00		\$92,904					
Off. Asst III	13866	1.00	1.00		\$60,021					
SUBTOTALS										
County Fire Marshall Services		43.00	0.00							\$3,620,230
SUBTOTALS										\$137,071
Supv Fire Prev Tech	37871	2.00	0.00							\$517,210
Fire Prevention Tech	37870	8.00	0.00							\$46,239
Office Asst III	13866	2.00	1.00		\$60,178					
SUBTOTALS										
County Pre-Fire Services		2.00	2.00							
SUBTOTALS										
Staff Overtime				\$56,795	\$16,940	\$145,208	\$189,619	\$133,677	\$4,832	\$42,929
Retiree Health Insurance				\$36,561	\$2,089	\$25,070	\$11,142	\$9,053	\$1,393	\$15,000
Workers Comp Insurance				(\$618,157)	(\$76,700)	(\$616,435)	\$0	(\$549,608)	(\$89,918)	\$35,168
SALARY SAVINGS										(\$1,636,950)
SUBTOTAL COUNTY SUPPORT PERSONNEL		233.0	166.5	\$3,869,203	\$363,018	\$2,966,961	\$1,491,032	\$1,766,831	\$74,240	\$4,568,649

(Schedule A)

(Schedule C)

(Schedule E)

(Schedule F)

(Schedule G)

(Schedule H)

10/11 BUDGETED OPERATING EXPENSES

APPENDIX 4

Descriptions	Admin / Operational	EMS	ECC	FLEET	COMM / IT	Facility Maint. Staff	Volunteer	County Only	Direct Charge
Protective Gear	737,960	-	-	-	-	-	-	-	-
Uniforms-Replacement Clothing	6,775	1,425	19,800	7,600	5,100	-	-	13,775	-
Communications	-	-	-	-	60,312	-	-	-	-
County Radio Systems	-	-	-	-	62,261	-	-	-	-
Cellular Phone	108,093	13,811	11,184	6,769	109,165	4,524	278	27,097	42,099
Communications Equipment	2,700	-	189,800	-	49,322	-	-	-	-
Communications Equip-Install	-	-	-	-	408,456	-	-	-	-
Computer Lines	-	-	-	-	-	-	-	-	-
County Delivery Services	25,881	-	-	-	322,452	-	-	6,933	-
Microwave	-	-	-	-	7,012	-	-	-	-
Pager Service	1,258	182	590	226	311,498	404	99	1,846	30,725
Telephone Service	89,707	99	29,597	2,413	-	-	-	10,998	233,145
Communication Services	4,062	-	-	-	155,570	-	-	528	-
Food	1,100	-	-	-	-	-	-	-	-
Household Expense	144,245	-	-	-	-	-	-	-	-
Appliances	500	-	-	-	-	-	-	-	40,393
Janitorial Services	218,700	-	-	-	-	-	-	-	-
Laundry Services	930	-	1,600	7,800	-	-	-	6,000	55,222
Household Furnishings	34,255	-	1,600	1,320	-	-	-	-	51,792
Trash	24,602	-	-	12,697	-	-	-	27,399	96,898
Insurance-Liability	146,351	12,697	2,005	7,028	11,361	2,673	5,276	9,871	156,984
Insurance-Property	167,807	-	-	-	-	-	-	-	-
Insurance-Volunteer	-	-	-	-	-	-	-	-	-
Maint-Communications Equipment	-	-	2,482	-	772,997	-	-	2,521	-
Maint-Computer Equip	-	-	-	-	97,550	-	-	-	-
Maint-Copier Machines	14,750	1,000	1,550	-	-	-	-	5,498	-
Maint-Field Equipment	42,700	-	-	-	-	-	-	-	-
Maint-Kitchen Equipment	-	-	-	-	-	-	-	-	-
Maint-Motor Vehicles	83,373	7,251	328	1,577,750	5,812	588	1,000	95,463	-
Maint-Office Equipment	1,000	-	-	-	-	-	-	-	-
Maint-Other	1,500	-	-	-	-	-	-	-	-
Maint-Service Contracts	-	-	-	-	-	-	-	-	-
Maint-Software	155,463	-	-	2,719	154,637	-	-	-	-
Maint-Telephone	-	-	67,181	-	5,000	-	-	-	-
Maint-Fuel Tanks	-	-	-	-	-	-	-	-	-
Maint-Alarms	-	-	-	312	-	-	-	-	15,000
Maint-Fire Equipment	276,500	-	-	-	-	-	-	-	-
Maint-Tires	6,551	1,647	209	282,985	1,565	-	-	7,043	-
Maint-Batteries	2,422	212	-	39,950	1,000	-	-	2,586	-
Maint-Building and Improvement	337,750	-	2,400	-	-	-	-	-	361,172
Maint-Extermination	-	-	-	-	-	-	-	-	25,510
Facility Critical Systems	-	-	-	-	-	-	-	-	62,592
Maint-Health & Safety	-	-	-	-	-	-	-	-	65,694
Medical-Dental Supplies	260,400	63,428	-	-	-	-	-	-	232,716
Oxygen	15,000	-	-	-	-	-	-	-	-

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Descriptions	Admin / Operational	EMS	ECC	FLEET	COMM / IT	Facility Maint. Staff	Volunteer	County Only	Direct Charge
Towing-Non County Vehicle	401	-	-	14,550	-	-	-	1,471	-
Training-Education/Tuition	184,324	-	-	-	10,908	18,465	-	15,379	-
Training-Materials	100,000	-	-	-	-	-	-	-	-
Emergency Services	50,000	-	-	-	-	-	-	-	-
Weed Abatement	-	-	-	-	-	-	-	1,200,000	-
Equipment Usage -Non Cap Asset	1,287,580	-	-	-	-	-	-	-	-
Conference/Registration Fees	14,188	38	2,153	346	1,230	-	-	4,267	-
Air Transportation	6,351	307	369	77	2,038	-	-	1,078	-
Car Pool Expense	1,000	-	-	-	-	-	-	-	-
Lodging	9,873	616	3,460	35	2,499	-	-	15,533	-
Meals	48,459	154	1,153	19	961	-	-	11,573	-
Miscellaneous Travel Expense	2,461	-	846	19	-	-	-	17,071	-
Private Mileage Reimbursement	8,742	-	190	68	-	-	-	-	-
Rental Vehicles	1,615	115	308	-	615	-	-	192	-
Electricity	29,984	-	-	11,464	-	-	-	10,194	324,608
Heating Fuel	648	-	-	5,559	-	510	-	-	53,579
Water	22,920	360	-	2,510	-	6,507	-	1,257	81,706
Cap Lease-Purch Principal	352,483	27,849	-	85,196	26,389	55,240	-	157,740	1,634,467
Cap Lease-Purch Interest	11,465	1,094	-	2,143	633	2,150	-	4,170	364,515
Interfnd Exp-Rent Coral	-	-	-	-	-	-	-	-	133,657
Interfnd Exp-Miscellaneous	-	-	-	7,000	-	-	-	13,200	-
City budget cost center (27004)	-	-	-	-	-	-	-	-	5,630,450
OPERATING SUBTOTAL	7,180,424	336,610	660,696	2,988,870	3,249,965	118,079	553,967	60,668,503	13,035,862
APPLIED REVENUE									
Tax Revenue	(1,707,678)								
Anti-Terrorist NCC	(662,150)								
Cost Recovery Revenue	(101,600)								
Class Fees	(927,600)			(152,400)					
Other fee generated revenue	(334,731)								
GRAND TOTAL OPERATING COSTS	3,446,665	336,610	660,696	2,836,470	3,249,965	118,079	553,967	60,668,503	13,035,862
	(Schedule A)	(Schedule C)	(Schedule E)	(Schedule F)	(Schedule G)	(Schedule H)	(Schedule B)		(Support Summary)

Descriptions	ADMIN / OPERATIONAL	EMS	ECC	FLEET	COMM / IT	Volunteer	County Only	Direct Charge
FY 10/11 EQUIPMENT BUDGETED								
Descriptions	ADMIN / OPERATIONAL	EMS	ECC	FLEET	COMM / IT	Volunteer	County Only	Direct Charge
Replacement training simulator			1,625.00					
Server Replacement					15,525.00			
Zoll replacement E Series							20,000.00	
Fit Test Machine, OSHA Comp							6,560.00	
Thermal Imaging Camera							3,047.39	
FY 10/11 BUDGET TOTALS	-	-	1,625	-	15,525	-	29,607	-

FY 10/11 CAPITAL EXPENSE	9,091	12,653	2,637	-	29,268	-	29,607	-
	(Schedule A)	(Schedule C)	(Schedule E)	(Schedule F)	(Schedule G)	(Schedule B)		(Support Summary)

FY 10/11 SUPPORT SERVICES - FTE (POSITION) BASIS

APPENDIX 6

Based on Schedule A (State) employees only

	Fire Protection	37119 Battalion Chiefs (8)	Total FTE	Medic Station FTE's	Facility Maint FTE
Banning	8.00	0.37	8.37	3.00	-
Engine 20	8.00	-	8.00	3.00	-
Beaumont	8.00	0.24	8.24	3.00	-
Calimesa	5.00	0.24	5.24	-	-
Coachella	12.13	0.24	12.37	4.00	11
Canyon Lake	8.00	0.24	8.24	3.00	-
DHS	8.00	0.24	8.24	3.00	8
Elsinore	25.00	-	25.00	9.00	-
Indian Wells	14.06	0.24	14.30	6.00	-
Indio	59.00	-	59.00	29.00	-
La Quinta	25.13	0.73	25.86	8.00	-
Menifee	39.00	-	39.00	12.00	39
Moreno Valley	77.00	-	77.00	21.00	-
Palm Desert	55.52	0.73	56.25	24.00	-
Perris	16.00	0.37	16.37	6.00	-
Rancho Mirage	22.27	0.49	22.76	13.00	-
Rubidoux	8.00	0.24	8.24	3.00	8
San Jacinto	16.00	0.37	16.37	6.00	-
Temecula	58.25	-	58.25	19.00	-
Wildomar	10.00	0.24	10.24	3.70	9
CITY SUBTOTAL	482.36	5.0	487.34	178.70	75.00
 County	 401.39	 3	 404.39	 146.00	 401.39
 TOTAL FTE	 883.75	 8.0	 891.73	 324.70	 476.39
		(Schedule A)	(Schedule C)	(Schedule H)	

FY 10/11 VOLUNTEER SUPPORT - BASIS APPENDIX 7

	Volunteer Stations	Station #
Banning	-	
Engine 20	-	
Beaumont	1	66
Calimesa	1	21
Coachella	1	79
Canyon Lake	1	60
DHS	1	37
Elsinore	1	94
Indian Wells	-	
Indio	1	88
La Quinta	1	32
Menifee	-	
Moreno Valley	1	48
Palm Desert	1	71
Perris	1	90
Rancho Mirage	-	
Rubidoux	1	38
San Jacinto	1	25
Termecla	1	92
Wildomar	1	61
County Stations	31	
State Stations	3	18, 28, 29
Volunteer Station	4	46, 52, 62, 74

TOTALS 53
 (Schedule B)

FY 10/11 STATISTICS

APPENDIX 8

	Stations	2009 Calls	Fire Suppression Equipment	City Stations BC Support	Stations Utilizing Maint.
Banning	1.5	3,659	2	1.5	-
Engine 20	-	-	-	-	-
Beaumont	1	2,538	1	1	-
Calimesa	1	998	1	1	-
Coachella	1	2,099	1	1	1
Canyon Lake	1	697	1	1	-
DHS	1	3,134	1	1	1
Elsinore	2.5	3,876	3	-	-
Indian Wells	1	912	1	1	-
Indio	4	5,348	4	-	-
La Quinta	3	2,781	3	3	-
Menifee	4	7,220	4.5	-	4
Moreno Valley	6	12,786	10	-	-
Palm Desert	3	7,207	4	3	-
Perris	1.5	5,163	2	1.5	-
Rancho Mirage	2	3,703	2	2	-
Rubidoux	1	2,194	1.0	1	1
San Jacinto	1.5	4,238	2	1.5	-
Temecula	3.5	6,218	6.5	-	-
Wildomar	1.3	2,520	1	1	1
Idyllwild	1	326	-	-	-
Morongo	1	432	-	-	-
Pechanga	1	516	-	-	-
COUNTY Unincorporated Areas	34.7	34,893	105.8	-	34.7
Out of Jurisdiction (County Funded)	-	-	-	-	-
Mutual/Auto Aid (County Funded)	-	2,260	-	-	-
STATE (County Funded)	6.5	-	-	-	6.3
Totals	85.0	115,718	156.8	20.5	49
	(Schedule E & G)	(Schedule E & G)	(Schedule F)	(Schedule D)	(Schedule H)

NOTES:

Fire Suppression Equip was verified by Division / Battalion Chiefs and includes only first roll Fire Engines, Trucks, & Squads.
Regional support vehicles, Water Tenders, Breathing Supports, Utilities, and Reserve Engines are not included in the basis.

FY 10/11 DIRECT BILL ACCOUNT CODES**APPENDIX 9**

520230	Cellular Phone
520300	Pager Service
520320	Telephone Service
520800	Household Expense
520805	Appliances
520815	Cleaning and Custodial Supp
520830	Laundry Services
520840	Household Furnishings
520845	Trash
521380	Maint-Copier Machines
521440	Maint-Kitchen Equipment
521540	Maint-Office Equipment
521600	Maint-Service Contracts
521660	Maint-Telephone
521680	Maint-Underground Tanks
522310	Maint-Building and Improvement
522360	Maint-Extermination
522860	Medical-Dental Supplies
522870	Other Medical Care Materials
522890	Pharmaceuticals
523220	Licenses And Permits
523680	Office Equip Non Fixed Assets
526700	Rent-Lease Bldgs
526940	Locks/Keys
527280	Awards/Recognition
529500	Electricity
529510	Heating Fuel
529550	Water
537240	Interfnd Exp-Utilities
542060	Improvements-Building