

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Executive Office

**SUBMITTAL DATE:**  
September 23, 2010

**SUBJECT:** Supervisorial Redistricting Plan

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Receive and File the Redistricting Work Plan (Attachment A); and
2. Appoint Supervisor Ashley as redistricting liaison to work with appropriate staff until the process concludes.

**BACKGROUND:** Under the California Elections Code 21500, the Board of Supervisors is required to adjust the boundaries of any or all of the supervisorial districts following each decennial federal census, using the census numbers as a basis.

Continued

Tina Grande, Principal Management Analyst

Departmental Concurrence

**FINANCIAL DATA**

Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
Annual Net County Cost:	\$ N/A	For Fiscal Year:	N/A

**SOURCE OF FUNDS:** N/A

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

BY:

**County Executive Office Signature** Christopher M. Hans

Consent     Policy  
 Consent     Policy

Dept's Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:** 3.100 (8/31/10) | **District:** All | **Agenda Number:**

**3.9**

On August 31, 2010, the Board directed the Executive Office to review the redistricting process and report back to the Board. The attached work plan was drafted and reviewed by the Redistricting Technical Working Group comprised of internal support staff from County Counsel, Executive Office (including the Public Information Officer), Registrar of Voters (ROV), and the Transportation and Land Management Agency (TLMA). This work plan highlights all the appropriate steps to complete the redistricting process by the deadline of November 1, 2011.

If the Board of Supervisors fails to take action by November 1, 2011 then a redistricting commission composed of the district attorney, the county assessor, and the county superintendent of schools will have until December 31, 2011 to make the adjustment.

The Board's action today will allow for the Executive Office to proceed with the Redistricting Work Plan, which includes creating a redistricting steering committee comprised of the county assessor, the chief of staff to each of the five members of the Board of Supervisors, and staff from the Executive Office. The Board's action also appoints Supervisor Ashley as the redistricting liaison to work with appropriate staff until the process concludes.

The Executive Office will review and evaluate the budget for this project and return to the Board if an allocation and budget adjustment is necessary.

## **Executive Office: Redistricting Work Plan**

### **August - October 2010**

- **The Executive Office will** meet with Supervisor Ashley to review tentative schedule and work plan outline. **(Completed)**
- **The Executive Office will** meet with Supervisor Stone to review tentative schedule and work plan outline. **(Completed)**
- **The** Executive Office will form the Redistricting Technical Working Group comprised of internal support staff from County Counsel, Executive Office (including the Public Information Officer), Registrar of Voters (ROV), and the Transportation and Land Management Agency (TLMA). **(Completed)**
- The Redistricting Technical Working Group will meet and draft operational recommendations and a tentative schedule to propose to the Redistricting Steering Committee. **(Completed)**
- **The Executive Office will** meet with Supervisor Ashley to review the call-back Form 11 (BOS Agenda Item 3.100 of August 31, 2010). **(Completed)**
- The Executive Office will place the call-back Form 11 on the Board's September 28, 2010 agenda. **(Completed)**
- The Executive Office will form the Redistricting Steering Committee comprised of the Assessor, the Chief of Staff from each of the supervisorial offices, and the Executive Office.
- The Executive Office will coordinate the first meeting of the Redistricting Steering Committee. The agenda for the first meeting will include finalizing a schedule and work plan. The schedule and work plan will be presented to Supervisor Ashley.

### **November 2010 – March 2011**

- **The Redistricting Technical Working Group will** gather information and present recommendation on redistricting software and consultation to the Redistricting Steering Committee. If necessary, return to the Board of Supervisors for approval of contracts.
- TLMA staff will acquire Topologically Integrated Geographic Encoding and Referencing (TIGER) file, which is the base data on which the redistricting effort will be performed, develop and/or acquire redistricting software, test the redistricting software, and train support staff on the redistricting software.
- The Executive Office will include in a report to the Board of Supervisors the preliminary census data.
- The Executive Office in consultation with the Redistricting Steering Committee will provide status reports to the Board of Supervisors.

### March 2011

- The Executive Office in coordination with the District offices will schedule and arrange staff to conduct workshops for the purpose of educating the public on the redistricting process and how to submit meaningful maps for consideration.
- TLMA Staff will obtain the public law data (census numbers) and upload it in a GIS format.

### April – July 2011

- The Redistricting Steering Committee will begin to develop Proposed Redistricting Plans, and accept plans from the public.
- Once plans are developed and accepted, the Redistricting Steering Committee will begin to evaluate all legitimate plans.
- The Executive Office in consultation with the Redistricting Steering Committee will provide status reports to the Board of Supervisors.

### July 2011 – Aug 2011

- Preferred Redistricting Plan(s) will be selected by the Redistricting Steering Committee.
- The Executive Office with appropriate input from the Redistricting Steering Committee will prepare a Form 11 with recommendation(s) and backup material to the Board of Supervisors.
- The Board of Supervisors will hold a public hearing to consider any proposal to adjust the boundaries of a district.
- At the second public hearing, the Board of Supervisors will be asked to:
  - Approve the preferred redistricting plan
  - Direct Survey to create the appropriate legal description
  - Adopt the appropriate ordinance
- Survey in coordination with TLMA-GIS will create the legal description.
- TLMA-GIS staff will give the boundary information to the Registrar of Voters.
- As a final note: A final public hearing will need to take place. It cannot occur any later than the last week in October in order to meet the deadline of November 1, 2011.