

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

234



SUBMITTAL DATE:
September 16, 2010

FROM: Economic Development Agency

SUBJECT: Ben Clark Training Center Sheriff's Administration Building – First Floor Tenant Improvement – Notice of Completion

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Ben Clark Training Center (BCTC) Sheriff's Administration Building – First Floor Tenant Improvement project constructed by MTM Construction, Inc., as complete and authorize the Clerk of the Board to record the Notice of Completion; and
2. Authorize the release of retained funds in the amount of \$18,242 to the contractor in accordance with the contract terms.

BACKGROUND: On November 18, 2008, the Board of Supervisors approved the agreement with MTM Construction, Inc., for Job Ordering Contracting Services.

Robert Field
Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 18,242	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 18,242	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No	
SOURCE OF FUNDS: Sheriff's Department	Positions To Be Deleted Per A-30 <input type="checkbox"/>
	Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

Jennifer L. Sargent
By: Jennifer L. Sargent
County Executive Office Signature

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
BY: *Samuel Wong* 9/14/10
SAMUEL WONG

FORM APPROVED COUNTY COUNSEL
DATE: 9-8-10
REVIEWED BY: *Christopher Hain*
Christopher Hain
BY: MARSHA L. VICTOR

Dep't Recomm.: Consent Policy

Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 3.20, 11/18/08 District: 1 Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.34

Economic Development Agency
Ben Clark Training Center Sheriff's Administration Building – First Floor Tenant Improvement –
Notice of Completion
September 16, 2010
Page 2

BACKGROUND: (Continued)

A work order was issued pursuant to that contract for tenant improvements at the BCTC Sheriff's Administration Building, first floor. That project has been inspected and found to comply with all contract requirements. This Board action will release the balance of the contract retention funds of \$18,242 to MTM Construction.

All costs associated with this project will be fully funded by the Sheriff's Department. No additional Net County Costs will be incurred as a result of this agreement.

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD
RIVERSIDE CO. CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Ben Clark Training Center Sheriff's Administration Building – First Floor Tenant Improvement (Project #FM08250003993 / JOC02-FM8250003993)

Date of Completion: Date Hereof

Nature of owner: County of Riverside, public entity

Interest or estate of owner: In Fee

Address of owner: Clerk of Board of Supervisors, County Administrative Center
4080 Lemon Street, Riverside, CA 92501

Name of contractor: MTM Construction, Inc., 16035 Phoenix Drive, City of Industry, CA 91745

Street or legal description of site: 3423 Davis Avenue, Riverside, CA 92518

Dated: _____

Owner: County of Riverside
(Name of Public Entity)

By: _____
Marion Ashley, Chairman, Board of Supervisors

STATE OF CALIFORNIA)

ss

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on _____ (Date)

_____, Marion Ashley, Chairman of the Board of Supervisors

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: _____ Deputy

FORM APPROVED COUNTY COUNSEL
BY: MB Victor 9-8-10
MARSHA L. VICTOR DATE