

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

237



SUBMITTAL DATE:
September 16, 2010

FROM: Economic Development Agency

SUBJECT: Crestmore Manor HVAC Replacement Project – Total Project Budget

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Plans and Specifications for the Crestmore Manor HVAC Replacement Project and authorize the Clerk of the Board to advertise for bids;
2. Upon completion of the bid process, authorize the Assistant County Executive Officer/EDA to determine award of the Project and authorize the Chairman to execute the Agreement with the lowest responsive and responsible bidder in accordance with Board Policy B-11;
3. Approve the total project budget of \$353,100;
4. Delegate project management authority for this Project to the Assistant County Executive Officer/EDA in accordance with applicable Board policies; and

(Continued on page 2)

Robert Field

Robert Field
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 353,100	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

SOURCE OF FUNDS: Riverside County Regional Park and Open-Space District	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

BY: *Jennifer L. Sargent*

County Executive Office Signature: Jennifer L. Sargent

FORM APPROVED BY COUNTY COUNSEL
 BY: *Christopher Hans*
 DATE: _____
 REVIEWED BY: _____
 NEAL R. KIPNIS
 FISCAL PROCEDURES APPROVED
 ROBERT E. BYRD, AUDITOR-CONTROLLER
 BY: *Samuel Wong*
 SAMUEL WONG
 Scott Bagley, General Manager
 Regional Park and Open Space District

Consent
 Policy

 Consent
 Policy

 Dept't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.: 3.14, 10/6/09 | District: 2 | Agenda Number: 3.35

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

RECOMMENDED MOTION: (Continued)

5. Authorize the Assistant County Executive Officer/EDA to administer the agreement in accordance with applicable Board policies.

BACKGROUND:

On October 6, 2009, the Board of Supervisors approved a pre-qualified list of Architectural firms to be retained on an as-needed basis. The Economic Development Agency (EDA) selected DCGA Engineering Inc. of Ontario, California from the pre-qualified list to provide Engineering Services for the Crestmore Manor HVAC Replacement Project. The bid documents are now complete and EDA requests approval to solicit bids for Construction of this Project.

EDA requests that the Board delegate the authority of awarding the Construction Agreement to the Department per Board Policy B-11, and authorize the Chairman to execute the Construction Agreement, provided that the contract amount falls within the proposed Project budget. The Riverside County Regional Park and Open-Space District has requested that the Project be completed by the end of August 2010.

The Construction Agreement will be awarded to the lowest responsive and responsible bidder following review and approval of the bid submittals and contract by County Counsel.

PROPOSED PROJECT BUDGET:

The approximate allocation of the project budget is as follows:

Design	\$ 49,000
Construction	\$ 237,000
Project Management	\$ 31,000
Inspection	\$ 4,000
Contingency	\$ 32,100
TOTAL	\$ 353,100

All costs associated with this project will be funded through the Riverside County Regional Park and Open-Space District, thus no Net County Cost will be incurred as a result of this agreement.