$827

FROM: Economic Development Agency

SUBMITTAL DATE:
November 17, 2010

SUBJECT: Workforce Investment Act (WIA) Network Technologies Funding Recommendation

RECOMMENDED MOTION: That the Riverside County Board of Supervisors:

1. Approve the sole source funding of $33,660 to Network Technologies (NT) to provide professional services for Program Year 2010/11; and

2. Authorize the Director of Workforce Development to negotiate and execute an agreement.

BACKGROUND: The Economic Development Agency/Workforce Development (EDA/WD) hosts a local server to store participant data. This participant data is transmitted to the State of California's Job Training Automation (JTA) system on a monthly basis. JTA collects required data for State reporting and tracking. Starting in 2010/2011, NT will be contracted for the sole purpose of migrating our data stored in our local server to the State of California's hosted server located in Sacramento, CA.

(Continued)

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, AUDITOR-CONTROLLER
BY _____ 11/23/10
SAMUEL WONG

Robert Field
Assistant County Executive Officer/EDA

FORM APPROVED COUNTY COUNSEL
BY: _____ 1/23/10 DATE
_____ WILLIS
Departmental Concurrence

Mark Seiler, Assistant Director

Purchasing:

| Dept Recomm.: | ☐ Consent | ☒ Policy |
| Per Exec. Ofc.: | ☐ Consent | ☒ Policy |

FINANCIAL DATA	Current F.Y. Total Cost:	$ 33,660	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	$ 0	Budget Adjustment:	No
	Annual Net County Cost:	$ 0	For Fiscal Year:	2010/11

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: Federal Workforce Investment Act (WIA) Funds	Positions To Be Deleted Per A-30	☐
	Requires 4/5 Vote	☐

C.E.O. RECOMMENDATION: APPROVE

BY: _____
County Executive Office Signature Jennifer L. Sargent

Prev. Agn. Ref.: 3.11 of December 22, 2009	District: ALL	Agenda Number: 3.9

BACKGROUND: (Continued)

In order to ensure a successful transition from our local server to the State hosted server, NT will assist EDA/WD in preparation, planning, and repeated testing to insure a seamless transition to the new State server.

NT has proven its expertise to provide complex programming, testing, and repeated debugging – all of which are needed to avoid loss of data, productivity, and/or services during this critical transition period. As a result, allowing NT to continue assisting EDA/WD with the successful migration of JTA data will have a positive impact to both cost and services.

These funds provide for 396 hours of programming and system maintenance support for PY 2010-2011. Services are provided remotely and/or on-site at a rate of $85 per hour.

Date: 10/13/10

From: Josie Gutierrez, Operations Analyst   Department/Agency:
               EDA Workforce Development (EDA/WD)

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for Professional Services Agreement

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Continuation of professional services for the new program year of 2010-11 identified as hardware support, Informix engine compatibility, migration planning, script and data element programming, table, key and value testing. In addition, facilitating real-time accessibility (i.e. data exchange, mirror testing and/or value inserts) of the Virtual One Stop case management system.

Supplier being requested: NETwork TECHnologies (NT).

Alternative suppliers that can or might be able to provide supply/service: NT is the single source provider because of their in depth and specialized knowledge regarding the needs of EDA/WD data storage and transfer requirements for state and federal reporting.

Extent of market search conducted: Market research for cost comparisons was completed. Due to the nature of professional services needed, the contractor's expertise with our systems and requirements and cost, NT is the best choice. Also, NT was not on the government's "Excluded Parties List System" (EPLS).

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: NT's programming experience and in depth knowledge of our systems and requirements are valuable components to ensure a successful transition from one case management system to another. In addition, NT has agreed to include sub-system resolution at no additional cost thereby saving EDA/WD's purchase of new or replacement hardware and/or additional hours for installation or preparation.

Reasons why my department requires these unique features and what benefit will accrue to the county: EDA/WD's transition from the SMARTware case management system to the Virtual One Stop system has been facilitated by NT's complex knowledge of programming, testing and debugging to ensure the successful migration of data stored in our local server to the State of California's hosted server. Overall, NT's experience and commitment to providing competent and professional services will avoid the possible loss of data, productivity and/or services during this critical period.

Price Reasonableness: The average rate for professional services of this type is $195 per hour. NT offers their service at a substantial discount of $85 per hour. The total cost for NT's professional services this program year is $33,660.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No.

_____
Department Head Signature   **Date**

Purchasing Department Comments:

Approve   Approve with Condition/s   Disapprove

_____
Purchasing Agent   **Date**