

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

179



**SUBMITTAL DATE:**  
January 3, 2011

**FROM: :** Community Action Partnership of Riverside County

**SUBJECT:** Amendment #3 to Agreement #09B-5531 with Department of Community Services and Development for the 2009 Low-Income Home Energy Assistance Program

**RECOMMENDED MOTION:**

That the Board of Supervisors ratify and:

- 1) Authorize the Chairman of the Board to sign the attached Amendment #3 to Agreement #09B-5531 between the Department of Community Services and Development (CSD) and Community Action Partnership of Riverside County (CAP Riverside) increasing the 2009 Low-Income Home Energy Assistance Program (LIHEAP) allocation by \$50,000 from \$4,389,012 to \$4,439,012.
- 2) Approve and direct the Auditor Controller to make the budget adjustments as shown on the Schedule A, attached.

*[Signature]*  
\_\_\_\_\_  
Maria Y. Juarez, Deputy Director

Continued (3-pages total)

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$50,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

<b>SOURCE OF FUNDS:</b> 100% Federal	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *[Signature]*  
Debra Cournoyer

**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: *[Signature]* 12/27/10  
 DATE: 12/27/10  
 Departmental Conc: SAMUEL WONG  
 FORM APPROVED COUNTY COUNSEL  
 BY: *[Signature]* 12/27/10  
 DATE: 12/27/10  
 LAINA N-MCKENNA

Consent  
 Policy  
 Consent  
 Policy

Dept's Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref:** 2/24/09 (#3.10), 9/1/09 (#3.22), 8/10/10 (#3.10) | **District:** All | **Agenda Number:**

ATTACHMENTS FILED WITH THE CLERK OF THE BOARD

3.16

**FROM:** Community Action Partnership  
Of Riverside County

**DATE:** January 3, 2011

**SUBJECT:** Amendment #3 to Agreement #09B-5531  
with Department of Community Services  
and Development for the 2009 Low-Income  
Home Energy Assistance Program

**PAGE:** 2 of 3

**BACKGROUND:**

On February 24, 2009 (#3.10), the Board approved Agreement #09B-5531 establishing the 2009 LIHEAP program to: 1) assist low-income consumers with high energy bills, 2) repair or replace heating and cooling devices that contribute to high energy consumption, and 3) weatherize homes.

On September 1, 2009 (#3.22), the Board approved Amendment #1 to Agreement 09B-5531 to increase the 2009 LIHEAP allocation by \$11,667 and make minor changes that CSD inadvertently excluded from the original contract.

On August 10, 2010 (#3.10), the Board approved Amendment #2 to extend the end of the term of the agreement from June 30, 2010 to September 30, 2010.

Amendment #3 increases the 2009 LIHEAP allocation by \$50,000 from \$4,389,012 to \$4,439,012.

**FINANCIAL IMPACT:** No County General Funds will be required.

**CONCUR/EXECUTE:** Auditor Controller

LC:MYJ:KS:jb

**FROM:** Community Action Partnership  
of Riverside County

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**PAGE:** 3 of 3

**SCHEDULE A**

Community Action Partnership of Riverside County  
Budget Adjustment  
Fiscal Year 2010/2011

**INCREASE IN APPROPRIATIONS:**

CAARC-21050-5200200000-536240	Other Contract Agencies	\$50,000
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**INCREASE IN EST. REVENUE:**

CAARC-21050-5200200000-767220	Fed Other Operating Grants	\$50,000
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AGREEMENT NUMBER <b>09B-5531</b>	AMENDMENT NUMBER <b>3</b>
REGISTRATION NUMBER <b>eP 1102120.3</b>	

- This Agreement is entered into between the State Agency and the Contractor named below  
 STATE AGENCY'S NAME  
**Department of Community Services and Development**  
 CONTRACTOR'S NAME  
**Community Action Partnership of Riverside County**
- The term of this Agreement is : **January 1, 2009 through September 30, 2010**
- The maximum amount of this Agreement is: **\$ 4,439,012.00**
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- The maximum amount of this Agreement payable to Contractor by the State has changed from \$4,389,012.00 to \$4,439,012.00, reflecting an increase of \$50,000.00.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) <b>Community Action Partnership of Riverside County</b>		I hereby certify that all conditions for exemption have been complied with, and this document is exempt from the Department of General Services' approval.  <input type="checkbox"/> Exempt per _____
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS <b>2038 Iowa Ave, Suite B-102, Riverside, CA 92507</b>		
<b>STATE OF CALIFORNIA</b>		
AGENCY NAME <b>Department of Community Services and Development</b>		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>Leisa Maestretti, Chief Financial Officer</b>		
ADDRESS <b>2389 Gateway Oaks Drive, Suite 100, Sacramento, California 95833</b>		

FORM APPROVED COUNTY COUNSEL  
 BY Carisa R-Mckenna DATE 12/27/10  
 CARISA R-MCKENNA DATE

2. EXHIBIT B, ATTACHMENT I, 2009 LIHEAP WEATHERIZATION BUDGET, is changed as follows in the attached EXHIBIT B, ATTACHMENT I.

All other terms and conditions shall remain unchanged.

**2009 LIHEAP Amendment No. 3**  
**Replacement Pages**  
**Effective September 30, 2010**

- **EXHIBIT B, Attachment I, 2009 LIHEAP WEATHERIZATION BUDGET.**

**EXHIBIT B - ATTACHMENT I  
2009 LIHEAP WEATHERIZATION BUDGET**

**AMENDMENT 3**

Contractor: Community Action Partnership of Riverside County		Contract Number: 09B-5531	Telephone Number: (951) 955-6461
Class "B" Contractor's License No.: 1) 768277 (2) 710333 (3) 854800 (4) 884275 (5) 885220 (6) 931416 (7) 845883 (8) 835016	Name on License: (1) Ace & Sons (2) James D. Restoration (3) Vasquez Group (4) David Hopkins (5) David Starrett (6) Energy Partnership (7) BAB (8) Synergy Companies		Expiration Date: (1) 9-30-2009 (2) 12-31-2009 (3) 2-28-2011 (4) 9-30-2010 (5) 10-31-2010 (6) 4-30-2011 (7) 9-30-2010 (8) 3-31-2010
Prepared By: Kathryn J. Snyder	E-mail Address: ksnyder@capriverside.org	Fax Number: (951) 955-1399	

**10 ADMINISTRATIVE COSTS (REVENUE)**

1. Administrative Costs	\$ 96,428	\$ 49,998
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**20 WEATHERIZATION ACTIVITIES (REVENUE)**

1. Intake (2% of Section 30)	\$ 25,315	\$ 7,381
2. Outreach (5% of Section 30)	63,289	42,877
3. Training and Technical Assistance (up to 2% of Section 30)	25,315	1,797
4. Direct Program Activities	997,227	2,317,091
5. Liability Insurance	7,965	2,203
6. Vehicle and Equipment - Acquisition Costs	60,000	53,490
7. Workers' Compensation		-
<b>Total Program Costs (lines 1 through 7)</b>	<b>\$ 1,179,111</b>	<b>\$ 2,424,839</b>

	\$ 1,275,539	\$ 2,474,837
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	# 415	# 810
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		\$ 56.00
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**EXHIBIT B - ATTACHMENT II  
2009 LIHEAP EHA-16 PROGRAM BUDGET**

**Amendment 3**

Contractor: Community Action Partnership of Riverside County		Contract Number: 09B-5531	Telephone Number: (951) 955-6461
Prepared By: Kathryn J. Snyder		E-mail Address: ksnyder@capriverside.org	Fax Number: (951) 955-1399
<b>10. ASSURANCE OF BENEFIT</b>			
1.	Assurance 16 Activities		\$ 482,707
<b>20. ADMINISTRATIVE BUDGET (ASSURANCE 16, ECIP, AND HEAP)</b>			
1.	Administrative Costs		\$ 303,394
<b>30. INTAKE BUDGET (ECIP AND HEAP)</b>			
1.	Intake (2% of ECIP/HEAP Consideration/Nonconsideration Allocation)		\$ 150,545
<b>304670</b>			
1.	Outreach (5% of ECIP/HEAP Consideration/Nonconsideration Allocation)		\$ 316,365
<b>50. ECIP/HEAP PROGRAM BUDGET</b>			
1.	ECIP EHCS Cooling Service Repair/Replacement		\$ 241,963
2.	ECIP EHCS Heating Service Repair/Replacement		332,974
2a.	ECIP Water Heater Repair/Replacement		53,436
3.	ECIP EHCS Other Program Costs		-
4.	ECIP Wood, Propane, and Oil		82,791
5.	Severe Weather Energy Assistance and Transportation Services (activated by CSD)		-
6.	HEAP Wood, Propane, and Oil		-
7.	Liability Insurance		-
8.	Training and Technical Assistance (up to 2% of ECIP/HEAP consideration lines 1 through 7)		-
9.	Vehicle and Equipment		-
10.	Workers' Compensation		-
<b>TOTAL ECIP/HEAP Program Budget (Total of Section 50, Items 1-10)</b>			<b>\$ 711,164</b>
<b>60. TOTAL BUDGET (Total of Sections 10, 20, 30, 40, and 50)</b>			<b>\$ 1,964,175</b>
<b>70. ECIP PROGRAM HOUSEHOLDS</b>			
1.	ECIP EHCS Cooling Service Repair/Replacement	#	223
2.	ECIP EHCS Heating Service Repair/Replacement	#	186
3.	ECIP EHCS Water Heater Repair/Replacement	#	36
4.	ECIP Wood, Propane and Oil Households	#	356
<b>TOTAL ECIP Program Households (Total of Lines 1 through 4)</b>			<b># 765</b>
<b>80. HEAP WOOD, PROPANE, AND OIL HOUSEHOLDS</b>			<b>#</b>
<b>90. APPROVED LABOR RATE</b>			<b>\$ 56</b>



**EXHIBIT B - ATTACHMENT III  
2009 LIHEAP NONCONSIDERATION ALLOCATIONS Amendment 3**

Contractor: Community Action Partnership of Riverside County		Contract Number: 09B-5531	Telephone Number: (951) 955-6461
Prepared By: Kathryn J. Snyder		E-mail Address: ksnyder@capriverside.org	Fax Number: (951) 955-1399

**90 - NONCONSIDERATION ECIP BUDGET**

1	ECIP Electric and Gas (Fast Track) Allocation per County	
2	County of Riverside	\$ 703,955
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9	<b>TOTAL</b>	\$ 703,955

**100 - NONCONSIDERATION HEAP BUDGET**

1	HEAP Electric and Gas Allocations per County	
2	County of Riverside	\$ 5,404,428
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9	<b>TOTAL</b>	\$ 5,404,428

**110 - NONCONSIDERATION HEAP ESTIMATED NUMBER OF HOUSEHOLDS**

1	HEAP Electric and Gas Estimated Number of Households per County	
2	HEAP Electric and Gas	# 14,585
3	ECIP Electric and Gas (Fast Track)	# 1,151
4		#
5		#
6		#
7		#
8		#
9	<b>TOTAL</b>	# 15,736

The total amount allocated to the Nonconsideration program has been entered by CSD and is not made part of the total consideration for this Agreement but shall be for Contractor's use as described in EXHIBIT B, BUDGET DETAIL AND PAYMENT PROVISIONS, and EXHIBIT F, PROGRAMMATIC PROVISIONS.