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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

SUBMITTAL DATE:
12-21-2010

FROM: Office on Aging

SUBJECT: Revised 2010/2011 Senior Community Service Employment Program Department of Labor Appropriation Act Contract Amendment 1

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and Authorize Chair to execute Standard Agreement Amendment #1 (AA-0910-21) for FY 2010-2011 with the California Department of Aging.
2. Return four (4) Standard Agreements to the Office on Aging for further processing.
3. Approve and direct the Auditor-Controller to make the budget adjustment as shown on Schedule A, attached.

BACKGROUND: This original agreement between the Office on Aging (OOA) and the California Department on Aging (CDA) was approved by the Board of Supervisors on September 14, 2010 as agenda item 3.30. The agreement authorized ARRA total funds of \$388,056 for the OOA Senior Employment program for two fiscal years, FY 09/10 and FY 10/11.

Continue on page 2

Hilary Clarke for Edward F. Walsh
Hilary Clarke, Deputy Director for Edward F. Walsh,
Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 65,613	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	YES
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

SOURCE OF FUNDS: Federal 100%	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Lani Sioson*
Lani Sioson

County Executive Office Signature

Policy

Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: 3.30 09/14/2010 | **District:** All | **Agenda Number:**

3.22

FISCAL PROCEDURES APPROVED
PAUL ANGULO, CPA, AUDITOR-CONTROLLER
BY: *Samuel Wong*
SAMUEL WONG

FORM APPROVED COUNTY COUNSEL
BY: *Neal R. Kipnis*
NEAL R. KIPNIS
DATE: *12/23/10*

Subject: Revised 2010/2010 Senior Community Service Employment Program Department of Labor Appropriation Act Contract Amendment 1

In fiscal year 2009-2010, a budget of \$77,433 was allocated and the program expended an amount of \$11,820 for an unused balance of \$65,613. We are requesting the movement of these unused funds into fiscal year 2010-11, adjusting the new program budget to \$388,056.

The Budget, revision 1, is incorporated by reference and replaces the original Budget.

Exhibit F which is titled "Special Terms and Conditions for ARRA Funds" incorporates sections on Whistleblower Protection Act, Trafficking Victims Protection Act, Contractor Registration and Reporting requirements.

All other terms and conditions shall remain the same.

There is no financial impact on County General Funds in this amendment.

OFFICE ON AGING
SCHEDULE A
FY 10/11

INCREASE ESTIMATED REVENUE

5300100000 21450 767140 Fed – Misc Reimbursement		<u>\$65,613</u>
	Total	\$65,613

INCREASE APPROPRIATION

5300100000 21450 510040 Regular Salaries		\$6,848
5300100000 21450 518100 Budgeted Benefits		\$3,034
5300100000 21450 527780 Special Program Expense		\$21,217
5300100000 21450 510320 Temporary Salaries		<u>\$34,514</u>
	Total	\$65,613

Schedule A: Revised 2010/2011 Senior Community Service Employment Program
Department of Labor Appropriation Act Contract Amendment 1.
Date: 12/15/2010

STANDARD AGREEMENT AMENDMENT

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 Pages

AGREEMENT NUMBER AA-0910-21	AMENDMENT NUMBER 1
REGISTRATION NUMBER	

1. This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
California Department of Aging
CONTRACTOR'S NAME
COUNTY OF RIVERSIDE
2. The term of this Agreement is **April 1, 2010** through **June 30, 2011**
3. The maximum amount of this Agreement after this amendment is: **\$ 388,056**
Three hundred eighty-eight thousand fifty-six and 00/100
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:



This amendment transfers unused funds from fiscal year 2009-10 to fiscal year 2010-11. The funding under this Agreement remains the same. The number of participant slots is re-allocated proportionally by fiscal year.

Exhibit B, page 7 is replaced by Exhibit B, page 7, amendment 1.

The Budget, amendment 1, is hereby incorporated by reference and replaces the original Budget.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) COUNTY OF RIVERSIDE		
BY (Authorized Signature) 	DATE SIGNED (Do not type) 11/12/10	
PRINTED NAME AND TITLE OF PERSON SIGNING NEAL R. KIPNIS		
ADDRESS 6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		<input checked="" type="checkbox"/> Exempt per: Mello Grunland Older Californians Act and AG OP 80-111
BY (Authorized Signature) 	DATE SIGNED (Do not type) 11/12/10	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1300 National Drive, Sacramento, CA 95834		

FORM APPROVED COUNTY COUNSEL
 DATE 11/12/10
 NEAL R. KIPNIS

Exhibit B - Budget Detail, Payment Provisions, and Closeout
SENIOR COMMUNITY SERVICE APPROPRIATIONS ACT
Budget Display
Fiscal Year 2009/10 and 2010/11
County of Riverside

		TOTAL
2009/10 FEDERAL FUNDS		
Federal Title V *		77,433
09/10 Total Expenditures		11,820
09/10 Carryover	Subtotal	65,613
2009/10 PARTICIPANT SLOTS	8	
09/10 Slots Used	<u>1</u>	
09/10 Carryover Slots	<u>7</u>	
TOTAL 2009/10 FEDERAL TITLE V Expended		11,820
2010/11 FEDERAL FUNDS		
09/10 Carryover		65,613
Federal Title V * Original 10/11 Contract		310,623
	Subtotal	376,236
2010/11 PARTICIPANT SLOTS	32	
09/10 Carryover Slots	<u>7</u>	
10/11 Rev Participant Slots	<u>39</u>	
TOTAL 2010/11 FEDERAL TITLE V		376,236
Grand Total Federal Funds		388,056
Total Participant Slots		40

* Maximum of 8% allowed for Administration
 * Minimum of 79% for participant wages and fringe benefits

CFDA#	Project Title	Grant #	Effective Date
17.235	SCSEP Additional FY 2010 Funds	AD-19970-10-60-A-6	1/29/2010