

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

327



FROM: Transportation and Land Management Agency

SUBMITTAL DATE:  
December 2, 2010

SUBJECT: Agreement for Professional Services between the County of Riverside, Transportation and Land Management Agency (TLMA) and the City of Wildomar.

RECOMMENDED MOTION: That the Board approve the Service Agreement between the County of Riverside and the City of Wildomar, and authorize the chairman to execute the same.

BACKGROUND: The original Service Agreement with the City of Wildomar expired June 30, 2010. The City of Wildomar has requested the County of Riverside, TLMA provide professional services, including but not limited to Geology, Archeology, Landscape Maintenance District Administration, Project Management of Major Capital Improvement Projects and Public Works inspections.

The Professional Services Agreement also lists additional services that the City may request if needed. TLMA will only perform services as requested by the City. All work will be performed under the direction of the City. The hourly rates as set forth in the Service Agreement cover the full cost of County services.

The Service Agreement was approved by Wildomar City Council on September 8, 2010.

  
George A. Johnson

Director, Transportation and Land Management Agency

FINANCIAL  
DATA

Current F.Y. Total Cost:

\$ N/A

In Current Year Budget:

N/A

Current F.Y. Net County Cost:

\$ N/A

Budget Adjustment:

N/A

Annual Net County Cost:

\$ N/A

For Fiscal Year:

2010/2011

SOURCE OF FUNDS: N/A

Positions To Be  
Deleted Per A-30

☐

Requires 4/5 Vote

☐

C.E.O. RECOMMENDATION: APPROVE

BY: 

County Executive Office Signature Jennifer L. Sargent

Dep't Recomm.: ☐ Policy  
Per Exec. Ofc.: ☐ Policy

Consent ☐ ☒

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**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE COUNTY OF RIVERSIDE  
AND THE CITY OF WILDOMAR**

The County of Riverside, California (hereinafter "COUNTY"), and the City of Wildomar, California (hereinafter "CITY"), hereby agree as follows:

**RECITALS**

- A. CITY desires that the following COUNTY departments within the Transportation & Land Management Agency (hereinafter "TLMA") provide, upon request, certain professional services for CITY: the Administrative Services Department, the Code Enforcement Department, the Environmental Programs Department, the Planning Department and the Transportation Department.
- B. Services by other COUNTY departments or agencies are not the subject of this Agreement.
- C. COUNTY and CITY desire to define the scope of the professional services to be provided and the terms and conditions pursuant to which COUNTY will provide the professional services.

NOW THEREFORE, the parties hereto mutually agree as follows:

**SECTION 1 - RECITALS INCORPORATED**

The foregoing recitals are incorporated herein and made a part of this Agreement by this reference.

**SECTION 2 - ADMINISTRATION**

The TLMA Director, or his designee, shall administer this Agreement on behalf of COUNTY (hereinafter "COUNTY'S contract administrator"). The CITY manager, or his designee, shall administer this Agreement on behalf of CITY (hereinafter "CITY'S contract administrator").

1 SECTION 3 - SCOPE OF SERVICES

2 Upon CITY'S request and COUNTY'S approval as set forth herein, COUNTY will provide the  
3 professional services described in Attachments A-1 through A-5 to this Agreement, as well as  
4 any other professional service if the parties mutually agree to such services and the cost of such  
5 services in writing (hereinafter "professional services"). COUNTY, or consultants under contract  
6 to COUNTY, if any, shall comply with all CITY codes, ordinances, resolutions, regulations and  
7 policies (hereinafter "City codes") in providing the professional services. COUNTY shall work  
8 directly with CITY and its staff in providing the professional services and COUNTY staff shall  
9 consult with CITY staff if CITY staff desires such consultation. COUNTY shall not be required to,  
10 and shall not, respond to any person or entity other than CITY concerning the professional  
11 services it provides. CITY shall be responsible for responding to all such persons or entities as  
12 set forth herein.

13  
14 SECTION 4 - REQUESTS FOR SERVICES

15 CITY may use any desired means or process to decide whether to request professional  
16 services. CITY may request professional services for a single project or a group or class of  
17 projects. CITY shall make all requests for professional services in writing and CITY'S contract  
18 administrator shall send such requests to COUNTY'S contract administrator. Before requesting  
19 professional services, CITY'S contract administrator may ask COUNTY'S contract administrator  
20 for a written estimate of the cost of the services and any established procedure COUNTY may  
21 have for providing the services (hereinafter "service delivery procedure").

22  
23 SECTION 5 - APPROVAL OF REQUESTS

24 If COUNTY agrees to provide the professional services requested, COUNTY'S contract  
25 administrator shall notify CITY'S contract administrator and the appropriate TLMA department in  
26 writing. The written notification to CITY shall include the service delivery procedure, if any.  
27 Services shall be provided in accordance with the service delivery procedure unless the parties  
28 mutually agree to a different procedure. Except as provided in Section 6. of this Agreement,  
29

COUNTY shall not provide professional services if the request for such services is not made and approved in the manner described above.

#### SECTION 6 - DANGEROUS CONDITION EXCEPTION

Notwithstanding the provisions of Sections 4. and 5. of this Agreement, COUNTY is hereby authorized to immediately remedy any dangerous condition it encounters in the course of providing professional services, and CITY hereby agrees to pay the reasonable costs incurred by COUNTY for such remediation. For purposes of this Agreement, a dangerous condition shall be any condition that may result in imminent personal injury or property damage. If COUNTY encounters a dangerous condition, it shall immediately notify CITY'S contract administrator.

#### SECTION 7 - PERTINENT INFORMATION

Once a request for professional services has been made and approved in the manner described above, CITY'S contract administrator shall promptly transmit to COUNTY'S contract administrator all pertinent information concerning the project or group or class of projects. Such information shall include, but not be limited to, CITY'S case file(s); CITY'S approvals; CITY'S codes; CITY'S General Plan; any applicable specific plans; and any reports relating to biology, cultural resources, paleontology or geology.

#### SECTION 8 – INSPECTION, REJECTION AND ACCEPTANCE OF SERVICES

CITY may inspect COUNTY'S work performed pursuant to this Agreement while the work is being performed or after it has been completed. CITY may reject COUNTY'S work no later than thirty (30) days after the work has been completed by submitting to COUNTY'S contract administrator a written explanation of the reasons for the rejection. If CITY does not reject COUNTY'S work as provided above, CITY shall be deemed to have accepted COUNTY'S work. CITY'S acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. CITY'S acceptance shall not constitute a

1 waiver of any of the provisions of this Agreement including, but not limited to, the sections  
2 pertaining to indemnification and insurance.  
3

#### 4 SECTION 9 - PERSONNEL

5 In providing the professional services described in this Agreement, COUNTY and its staff shall  
6 be considered independent contractors and shall not be considered CITY employees for any  
7 purpose. COUNTY staff shall at all times be under COUNTY'S exclusive direction and control  
8 and shall be located at COUNTY facilities. Neither CITY, nor its officials, officers, employees or  
9 agents, shall have control over the conduct of COUNTY or any of COUNTY'S officials, officers,  
10 employees, or agents except as set forth in this Agreement. COUNTY shall have no authority to  
11 bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or  
12 against CITY, whether by contract or otherwise, unless such authority is expressly conferred by  
13 this Agreement or is otherwise expressly conferred by CITY in writing. COUNTY shall not at any  
14 time or in any manner represent that COUNTY or any of COUNTY'S officials, officers,  
15 employees or agents are in any manner officials, officers, employees or agents of CITY.  
16 COUNTY shall pay all wages, salaries and other amounts due such personnel in connection with  
17 their provision of the professional services and as required by law. Neither COUNTY, nor any of  
18 COUNTY'S officials, officers, employees or agents, shall obtain any rights to retirement, health  
19 care or any other benefits which may otherwise accrue to CITY'S employees. COUNTY  
20 expressly waives any claim COUNTY may have to any such rights.  
21

#### 22 SECTION 10 - VEHICLES

23 If CITY chooses to provide vehicles for COUNTY'S use in providing professional services, the  
24 vehicles shall meet COUNTY'S specifications, shall be adequately equipped and ready for  
25 service and shall be registered in the name of CITY. CITY-owned vehicles shall only be used for  
26 CITY-approved functions.  
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1 SECTION 11 - COST OF SERVICES

2 Unless the parties have mutually agreed to a set fee for professional services in writing as  
3 provided in Section 3. of this Agreement, CITY shall pay COUNTY for all such services,  
4 including staff-to-staff consultations, at the hourly rates set forth in Attachment B to this  
5 Agreement, or as amended by COUNTY'S Board of Supervisors, subject to a sixty (60) day  
6 notice. CITY shall pay COUNTY for each hour of services it provides, or each fraction of an hour  
7 billed at 1/10<sup>th</sup> increments, including any required travel time. CITY may request overtime hours  
8 at the hourly rates set forth in Attachment B, if overtime hours are offered by the appropriate  
9 COUNTY department. Notwithstanding the above, CITY shall pay COUNTY the full costs of  
10 producing any aerial photographs, aerial maps or satellite images for CITY. If CITY chooses to  
11 provide vehicles for COUNTY'S use, CITY shall also pay COUNTY the full costs of operating  
12 such vehicles, including, but not limited to, fuel, maintenance, and licensing costs. CITY shall not  
13 pay COUNTY for any professional services not described in Attachments A-1 through A-5 to this  
14 Agreement, unless those services have been mutually agreed to in writing as provided in  
15 Section 3. of this Agreement.

16  
17 SECTION 12 - BILLING

18 COUNTY'S contract administrator shall submit to CITY'S contract administrator a monthly  
19 invoice which shall include an itemized accounting of all services performed and the cost  
20 thereof.

21  
22 SECTION 13 - PAYMENTS

23 CITY shall pay each monthly invoice within thirty (30) days of the date CITY'S contract  
24 administrator receives the invoice from COUNTY'S contract administrator. CITY may dispute  
25 any monthly invoice by submitting a written description of the dispute to COUNTY'S contract  
26 administrator within ten (10) days of the date CITY'S contract administrator receives the invoice  
27 from COUNTY'S contract administrator. CITY may defer the payment of any portion of the  
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1 invoice in dispute until such time as the dispute is resolved; however, all portions of the invoice  
2 not in dispute must be paid within the thirty (30)-day period set forth herein.  
3

#### 4 SECTION 14 - RECORD MAINTENANCE

5 COUNTY shall maintain all documents and records relating to the professional services provided  
6 pursuant to this Agreement, including, but not limited to, any and all ledgers, books of account,  
7 invoices, vouchers, canceled checks, and other expenditure or disbursement documents. Such  
8 documents and records shall be maintained in accordance with generally accepted accounting  
9 principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation  
10 of the professional services provided by COUNTY pursuant to this Agreement. Such documents  
11 and records shall be maintained for three years from the date of execution of this Agreement  
12 and to the extent required by laws relating to public agency audits and expenditures.  
13

#### 14 SECTION 15 - RECORD INSPECTION

15 All documents and records required to be maintained pursuant to Section 14. of this Agreement  
16 shall be made available for inspection, audit and copying, at any time during regular business  
17 hours, upon the request of CITY'S contract administrator. Copies of such documents or records  
18 shall be provided directly to CITY'S contract administrator for inspection, audit and copying when  
19 it is practical to do so; otherwise, such documents and records shall be made available at  
20 COUNTY'S address specified in Section 19. of this Agreement.  
21

#### 22 SECTION 16 - DUTY TO INFORM AND RESPOND

23 CITY'S contract administrator shall promptly transmit to COUNTY'S contract administrator all  
24 inquiries, complaints, and correspondence that CITY receives concerning COUNTY'S  
25 professional services and all information concerning dangerous conditions that CITY'S contract  
26 administrator either knows or should know exist. COUNTY'S contract administrator shall  
27 promptly transmit to CITY'S contract administrator all inquiries, complaints, and correspondence  
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1 that COUNTY receives in the course of providing professional services. CITY shall be  
2 responsible for responding to all such inquiries, complaints and correspondence.  
3

#### 4 SECTION 17 - STANDARD OF PERFORMANCE

5 COUNTY represents and warrants that it has the qualifications, experience and facilities  
6 necessary to properly perform the professional services described in this Agreement and that it  
7 will perform such services competently. In meeting its obligations under this Agreement,  
8 COUNTY shall employ, at a minimum, generally accepted standards and practices utilized by  
9 persons engaged in providing services similar to those required of COUNTY under this  
10 Agreement.  
11

#### 12 SECTION 18 - PERMITS AND LICENSES

13 COUNTY shall obtain any and all permits, licenses and authorizations necessary to perform the  
14 professional services described in this Agreement. Neither CITY, nor its officials, officers,  
15 employees or agents shall be liable, at law or in equity, as a result of COUNTY'S failure to  
16 comply with this section.  
17

#### 18 SECTION 19 - NOTICES

19 Any notices required or permitted to be sent to either party shall be deemed given when  
20 personally delivered to the individuals identified below or when addressed as follows and  
21 deposited in the U.S. Mail, postage prepaid:

22 County of Riverside

City of Wildomar

23 Transportation & Land Management Agency

23873 Clinton Keith Road

24 P.O. Box 1605

Suite 201

25 Riverside, CA 92502-1605

Wildomar, CA 92595

26 Attention: George Johnson

Attention: Frank Oviedo

27 Director

City Manager



1 SECTION 20 - OWNERSHIP OF DATA

2 Ownership and title to all reports, documents, plans, specifications, and estimates produced or  
3 compiled pursuant to this Agreement shall automatically be vested in CITY and become the  
4 property of CITY. CITY reserves the right to authorize others to use or reproduce such materials  
5 and COUNTY shall not circulate such materials, in whole or in part, or release such materials to  
6 any person or entity other than CITY without the authorization of CITY'S contract administrator.  
7

8 SECTION 21 - CONFIDENTIALITY

9 COUNTY shall observe all Federal and State regulations concerning the confidentiality of  
10 records. All information gained or work product produced by COUNTY pursuant to this  
11 Agreement shall be considered confidential, unless such information is in the public domain.  
12 COUNTY'S contract administrator shall promptly notify CITY'S contract administrator when  
13 COUNTY receives a request for release or disclosure of information or work product. COUNTY  
14 shall not release or disclose information or work product to persons or entities other than CITY  
15 without prior written authorization from CITY'S contract administrator, except when such release  
16 or disclosure is required by the California Public Records Act or any other law.  
17

18 SECTION 22 - INDEMNIFICATION

19 Indemnification by COUNTY. Excepted as provided below in the paragraph entitled "Special  
20 Circumstances", COUNTY shall indemnify, defend and hold harmless CITY, its officials, officers,  
21 employees and agents from all claims and liability for loss, damage, or injury to property or  
22 persons, including wrongful death, based on COUNTY'S negligent acts, omissions or willful  
23 misconduct arising out of or in connection with the performance of professional services under  
24 this Agreement including, without limitation, the payment of attorney's fees.

25 Indemnification by CITY. CITY shall indemnify, defend and hold harmless COUNTY, its  
26 officials, officers, employees and agents from all claims and liability for loss, damage, or injury to  
27 property or persons, including wrongful death, based on CITY'S negligent acts, omissions or  
28 willful misconduct arising out of or in connection with the performance of professional services  
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1 under this Agreement including, without limitation, the payment of attorney's fees.

2 Special Circumstances. Notwithstanding the above, COUNTY shall not indemnify, defend and  
3 hold harmless CITY, its officials, officers, employees and agents, and CITY shall indemnify,  
4 defend, and hold harmless COUNTY its officials, officers, employees and agents, from all claims  
5 and liability resulting from any of the following:

6 The invalidity of CITY'S codes.

7 How CITY decides to address, or prioritize actions addressing, alleged violations of  
8 CITY'S codes.

9 How CITY decides to maintain, or prioritize the maintenance of, CITY facilities, including,  
10 but not limited to, streets and sidewalks.

11 How CITY decides to deploy, or prioritize the deployment of, school crossing guards.

12 The design of CITY facilities, including, but not limited to, streets and sidewalks.

13 CITY'S failure to provide pertinent information and inform as provided in Sections 7. and  
14 16. of this Agreement.

15 Notification and Cooperation. The parties mutually agree to notify each other through their  
16 respective contract administrators if they are served with any summons, complaint, discovery  
17 request or court order (hereinafter "litigation documents") concerning this Agreement and the  
18 professional services provided hereunder. The parties also mutually agree to cooperate with  
19 each other in any legal action concerning this Agreement and the professional services provided  
20 hereunder. Such cooperation shall include each party giving the other an opportunity to review  
21 any proposed responses to litigation documents. This right of review does not, however, give  
22 either party the right to control, direct or rewrite the proposed responses of the other party.

## 23 24 SECTION 23 - INSURANCE

25 The parties agree to maintain the types of insurance and liability limits that are expected for  
26 entities of their size and diversity. The types of insurance maintained and the limits of liability for  
27 each insurance type shall not limit the indemnification provided by each party to the other. If  
28 CITY chooses to provide vehicles for COUNTY'S use, CITY shall maintain liability insurance for  
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1 the CITY-owned vehicles and insurance for any physical damage to the CITY-owned vehicles in  
2 an amount equal to the replacement value of all vehicles provided. The vehicle policies shall, by  
3 endorsement, name COUNTY, its agencies and departments and their respective officials,  
4 officers, employees and agents as additional insureds.  
5

#### 6 SECTION 24 – ASSIGNMENT

7 The expertise and experience of COUNTY are material considerations for this Agreement. CITY  
8 has an interest in the qualifications and capabilities of the persons and entities that COUNTY will  
9 use to fulfill its obligations under this Agreement. In recognition of that interest, COUNTY shall  
10 not assign or transfer this Agreement, in whole or in part, or the performance of any of  
11 COUNTY'S obligations under this Agreement without prior written consent of CITY'S contract  
12 administrator. Any attempted assignment shall be ineffective, null and void, and shall constitute  
13 a material breach of this Agreement entitling CITY to any and all remedies at law or in equity,  
14 including summary termination of this Agreement. CITY acknowledges, however, that COUNTY,  
15 in the performance of its duties under this Agreement, may utilize subcontractors.  
16

#### 17 SECTION 25 - IMMUNITIES

18 Nothing in this Agreement is intended to nor shall it impair the statutory limitations and/or  
19 immunities applicable or available to the parties under State laws and regulations.  
20

#### 21 SECTION 26 - MODIFICATIONS

22 This Agreement may be amended or modified only by mutual agreement of the parties. No  
23 alteration or variation of the terms of this Agreement shall be valid unless made in writing and  
24 signed by the parties hereto, and no oral understanding or agreement not incorporated herein  
25 shall be binding on any of the parties hereto.  
26

#### 27 SECTION 27 - WAIVER

28 Any waiver by a party of any breach of one or more of the terms of this Agreement shall not be  
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1 construed to be a waiver of any subsequent or other breach of the same or of any other term  
2 hereof. Failure on the part of either party to require exact, full and complete compliance with any  
3 terms of this Agreement shall not be construed as changing in any manner the terms hereof, or  
4 estopping that party from enforcing the terms hereof.  
5

#### 6 SECTION 28 - SEVERABILITY

7 If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void  
8 or unenforceable, the remaining provisions will nevertheless continue in full force without being  
9 impaired or invalidated in any way.  
10

#### 11 SECTION 29 - TERM

12 This Agreement shall become effective upon its approval by the Riverside County Board of  
13 Supervisors and shall remain in effect until June 30, 2011. This agreement may be terminated  
14 by either party upon thirty (30) days written notice to the other party. This Agreement may be  
15 extended for up to an additional twelve (12) months if the parties, through their respective  
16 governing bodies, mutually agree to the extension in writing and mutually agree on the hourly  
17 rate to be charged for services.  
18

#### 19 SECTION 30 - ENTIRE AGREEMENT

20 This Agreement is intended by the parties as a final expression of their understanding with  
21 respect to the subject matter hereof and supersedes any and all prior and contemporaneous  
22 agreements and understandings, written or oral.  
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1 APPROVALS

2  
3 COUNTY Approvals

4  
5 APPROVED AS TO FORM:

6  
7 Katherine A. Lind Dated: 01/13/11

8 Katherine A. Lind

9 Principal Deputy County Counsel

10  
11 APPROVED BY BOARD OF SUPERVISORS:

12  
13 \_\_\_\_\_ Dated: \_\_\_\_\_

14 Bob Buster

15 Chairman, Riverside County Board  
16 of Supervisors

17  
18 ATTEST:

19 CLERK OF THE BOARD:

20  
21 By: \_\_\_\_\_

22 Deputy

23  
24 (SEAL)

25 CITY Approvals

26 APPROVED AS TO FORM:

27 Julie Hayward Biggs Dated: 11/10/10

28 Julie Hayward Biggs

29 City Attorney, City of Wildomar

APPROVED BY CITY COUNCIL:

Bridgette Moore Dated: 11/10/10

Bridgette Moore

Mayor, City of Wildomar

ATTEST:

CITY CLERK:

By: Debbie A. Lee

Debbie A. Lee, CMC

City Clerk

1 ATTACHMENT A-1

2  
3 Geographic Information Services

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5 Upon request and approval as set forth in this Agreement, the Geographic Information  
6 Services (GIS) section of the Administrative Services Department can provide any of the  
7 following: maps, reports, data, metadata, databases, mailing labels, exhibits, applications,  
8 geographic analyses, field data collection, addresses and street names, and GIS  
9 research; assist with special projects such as map books and map series, social  
10 economic data (employment, population, housing), demographic analysis, population  
11 statistics and forecasting.  
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1 ATTACHMENT A-2

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3 Code Enforcement Department Services

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5 Upon request and approval as set forth in this Agreement, the Code Enforcement  
6 Department will do any of the following: enforce State statutes and CITY codes relating  
7 to matters such as land use, grading, building, abandoned vehicles, parking, noise and  
8 rubbish; process parking and administrative citations; process statements of expense and  
9 administrative cost summaries; work in partnership with law enforcement agencies in  
10 cases which require a multi-agency response; provide any other services customarily  
11 provided by a City code enforcement department.  
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1 ATTACHMENT A-3

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3 Planning Department Services - General

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5 Upon request and approval as set forth in this Agreement, the Planning Department will  
6 do any of the following: review public and private development projects to ensure that  
7 such projects are consistent with State law and CITY codes; review development projects  
8 to determine the level of analysis needed for cultural, paleontological and geologic  
9 resources; review reports related to these resources; prepare environmental analyses for  
10 development projects; prepare conditions of approval for development projects; provide  
11 any other services customarily provided by a City planning department.  
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1 ATTACHMENT A-4

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3 Planning Department Services – Environmental Programs Division

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5 Upon request and approval as set forth in this Agreement, the Environmental Programs  
6 Division will do any of the following: review public and private development projects to  
7 ensure that such projects are consistent with Multi-Species Habitat Conservation Plans  
8 (MSHCPs); prepare conditions of approval for development projects; process Habitat  
9 Acquisition Negotiation Strategy (HANS) applications and conduct Single-Family  
10 Expedited Review Processes as required by the Western Riverside County MSHCP;  
11 review biological reports and MSHCP consistency analyses; perform habitat assessments  
12 and biological surveys.  
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1 ATTACHMENT A-5

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3 Transportation Department Services

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5 Upon request and approval as set forth in this Agreement, the Transportation Department  
6 will provide all services customarily provided by a City transportation department,  
7 including, but not limited to, the following:  
8

9 Roadway Maintenance Services:

10 Repair pavement failures

11 Trim street trees

12 Remove fallen trees

13 Stripe/mark pavement

14 Seal cracks

15 Install/replace traffic signs

16 Repair/replace sidewalks

17 Install/repair barricades

18 Clean roadside ditches

19 Clean drain inlets

20 Patrol streets during rainstorms

21 Sweep streets

22  
23 Landscape Maintenance Services:

24 Administer Landscape Maintenance Districts (LMDs), including assessment collection  
25 annexations.

26 Administer landscape maintenance contracts  
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1 Remove graffiti

2 Roadway Drainage Maintenance Services:\*

3 Repair/ replace fencing

4 Remove trash

5 Control/ remove vegetation

6 Repair erosion damage

7 Mow fire abatement/small areas

8 Clean ditches/open channels/outfalls

9 Clean pipes/manholes

10 Repair/replace minor pipes

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14 \*In areas not subject to the jurisdiction of the Riverside County Flood Control & Water  
15 Conservation District

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17 Special Event Support Services:

18 Detours – install temporary barricades and delineate roadways

19 Road closures – install temporary barricades and delineate roadways

20  
21  
22 Traffic Signal Maintenance Services:

23 Scheduled maintenance (monthly, quarterly, semi-annually, and annually) -

24 Inspect controller and cabinet

25 Observe signals

26 Realign signals

27 Observe and replace vehicle signal indicators

1 Observe and repair signal outages

2 Inspect/repair/replace vehicle loop detectors

3 Observe/adjust vehicle signal timing

4 Inspect/repair/replace electromechanical components

5 Clean/polish/replace lenses and reflectors as necessary

7  
8 **Unscheduled Maintenance -**

9 Respond to malfunction/damage reports

10 Repair or replace parts/components as necessary

11 Respond and mark underground service alert requests

12 Emergency call-out services—(for damage, severe weather events, earthquakes, etc.)

13 Replace foundation, mast arm, or pole

14 Replace pavement loop detector

15 Repair/replace underground conduit/cable

16 Replace signal cabinet and/or foundation

17 Repair/replace controller

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20 **Engineering Services:**

21 Prepare environmental documents and supporting studies

22 Prepare plans, specifications, and estimates for capital projects

23 Inspect and provide contract management services for capital projects - bid, award, and  
24 administer contracts for project construction

25 Provide resident engineer services on Caltrans projects

26 Process authorizations on federally funded projects.

1 Process authorizations and billings on projects funded by regional funding programs,  
2 such as TUMF, Measure "A", and other State, Regional, or local programs

3 Administer Road and Bridge Benefit District (RBBD) Programs

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5 Crossing Guard Services:

6 Hire and train school crossing guards.

7 Deploy school crossing guards at locations to be determined.  
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## ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

DEPARTMENT	POSITION	REGULAR HOURS	OVERTIME HOURS
TLMA Administrative Services Department (GIS)	GIS Specialist	\$ 94	N/A
Code Enforcement Department	Code Enforcement Officer II	\$ 61.58	N/A
Code Enforcement Department	Code Enforcement Officer III	\$ 64.41	N/A
Code Enforcement Department	Senior Code Enforcement Officer	\$ 67.55	N/A
Code Enforcement Department	Supervisor Code Enforcement Off.	\$ 70.63	N/A
Code Enforcement Department	Aide	\$ 31.56	N/A
Code Enforcement Department	Technician	\$ 43.31	N/A
Environmental Programs Department	Ecological Resource Specialist	\$ 95	\$ 114
Environmental Programs Department	Principal Planner	\$ 123	\$ 148
Environmental Programs Department	Clerical	\$ 40	\$ 48
Planning Department	Geologic and Paleontological Services	\$ 138	\$ 152
Planning Department	Archeological Services	\$ 136	\$ 149
Planning Department	Senior and Principal Planner Services	\$ 136	\$ 149
Planning Department	Planner Services (Including Landscape Architect Review)	\$ 129	\$ 142

# ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Planning Department	Planning Technician	\$ 54	\$ 59
Transportation Department/ Highway Operations Rates	Asst Dist Road Maint Superv	\$80.04	N/A
Transportation Department/ Highway Operations Rates	Bridge Crew Worker	\$71.29	N/A
Transportation Department/ Highway Operations Rates	Crew Lead Worker	\$76.80	N/A
Transportation Department/ Highway Operations Rates	District Road Maintenance Supv	\$89.88	N/A
Transportation Department/ Highway Operations Rates	Engineering Project Mgr	\$166.56	N/A
Transportation Department/ Highway Operations Rates	Equipment Operator I	\$70.93	N/A
Transportation Department/ Highway Operations Rates	Equipment Operator II	\$76.73	N/A
Transportation Department/ Highway Operations Rates	Highway Maint Superintendent	\$121.85	N/A
Transportation Department/ Highway Operations Rates	Highway Ops Superintendent	\$175.72	N/A
Transportation Department/ Highway Operations Rates	Laborer	\$ 51.37	N/A
Transportation Department/ Highway Operations Rates	Lead Bridge Crew Worker	\$79.28	N/A
Transportation Department/ Highway Operations Rates	Lead Traffic Control Painter	\$81.83	N/A
Transportation Department/ Highway	Lead Tree Trimmer	\$77.61	N/A

# ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Operations Rates			
Transportation Department/ Highway Operations Rates	Maintenance & Construct Worker	\$62.42	N/A
Transportation Department/ Highway Operations Rates	Office Assistance II	\$50.29	N/A
Transportation Department/ Highway Operations Rates	Principal Eng Tech	\$112.36	N/A
Transportation Department/ Highway Operations Rates	Secretary II	\$73.31	N/A
Transportation Department/ Highway Operations Rates	Sign Maker	\$ 75.96	N/A
Transportation Department/ Highway Operations Rates	Sr Equipment Operator	\$82.71	N/A
Transportation Department/ Highway Operations Rates	Sr Traffic Signal Technician	\$ 109.62	N/A
Transportation Department/ Highway Operations Rates	Technical Eng Unit Supervisor	\$123.64	N/A
Transportation Department/ Highway Operations Rates	Traffic Control Painter	\$75.98	N/A
Transportation Department/ Highway Operations Rates	Traffic Signal Supervisor	\$114.74	N/A
Transportation Department/ Highway Operations Rates	Traffic Signal Tech	\$104.46	N/A
Transportation Department/ Highway Operations Rates	Transportation Warehouse Worker II	\$72.86	N/A
Transportation Department/ Highway	Tree Trimmer	\$70.13	N/A



# ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Operations Rates			
Transportation Department/ Highway Operations Rates	Truck & Trailer Driver	\$74.74	N/A
Transportation Department/Engineering Rates	Admin Services Analyst I	\$78.10	N/A
Transportation Department/Engineering Rates	Admin Services Analyst II	\$88.69	N/A
Transportation Department/Engineering Rates	Associate Civil Engineer	\$135.28	N/A
Transportation Department/Engineering Rates	Asst Civil Engineer	\$115.37	N/A
Transportation Department/Engineering Rates	Assoc. Transportation Planner	\$128.06	N/A
Transportation Department/Engineering Rates	Engineering Aide	\$61.48	N/A
Transportation Department/Engineering Rates	Engineering Division Manager	\$191.19	N/A
Transportation Department/Engineering Rates	Engineering Project Mgr	\$166.56	N/A
Transportation Department/Engineering Rates	Engineering Technician I	\$82.26	N/A
Transportation Department/Engineering Rates	Engineering Technician II	\$91.45	N/A
Transportation Department/Engineering Rates	GIS Senior Analyst	\$100.21	N/A
Transportation Department/Engineering	Junior Engineer	\$103.16	N/A

## ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Rates			
Transportation Department/Engineering Rates	Office Assistant II	\$50.29	N/A
Transportation Department/Engineering Rates	Office Assistant III	\$55.87	N/A
Transportation Department/Engineering Rates	Principal Const Inspector	\$129.24	N/A
Transportation Department/Engineering Rates	Principal Engineering Tech	\$112.36	N/A
Transportation Department/Engineering Rates	Secretary I	\$65.96	N/A
Transportation Department/Engineering Rates	Senior Stenographer Clerk	\$ 63.11	N/A
Transportation Department/Engineering Rates	Senior Transportation Planner	\$147.34	N/A
Transportation Department/Engineering Rates	Senior Civil Engineer	\$154.59	N/A
Transportation Department/Engineering Rates	Senior Engineering Tech	\$105.98	N/A
Transportation Department/Engineering Rates	Senior Engineering Tech-PLS/PE	\$111.81	N/A
Transportation Department/Engineering Rates	Technical Eng Unit Supervisor	\$123.64	N/A
Transportation Department/Engineering Rates	Transportation Proj Mgr-EC	\$166.56	N/A
Transportation Department/Survey Rates	Admin Services Analyst	\$77.13	N/A

# ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Transportation Department/Survey Rates	County Surveyor	\$188.66	N/A
Transportation Department/Survey Rates	Engineering Tech I	\$79.03	N/A
Transportation Department/Survey Rates	Engineering Tech II	\$90.25	N/A
Transportation Department/Survey Rates	Office Assistant III	\$53.69	N/A
Transportation Department/Survey Rates	Principal Eng Tech	\$110.87	N/A
Transportation Department/Survey Rates	Principal Eng Tech - PLS/PE	\$116.99	N/A
Transportation Department/Survey Rates	Secretary I	\$63.36	N/A
Transportation Department/Survey Rates	Sr Eng Tech	\$104.58	N/A
Transportation Department/Survey Rates	Sr Eng Tech - PLS/PE	\$110.34	N/A
Transportation Department/Survey Rates	Sr Land Surveyor	\$133.49	N/A
Transportation Department/Survey Rates	Sr Surveyor	\$126.63	N/A
Transportation Department/Survey Rates	Supervising Land Surveyor	\$152.54	N/A
Transportation Department/Equipment Rental Rates	Sedans - Leased	\$ 8.40	N/A
Transportation Department/Equipment Rental Rates	Pickups - Leased	\$ 10.50	N/A
Transportation Department/Equipment Rental Rates	Survey Mini PU	\$16.62	N/A
Transportation Department/Equipment Rental Rates	Pickups-3/4T	\$20.32	N/A
Transportation Department/Equipment Rental Rates	Light Trucks	\$27.10	N/A
Transportation Department/Equipment Rental Rates	Medium Dumps	\$31.36	N/A
Transportation Department/Equipment	Med Dmps w/Attach	\$74.61	N/A

# ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation Department/Equipment			N/A
Rental Rates	Graders	\$44.52	N/A
Transportation Department/Equipment			N/A
Rental Rates	Heavy Truck	\$32.13	N/A
Transportation Department/Equipment			N/A
Rental Rates	Medium Crawler	\$134.62	N/A
Transportation Department/Equipment			N/A
Rental Rates	Heavy Crawler	\$81.73	N/A
Transportation Department/Equipment			N/A
Rental Rates	Wheel Tractor	\$20.98	N/A
Transportation Department/Equipment			N/A
Rental Rates	Extra Heavy Crawler	\$79.92	N/A
Transportation Department/Equipment			N/A
Rental Rates	Medium Loader	\$40.73	N/A
Transportation Department/Equipment			N/A
Rental Rates	Heavy Loader	\$44.26	N/A
Transportation Department/Equipment			N/A
Rental Rates	Tractor W/Mower	\$69.21	N/A
Transportation Department/Equipment			N/A
Rental Rates	Chip Spreader	\$66.06	N/A
Transportation Department/Equipment			N/A
Rental Rates	Street Sweeper	\$69.89	N/A
Transportation Department/Equipment			N/A
Rental Rates	Self Loading Scraper	\$121.77	N/A
Transportation Department/Equipment			N/A
Rental Rates	Heavy Mixer	\$231.92	N/A

# ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation Department/Equipment Rental Rates	Elevating Scraper	\$153.48	N/A
Transportation Department/Equipment Rental Rates	Extra Heavy Loader	\$41.51	N/A
Transportation Department/Equipment Rental Rates	Heavy Dumps	\$45.82	N/A
Transportation Department/Equipment Rental Rates	Screen Plant	\$79.84	N/A
Transportation Department/Equipment Rental Rates	Gradall Excavator	\$48.19	N/A
Transportation Department/Equipment Rental Rates	Truck Transport	\$38.79	N/A
Transportation Department/Equipment Rental Rates	Roller (Self propelled)	\$25.23	N/A
Transportation Department/Equipment Rental Rates	Aerial Platform Truck	\$35.33	N/A
Transportation Department/Equipment Rental Rates	Brush Chipper	\$12.77	N/A
Transportation Department/Equipment Rental Rates	Asphalt Reclaimer	\$219.97	N/A
Transportation Department/Equipment Rental Rates	Signal Aerial Lift Truck	\$83.66	N/A
Transportation Department/Equipment Rental Rates	Striping Unit	\$46.67	N/A
Transportation Department/Equipment	Curb Builder	\$38.75	N/A

## ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation Department/Equipment Rental Rates	Concrete Saw	\$26.20	N/A
Transportation Department/Equipment Rental Rates	Deflectometer	\$86.94	N/A
Transportation Department/Equipment Rental Rates	Drill Rig	\$17.51	N/A
Transportation Department/Equipment Rental Rates	Paving Machine	\$121.71	N/A
Transportation Department/Equipment Rental Rates	Patch Truck	\$29.99	N/A
Transportation Department/Equipment Rental Rates	Stump Cutter	\$41.45	N/A
Transportation Department/Equipment Rental Rates	Dura-Patchers	\$65.20	N/A
Transportation Department/Equipment Rental Rates	Stencil Trucks	\$28.32	N/A
Transportation Department/Equipment Rental Rates	Survey Truck	\$52.41	N/A
Transportation Department/Equipment Rental Rates	Thermal Applicator	\$51.56	N/A
Transportation Department/Equipment Rental Rates	Vac Truck	\$69.61	N/A
Transportation Department/Equipment Rental Rates	Water Truck	\$38.65	N/A
Transportation Department/Equipment	Pup Trailer	\$31.03	N/A

# ATTACHMENT B

## HOURLY RATES FOR PROFESSIONAL SERVICES

Rental Rates			
Transportation Department/Equipment Rental Rates	Roller (Pulled)	\$15.65	N/A
Transportation Department/Equipment Rental Rates	Rotary Sweepers	\$78.89	N/A
Transportation Department/Equipment Rental Rates	Patch Spraying Rig	\$8.10	N/A
Transportation Department/Equipment Rental Rates	Small Compressor	\$37.77	N/A
Transportation Department/Equipment Rental Rates	Cement Mixer	\$41.16	N/A
Transportation Department/Equipment Rental Rates	Tiltbed Trailer	\$39.78	N/A
Transportation Department/Equipment Rental Rates	Lowbed Trailer	\$18.97	N/A