

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

933



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
March 24, 2011

**SUBJECT:** Department of Veterans' Office – Total Project Budget

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the remodel of the County owned building located at 4342 Orange Street in downtown Riverside as office space for the Department of Veterans' Services;
2. Approve the total project budget of \$515,000; and
3. Authorize the Economic Development Agency (EDA) to proceed with the Department of Veterans' Office Project.

**BACKGROUND:** (Commences on Page 2)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 350,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 150,000	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> 29% Capital Improvement Program, 19% Community Development Block Grant, 52% Deferred Maintenance	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

**County Executive Office Signature**

BY: Jennifer C. Sargent

Prev. Agn. Ref.: N/A

District: 2

Agenda Number:

3.19

Reviewed By: Christopher Hans  
 Departmental Concurrence  
 FISCAL PROCEDURES APPROVED  
 BY: SAMUEL WONG  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 3/24/11

**BACKGROUND:**

The Department of Veterans' Services is currently leasing space in a non county-owned facility for \$3,600 a month. In 2009, the county purchased the First American Title Company buildings at the intersection of 14<sup>th</sup> Street and Orange Street in downtown Riverside for future growth and development of county facilities.

Recently, EDA conducted a building assessment to ascertain the condition of the facility for the purpose of relocating the Department of Veterans' Services into a permanent county-owned facility, saving the department \$44,000 a year. After completing the building assessment, it was discovered that several repairs must be made to the exterior and interior of the building, including a new roof, windows, ceiling tiles, lighting, electrical, data drops, and American Disabilities Act accommodations both inside and outside. In addition, testing has revealed that there are hazardous materials that must be abated and removed. The interior also needs to be reconfigured to provide adequate office space.

**PROJECT BUDGET:**

The approximate allocation of the project budget is as follows:

New Roof:	\$ 160,000
New Windows:	\$ 60,000
Demolition and Hazardous Abatement:	\$ 48,000
RCIT:	\$ 36,000
General Const.:	\$ 109,000
Design, PM, Inspection:	\$ 55,000
Contingency:	\$ 47,000
<b>TOTAL</b>	<b>\$ 515,000</b>

Approval of this agenda item will authorize EDA to proceed with the necessary repairs to this building and ready it for the Department of Veterans' Services to occupy prior to their lease expiration.

Project related expenditures for Fiscal Year 2010/11 are estimated at \$350,000 and funded as follows: \$150,000 funded by Capital Improvement Program, \$100,000 funded by Community Development Block Grant, and \$100,000 funded by Deferred Maintenance. Projected expenses for Fiscal Year 2011/12 are \$165,000 by Deferred Maintenance.