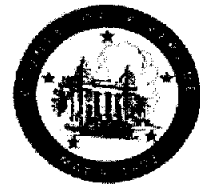


**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

911



**FROM :** Office on Aging

**SUBMITTAL DATE:**

February 24, 2011

**SUBJECT:** Fiscal Year 2010-2011 Area Plan Standard Agreement AP-1011-21 Amendment #2 between California Department of Aging (CDA) and County of Riverside, Office on Aging.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and Authorize Chair to execute Standard Agreement Amendment #2 AP-1011-21 for FY 2010-2011 (July 1, 2010 to June 30, 2011) with the California Department of Aging (CDA).
2. Return all 4 copies to the Office on Aging for further processing.
3. Approve and direct the Auditor-Controller's Office to make the budget adjustment as shown in Schedule A, attached.

**BACKGROUND:** The attached contract includes federal and state transfers requested by our agency and approved by California Department of Aging. These funds support programs and activities for seniors countywide which includes Supportive Services Title IIIB, Congregate and Home Delivered Meals programs Title IIIC, Preventive Health and Medication Management Title IIID,

Continued next page...

*Edward F. Walsh*

Edward F. Walsh, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$709,749	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	10/11

<b>SOURCE OF FUNDS:</b> Federal 100%	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

**County Executive Office Signature**

BY: *Lani Sison*  
Lani Sison

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY: *Samuel Wong* 3/1/11  
 SAMUEL WONG  
 Departmental Concurrence

FORM APPROVED COUNTY COUNSEL  
 BY: *Neal R. Kipnis* 3/5/11  
 NEAL R. KIPNIS  
 DATE

Policy  
 Policy  
 Consent  
 Consent

Dept Recomm.:  
 Per Exec. Ofc.:

3.26

Subject: Fiscal Year 2010-2011 Area Plan Standard Agreement AP-1011-21  
Amendment #2 between California Department of Aging (CDA) and County of Riverside,  
Office on Aging.

Family Caregiver Program Title III E, Long Term Care Ombudsman Title VIII A, Elder Abuse Prevention Title VIII B.

In the FY 10-11 budget submitted to the Board and approved on June 22, 2010 Agenda item 3.29 and amendment 1 agenda 3.59 approved on January 11, 2011; Office on Aging submitted a Title III/VII budget total amount of \$6,395,725 federal and state funds. The term of this agreement remains unchanged (7/1/10 – 6/30/11) however; the maximum amount of this amended agreement is \$7,105,474; therefore, an adjustment of \$709,749 is needed as shown on Schedule A.

The amendment also includes information and instruction for the use of One-Time-Only (OTO) funds. The California Department of Aging (CDA) amended the California Code of Regulations (CCR), Title 22, section 7314 regarding the use of federal OTO funds. The amendment removed the prohibition against using OTO to increase baseline services and took effect on January 20, 2010. Accordingly, the One-Time-Only Request form (CDA 1031), was amended to include baseline services as an allowable use of OTO funds.

Other policy requirements remain in effect for OTO uses:

- OTO funds must be used in the program from which they were incurred and are non-transferable to another program.
- OTO purchases must be for allowable program costs
- Subcontractor receiving OTO funds must have an existing contact with the AAA for the same program from which the OTO funds accrued.

There is no impact to County General Funds and we are requesting for no additional matching requirements.

OFFICE ON AGING  
SCHEDULE A

**Adjusting revenues and appropriations:**

**INCREASE ESTIMATED REVENUE**

21450-5300100000-767140	Fed-Misc Reimbursement	709,749	
		<hr/>	
		709,749	✓

**INCREASE APPROPRIATIONS**

21450-5300100000-525440	Professional Services	46,000	
21450-5300100000-520320	Telephone Service	20,000	
21450-5300100000-526700	Rent-Lease Bldgs	10,000	
21450-5300100000-523840	Computer Equipment-Software	40,000	
21450-5300100000-527780	Special Program Expense	238,131	
21450-5300100000-527880	Training-Other	7,000	
21450-5300100000-536200	Contrib To Other Non-County Agency	328,618	
21450-5300100000-537120	Interfnd Exp-Prof & Spec Svcs	20,000	
		<hr/>	
		709,749	✓

Schedule A:

Date: 3/14/11

Subject: Fiscal Year 2010-2011 Area Plan Standard Agreement AP-1011-21  
Amendment #2 between California Department of Aging (CDA) and County of Riverside,  
Office on Aging.

**STANDARD AGREEMENT AMENDMENT**

STD. 213 A (Rev 6/03)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED \_\_\_\_\_ Pages

AGREEMENT NUMBER <b>AP-1011-21</b>	AMENDMENT NUMBER <b>2</b>
REGISTRATION NUMBER	

- This Agreement is entered into between the State Agency and Contractor named below:  
STATE AGENCY'S NAME  
**California Department of Aging**  
CONTRACTOR'S NAME  
**COUNTY OF RIVERSIDE**
- The term of this Agreement is **July 1, 2010** through **June 30, 2011**
- The maximum amount of this Agreement is **\$ 7,105,474.00**  
 Agreement after this amendment is: **Seven million, one hundred five thousand, four hundred seventy-four dollars**
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This contract amendment increases funds provided to the contractor by \$ 709,749.00 that will be used to enhance or maintain service levels.

This contract amendment also incorporates the following adjustments:

- Approved transfers of General and Federal Funds
- Allocation of One-Time-Only (OTO) Funds as follows:
  - 2009-10 Unexpended Funds
  - Supplemental Federal Grants
  - Grant Reconciliation Funds
  - Recovered Funds from Audit Determinations

Exhibit B, pages 10 and 11, titled Budget Display, amendment 2, is attached and replaces the Exhibit B, pages 10 and 11, titled Budget Display, amendment 1.

The Budget, amendment 2, is hereby incorporated by reference and replaces the original Budget.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>CONTRACTOR</b>		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) <b>COUNTY OF RIVERSIDE</b>		
BY (Authorized Signature) 	DATE SIGNED (Do not type) <b>7/1/11</b>	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>NEAL R. KIPNIS</b>		
ADDRESS <b>6296 RIVERCREST DRIVE, SUITE K RIVERSIDE CA 92507</b>		
<b>STATE OF CALIFORNIA</b>		
AGENCY NAME <b>California Department of Aging</b>		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING <b>Rachel de la Cruz, Manager, Contracts and Business Services Section</b>		
ADDRESS <b>1300 National Drive, Suite 200, Sacramento, CA 95834</b>		

Exempt per: AG OP 80-111

**Exhibit B - Budget Detail, Payment Provisions, and Closeout**  
**Budget Display**  
**Fiscal Year 2010/11**  
**County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
<b>Supportive Services</b>							
Federal Title IIIB	1,394,533	475,524	1,870,057	475,524	168,898	2,038,955	644,422
General Fund B	-	-	-	-	-	-	-
Total Supportive Services	1,394,533	475,524	1,870,057	475,524	168,898	2,038,955	644,422
<b>Ombudsman</b>							
Federal Title IIIB	52,988	-	52,988	-	4,741	57,729	4,741
General Fund B	-	-	-	-	-	-	-
Federal Title VIIa	67,722	-	67,722	-	9,616	77,338	9,616
General Fund VIIa	-	-	-	-	-	-	-
Special Deposit (SDF)	54,105	(36,770)	17,335	-	-	17,335	-
General Fund Offset to SDF	-	25,514	25,514	-	-	25,514	-
SNF Quality & Accountability	-	-	-	-	105,247	105,247	-
Total Ombudsman	174,815	(11,256)	163,559	-	119,604	283,163	14,357
<b>Congregate Nutrition</b>							
Federal Title IIIC1	1,830,433	(930,939)	899,494	(930,939)	283,858	1,183,352	(647,081)
General Fund C1	161,748	-	161,748	-	-	161,748	-
NSIP C1	122,772	-	122,772	-	5,561	128,333	5,561
Total Congregate Nutrition	2,114,953	(930,939)	1,184,014	(930,939)	289,419	1,473,433	(641,520)
<b>Home-Delivered Meals</b>							
Federal Title IIIC2	909,120	455,415	1,364,535	455,415	109,260	1,473,795	564,675
General Fund C2	159,597	-	159,597	-	-	159,597	-
NSIP C2	243,247	-	243,247	-	11,018	254,265	11,018
Total Home Delivered Meals	1,311,964	455,415	1,767,379	455,415	120,278	1,887,657	575,693
<b>Disease Prevention</b>							
Federal Title IIID	75,397	-	75,397	-	13,249	88,646	13,249
Federal Title IIID - Med Mgmt	26,709	-	26,709	-	-	26,709	-
General Fund D	-	-	-	-	-	-	-
Total Disease Prevention	102,106	-	102,106	-	13,249	115,355	13,249
<b>Family Caregiver</b>							
Federal Title IIIE	646,401	-	646,401	-	100,286	746,687	100,286
Total Title IIIE	646,401	-	646,401	-	100,286	746,687	100,286
<b>Elder Abuse</b>							
Federal Title VIIb	24,198	-	24,198	-	3,262	27,460	3,262
General Fund VIIb	-	-	-	-	-	-	-
Total Elder Abuse	24,198	-	24,198	-	3,262	27,460	3,262
<b>Community Based Services</b>							
ADCRC	-	-	-	-	-	-	-
Brown Bag	-	-	-	-	-	-	-
Linkages	-	-	-	-	-	-	-
Senior Companion	-	-	-	-	-	-	-
Respite	-	-	-	-	-	-	-
Total CBSP	-	-	-	-	-	-	-
<b>Administration</b>							
Federal Title IIIB	167,491	-	167,491	-	-	167,491	-
Federal Title IIIC1	196,910	-	196,910	-	-	196,910	-
Federal Title IIIC2	97,799	-	97,799	-	-	97,799	-
Federal Title IIIE	69,374	-	69,374	-	-	69,374	-
General Fund C1	940	-	940	-	-	940	-
General Fund C2	250	-	250	-	-	250	-
General Fund CBSP	-	-	-	-	-	-	-
Total Administration	532,764	-	532,764	-	-	532,764	-
<b>Grand Total - All Funds</b>	<b>6,301,734</b>	<b>(11,256)</b>	<b>6,290,478</b>	<b>-</b>	<b>814,996</b>	<b>7,105,474</b>	<b>709,749</b>

**Exhibit B - Budget Detail, Payment Provisions, and Closeout**  
**Budget Display**  
**Fiscal Year 2010/11**  
**County of Riverside**

	Baseline	Cumulative Baseline Adjustments	Updated Baseline	Cumulative Transfers	Cumulative OTO	Updated Total	Net Change
<b>Funding Summary</b>							
Federal Funds	5,925,094	-	5,925,094	-	709,749	6,634,843	709,749
General Fund	322,535	25,514	348,049	-	-	348,049	-
SNF Quality & Accountability	-	-	-	-	105,247	105,247	-
Special Deposit	54,105	(36,770)	17,335	-	-	17,335	-
	6,301,734	(11,256)	6,290,478	-	814,996	7,105,474	709,749

**Comments:**

The maximum amount of Title III/VII Baseline expenditures allowable for the first quarter is:	1,389,769
The maximum amount of Title III E expenditures allowable for supplemental services is:	190,873
The maximum amount of Title III E expenditures allowable for Grandparents is:	95,437
The maximum amount of CBSP expenditures allowable for administration is:	-
The minimum General Fund to be expended for State Match in Title III is:	247,617