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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Community Health Agency - Department of Animal Services

SUBMITTAL DATE:
March 16, 2011

**SUBJECT: APPROVE PRE-QUALIFIED LIST FOR PET STERILIZATION SERVICES FOR THE
DEPARTMENT OF ANIMAL SERVICES (DAS)**

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the selection of the attached list of contractors (Lisa Foshay, DVM and Jennifer Weisgerber, DVM) for use on an as-needed basis and with negotiated fee not to exceed \$85.00 per hour for less than eight hours worked or \$750.00 per full eight hours workday, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459.4, to execute a one-year service agreements with Lisa Foshay, DVM and Jennifer Weisgerber, DVM for \$100,000 annually, per contractor, which contains an option to renew the agreement for two additional one-year periods, and;

(Continued on Page 2)

Robert P. Miller
Robert P. Miller, Director
Department of Animal Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 200,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 200,000	Budget Adjustment:	No
	Annual Net County Cost:	\$ 200,000	For Fiscal Year:	11/12
SOURCE OF FUNDS: 100% Funding Department Budget				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

BY: *Debra Cournoyer*
Debra Cournoyer

Policy ☒ Policy ☒
Consent ☐ Consent ☐

Dep't Recomm.:

Per Exec. Ofc.:

Prev. Agn. Ref.: Item #3.25 2/01/11

District: All

Agenda Number:

3.5

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RECOMMENDED MOTION (Continued):

3. Authorize the Purchasing Agent, in accordance with Ordinance No. 459.4, to exercise the renewal option, based on the availability of fiscal funding, move funding between pre-qualified contractors, and to sign amendments that do not change the substantive terms of the agreement, including amendments to the compensation provision that do not exceed the annual CPI rates.

BACKGROUND

In our ongoing effort to provide low cost pet sterilization services for Riverside County residents, and as an initial step in the phased opening of the new San Jacinto Animal Shelter, the County of Riverside Department of Animal Services is seeking qualified veterinarians to provide high-volume pet sterilizations in the County of Riverside.

Ordinance No. 560 approved by the voters on November 2, 1976 and made effective on November 12, 1976 required the Department of Animal Services to provide low-cost spay/neuter services. Spay/Neuter services cannot be sustained by the services rendered at the Riverside shelter clinic location alone. Demand exceeds capacity for this service and current fiscal constraints make the out-sourcing of this highly skilled activity very appealing.

PRICE REASONABLENESS

Purchasing released a Request for Qualification (RFQ#HSARC-149), mailing solicitations to fourteen companies/individuals, and advertised on the County's Internet; with two responses received.

The proposals were reviewed by an evaluation team consisting of personnel from Purchasing and the Department of Animal Services (DAS). The evaluation team reviewed and scored each proposal based on the bidder's overall responsiveness and general understanding to the requirements of the scope of service, license and certifications, the experience and ability to perform, financial status, references and the overall cost). Two veterinarians (Lisa Foshay, DVM and Jennifer Weisgerber, DVM) were selected as qualified contractors. The contractor will receive \$750.00 per full day worked. If contracted veterinarian works less than a full day due to circumstances other than the fault of the County or Force Majeure, County will pay Contractor at a rate of \$85.00 per hour for the hours worked.

The contractor's fee will be paid for out of the department's budget which will be offset by fees charged for pet sterilization services. The County will charge \$40.00 per cat and \$85.00 per dog.

REVIEW/APPROVAL: Purchasing and County Counsel concurs with this request.

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Contractors:

Contract Amount:

1. Lisa Foshay, DVM
2035 N. Silverwood St.
Orange, CA 92865
406-212-0974

\$100,000.00

2. Jennifer Weisgerber, DVM
34 Passaflora Lane
Ladera Ranch, CA 92694
949-813-6026

\$100,000.00