

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

117



FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:
April 12, 2011

SUBJECT: CALWORKS ADULT EDUCATION BUDGET INCREASE

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Chairman of the Board to approve an aggregate budget increase from \$500,000 to \$750,000 for the period of July 1, 2010 through June 30, 2011, for the following twelve (12) CalWORKs adult education contracts ;

Banning Adult School	Corona-Norco Adult School	Moreno Valley Adult School
Beaumont Adult School	Desert Sands Adult School	Palm Spring Adult School
Coachella Adult School	Hemet Adult School	Perris Community Adult School
College of the Desert	Lake Elsinore Adult School	Riverside Adult School

2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, to sign amendments that do not change the substantive terms of the Professional Service Contracts, including amendments to the compensation provision that do not exceed the maximum reimbursable amounts of the contracts (\$750,000);
3. Authorize the Director of DPSS to administer the contracts with the adult schools.

Susan Loew

Susan Loew, Director

(CONTINUED – 2 pages in total)

**FINANCIAL
DATA**

Current F.Y. Total Cost:	\$ 750,000	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	2010-11

SOURCE OF FUNDS: 89.25% Federal Funds and 10.75% State Funds

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

BY: *Debra Cournoyer*
Debra Cournoyer

County Executive Office Signature

Policy ☒ Policy ☒

Consent ☐ Consent ☐

Dep't Recomm.: Per Exec. Ofc.:

Prev. Agn. Ref.: (4/8/08, #3.18)
(5/4/10, #3.62)

District: All

Agenda Number:

3.13

FORM APPROVED COUNTY COUNCIL
BY: *[Signature]* DATE: 4/22/11
LANCASHAWANA

Purchasing: *Billy Cornett*
Billy Cornett, Purchasing Manager

Departmental Concurrence

TO: BOARD OF SUPERVISORS

DATE: April 12, 2011

SUBJECT: CALWORKS ADULT EDUCATION BUDGET INCREASE

BACKGROUND:

On April 8, 2008, (Agenda Item #3.18), the Board authorized DPSS to enter into contracts with Riverside County school districts to help CalWORKs clients gain self-sufficiency through employment. The school districts provide clients with:

- Job readiness and Employability (e.g., resume writing, mock interviews, etc.)
- Vocational and Adult Basic Education (ABE)
- GED-Prep
- High school diploma
- English-as-a-Second Language (ESL) skills training

DPSS negotiated the agreements with the adult schools without competition in accordance with California Department of Social Services (CDSS) manual section 23-650, paragraph 1.14, which states that contracts may be negotiated without formal advertising "for any service to be rendered by any federal, state or local governmental agency, public university, public college or other public educational institution."

Budgeting for these programs is based on historical spending patterns and forecasted program changes. Funding allocations are adjusted annually, through amendments, to account for unforeseen expenditures and underutilization of funds for those adult schools whose service delivery is below or above expected service levels.

On May 4, 2010, (Agenda Item #3.62), the Board authorized DPSS to increase the adult education allocation from \$375,000 to \$500,000 in order to meet the increased needs of persons entering the welfare-to-work program.

In FY 2010-11, there has been an increase in adult education referrals, in some instances doubling the monthly average in FY 2007-08, due to the economic downturn. As more individuals enter the welfare-to-work program in hopes of becoming self-sufficient, DPSS has expended 100% of the current \$500,000 adult education funding allocation. In order for the adult schools with which we partner to continue enrolling new, and continue to service current CalWORKs clients, without interruption, DPSS is requesting that the aggregate contract amounts for adult education be increased from \$500,000 to \$750,000 for the remainder of this fiscal year.

FINANCIAL DATA:

These programs are 89.25% federally funded, 10.75% funded by the State of California CalWORKs program. The funds for the increase are already included in the DPSS budget and require no contribution from the County General Fund.

CONCUR/EXECUTE: County Purchasing

SL: mr