224

SUBMITTAL TO THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FROM: Department of Public Social Services/In-Home Supportive Services Public Authority

SUBMITTAL DATE: April 12, 2011

SUBJECT: FY 2011/12 Requested Budget for the Public Authority

RECOMMENDED MOTION: That the IHSS – Public Authority Board of Directors:

1. Approve the FY11/12 Requested Budget for the Public Authority (Attachment A); and,
2. Authorize the Director of DPSS to submit the Budget/Rate Package to the State for Approval.

BACKGROUND:

The Riverside County In-Home Supportive Services (IHSS) Public Authority is a State mandated program resulting from the passage of AB 1682. Program responsibilities include the development and maintenance of the provider registry, providing access to training, and maintaining provider benefits. The Riverside County IHSS Public Authority will also provide consumer input and policy development through the IHSS Advisory Committee. (Continued on Page 2)

Patricia Reynolds

Patricia Reynolds, Assistant Director
For Susan Loew, Director

FINANCIAL DATA				
	Current F.Y. Total Cost:	$ 2,364,073	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	$ 512,333	Budget Adjustment:	No
	Annual Net County Cost:	$ 512,333	For Fiscal Year:	11/12

SOURCE OF FUNDS:
Federal Funding:49%; **State Funding:** 24.37%; **County Funding:** 26.63%

Positions To Be Deleted Per A-30 ☐

Requires 4/5 Vote ☐

C.E.O. RECOMMENDATION: APPROVE

BY: Debra Cournoyer
Debra Cournoyer

County Executive Office Signature

County Purchasing Department

Departmental Concurrence

County Counsel

Dep't Recomm.: ☒ Policy ☐ Consent

Per Exec. Ofc.: ☒ Policy ☐ Consent

Prev. Agn. Ref.:

District: All

Agenda Number: 7.1

TO: **IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY**

DATE: April 12, 2011

SUBJECT: FY 2011/12 Requested Budget for the Public Authority

BACKGROUND (Continued):

The Public Authority also handles existing workload which includes health benefits for the providers who serve our clients.

In FY10/11 the State reduced funding levels to the IHSS Public Authority during the State budget process. The total proposed budget for FY11/12 is estimated to be $2,364,073, which is a decrease of $134,458 compared to FY10/11. The total FY11/12 budget decrease is 5.38%. The FY11/12 requested budget anticipates a decrease of 4.27% in provider hours from FY10/11.

This budget will be submitted to the California Department of Social Services (CDSS) for approval. CDSS will convert this budget into an hourly rate based on the number of services hours that will be rendered by individual providers to IHSS clients. We estimate that the hourly rate for administrative cost will be $0.13 per hour of service provided, which is the same as the budgeted amount for the current year, FY10/11.

The funding ratios for the budget are as follows:

Federal	49.00%
State	24.37%
County	26.63%
Total	**100%**

FINANCIAL:

The FY11/12 County share is estimated to be $629,557. Based on program expenditure plans for FY11/12, a contribution of $512,333 from the General Fund contingency and $117,224 from the Public Authority fund balance will be used to balance the FY11/12 budget.

ATTACHMENT(S):

Attachment A – Budget Summary
Attachment B – Line Item Budget
Attachment C – Cash Flow Statement

SL:PR:jc:rkp

IN-HOME SUPPORTIVE SERVICES PROGRAM
PUBLIC AUTHORITY/NONPROFIT CONSORTIUM RATE

COUNTY: Riverside County
CONTACT: Anna Martinez, Excecutive Director
PA NAME: Riverside County IHSS Public Authority
PHONE: (951) 321-6164
ADDRESS: 12125 Day Street Moreno Valley, CA 92557

To: Adult Programs Branch
California Department of Social Services
744 P Street, MS 19-96
Sacramento, CA 95814

Please address questions regarding this form to the Fiscal and Administrative Unit, Adult Programs Branch at (916) 229-4582.

Please complete the budget narrative below. The total Public Authority (PA) and Nonprofit Consortium (NPC) rate should include a rate for services (wage and benefits) and a rate for administrative costs. The total rate for wages and benefits should be broken down to include an hourly wage, payroll taxes, and benefits.

- The state and federal governments will not participate in a PA or NPC rate in excess of 200% of minimum wage.
- The state will not participate in an hourly wage in excess of minimum wage unless otherwise provided for in the Annual Budget Act or appropriated by statute.
- The state will not participate in increases to wages or employment taxes, or increases or expansions of benefits negotiated or agreed to by a PA or NPC unless provided for in the Annual Budget Act or appropriated by statute.
- No increase in wages or benefits negotiated or agreed to by a PA or NPC shall take effect until it has been approved by the state or unless provided for in the Annual Budget Act or appropriated by statute.

BUDGET NARRATIVE

PA/NPC Hourly Rate:	1	$13.15
PA/NPC Hourly Administrative Cost:	2	$ 0.13
Hourly Services Cost: Total	3	$13.02
Hourly Wage:	4	$11.50
Benefits:	5	$ 0.60
Payroll Taxes (FUTA, SUI, FICA)	6	$ 0.92

Comments (Optional): _____

Riverside County: IHSS PA Rate Worksheet

Projected yearly hours **17,864,368**

#	ITEM	BUDGET	SERVICES	ADMIN	Portion of RATE
	Provider Costs				
1	IP Wages = proj yearly hours @ $11.50 per hr	205,440,232	$ 205,440,232		11.5000
2	IP Employer Taxes @ 8%	16,435,219	$ 16,435,219		0.9200
3	Health Benefits	10,718,621	$ 10,718,621		0.6000
		$ -			0.0000
	Total Provider Costs	**$ 232,594,071**	**$ 232,594,071**		**13.02**
	Public Authority Administrative costs				
	Salaries & Benefits	$ 1,669,608		$ 1,669,608	0.0935
	Overhead Expenses	$ 694,465		$ 694,465	0.0389
	Total Public Authority Administrative costs	**$ 2,364,073**		**$ 2,364,073**	**0.13**
	TOTAL	**$ -**	**$ -**		**$ 13.15**
	Total hourly rate: The hourly rate is computed by adding total services costs and total administrative costs and dividing by the number of IHSS hours.				

	Services Cost		Admin Costs		Total Hours		Total PA Hourly Rate
PA Rate	$ 232,594,071	+	$ 2,364,073.00	/	$ 17,864,368	=	$ 13.15
Services Rate = Services Cost Divided by Total Hours	$ 232,594,071		$ -	/	$ 17,864,368	=	$ 13.02
Admin Rate = Admin Cost Divided by Total Hours			$ 2,364,073.00	/	$ 17,864,368	=	$ 0.13

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FY 11/12

Line No.	Item Description		On-Going		Total Budget	Total Services	Total Admin.	Portion of Rate
Provider Costs								
1	IP Wages @ 17,864,368 projected hours		On-Going		205,440,232	205,440,232		11.50
	@ $11.50 per hour		On-Going					
2	IP Benefit @ $.60 per hour		On-Going		10,718,621	10,718,621		0.60
3	IP Employer Tax @ 8%		On-Going		16,435,219	16,435,219		0.92
	Total Provider Costs				**$ 232,594,071**	**$ 232,594,071**		**13.02**
Line No.	**Item Description**			**FTE**			**Salaries**	
Administrative Salaries and Benefits								
	IHSS Pub Authority Exec Director		On-Going	1	96,951		96,951	
	Administrative Svcs Manager		On-Going	2	135,927		135,927	
	Sr. Administrative Analyst		On-Going	2	137,063		137,063	
	Program Specialist II		On-Going	1	41,288		41,288	
	Community Program Specialist II		On-Going	5	239,357		239,357	
	Administrative Svcs Analyst II		On-Going	1	51,828		51,828	
	Social Services Assistant (Registry)		On-Going	5	113,498		113,498	
	Secretary II		On-Going	1	41,527		41,527	
	DPSS Office Support Supervisor I		On-Going	1	33,792		33,792	
	Office Assistant III		On-Going	7	177,579		177,579	
	Human Resources Clerk		On-Going	1	25,699		25,699	
	Sr. Human Resources Clerk		On-Going	1	30,595		30,595	
	Sub Total			**28**	**1,125,105**		**$ 1,125,105**	
	Admin Benefit & Taxes				**541,140**		**$ 541,140**	
4	**Total Salaries, Benefits and Taxes**				**$ 1,666,246**		**$ 1,666,246**	**0.09**
Line No.	**Item Description**			**Cost Types**				
Operating Costs								
5	Facility (Security & Wiring)	One Time		Direct	-		-	0.0000
6	Facility (Space)		On-Going	Direct	27,214		27,214	0.0015
7	Workstation Costs	One Time		Direct	-		-	0.0000
8	Temporary Help Services		On-Going	Direct	-		-	0.0000
9	1-800 Toll Free Services		On-Going	Direct	12,000		12,000	0.0007
10	Provider Background Checks	*	On-Going	Direct	-		-	0.0000
11	Provider Medical Screenings	*	On-Going	Direct	15,000		15,000	0.0008
12	Provider Training Material		On-Going	Direct	4,000		4,000	0.0002
13	Consultant Fees		On-Going	Direct	-		-	0.0000
14	Registry/Benefit Software Maintenance		On-Going	Direct	56,000		56,000	0.0031
15	Staff Training		On-Going	Direct	5,000		5,000	0.0003
16	Transportation		On-Going	Direct	5,000		5,000	0.0003
17	Transportation Maintenance		On-Going	Direct	-		-	0.0000
18	Communications-Cell Phone/Blackberry		On-Going	Direct	10,040		10,040	0.0006
19	Liability Insurance		On-Going	General	29,861		29,861	0.0017
20	Facilityimprovements	One Time		Direct	1,000		1,000	0.0001
21	Staff Travel		On-Going	General	4,500		4,500	0.0003
22	Membership		On-Going	General	15,000		15,000	0.0008
23	Miscellaneous Expenses		On-Going	General	-		-	0.0000
24	Books/Publications/Subscriptions		On-Going	General	300		300	0.0000
25	Office Supplies		On-Going	General	7,000		7,000	0.0004
26	Office Supplies	One Time		General	-		-	0.0000
27	Office Equipment	One Time		***Direct***	13,000		13,000	0.0007
28	Office Equipment		On-Going	***Direct***	6,000		6,000	0.0003
29	Facility Safety Supplies	One Time		General	500		500	0.0000
30	Building Maintenance and Supplies	One Time		***Direct***	-		-	0.0000
31	Postage		On-Going	General	30,000		30,000	0.0017
32	Interpreting/Translating		On-Going	General	-		-	0.0000
33	Rent-Lease/Moving Expense		On-Going	***Direct***	164,461		164,461	0.0092
34	Storage		On-Going	General	-		-	0.0000
35	Provider Recruitment (Advertising)		On-Going	General	3,000		3,000	0.0002
36	PA Staff Recruitment (Advertising)		On-Going	General	-		-	0.0000
37	Printing Providers/Recruitment Tools		On-Going	General	4,000		4,000	0.0002
38	PA Printing Services		On-Going	General	8,000		8,000	0.0005
39	Legal Notices		On-Going	General	-		-	0.0000
40	Sub Total				400,902		400,902	0.022

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FY 11/12

Line No.	Item Description		On-Going	Cost Types	Total Budget	Total Services	Total Admin.	Portion of Rate
	County Support Services							
40	County Counsel		On-Going	Direct	-		-	0.0000
41	DPSS IT	One Time		Direct	-		-	0.0000
42	DPSS IT		On-Going	Direct	-		-	0.0000
43	[illegible]		On-Going	Direct	[illegible]		[illegible]	[illegible]
44	County Property Svcs Charge		On-Going	Generic	[illegible]		[illegible]	[illegible]
45	County Liability Svcs Charge		On-Going	Generic	[illegible]		[illegible]	[illegible]
46	County Workers' Comp. Charge		On-Going	Direct- Sal/Ben	3,362		3,362	0.0002
47	County Delivery Services		On-Going	Generic	[illegible]		[illegible]	[illegible]
48	County Support Services (CowCap)		On-Going	Generic	[illegible]		[illegible]	[illegible]
49	DPSS Operating Support/Fiscal Admin		On-Going	Direct	[illegible]		[illegible]	[illegible]
50	OASIS Financial Charges		On-Going	***Direct***	7,000		7,000	0.0004
51	OASIS HRMS Charges		On-Going	***Direct***	4,000		4,000	0.0002
52	County Annual Audit		On-Going	***Direct***	-		-	0.0000
53	County Personnel (HR)		On-Going	***Direct***	22,902		22,902	0.0013
54	DPSS Contracting Staff		On-Going	Direct	[illegible]		[illegible]	[illegible]
55	Indirect Cost Rate Charge		On-Going	Generic	77,811		77,811	0.0044
	Sub-total				**277,925**		**277,925**	**0.02**
	Total PA Adminstrative Budget				**$ 2,364,073**		**$ 2,364,073**	**0.13**
	Total PA Budget (Provider and Admin.Costs)				**$ 234,958,144**			**13.15**
	Percentage to Total Budget				**98.99%**		**1.01%**	
	Items included within the PA Admin Budget (No State Financial Participation)							
56	Provider Background Checks		On-Going	Direct	-		-	0.0000
57	Provider Medical Screening		On-Going	Direct	15,000		15,000	0.0008
	Total Excluded Items				**$ 15,000**		**$ 15,000**	**0.0008**
	Total PA Budget (Provider and Admin.Costs) less excluded items				**$ 234,943,144**			**$ 13.15**

PA Indirect Cost Rate (ICR) **FY 11/12**

[illegible]	[illegible]	
PA Staff	1,666,246	
Total Staff Salaries	1,828,596	
ICR Percentage (Estimate)	10.00%	**FY11/12
Indirect Cost Rate (ICR amount)	$ 182,860	

[illegible]	[illegible]
ICR	182,860
ICR Difference owed by PA	77,811
DPSS Staff (SDD, Operating Support, Contracting)	162,350
Amount owed by PA	77,811
Total JV to PA	**$ 240,161**

* Provider Background Checks and Medical Screening Testing will not receive a State Funding Share

*** *Notes:* PA Total Generic Overhead include all Generic Operating Costs, and Generic County Support Svcs charges such as County Property Svcs, Liability, Delivery Svcs, Support Svcs (CowCap) and County Delivery Services.

G:\MRU\SVCSUNIT\FY1011\Accountant Programs\Public Authority\FY 1112 Budget Prep\FY1112_State Budget\Final_FY 1112_State Budget\[FY1112_DHS_IHSS PA Rate Worksheet.xls]Rate Chg Wkst

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE
FY 11/12
Attachment A

Line No.	Line Item		Item Description		FY 11/12 Budget
1	IP Wages:		Represent 17,864,368 projected annual service hours at a wage of $11.50 per hour	$	205,440,232
2	IP Health Benefits:		Represent 17,864,368 projected annual services hours at a benefit rate of $.60 per hour	$	10,718,621
3	IP Employer Taxes:		Represent 8% of total cost of 17,864,368annual service hours at $11.50 per hour	$	16,435,219
4	Admin. Salaries and Benefits:		Based on salaries per DPSS-HR, COLA, step increases and a 49.55% benefit rate	$	1,866,246
5	Facilities Improvements	537080	Facilities & Securities Wiring	$	-
6	Facilities-Lease Costs: On-Going	537000		$	-
		537000			
		537000			
		537080	Utilities Costs estimated at $2,076 * 12 mos = $24,914	$	24,914
		520820	Janitorial Costs = $800	$	800.00
		525320	Security Guard Services = $1,500	$	1,500.00
7	Workstation/Furniture:	523680	Office Furniture	$	-
8	Temporaries Svcs:	525500	Salary/Benefit Reimbursement	$	-
9	1-800 Line:	520320	$1,000 per month for 12 months includes NORSTAR, AT&T and SBC on-going costs ($12,000)	$	12,000
		520320	New Substitute Provider Phone Line $0		
10	Background Checks:	524580	Background checks - Suspended	$	-
11	Provider Medical Screenings:	525100	Provider Medical Screenings Per contract for renewal FY 11/12	$	15,000
12	Provider/Consumer Training Mat'l	527860	Provider/Consumer Training Matl. & CPR/FIRST AID	$	4,000
13	Consultant Fees:	525440	Professional services estimated $0	$	-
14	Registry Software Maint: On-Going	521640	Maint. & support expenses for the Registry Software (RTZ) $36,000 per contract renewal	$	56,000
		521640	Maint. & support expenses for the Health Benefit Packages est. at $20,000 est. Includes Mailing fees ($36,000+$20,000 = $56,000)		
15	Staff Training:	528140	Conferences and Registration Fees (Hotels)	$	5,000
		528140	*Caregiver Training Conferences*		
		528140	PA Training $5,000 (Includes CAPA Staff, CWDA, Red Cross Instructor, Aging Conf, NASW, CICA)		
16	Transportation:	528920	Est. Fixed charge of leasing - (3 Toyota Prius) = $1,750 Est. Fuel Cost = $1,750	$	5,000
17	Transportation Maintenance:	528920	Est. Maintenance costs for 4 cars = $1,500 ($1,750+$1,750+$1,500 = $5,000)	$	-
18	Communication-Cell Phone:	520230	Cell Phone service at approx. 3 phones @ $760 per month for 12 months =$2,280	$	8,040
		520230	Blackberry Svc (6 units @ $80 per mo. = $480*12= $5,760) ($2,280 + $5,760 = $8,040)		
		520200	Blackberry Equipment ($500)	$	500
		520250	Communications Equip / Installation	$	1,500
19	Liability Insurance:	520930	CPEIA Liability Insurance costs= $29,887 per contract renewal County Liability Svcs Charge = $0 estimated	$	29,887
20	Facility Improvement: One time	522310	Facilities Improvements	$	1,000
21	Staff Travel	529000	Conference and retreat travel expenses $1,500 (Budgets associated with 2 CAPA trainings, CWDA, Red Cross Instructor, Aging Conf, NASW, CICA trainings and conferences)	$	1,500
		529040	Private Mileage Reimbursement $1,500	$	1,500
		527880	Staff travel $1,500	$	1,500
22	Membership:	523100	Annual Public Association Membership fees est. for CAPA $15,000	$	15,000
23	Miscellaneous Expenses	523230	Bank fees, etc...$0	$	-

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE
FY 11/12
Attachment A

Line No.	Line Item		Item Description		FY 11/12 Budget
24	Books/Publication/ Subscriptions:	523820	Est $0	$	-
		523820	Purchase of subscriptions for providers, and PA staff ($300) (Managers intelligence rpts, Nat. Council on Aging, Executive Leader, Nat. Institute of Bus. Mgmt.)	$	300
26	Office Supplies: On going	523700	Purchase of Office Supplies $3,000	$	7,000
		523700	Printer Toners, paper products, copier supplies $3,000		
			Other $1,000		
26	Office Supplies: one-time	523700	Purchase of General office supplies $0	$	-
27	Office Equipment: one time		Replacement costs for:		
		523640	Computer Equipment (Desk/Laptop) $5,000	$	10,000
		523640	Computer Equipment (Fax Machines) $2,000		
		523640	Computer Equipment (4 in 1 Printer/Fax) $3,000		
		523640	Computer Equipment (Cameras)	$	-
		523640	Computer Equipment (4Thumb Drives)		
		520200	Wireless Headsets $0		
		523640	Wireless Mice		
		523680	Postage Machine meter lease and slug $500	$	2,500
		523680	Phone Dialer System $2,000 est.		
		523840	Software Program > $5,000	$	500
28	Office Equipment: On going	521380	Maint - Computer Equipment (IT) $0	$	-
		521380	Maint - Copier Equipment ($6,000)	$	6,000
29	Facility Safety Supplies:	523700	Facility Disaster/Safety Supplies for the Office	$	1,500
30	Building Maint & Supplies:	522310	General maintenance	$	-
31	Postage:	523760	Includes semi-annual newsletter mailing to approx. 19,000 consumers/providers households ($14,000), Governing Board recruitment, mailings, training flyer, and regular correspondence ($16,000) (14,000 + $16,000 = $30,000)	$	30,000
32	Interpreting/Translating:	525440	Translation charges $0	$	-
33	Moving Expense	523300	Moving Expense $0	$	-
		526700	Admin Lease Space at $1.50 ave per sq ft per 8,143 sq ft =$12,214.50 * 12 mos = $146,574.00	$	164,460
			Admin Lease fee of $462.93*12 = $5,555.16		
			Tenant Improv. annual fee of 2.5% of Lease Cost = $0		
			Video Display Board est. at $4,800		
			EDA Lease fee at 3.79% = $181.92		
			($146,574 + $5,555.16 + $4,800 + $181.92 = $157,711.08)		
34	Storage	526720	Storage Rental Fees $0	$	-
35	Provider Recruitment Advertising:	526420	Newspaper and Recruitment Promotional Items (Possible costs of Canyon Springs Plaza video board)	$	3,000
36	PA Staff Recruitment:	526420	Staff Recruitment advertising	$	-
37	Printing Provider/Consumers recruitment Mat'l	523800	Printing Providers/Consumers recruitment flyer $2,000	$	10,000
		523800	Printing Providers/Consumers Orientation Introduction package $2,000		
38	PA Printing Mat'l	523800	Monthly HB Package Printing for the Providers = $2,000		
		523800	Annual Open Enrollment Package Printing = $2,000		
		523800	Provider Quarterly and Annual Report for the Board est. at $2,000		
		523800	Public Authority newsletter 2 x year ($6,500 per issue = $13,000/year - $10,000 from A.C.)		
		523800	PA Brochures $2,000		
			($2,000*6 =$12,000) + (2*$6,500 = $13,000) - $10,000 = $15,000		
39	Legal Notices:	526410	Ave. Legal Notice est. at $0	$	-
40	County Counsel:	524700	County Council/Deputy services (.25 FTE)	$	-
41	DPSS IT: *One-Time*	537090	System and Network Setup Charge	$	-
42	DPSS IT: On Going	524760	System and Network Maintenance Charge	$	-
43	DPSS SDD	536740	Staff Dev. Officer costs (.25 FTE)	$	-

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE
FY 11/12
Attachment A

Line No.	Line Item		Item Description		FY 11/12 Budget
44	County Property Svcs:	520945	County Property Svcs Charge	$	-
45	County Liability Svcs:	520930	County Liability Svcs Charge	$	-
46	County Workers' Comp:	517000	County Workers' Comp. Charge ($280.17*12 = $3,362)	$	3,362
47	County Delivery Svcs.	520270	FY 10/11 Mail Delivery and Central mail Services estimate	$	500
48	County Support Svcs.	524740	County Support Services (CowCap)	$	-
49	DPSS Operating Support	536740	DPSS IHSS Liason Services (IT, Contracts, Accounts Payables)	$	150,000
50	OASIS Financial :	525310	OASIS Financial System (PA staff fo 26 payperiods)	$	7,000
51	OASIS HRMS:	525300	OASIS HRMS Charges	$	4,000
52	County Annual Audit:	525440	County Annual Audit	$	-
53	County Personnel:	537090	Co. HR Charges est. at ($779 p/p *25 PA staff = $19,475)	$	19,476
		536760	Audit & Acctg ($131.82 * 26 PPs = $3,427.32)	$	3,427
54	DPSS Contracting:	536740	DPSS Contracting charges (.10 fte)	$	12,350
55	Indirect Cost Rate:	536740	DPSS Indirect Cost Rate charges est. at $77,811	$	77,811
			Total PA Budget (Operating Costs)	$	697,827
			Total FY 11/12 PA Budget	$	1,666,244
			FY 11/12 Target	$	2,364,071
			Variance (over)/under	$	0

3/15/2011

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FUNDING SUMMARY
FY 11/12
Attachment A

FUNDING	TOTAL AMOUNT	PCSP FUNDING RATIO	PCSP SHARE	IHSS FUNDING RATIO	IHSS SHARE	TOTAL
Total Provider Costs	$ 232,594,071					
IHSS-Services PCSP	$ 227,942,190	98.00%	227,942,190			
IHSS-Services Non PCSP	$ 4,651,881			2.00%	4,651,881	
IHSS Services-Federal Share		50.00%	113,971,095	0%	-	113,971,095
IHSS Services-State Share		32.50%	74,081,212	65%	3,023,723	77,104,935
IHSS Services-County Share		17.50%	39,889,863	35%	1,628,158	41,518,042
Total Providers Costs	$ 232,594,071	100%	$ 227,942,190	100%	$ 4,651,881	$ 232,594,071
Total Public Authority Admin. Costs	$ 1,737,919					
(exclude IP Background Checks & Medical Screening Costs)						
Public Authority Administration-PCSP	$ 1,703,161	98.00%	$ 1,703,161			
Public Authority Administration-Non PCSP	$ 34,758			2.00%	$ 34,758	
Public Authority Administration-Federal Share		50.00%	851,580	0%	-	851,580
Public Authority Administration-State Share		32.50%	553,527	65%	22,593	576,120
Public Authority Administration-County Share		17.50%	298,053	35%	12,165	310,219
Total Public Authority Admin. Budget (exclude BC & MS)	$ 1,737,919	100%	$ 1,703,161	100%	$ 34,758	$ 1,737,919
Total IP Background Checks & Medical Screening Costs	$ 15,000					
Public Authority Administration-PCSP	$ 14,700	98.00%	$ 14,700			
Public Authority Administration-Non PCSP	$ 300			2.00%	$ 300	
Public Authority Administration-Federal Share		50.00%	7,350	-	-	7,350
Public Authority Administration-State Share		0.00%	-	-	-	-
Public Authority Administration-County Share		50.00%	7,350	100%	300	7,650
Total IP Background Checks & Medical Screening Costs	$ 15,000	100%	$ 14,700	100%	$ 300	$ 15,000
Sub-Total Including Admin. Budget, IP BC & MS	$ 1,752,919					
Public Authority Administration-PCSP	$ 1,717,861	98%				
Public Authority Administration-Non PCSP	$ 35,058			2%		
Public Authority Administration-Federal Share		50.00%	$ 858,930	0%	$ -	$ 858,930
Public Authority Administration-State Share		32.22%	$ 553,527	64%	$ 22,593	$ 576,120
Public Authority Administration-County Share		17.78%	$ 305,403	36%	$ 12,465	$ 317,869
Sub-Total (Based on $576,120 State Funding)	$ 1,752,919	100%	$ 1,717,861	100%	$ 35,058	$ 1,752,919

Total Public Authority Overmatch	$ 611,153					
Public Authority Administration-Fiscal Intermediary	$ 598,930	98.00%	$ 598,930			
Public Authority Administration-Non-FCSP	$ 12,223	2.00%		2.00%	$ 12,223	
Total						
Public Authority Administration-Federal Share-Overmatch		49.00%	$ 299,466	49.00%	$ 5,989	$ 299,466
Public Authority Administration-State Share-Overmatch		0.00%	$ -	0.00%	$ -	$ -
Public Authority Administration-County Share-Overmatch		51.00%	$ 305,464	51.00%	$ 6,234	$ 311,689
Total Public Authority Admin. Budget (exclude BC & MS)- Overmatch	$ 611,153	100%	$ 598,930	100%	$ 12,223	$ 611,153
		Composite Ratios				
Public Authority Administration-Federal Share		49.00%	1,152,406		5,989	1,158,395
Public Authority Administration-State Share		24.37%	553,527		22,593	576,120
Public Authority Administration-County Share		26.63%	610,857		18,699	629,557
Total Public Authority Admin. Budget	$ 2,364,073	100%	$ 2,316,791		$ 47,281	$ 2,364,073
		Composite Ratios				
Public Authority Administration-Federal Share		49.00%	115,123,501		5,989	115,129,490
Public Authority Administration-State Share		33.06%	74,634,739		3,046,316	77,681,055
Public Authority Administration-County Share		17.94%	40,500,741		1,646,858	42,147,598
Grand Total Providers & Public Authority Admin. Budget	**$ 234,958,144**	**100%**	**$ 230,258,980**		**$ 4,699,163**	**$ 234,958,143**

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY LINE ITEM BUDGET
FY 11/12
Staffing Costs, Salaries + Benefits at 49.65% *

Attachment A

Class Codes	Classification	Range	Salary	Annual Benefits	Total Sal. & Benefit	# Req'd	Ext. Annual Salary	Ext. Annual Benefit	Total Ext. Sal. & Benefit
79884	IHSS Pub Authority Exec Director (Martinez)	MCO/574	$ 96,951	$ 43,056	$140,007	1	$96,951	$43,056	$140,007
74191	Administrative Svcs Manager (Hughes)	MCO/436	$ 78,970	$ 31,261	$110,231	1	$78,970	$31,261	$110,231
74191	Admin. Svcs. Manager (vacant)	MCO/436	$ 56,957	$ 15,083	$72,040	1	$56,957	$15,083	$72,040
74127	Sr. Administrative Analyst (DeLaOssa-Ramirez	UNC/427	$ 76,546	$ 36,299	$112,846	1	$76,546	$36,299	$112,846
74127	Sr. Administrative Analyst (Fierro-Garcia)	UNC/427	$ 60,517	$ 28,127	$88,644	1	$60,517	$28,127	$88,644
74152	Community Program Specialist II (Garcia, M)	SEU/379	$ 48,509	$ 23,807	$72,316	1	$48,509	$23,807	$72,316
74152	Community Program Specialist II (Martinez)	SEU/379	$ 39,856	$ 17,039	$56,896	1	$39,856	$17,039	$56,896
74152	Community Program Specialist II (Miranda)	SEU/379	$ 48,508	$ 23,807	$72,315	1	$48,508	$23,807	$72,315
74152	Community Program Specialist II (Swalm)	SEU/379	$ 53,976	$ 23,287	$77,263	1	$53,976	$23,287	$77,263
74152	Community Program Specialist II (Valdes)	SEU/379	$ 48,509	$ 21,593	$70,101	1	$48,509	$21,593	$70,101
74106	Administrative Svcs Analyst II (Simpson-Lara)	SEU/379	$ 51,828	$ 25,207	$77,035	1	$51,828	$25,207	$77,035
57726	Social Services Assistant (Diaz)	SEU/112	$ 20,139	$ 13,701	$33,841	1	$20,139	$13,701	$33,841
57726	Social Services Assistant (Duarte)	SEU/112	$ 20,761	$ 12,298	$33,059	1	$20,761	$12,298	$33,059
57726	Social Services Assistant (Esquivel)	SEU/112	$ 25,918	$ 16,377	$42,295	1	$25,918	$16,377	$42,295
57726	Social Services Assistant (Urrutia)	SEU/112	$ 20,761	$ 13,701	$34,463	1	$20,761	$13,701	$34,463
57726	Social Services Assistant (Chavez)	SEU/112	$ 25,918	$ 16,377	$42,295	1	$25,918	$16,377	$42,295
13924	Secretary II (Benner)	UPE/421	$ 41,527	$ 23,236	$64,764	1	$41,527	$23,236	$64,764
13416	DPSS Office Support Supervisor I (Dyches)	SEU/203	$ 33,792	$ 16,773	$50,565	1	$33,792	$16,773	$50,565
13439	Human Resources Clerk (Orlega)	UPE/269	$ 25,699	$ 13,950	$39,649	1	$25,699	$13,950	$39,649
13131	Sr. Human Resources Clerk (Lopez)	UPE/331	$ 30,595	$ 18,398	$48,994	1	$30,595	$18,398	$48,994
13866	Office Assistant III (Lee)	UPE/249	$ 23,236	$ 12,874	$36,110	1	$23,236	$12,874	$36,110
13866	Office Assistant III (McCullough-Hurst)	UPE/249	$ 29,415	$ 17,231	$46,646	1	$29,415	$17,231	$46,646
13866	Office Assistant III (Ochoa)	UPE/249	$ 29,414	$ 17,231	$46,645	1	$29,414	$17,231	$46,645
13866	Office Assistant III (Tracey)	UPE/249	$ 22,065	$ 12,250	$34,315	1	$22,065	$12,250	$34,315
13866	Office Assistant III (Valencia)	UPE/249	$ 30,977	$ 13,832	$44,810	1	$30,977	$13,832	$44,810
13866	Office Assistant III (Walker)	UPE/249	$ 23,631	$ 14,653	$38,284	1	$23,631	$14,653	$38,284
13666	Office Assistant III (vacant)	UPE/249	$ 18,841	$ 9,016	$27,857	1	$18,841	$9,016	$27,857
79819	Prog. Specialist II (vacant)	SEU/458	$ 41,288	$ 10,673	$51,961	1	$41,288	$10,673	$51,961
	Total		$ 1,125,105	$ 541,140	$1,666,246	28	$1,125,105	$541,140	$1,666,246

***Benefit Package Expense used in actual budget**	**49.65%**
**** Step Increase est. at**	**0.0%**
*****COLA est. at**	**0.00%**
******FY11/12 AUB Variables-Hours in Work Year**	**2080**

Notes:

Classification	**Services**
IHSS Pub Authority Exec Director (Martine	Manage PA, Report to BOS, Liaison with DPSS etc.
Administrative Svcs Manager (Hughes)	Supervises Community Program Specialists, Registry Staff (SSA's), Office Management, and oversees the operation of the Registry.
Sr. Administrative Analyst (Fierro-Garcia)	Develops and implements all of the Public Authority policies and procedures as well as the PA newsletter.
Community Program Specialist II (Martine:	Develops training curriculum, trains home care workers and consumers. Matches home care workers with consumers.
Administrative Svcs Analyst II (Simpson-L	Analyzes health care benefits and eligibility for home care workers, assists in staffing recommendations and coordination of facility needs and planning.
Social Services Assistant (Duarte)	Recruits home care workers for the Registry, does data entry and oversees the Registry application process.
Secretary II (Benner)	Assistant to IHSS PA Exec Director
DPSS Office Support Supervisor I (Dyche	Supervises Clerical, etc. Provides Support the Registry, PA activities, and IHSS Advisory Committee
Sr. Human Resources Clerk:	Assists with analyzing health care benefits and eligibility for home care workers, assists in staffing recommendations and coordination of facility needs and planning.

Salary Source: AUB-1 Worksheet for Projected Salaries & Benefits (Annual Salary Column)

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET - WORKSTATION PROJECTIONS
FY 11/12
Attachment A

Standard New Position Requests: Equipment Costs Per Each Position Type

							Start Up Costs										
			520200		520230		523640		520230		523640			523700		523680	
Positions		QTY	500.00	QTY	760.00	QTY	5,000.00	QTY	80.00	QTY	1,500.00		QTY	8,500.00	QTY	0.00	
Position Title	Positions		Comm - Cell Phones		Cell Phone Service		IT-Comp (Desk or Laptop)		(IT) Comm - Blackberry Svc		IT - Comm Equip (Printer)			Office Supplies		Workstation	Total
IHSS Pub Authority Exec Director	1	1	500.00		-	1	5,000.00	1	80.00		-	0	1	8,500.00	0	-	14,080.00
Administrative Svcs Manager	2		-		-		-	1	80.00		-			-		-	80.00
Program Specialist II	1		-		-		-	1	80.00	2	3,000.00			-		-	3,080.00
Community Program Specialist II	5		-	1	760.00		-		-		-			-		-	760.00
Staff Analyst II	1		-	1	760.00		-		-		-			-		-	760.00
Social Services Assistant (Registry)	5		-		-		-	1	80.00		-			-		-	80.00
Secretary II	1		-	1	760.00		-	1	80.00		-			-		-	840.00
DPSS Office Support Supervisor I	1		-		-		-	1	80.00		-			-		-	80.00
Sr. Human Services Clerk	1		-		-		-		-		-			-		-	-
Office Assistant III	7		-		-		-		-		-			-		-	-
Position Total	**25**	1	500.00	3	2,280.00	1	5,000.00	6	80.00	2	3,000.00	0	0	8,500.00	0	-	19,760.00

NOTES:

*Line 23: Communication Cell Phones
*Line 24: Office Equip (one time)

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FY 11/12
Attachment A

Office Equipments, Furniture, and Supplies Purchase

Item	Purchase	Volume	Costs	Notes	Account #
Computer Equipments (One Time) (Non-Fixed Asset)					
Cameras	0	300	-		523640
Thumb Drives (Memory Sticks)	0	75	-		523640
MultiMedia Projector	0	4,500	-		523640
Scanner	0	1,000	-		523640
Desk Jet Printer	0	1,000	-		523640
Sub Total			$ -		
Postage Equipments (One Time)					
Postage Machine	1	2,000	2,000		523680
Postage Meter Lease	0	900	-		523680
Slug	1	500	500		523680
Sub Total			$ 500		
Office Equipment (One Time) (Fixed Asset)					
Copier			$ -	*Depreciation $$	532660
Office Equipment (One Time) (Non-Fixed Asset)					
Fax Machine (4 in 1 Printer/Fax)	2	1,500	$ 3,000		523640
Fax Machine (Fax Machines)	2	1,000	$ 2,000		523640
Phone Dialer System	1	1,410	$ 1,410		523640
			$ 6,410		
General Office Supplies (One Time)					
Clocks		30	-		523700
Foot Rest		60	-		523700
Telephone Headset	0	75	-		523700
Signage	0	20	-		523700
Decorating Supplies		100	-		523700
Cork Board		99	-		523700
Fire Extinguishers		50	-		523700
First aid kits		50	-		523700
Floor Mats		120	-		523700
Lobby Seats		150	-		523700
Microwave		300	-		523700
Recycle Bin		100	-		523700
Waste Receptacles (general)		70	-		523700
Waste Baskets		5	-		523700
			$ -		
Conference Table	0	500	$ -	0	523700
Conference Table	0	1,500	$ -	0	523700
Book Case	0	325	$ -		523700
Coffee Maker		350	$ -		523700
Digital Tape Recorder		250	$ -		523700
Easel		313	$ -		523700
File Cabinet		1,500	$ -		523700
Guest Chair		425	$ -		523700
Hand truck		500	$ -		523700
Refrigerator		1,000	$ -		523700
Dish Washer		780	$ -	**	523700
Safe		3,500	$ -		523700
Stack Chairs		230	$ -		523700
Storage cabinet w/lock		225	$ -		523700
Translation Equipment		400	$ -		523700
Vertical Racks (for IT)		500	$ -		523700
Bulletin Boards Enclosed		765	$ -		523700
Racks (for IT)		2,000	$ -		523700
2 Horizontal Patch Panel		75	$ -		523700
Shelving for Comm Room (IT)		700	$ -		523700
TV		275	$ -		523700
VCR		275	$ -		523700
White Board		300	$ -		523700
Sub Total			$ -		

Total Office Supplies	$	-
Total Office Equipments	$	8,910
Grand Total	$	8,910

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IT COST PROJECTIONS FOR IHSS-PUBLIC AUTHORITY PROJECT - 25 STAFF
FY 11/12
Attachment A

	Qty.	Unit Costs	Account #	Extended Total
Equipment-Computer (Non-Fixed Asset)				
Desk/Laptop	5	$ 1,000	523640	$ 5,000
Fax Machine	2	$ 1,000	523640	$ 2,000
4 in 1 Printer	2	$ 1,500	523640	$ 3,000
Sub Total				$ 10,000
Equipment-Computer (Fixed Asset)				
File Server - To replace building file server	1	$ - *	532640	$ -
Firewall Server - To replace building firewall server	1	$ - *	532640	$ -
Equipment-Computer & Software (Fixed Asset)				
Tarantella Software - HomeCare Access via Web (Research Pending)	1	$ -	546080	$ -
Communication Equipment/Installation				
Voice/Data Line Install (RCIT Estimate)	0	750	520250	$ -
Additional Communication/Installation	0	0	520250	-
				-
Sub Total				-
Total:				$ 10,000

On Going Maintenance Charges:

Maintenance Equipment				
Building T-1 Circuit	0	$ -	521360	$ -
Data Processing				
CORNET FEE - STANDARD EST. (RCIT)	0	$ -	524760	$ -
Email Service Fees	0	$ -	524760	$ -
Sub-Total On-Going Maintenance Charges:				$ -

Total One-Time and On-Going Charges: $ 10,000

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FY 11/12
Depreciation Schedule

Description	Total	FY	Principal Bal	Interest	Total Payments
PA Building Moreno Valley				**Account #**	**537080**
					N/A
Final Payments					

Amortization Schedule	**Account #**	**532660**
		N/A
Final Payments		
Security System	ACCT#	**522310**
		N/A
Final Payments		

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
IHSS-PUBLIC AUTHORITY BUDGET AND RATE
FY 11/12
Attachment A

Office Supplies (On Going)	**Purchase**	**Unit $**	**Costs**	**Account #**
Network Laser Printers (Toner)	21	40	840	523700
All-In-One Printers (Toner)	21	60	1260	523700
Desk Jet Printers (Toner)	21	48	1008	523700
Copier Supplies	21	49	1029	523700
Papers	42	30	1260	523700
Black Ink Cartridges	20	50	1000	523700
Color Ink Cartridges	10	60	600	523700
Total			**$ 6,997**	

Facility Safety Supplies-One Time		**Purchase**	**Unit $**	**Costs**	**Account #**
Earthquake Mat. Back to Back Partition Straps	0	0	0	-	523700
Earthquake Materials No tip Partition Straps	0	0	0	-	523700
Earthquake Materials Semi Flex Brackets	0	0	0	-	523700
Evacuation Plan Security Frame	0	0	0	-	523700
Security Hardware for the frames	0	0	0	-	523700
Key Box for Regional Manager	0	0	0	-	523700
Evacuation Plans (.05 per Sqf)	0	0	0	-	523700
Grip A Strip 96"	0	0	0	-	523700
Additional Facilities Saftey Supplies				1,500	
Total Facility Supplies (One Time)				**$ 1,500**	

Office Equipment (On Going)	**Purchase**	**Unit $**	**Costs**	**Account #**
Office Equipment (to cover Safety needs or broken equipment)	0	0	-	523680
Computer Equipment (Jazz drives, cd burners reference material)	0	0	-	523680
Software (Soffware needs other than Microsoft)	2	250	500	523680
Total			**$ 500**	

Building Maintenance and Supplies	**Purchase**	**Unit $**	**Costs**	**Account #**
Additional Fan	0	0	-	522310
Relocate light switches (Lobby to work area)	0	0	-	522310
Bathroom full-legnth mirrors	0	0	-	522310
Automatic Paper towel dispenser	0	0	-	522310
Automatic toilets	0	0	-	522310
Automatic soap dispensors	0	0	-	522310
Automatic Door Slider	0	0	-	522310
Enlnarge kitchen sink/move garbage disposal	0	0	-	522310
Water fountain in lobby	0	0	-	522310
Relocation of Car Cage			-	
Total			**$ -**	

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RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
FISCAL-MRU
IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES
FY 11/12

3/9/2011

ATTACHMENT B

Line #	RIFMIS Object Code	Bus. Unit	Fund	Dept ID	Account	Program Code	Description	Projected Amounts
	Salaries and Benefits:							
1	1-1103	PAARC	22800	985101	510040		Regular Salaries	1,125,105
2	1-1999	PAARC	22800	985101	518100		Budgeted Benefit	541,141
								1,666,246
	Workers Comp Ins.							
3	1-1801	PAARC	22800	985101	517000		Workers Comp Insurance	**3,362**
	Appropriation 2						**Sub-Total**	**1,669,608**
4	2-2070	PAARC	22800	985101	520200		Communications	500
5	2-2072	PAARC	22800	985101	520230		Cellular Phone Service	8,040
6	2-2074	PAARC	22800	985101	520250		Communications Equip / Installation	1,500
7	2-2076	PAARC	22800	985101	520270		County Delivery Service	500
8	2-2081	PAARC	22800	985101	520320		Telephone Service (Includes Ericsson & AT&T)	12,000
9	2-2154	PAARC	22800	985101	520820		Janitorial Services	800
10	2-2197	PAARC	22800	985101	520930		Insurance - Liability	29,887
11	2-2201	PAARC	22800	985101	520945		Insurance - Property	-
12	2-2264	PAARC	22800	985101	521360		Maint - Computer Equipment (IT)	-
13	2-2265	PAARC	22800	985101	521380		Maint - Copier Machines	6,000
14	2-2275	PAARC	22800	985101	521500		Maint - Motor Vehicles	-
15	2-2284	PAARC	22800	985101	521640		Maint. Software License (Regis./Benefit/Others)	56,000
16	2-2311	PAARC	22800	985101	522310		Maint - Buildings & Improvements	1,000
17	2-2391	PAARC	22800	985101	523100		Memberships	15,000
18		PAARC	22800	985101	523230		Misc. Exp-Bank Fees	-
19	2-2432	PAARC	22800	985101	523300		Moving Expense	-
20	2-2462	PAARC	22800	985101	523620		Books and Publications	-
21	2-2463	PAARC	22800	985101	523640		Computer Equipment - (Non Fixed Asset)	10,000
22	2-2465	PAARC	22800	985101	523680		Office Equipment - (Non Fixed Asset)	2,500
23	2-2466	PAARC	22800	985101	523700		Office Supplies	8,500
24	2-2469	PAARC	22800	985101	523760		Postage/Mailing	30,000
25	2-2471	PAARC	22800	985101	523800		Printing/Binding	10,000
26	2-2472	PAARC	22800	985101	523820		Subscriptions	300
27	2-2473	PAARC	22800	985101	523840		Software Programs <$5,000	500
28	2-2520	PAARC	22800	985101	524580		Provider Background-Reference Service	-
29	2-2513	PAARC	22800	985101	524700		County Counsel	-
30	2-2515	PAARC	22800	985101	524740		County Support Services (CowCap)	-
31		PAARC	22800	985101	524760		Data Processing Svcs-IT	-
32	2-2530	PAARC	22800	985101	525100		Provider Medical Screenings	15,000
33	2-2535	PAARC	22800	985101	525140		County Personnel Services	-
34	2-2544	PAARC	22800	985101	525300		OASIS Financial Charge	4,000
35		PAARC	22800	985101	525310		OASIS/HRMS Payroll Charge	7,000
36	2-2545	PAARC	22800	985101	525320		Security Guard Services	1,500
37	2-2546	PAARC	22800	985101	525340		Temporary Help Services (Agency Temps)	-
38	2-2541	PAARC	22800	985101	525440		Professional Services - Other	-
39	2-2555	PAARC	22800	985101	525500		Salary/Benefit Reimbursement	-
40	2-2652	PAARC	22800	985101	526410		Legally Required Notices	-
41	2-2802	PAARC	22800	985101	526420		Advertising (providers & Staff Recruitment)	3,000
42	2-2683	PAARC	22800	985101	526520		Rent-Lease Copiers	-
43	2-2721	PAARC	22800	985101	526700		Buildings - Rent / Lease	164,603
44	2-2723	PAARC	22800	985101	526720		Rent / Lease-Storage	-
45	2-2845	PAARC	22800	985101	527860		Training - Materials	4,000
46	2-2846	PAARC	22800	985101	527880		Training - Other (Staff Training)	1,500
47	2-2904	PAARC	22800	985101	528140		Conference and Registration Fees (Hotels)	5,000
48	2-2903	PAARC	22800	985101	528920		Car Pool Expense (4 Toyota Prius)	5,000
49	2-2909	PAARC	22800	985101	529000		Miscellaneous Travel Expense (Meals)	1,500
50	2-2911	PAARC	22800	985101	529040		Private Mileage Reimbursement	1,500
51	2-2957	PAARC	22800	985101	529540		Utilities	-
	Appropriation 2						**Sub-Total**	**406,630**

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
FISCAL-MRU
IHSS-PUBLIC AUTHORITY ESTIMATE EXPENDITURES
FY 11/12

3/9/2011

ATTACHMENT B

Line #	RIFMIS Object Code	Bus. Unit	Fund	Dept ID	Account	Program Code	Description	Projected Amounts
52		PAARC	22800	985101	532640		Capital Lease-Facility (Copiers)	-
53		PAARC	22800	985101	532660		Captial Lease-Other (IT)	-
56	3-3802	PAARC	22800	985101	536740		Interfnd Exp-Admin supt direct	240,018
56		PAARC	22800	985101	536760		Interfnd Exp-Audit & Acctg	3,427
54		PAARC	22800	985101	537000		Interfnd Exp-Leases	-
55		PAARC	22800	985101	537080		Interfnd Exp-Misellaneous	24,914
57		PAARC	22800	985101	537090		Interfnd Exp-Personnel Svcs	19,476
	Appropriation 3						**Sub-Total**	**287,835**
58	4-4209	PAARC	22800	985101	546080		Equipment - Computer & Software	
59	4-4225	PAARC	22800	985101	546160		Equipment - Other (Fixed Asset)	-
	Appropriation 4						**Sub-Total**	-
	Totals for Appropriation 2, 3, & 4						**Sub-Total**	**694,465**
	Total Appropriation 1 through 4						**Grand Total**	**$ 2,364,073**

Note: Interfnd Exp-Admin. Supt. Direct - consist of DPSS IHSS-Admin., DPSS Fiscal, DPSS Contracting, DPSS SDD, and ICR (County Support Service Charges)

Prepared By: Muriel Castillo

G:\MRU\SVCSUNIT\FY1011\Accountant Programs\Public Authority\FY 1112 Budget Prep\FY1112_State Budget\Final_FY 1112_State Budget\[FY 1112 Attachment B_Chart of Accounts.xls]EXPENDITURES FY11_12

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RIVERSIDE COUNTY DEPARTMENT OF SOCIAL SERVICES
FY 11/12 IHSS Public Authority Cash Account Projection

3/9/2011

Attachment C

Description	July	Aug	Sept	Qtr 1	Oct	Nov	Dec	Qtr 2	Jan	Feb	Mar	Qtr 3	Apr	May	Jun	Qtr 4	Year End
												FY 09/10					
Expenditures:																	
-Salaries and Benefits	138,854	138,854	138,854	416,562	138,854	138,854	138,854	416,562	138,854	138,854	138,854	416,562	138,854	138,854	138,854	416,562	1,666,248
-Operating Costs	33,886	33,886	33,886	101,658	33,886	33,886	33,886	101,658	33,886	33,886	33,886	101,658	33,886	33,886	33,886	101,658	408,630
-County Support Services	24,266	24,266	24,266	72,799	24,266	24,266	24,266	72,799	24,266	24,266	24,266	72,799	24,266	24,266	24,266	72,799	291,197
Total Cash Out	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	2,364,073
Federal/State			433,629	433,629			433,629	433,629			433,629	433,629			433,629	433,629	1,734,516
County NCC Share (Special Revenue Fund)	-	-	157,389	157,389			157,389	157,389	-	-	157,389	157,389			157,389	157,389	629,557
Total Cash In	-	-	591,018	591,018	-	-	591,018	591,018	-	-	591,018	591,018	-	-	591,018	591,018	2,364,073
Operating Capital Requirement	197,006	394,012	(0)	(0)	197,006	394,012	(0)	(0)	197,006	394,012	(0)	(0)	197,006	394,012	(0)	(0)	(0)
																	2,364,073
				Qtr 1				Qtr 2				Qtr 3				Qtr 4	
Total Expenditures	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	2,364,073
NCC Transferred In	-	-	-		-	-	-		-	-	-		-	-	-		512,333
Net Funds Needed	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	197,006	197,006	197,006	591,018	1,851,740
Reimbursement from *Federal/State*	-		433,629	433,629			433,629	433,629	-		433,629	433,629	-	-	433,629	433,629	1,734,516
Fund Balance	197,006	394,012	157,389	157,389	354,395	551,402	314,779	314,779	511,785	708,791	472,168	472,168	669,174	866,180	626,557	626,557	117,224

Public Authority Special Revenue Fund Cash Statement

Increase Estimated Revenue	BU	Fund	Dept ID	Account	Description	Projected $$
	PAARC	22800	985101	760000	Fed-Public Assistance Admin Revenue	1,158,396
	PAARC	22800	985101	750300	CA-Public Assistance Admin Revenue	575,120
	PAARC	22800	985101	790600	Contributions from Other Funds	512,333
Total						2,246,849
Total Estimated Revenue						2,246,849

Decrease in Fund Balance	BU	Fund	Dept ID	Account	Description	Projected $$
	RIVCO	22800	985101	325100	Unreseserved Fund Balance	117,224
Total Decrease in Fund Balance						117,224

Total Projection for Public Authority	2,364,073

Notes:

1. **Claims are submitted on a quarterly basis.**
2. ***There is an estimated 2 months delay in reimbursement from the State.***

Prepared by: Muriel Castillo - Fiscal MRU

3/1/11

G:\MRU\SVC&UNIT\FY10\Accountant Programs\Public Authority\FY 1112 Budget Prep\FY1112_State Budget\Final_FY 1112_State Budget\[FY 11-12_Att C_Cash Acct Projection.xls]CASH-FLOW