SUBMITTAL TO THE BOARD OF SUPERVISORS **COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



Community Action Partnership of Riverside County

SUBMITTAL DATE:

June 4, 2011

SUBJECT: Amendment #3 to Agreement #11F-4234 with Department of Community Services and Development for the 2011 Community Services Block Grant

RECOMMENDED MOTION: That the Board of Supervisors ratify and:

between the D	Chairman of the Board to sig Department of Community Se Riverside County (CAP Rive \$2,011,228.	rvices and Develop	pment (CSD) and	Community Action
		Ma		
(CONTINUED 2	Pages)	Maria Y. Juake	z, CCAP, Executive	e Director
FINIANOIAL	Current F.Y. Total Cost:	\$ 0	In Current Year Bi	udget: No
FINANCIAL	Current F.Y. Net County Cost:	\$ 0	Budget Adjustme	
DATA	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 11/12
SOURCE OF FU	JNDS: 100% Federal			Positions To Be Deleted Per A-30
				Requires 4/5 Vote
C.E.O. RECOMI	MENDATION:	APPROVE		
		BY: Noucl	Ollmouer	
County Executi	ve Office Signature	Debra Cour	noyer 0	

Policy Policy K

Dep't Recomm.: Exec. Ofc.:

Prev. Agn. Ref.: 1/25/11 (#3.4), District: All ATTACHMENTS FILED 3/29/11 (#3.7), 6/7/11 (#3.12) WITH THE CLERK OF THE BOARD

Agenda Number:

FROM:

Community Action Partnership

of Riverside County

DATE: June 4, 2011

SUBJECT: Amendment #3 to Agreement #11F-4234

with Department of Community Services and Development for the 2011 Community

Services Block Grant

PAGE: 2 of 2

BACKGROUND:

On January 25, 2011 (Agenda #3.4), the Board approved Agreement #11F-4234 with CSD to provide the initial allocation for Program Year 2011. The CSBG Local Initiative Program provides the core funding of CAP Riverside Programs.

On March 29, 2011 (Agenda #3.7), the Board approved Amendment #1 to increase the initial allocation by \$481,663 from \$373,545 to \$855,208.

On June 7, 2011 (Agenda #3.12), the Board approved Amendment #2 to increase the maximum contract from \$855,208 to \$1,048,323.

Amendment #3 increases the maximum contract amount by \$962,905 from \$1,048,323 to \$2,011,228

FINANCIAL IMPACT: No County General Funds will be required. The increase allocation of \$962,905 was included in the FY 2011-2012 budget through the normal budget process.

CONCUR/EXECUTE:

MYJ:KS:jb

STATE OF CALIFORNIA STANDARD AGREEMENT

STD. 213 A (Rev. 6/03)

AGREEMENT NUMBER	AMENDMENT NUMBER
11F-4234	3
REGISTRATION NUMBER	
еF	P 1134771.3

		еР 1134771.3
1.	This Agreement is ent	ered into between the State Agency and the Contractor named below
•	STATE AGENCY'S NAME	
	Department of Comm	nunity Services and Development
	CONTRACTOR'S NAME	
	Community Action P	artnership of Riverside County
2.	The term of this	T 1 2011 d 1 T 1 21 2011
	Agreement is:	January 1, 2011 through December 31, 2011
3.	The maximum amoun	t a 2.011.220.00
	of this Agreement is:	\$ 2,011,228.00
4.	The parties mutually a	gree to this amendment as follows. All actions noted below are by this reference made a
		and incorporated herein:

1. The total consideration payable to Contractor by the State has changed from \$1,048,323.00 to \$2,011,228.00, reflecting an increase of \$962,905.00.

IN WITNESS WHEREOF, this Agreement has been executed by	y the parties here	
CONTRACTOR	Sounge	CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation	n, partnership, etc.)	
Community Action Partnership of Riverside County		
BY (Authorized Signature)	DATE SIGNED (Deapt type)	
F) C ₹	
PRINTED NAME AND TITLE OF PERSON SIGNING	Z dd Z	I hereby certify that all conditions for examption have
ADDRESS		condition with, and the
2038 Iowa Ave, Suite B-102, Riverside, CA 92507	N Z	Department of General Services
STATE OF CALIFORNIA	OR.	approval.
AGENCY NAME	<u>i. 10</u>	
Department of Community Services and Development		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
F		
PRINTED NAME AND TITLE OF PERSON SIGNING		1
Leisa Maestretti, Chief Financial Officer		
ADDRESS		
2389 Gateway Oaks Drive, Suite 100, Sacramento, California 9	5833	Exempt per

- 2. Exhibit B, Budget Detail and Payment Provisions, ATTACHMENT I, CSBG Fiscal Data, shall be replaced in its entirety by the revised Exhibit B, Budget Detail and Payment Provisions, ATTACHMENT I, CSBG Fiscal Data, attached hereto and incorporated by this reference.
- 3. Exhibit B, Budget Detail and Payment Provisions, ATTACHMENT III, Contract Year 2011 CSBG Allocation Spreadsheet, shall be replaced in its entirety by the revised Exhibit B, Budget Detail and Payment Provisions, ATTACHMENT III, Contract Year 2011 CSBG Allocation Spreadsheet, attached hereto and incorporated by this reference.

All other terms and conditions shall remain the same.

(2011 CSBG) Amendment No. 3

EXHIBIT B (Standard Agreement)

Attachment I

CSBG FISCAL DATA

CSBG Contract Budget (Summary)	CSD 425.S	(Rev. 12/09)
Budget Support	CSD 425.1.1	(Rev. 12/09)
	CSD 425.1.2	(Rev. 12/09)

□ Bimonthly

ATTACHMENT I CSBG CONTRACT BUDGET SUMMARY

	CSBG CONTRA	CIBODGEI9	UNIMARI	
Contract	tor Name: Community Action Partnership of Riverside County	Contract Number	#11F-4234	Contract \$2,013,913
Prepared	d By: Kathryn J. Snyder, Fiscal Officer	Contract Term:	01/01/11 - 12/31/11	Amendment #: 3
Telephor	ne #: (951) 955-6461	Fax Number:	(951) 955-1399	
Date:	6/1/2011	E-mail Address:	ksnyder@capriverside.o	ra
SECTIO	N 10: ADMINISTRATIVE COSTS			
Line				CSBG Fund
Item	Description			(rounded to the nearest dollar)
	Salaries and Wages			\$346,553
2	Fringe Benefits			\$149,398
3	Operating Expenses			\$30,757
4	Equipment			
5	Out-of-State Travel			\$4,000
6	Subcontractor Services			
7	Other Costs:			\$202,417
SEC NO Line Item	N 20: PROGRAM COSTS Description			CSBG Funds (rounded to the nearest dollar)
	Salaries and Wages			\$265,164
2	Fringe Benefits			\$115,439
3	Operating Expenses			
4	Equipment			
5				
ا د	Out-of-State Travel			\$6,000
	Out-of-State Travel Subcontractor Services			\$6,000 \$504,892
6				
6	Subcontractor Services	Subtotal	Section 20: Program Costs	\$504,892 \$386,608
6 7	Subcontractor Services Other Costs:		Section 20: Program Costs	\$504,892 \$386,608 \$1,278,103
6 7	Subcontractor Services Other Costs: N 40: Total CSBG Budget Amount (Sum of Subtotal Section	ons 10 and 20)	Section 20: Program Costs	\$504,892 \$386,608
6 7	Subcontractor Services Other Costs:	ons 10 and 20)	Section 20: Program Costs	\$504,892 \$386,608 \$1,278,103
6 7 SECTION	Subcontractor Services Other Costs: N 40: Total CSBG Budget Amount (Sum of Subtotal Section	ons 10 and 20) ort CSBG	Section 20: Program Costs	\$504,892 \$386,608 \$1,278,103 \$2,011,228
6 7 SECTIONSECTIONS	Subcontractor Services Other Costs: N 40: Total CSBG Budget Amount (Sum of Subtotal Section 70: Enter Other Agency Operating Funds Used to Supp	ons 10 and 20) ort CSBG 0 and 70)		\$504,892 \$386,608 \$1,278,103 \$2,011,228 \$15,088,203

ATTACHMENT I

	lame: Community Action Partnership of Riverside County	Contract Number:	#11F-4234	Contrac	t Amount: \$2,011,2	28
repared By		Contract Term:	01/01/11 - 12/31/	Amendo	ment #: 3	
elephone #	(951) 955-6461	Fax Number:	(951) 955-1399		 -	
ate:	6/1/2011	E-mail Address:	ksnyder@capriv	erside.org		
	Section 10 ADMIN	ISTRATIVE COSTS			AGES	
A	B	E.		:		15a. 1
No. of Positions	Position Title	Total Salary for each position		SBG time	Number of CSBG months allocated for each position	Total CSBG Fund
1	Executive Director	\$109,052	75%		9	\$61,342
1	Deputy Director	\$92,060	50%		9	\$34,522
1	Executive Assistant I	\$55,095	100%		9	\$41,321
1	Supervising Accountant	\$75,148	50%	*	9	\$28,181
1	Community Program Specialist I	\$53,383	50%		9	\$20,019
11	Office Assistant III	\$32,197	100%		9	\$24,148
11	Community Action Division Supervisor	\$68,904	75%		9	\$38,759
1	Office Assistant III	\$32,197	100%		9	\$24,148
1	Senior Public Information Specialist	\$69,007	80%		9	\$41,404
1	Senior Accounting Assistant	\$43,613	100%		9	\$32,710
	Total (must match Section	10: Administrative Cos	ts on the CSD 4	25 S Buda	et Summary form)	\$346 553
		ROGRAM COSTS				
1	SECTION 20 PF Office Assistant III	ROGRAM COSTS \$37,404	SALARIES AI 100%	ND WAG	ES 9	\$28,053
1 1	SECTION 20 PF Office Assistant III Community Program Specialist I	ROGRAM COSTS \$37,404 \$48,122	SALARIES AI 100% 100%	ND WAG	ES 9 9	\$28,053 \$36,092
1 1	SECTION 20 PE Office Assistant III Community Program Specialist I Administrative Services Analyst II	\$37,404 \$48,122 \$51,878	SALARIES AI 100% 100% 100%	ND WAG	ES 9 9 9	\$28,053 \$36,092 \$38,909
1 1 1	SECTION 20 PI Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk	\$37,404 \$48,122 \$51,878 \$30,308	SALARIES AI 100% 100% 100% 75%	ND WAG	9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048
1 1 1 1	SECTION 20 PR Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650	SALARIES AI 100% 100% 100% 75% 100%	ND WAG	9 9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488
1 1 1 1 1 1 1	SECTION 20 PR Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078	SALARIES AI 100% 100% 100% 75% 100% 100%	ND WAG	9 9 9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309
1 1 1 1	SECTION 20 PR Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650	SALARIES AI 100% 100% 100% 75% 100%	ND WAG	9 9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488
1 1 1 1 1 1 1	SECTION 20 PI Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637	SALARIES AI 100% 100% 100% 75% 100% 100%	ND WAG	9 9 9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309 \$21,478
1 1 1 1 1 1 1	SECTION 20 PI Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant Community Services Assistant	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637 \$33,052	SALARIES AI	ND WAG	9 9 9 9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309 \$21,478 \$24,789
1 1 1 1 1 1 1	SECTION 20 PR Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant Community Services Assistant Total (must match S	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637 \$33,052	SALARIES AI	ND WAG	9 9 9 9 9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309 \$21,478 \$24,789
1 1 1 1 1 1 1	SECTION 20 PI Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant Community Services Assistant	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637 \$33,052 ection 20: Program Cos	SALARIES AI	ND WAG	9 9 9 9 9 9 9 9	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309 \$21,478 \$24,789
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	SECTION 20 PR Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant Community Services Assistant Total (must match S	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637 \$33,052 ection 20: Program Cos	SALARIES AI	ND WAG	9 9 9 9 9 9 9 9 9 9 Section 10 Administrative	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309 \$21,478 \$24,789
1 1 1 1 1 1 1 1 1 nter descrip	SECTION 20 PI Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant Community Services Assistant Total (must match Section of Fringe Benefits). Please include the potential of the program of t	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637 \$33,052 ection 20: Program Cos	\$ALARIES AI 100% 100% 100% 75% 100% 100% 100% 100% 1TS d Wages paid in	ND WAG	9 9 9 9 9 9 9 9 9 Section 10	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309 \$21,478 \$24,789 \$24,789
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	SECTION 20 PR Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant Community Services Assistant Total (must match Service) Option of Fringe Benefits. Please include the period.	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637 \$33,052 ection 20: Program Cos	\$ALARIES AI 100% 100% 100% 75% 100% 100% 100% 100% 1TS d Wages paid in Per	25.S Budg	9 9 9 9 9 9 9 9 9 9 Section 10 Administrative Costs List CSBG funds	\$28,053 \$36,092 \$38,909 \$17,048 \$36,488 \$62,309 \$21,478 \$24,789 \$265,164 \$cction 20 Program Cost
1 1 1 1 1 1 1	SECTION 20 PR Office Assistant III Community Program Specialist I Administrative Services Analyst II Stock Clerk Administrative Assistant Senior Program Specialist Community Services Assistant Community Services Assistant Total (must match S	\$37,404 \$48,122 \$51,878 \$30,308 \$48,650 \$83,078 \$28,637 \$33,052 ection 20: Program Cos	SALARIES AI	ND WAG	9 9 9 9 9 9 9 9 9 Section 10	\$28, \$36, \$38, \$17, \$36, \$62, \$21, \$24,

43%

\$149,398

\$115,439

TOTAL MUST MATCH THE AMOUNT ENTERED ON CSD 425.S (BUDGET SUMMARY)

State of California
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG Budget Support -- Non Personnel Costs
CSD 425.1.2 (Rev. 12/30/09)

ATTACHMENT I CSBG BUDGET SUPPORT -- NON PERSONNEL COSTS

Contractor Name:	Community Action Partnership of Riverside County	Contract Number	*#11F-4234	Contract Amount:	\$2,011,228
Prepared By:	Kathryn J. Snyder, Fiscal Officer	Contract Term:	01/01/11 - 12/31/11	Amendment #: 3	
Telephone #:	(951) 955-6461	Fax Number:	(951) 955-1399	· · · · · · · · · · · · · · · · · · ·	
Date:	6/1/2011	E-mail Address:	ksnyder@capriverside	.org	

Hit Alt & Enter at the same time to begin a new line or paragraph within the cell CSBG EXPLAIN AND JUSTIFY EACH LINE ITEM Totals must match CSD 425 S Budget Summary form Section 10 Section 20 Attach additional sheet(s) if necessary **Administrative Costs** Missing descriptions shall result in delay of the contract execution. **Program Costs** List all Operating Expenses sum should equal total on line item 3 of sum should equal total on line item 3 of 3 3 CSD 425.\$ Budget Summary form CSD 425.S Budget Summary form County Delivery Services \$500, Telephone Services \$28,464 Alarm \$30,757 -0-System \$300, Storage Rent/Lease \$1,493 List all Equipment Purchases sum should equal total on line item 4 of sum should equal total on line item 4 of CSD 425.S Budget Summary form CSD 425.S Budget Summary form N/A -0--0-List all Out-of-State Travel: Name of conference; Specify location; Cost per sum should equal total on line item 5 of sum should equal total on line item 5 of 5 CSD 425.S Budget Summary form CSD 425.S Budget Summary form Attachment A \$4,000 \$6,000 List all Subcontractor Services sum should equal total on line item 6 of sum should equal total on line item 6 of 6 CSD 425.S Budget Summary form CSD 425.S Budget Summary form Attachment B -0-\$504,892 Other Costs - Explain & Justify each line item (i - iv): Any additional **Section 10 Administrative Costs** Section 20 Program Cost Other Costs (attach additional sheet if necessary); Attachment B \$202,417 \$386,608 ii iii iv sum should equal total on line item 7 of sum should equal total on line item 7 of 7 Total Other Costs (Sum of i, ii, iii, iv): CSD 425.S Budget Summary form CSD 425.S Budget Summary form \$386,608 \$202,417

CSBG Contract # 11F- 4234 - 2011 Travel Budget Narrative Amendment #3

Travel - In-State

Airfare/Lodging	Various staff, Commissioners, partners	\$7,000
Conference Registration	Various staff, Commissioners, partners	\$7,700
Misc. – public transportation, meals, etc.		\$2,220

In State travel activities (locations to be determined) include, but are not limited to the following:

- NCAF Annual Conference TBD
- National Community Action Partnership meetings/trainings
- CSD meetings/training (Sacramento)
- CAL/NEVA meetings Sacramento / San Francisco
- Various trainings/meetings/conferences

Participants include, but are not limited to the following:

- Director
- Deputy Director
- Commissioners
- Various staff
- Various Community Partners

Travel - Out of State

Airfare/Lodging	Various staff and Commissioners	\$7,000
Conference Registration	Various staff and Commissioners	\$1,500
Misc. – public transportation, meals, etc.	Various staff – conferences/meetings	\$1.500

Out of State travel activities (locations to be determined) include, but are not limited to the following:

- National Community Action Partnership Conferences
- Move the Mountain conferences/meetings TBD
- CAPLAW conferences/trainings Washington, DC
- CCAP Washington, DC
- Notary Service training/conference -TBD
- CAL-NEVA conferences/meetings TBD

Participants include, but are not limited to the following:

- Executive Director
- Deputy Director
- Commissioners
- Various staff

CSBG Contract # 11F-4234 - 2011 Budget Attachment B - Budget Support - Non-personnel Costs Amendment # 3

Continue A. Administrativa C. (Od. O.)	
Section A - Administrative Costs - Other Costs	4
Audit	\$ 3,200
County Counsel HRMS Services	\$ 5,500
Oasis Financials	\$ 5,300
CowCap	\$ 3,200 \$ 5,500 \$ 5,300 \$ 6,400 \$ 25,650 \$ 20,000 \$ 17,200 \$ 30,426 \$ 10,439 \$ 2,129 \$ 2,000 \$ 3,500 \$ 11,878 \$ 5,500 \$ 5,390 \$ 2,137 \$ 9,800 \$ 1,500 \$ 24,575 \$ 9,393 \$ 500
Misc. Personnel	\$ 25,650
Utilities	\$ 20,000
Rent/Lease Bldgs	\$ 17,200
Communications	\$ 30,426
Liability Insurance	\$ 10,439
Property Insurance	\$ 2,129
Postage	\$ 2,000
Memberships	\$ 3,500
Printing	\$ 11,878
Food/ Refreshments (Mtgs.)	\$ 5,500
Office Equipment Agreements	\$ 5,390
Office Equipment	\$ 2,137
Mail (Interfund)	\$ 9,800
Computer Lines	\$ 1,500
Maint - Software	\$ 24,575
Trash	\$ 9,393
Total:	
i otti.	\$ 202,417
Section B - Program Costs	
Subcontractor Services in excess of \$5,000	
25 - Pre-Apprenticeship @ \$4,160 ea	\$ 104,000
1 - YMCA - Project Lead	\$ 150,892
1 - Habitat For Humanity	\$ 50,000
2 - Delegate Agencies -Health @ \$100,000 ea.	\$ 200,000
Total:	\$ 504,892
	• • •
Other Costs:	
Client Education Services	\$ 20,000
Special Projects (Symposium, Community Mtgs., etc.)	\$ 20,000 \$ 25,000
Education/ Training - staff	\$ 5,000
Office Supplies	
Awards Recognition	\$ 9,251
Professional Services	\$ 2,000
Salary and Benefit Reimbursement	\$ 57,600
Legal Notices	\$ 1,500
Printed Forms	\$ 27,215
Advertisement	\$ 12,900
BookPublications/Subscriptions	\$ 5,673
Travel	\$ 16,920
Temporary Pool Services	\$ 7,500
Computer Supplies	\$ 5,000
Data Processing Services	\$ 60,745
Commission Expense	\$ 44,400
Misc. Expenses	\$ 29,318
Carpool Expense	\$ 29,086 \$ 9,251 \$ 2,000 \$ 57,600 \$ 1,500 \$ 27,215 \$ 12,900 \$ 5,673 \$ 16,920 \$ 7,500 \$ 5,000 \$ 60,745 \$ 44,400 \$ 29,318 \$ 20,500 \$ 7,000
Mileage Reimbursement	
Total:	\$ 386,608

ATTACHMENT "C"

CSBG Contract #11F-4234 – 2011 Budget
Budget Narrative – CSD 425.S

Amendment # 3

SECTION 10: ADMINISTRATION COSTS

SALARIES AND WAGES - \$ 346,553

The ten positions allocated to administration costs provide administration, supervision, clerical and accounting support for the Community Action Agency, including oversight of the facilities for the agency.

FRINGE BENEFITS - \$ 149,398

Fringe benefits include medical, dental, workers compensation, life insurance, long-term & short term disability, retirement and payroll taxes. They are projected at 43% of payroll.

OPERATING EXPENSES - \$ 30,757

Operating expenses include; county delivery services, telephone services, alarm system and storage fees.

OUT-OF-STATE TRAVEL - \$ 4,000

Out of state travel activities include, but are not limited to, the National Community Action Partnership Conferences, Move the Mountain conferences, CAPLAW conferences and CAL-NEVA conferences for administrative staff and Community Action Partnership commissioners.

OTHER COSTS - \$ 202,417

Other costs include, but are not limited to; Accounting fees, utilities, liability and property insurance, rental costs for facility, postage, printing, computer lines, and trash. In addition, funds are allocated for the Human Resource Management System (HRMS) and OASIS Financials, software programs used by county agencies. The Countywide Cost Allocation Plan (COWCAP), represents expenses incurred through the allocation of the county's indirect cost to the individual departments. The funds identified as miscellaneous personnel, are budgeted to cover the costs incurred for temporary staff during the county imposed hiring freeze of all current vacant positions. Memberships include; National Community Action Partnership (NCAP) our parent organization for \$4,700 and Move the Mountain, an initiative for moving families out of poverty for \$6,800. Also budgeted are memberships in local human relations councils and mentoring collaboratives.

ATTACHMENT "C"

CSBG Contract #11F-4234 – 2011 Budget

Budget Narrative – CSD 425.S – (Continued)

Amendment # 3

SECTION 20: PROGRAM COSTS

SALARIES AND WAGES - \$ 265,164

The eight positions allocated to program costs develop, implement, oversee, and support Community Action programs. Intake, assessment and case management for the asset/wealth building and self-sufficiency programs is provided by these positions.

FRINGE BENEFITS - \$ 115,439

Fringe benefits include medical, dental, workers compensation, life insurance, long-term & short term disability, retirement and payroll taxes. They are projected at 43% of payroll

OUT-OF-STATE TRAVEL - \$ 6,000

Out of state travel activities include, but are not limited to, the National Community Action Partnership Conferences, and Move the Mountain conferences, for program managers and staff.

SUBCONTRACTOR SERVICES - \$ 504,892

Subcontractor services in excess of \$ 5,000;

- a. Pre-apprenticeship- A workplace mentoring program that matches high school youth with small businesses in their communities
- b. YMCA-Project L.E.A.D. (Linking Education, Advocacy and Development)An after school mentoring and tutoring program
- c. Habitat for Humanity reduce the risk of low to fixed income households in Western Riverside County from becoming homeless as a result with maintenance standards contract covers salary only for the Project Manager
- d. Community Health Systems, Inc. Healthcare Services Project; increase access to affordable quality health care and dental services for low income Riverside County residents.
- e. Family Service Association Healthy Eating Program; instill healthy eating and physical activity habits in the home environment of low-income households.

OTHER COSTS - \$ 386,608

Other costs and direct costs associated with Community Action Programs to include, but are not limited to; Client education services, education/training, office supplies, advertisement, books and publications, and carpool expense.

(2011 CSBG) Amendment No. 3

EXHIBIT B (Standard Agreement)

Attachment III

ALLOCATION DATA

Contract Year 2011 CSBG Allocation Spreadsheet

(May 25, 2011)

State of California
Department of Community Services and Development
2011 CSBG Allocation
CAAs

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				First	Second	Third	Fourth		- Line	7	T-1-1
County	Аперсу	Contract	Total Allocation	Refease	Release	Release	Release	Total 2011	inite. V	Second	וסנשו בחוו
	() ()	Number	(For Budgeting)	(11/16/10)	(1/18/11)	(4/22/11)	(6/25/11)	Contract*	(11/16/10)	(1/18/11)	Advance
V 1300000	O A A	100, 400,	0.010	PCA 44411	PCA 44411	PCA 44411	PCA 44411				
Alamena	Derkeley CAA	111-4201	259,646	48,224	62,182	24,931	124,309	259,646	48,224	16,774	64,998
Alameda	CIBL	11F-4202	571,226	106,094	136,801	54,848	273,483	571,226	106,094	36,903	142,997
Alameda	City of Oakland, Department of Human Services	11F-4203	718,453	133,438	172,060	986'89	343,970	718,453	133,438	46,415	179,853
Alpine	Inyo Mono Advocates for Community Action, Inc.	11F-4204	2,211	411	530	212	1,058	2,211	411	143	554
Amadot/Tuolumne	Amador/Tuolumne CAA	11F-4205	254,217	47,216	60,882	24,409	121,710	254,217	47.216	16.423	63.839
Butte	CAA of Butte County, Inc.	11F-4206	367,848	68,320	88,095	35,320	176,113	367,848	68 320	23.765	92 085
Calaveras/Mariposa	Calaveras-Mariposa CAA	11F-4207	253,565	47,095	60,726	24,347	121 397	253,565	47.095	16.381	63.476
Colusa	SEE GLENN						-			· • • •	
Contra Costa	Contra Costa Employment & Human Services Dept	11F-4208	672,472	124,898	161,048	64,670	321,956	672.472	124.898	43,445	168.343
Del Norte	De! Norte Senior Center	11F-4209	44,655	8,294	10,694	4,288	21,379	44,655	8 294	2,885	11 179
El Dorado	El Dorado County Department of Human Services	11F-4210	255,475	47 449	61,183	24,530	122,313	255,475	47,449	16,505	63.954
Fresno	Fresno County EOC	11F-4211	1,682,286	312,451	402.886	161,530	805,419	1,682,286	312.451	108.682	421 133
Glenn/Colusa/Trinity	Glenn County Human Resource Agency	11F-4212	254,986	47,358	61,066	24.483	122,079	254.986	47.358	16.474	63.832
Humboldt	Redwood CAA	11F-4213	261,906	48,644	62,723	25,148	125,391	261,906	48.644	16.920	65.584
Imperial	Campesinos Unidos, Inc.	11F-4214	278,981	51,815	66,812	26,787	133,567	278,981	51,815	18,024	69,839
Inyo/Mono	Inyo Mono Advocates for Community Action, Inc.	11F-4215	251,841	46,774	60,313	24,181	120,573	251,841	46,774	16,270	63.044
Kem	CAP of Kern	11F-4216	1,230,435	228,528	294,673	118,144	589,090	1,230,435	228,528	79,492	308.020
Kings	Kings CAO, Inc.	11F-4217	260,555	48,393	62,400	25,018	124,744	260,555	48,393	16,833	65.226
Lake	TBD	11F-4218	254,986	47,358	61,066	24,483	122,079	254,986	47,358	16.474	63,832
Lassen/Plumas/Sierra	Lassen/Plumas/Sierra CAA	11F-4219	253,239	47,034	60,647	24,316	121,242	253,239	47,034	16,360	63,394
Los Angeles	Foothill Unity Center	11F-4220	361,216	62,089	86,507	34,683	172,937	361,216	62,089	23,336	90,425
Los Angeles	Long Beach CSDC, Inc.	11F-4221	971,792	180,491	232,732	93,310	465,259	971,782	180,491	62,782	243,273
Los Angeles	County of Los Angeles Dept of Public Social Services	11F-4222	6,873,724	1,276,855	1,646,169	660,003	3,290,897	6,873,724	1,276,655	444 071	1,720,726
Los Angeles	City of Los Angeles, CDD, HS & NDD	11F-4223	7,525,417	1,397,697	1,802,245	722,581	3,602,894	7,525,417	1.397,697	486.170	1.883,867
Madera	CAP of Madera County, Inc.	11F-4224	262,139	48,687	62,779	25,170	125,503	262,139	48,687	16.935	65.622
Marin	Community Action Marin	11F-4225	267,735	47,869	61,724	24.747	123,395	257,735	47,869	16.651	64.520
Mariposa	SEE CALAVERAS						-	-			
Mendocino	North Coast Opportunities	11F-4226	256,687	47,674	61,473	24,647	122,893	256,687	47.674	16.584	64 258
Merced	Merced County CAA	11F-4227	423,114	78.585	101.330	40.627	202.572	423,114	78 585	27 335	105 920
Modoc/Siskiyou	Modoc-Siskiyan CAA	11F-4228	254,986	47,358	61,066	24.483	122 079	254 986	47.35B	16 474	63 832
Mono	SEE INYO				1 -		1)	2	<u> </u>	1
Monterey	Monterey County CAP	11F-4229	485,453	90,163	116,260	46,612	232,418	485,453	90.163	31,362	121.525
Napa	Community Action Napa Valley	11F-4230	254,916	47,345	61,049	24,477	122,045	254,916	47.345	16.469	63,814
Nevada	Nevada County Dept of Housing & Community Services	11F-4231	253,635	47,108	60,742	24,354	121,431	253,635	47.108	16.386	63.494

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May 25, 2011

State of California Department of Community Services and Development 2011 CSBG Allocation CAAs

					2011 ALLOCATION	ATION			-	2044 ADVANCE	
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				First	Second	Third	Fourth		,	E	
County	Adency	Contract	Total Allocation	Release	Release	Release	Release	Total 2011	First	Second	Total 2011
		Number	(For Budgeting)	(11/16/10)	(1/18/11)	(4/22/11)	(5/25/11)	Contract*	Available	Available	Advance
	CAP of Orange County	1,000		PCA 44411	PCA 44411	PCA 44411	PCA 44411		(11/16/10)	(1/18/11)	Available
	County of Discor Dead of Handle and Manager County	11F-4232	2,719,513	505,095	651,289	261,123	1,302,006	2,719,513	505.095	175.691	680 788
	SEET ASSEN	111F-4233	257,060	47,744	61,563	24,682	123,071	257,060	47,744	16,607	64,351
Riverside	CAP of Riverside County		•	!							· · · · · · · · · · · · · · · · · · ·
Sacramento	Secrements Employees and Tables Agents	1111-4234	2,011,228	373,545	481,663	193,115	962,905	2,011,228	373,545	129.933	503.478
San Benith	Continue to Employment and Halling Agency	111-4235	1,595,188	296,274	382,027	153,167	763,720	1,595,188	296.274	103.056	399 330
San Barnardino	CAB OF COUNTY DUS & WILL	11F-4236	252,586	46,913	60,491	24,253	120,929	252,586	46.913	16.318	63 231
San Diego	County of the Diagonal Lands Of the	11F-4237	2,474,575	459,602	592,629	237,604	1,184,740	2,474,575	459,602	159,868	619.470
San Erapoloo	COUNTY OF SAIL DIRECT THICK, CAP	11F-4238	3,179,323	590,495	761,407	305,273	1,522,148	3,179,323	590.495	205 397	795 R92
San Inamine	Can leading County Bart 1880	11F-4239	813,511	151,093	194,825	78,112	389,481	813,511	151,093	52.558	203,649
	Sail Joaquin County Dept of Aging & Community Srves	11F-4240	912,105	169,405	218,438	87,579	436.683	912.105	169 405	1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	208.00
San Luis Coispo	LOAP OF San Luis Obispo County, Inc.	11F-4241	279,865	51,979	67,024	26,872	133,990	279.885	51 979	180.81	70.00
O -	181	11F-4242	382,439	71.030	91.589	36 721	183 099	382 430	200.7	200	200
Santa Barbara	CAC of Santa Barbara County, Inc.	11F-4243	517,729	98,158	123 989	40.711	24.7 87.1	1 1 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2	020,00	20,7,00	20,738
Santa Clara	Sacred Heart Community Services	11F-4244	1 169 422	217 198	280,081	000	A47,07	87//10	80,158	33,447	129,605
Santa Cruz	CAB of Santa Cruz County, Inc.	11F-4245	275 887	080,712	68 D21	007,20	00000	1,109,422	217,196	75,550	292,746
	Shasta County CAA	11F-4248	282 482	100	200	064,04	32,000	799'07	51,240	17,824	69,064
	SEELASSEN	-	204, 302	D 0	10/70	Z) 1 'CZ	125,515	262,162	48,691	16,937	65,628
	SEE MODOC										
	CAP of Solano County	11F-4247	294,455	54 889	70.518	28 272	140 075	200	i i	•	
	CAP of Sonoma County	11F-4248	341.321	63 394	81 743	20,470	0 70 0 0	244,400	04,00 000,000	19,023	73,712
Stanislaus	Central Valley Opportunity Center, Inc.	11F-4249	661 420	122 845	158 400	0000	714.00	70, 100	03,384	22,050	85,444
	Sutter County CAA	11F-4250	255 985	47 540	61 300	20,000	0.00	0.00	122,845	42,731	165,576
	Tehama County CAA	11E-4061	907 NAC	1 000	200	7.0.4	040,23	000,007	47,540	16,537	64,077
	SEE GLENN	201	007,404	47,300	888. 00	24,456	121,945	254,706	47,306	16,456	63,762
	Community Services & Employment Training, Inc.	11F-4252	813,511	151,093	194,825	78.112	389 481	87 87 87 7	151 003	1 1 1 1	0.000
nolumne	SEE AMADOR				 !	!		2	200	95,55	203,049
	Community Action of Ventura County, Inc.	11F-4253	643,735	119,561	154,166	61.810	308 198	643 735	110 561	000	200
	County of Yolo, Dept of Employment & Social Services	11F-4254	279,865	51.979	67.024	26 872	133 990	270 885	070	0 0	0 0
	Yuba County CSC	11F-4255	256,036	47,554	61,317	24,584	122,581	256,038	47.554	16,06	70,080
									-)	0001

TOTAL, all counties * Equals contract facesheet (STD 213, Item 3)

47,213,404 8,768,936 11,307,006 4,533,349 22,604,113 47,213,404

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May 25, 2011

State of California Department of Community Services and Development 2011 CSBG Allocation Non-CAAs

Attachment III

Agency Karuk (Core Funding) Karuk (Core Funding) NCIDC (Core Funding) NCIDC (Core Funding) NCIDC (Core Funding) NCIDC (LIFE (Core Funding) NCIDC (LIFE (Core Funding) NCIDC (LIFE (Core Funding) NCIDC (Core Funding) NCIDC (Core Funding) 11F-4258 11F-4269 11F-4260 Contract Total All Agency Rumber (For Bud Contract Inc. 11F-4261 Agency California Human Development Corporation Inf-4262 Contract Valley Opportunity Center, Inc. 11F-4263 Center for Employment Training Center, Inc. 11F-4263 Center for Employment Training Center, Inc. 11F-4263 Center for Employment Training Center, Inc. 11F-4263		B First Release (11/16/10) PCA 44311 7.790 11,638 22,629 (100/2) 71,216 71,216 E E E E E E E E E		D Third Release (4/22/11) PCA 44311 4,027 6,017 11,699 (DC below) 173,767 36,817 232,327 232,327 D D	E Fourth Release (5/25/11) PCA 44311 20,138 29,992 58,493 866,281 183,518 E Fourth Fourth	F Total 2011 Contract* 42,000 62,654 122,000	G First Available (11/16/10)	Second Available	Total 2011
### Agency Contract To Number (Finding) 11F-4256 11F-4257 11F-4259 11F-4259 11F-4260 11F-4260		2 0 8 0 5 T (0 4	Second Release (1/18/11) PCA 44311 10,045 15,007 29,179 29,179 433,407 91,828 579,466 579,466 579,466 C Second Release (1/18/11)	2 2 3 OC C C C	Fourth Release (5/25/11) PCA 44311 20,138 29,992 58,493 866,281 183,518 Fourth Fourth	င်္ဂ လိ	First Available (11/16/10)	Second Available	Total 2011
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11F-4267 11F-4268 11F-4268 11F-4269 11F-4269 11F-4269 11F-4269 11F-4269 11F-4269 11F-4261 11F-4261 11F-4261 11F-4263 11F-4263		808-014	15.007 29.179 433,407 91,828 579,466 579,466 579,466 C C Second Release (1/18/11)	1 1 1 1 1 1 1 1 1 1	29,992 58,493 866,281 1,158,422		7 700		202.00
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SEASONAL FARMWORKERS Agency A Opportunity Center, Inc. 11F-4259 11F-4259 11F-4259 11F-4269 11F-4269 11F-4269 11F-4269 11F-4269 11F-4261 11F-4263 11F-4263		8 5 E (0) 4 -	29.179 433,407 91,828 579,466 579,466 579,466 579,466 679,466 1011 ALLOCA C C C C C (1/18/11)		866.281 1,158,422 Fourth	122,000	11,638		15,686
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man Development Corporation 11F-4261 11F-4262 y Opportunity Center, Inc. 11F-4263	-	11/16/10) CA 44211	(17/8//1)	Release	Release	Total 2011	oldelle. A	Andletta	1010101
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y Opportunity Center, Inc. 11F-4263	100 000	/70,002	341,736	137,013	683,173	1,426,949	265.027	92.187	357 214
11F-4263	7,200,027	426,348	549,749	220,413	1,099,017	2.295.527	426.348	148 300	574 648
14 150 A	558,372	103,706	133,723	53,614	267,329	558.372	103 706	36.073	130,720
+02t	1,923,279	357,210	460,601	184,670	920,798	1 923 279	357,710	124 252	481 482
						23-12-21	017,00	12,2,2	704,104
TOTAL 6,2	6,204,127 1	1,152,291	1,485,809	595,710	2,970,317	6,204,127	1,152,291	400,812	1.553.103
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	1	PCA 44111	PCA 44111	PCA 44111	PCA 44111		(01.01.11)	(11.01.11)	Availabre
	81,846	81,846	0	0	0	81,846	20,462	0	20,462
Ū	123,262	123,262	0	0	0	123,262	30,816	0	30,816
111-4267	89,600	89,600	0	0	0	89,600	22,400	0	22.400
Kural Community Assistance Corporation 11F-4268	138,053	138,053	0	0	0	138,053	34,513	0	34.513
IOIAL	432,761	432,781	0	0	0	432,761	108,191	0	108,191
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