

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

905



**FROM:** Economic Development Agency

**SUBMITTAL DATE:**  
June 02, 2011

**SUBJECT:** Installation of New Doors and Jambs Project at the Ben Clark Training Center – Notice of Completion

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Installation of New Doors and Jambs Project constructed by Dalke & Sons Construction, Inc. as complete and authorize the Clerk of the Board to record the Notice of Completion; and
2. Authorize the release of \$1,131 in retained funds to the contractor in accordance with the contract terms.

**BACKGROUND:** On July 13, 2010, the Board of Supervisors approved the construction agreement between Dalke & Sons Construction, Inc. and the County of Riverside for Job Order Contracting No. 003.

(Continued)

*Robert Field*

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 1,131	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 1,131	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2010/11

**COMPANION ITEM ON BOARD OF DIRECTORS AGENDA:** No

<b>SOURCE OF FUNDS:</b> Riverside County Fire Department	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE

BY: *Jennifer L. Sargent*

**County Executive Office Signature** Jennifer L. Sargent

Dep't Recomm.: ☐ Policy ☒ Consent  
Per Exec. Ofc.: ☐ Policy ☒ Consent

Prev. Agn. Ref.: 3.42 of 7/13/10

District: 1

Agenda Number: **3.18**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

FISCAL PROCEDURES APPROVED  
PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
BY: *Samuel Wong* 5/25/11  
DATE: 5/25/11  
FORM APPROVED COUNTY COUNSEL  
BY: *Marshall Victor*  
MARSHALL VICTOR

**BACKGROUND:** (Continued)

Pursuant to the contract, a work order was issued for the Installation of New Doors and Jambs Project located at the Ben Clark Training Center, in the combined amount of \$11,308. The project has been inspected and found to comply with all contract requirements. This Board action will release the balance of the contract retention funds of \$1,131 to Dalke & Sons Construction, Inc.

Sufficient funds are budgeted for FY 2010/11 within the project budget to cover all costs associated with this agreement, thus no additional net county cost will be incurred.

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA HARPER-IHEM, CLERK OF THE BOARD  
RIVERSIDE CO. CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
**RIVERSIDE COUNTY CLERK OF THE BOARD**  
**P. O. BOX 1147 – RIVERSIDE, CA 92502**

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Installation of New Doors and Jambs Project (JOC03-2011003424)

**Date of Completion:** Date Hereof

**Nature of owner:** County of Riverside, public entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of Board of Supervisors, County Administrative Center  
4080 Lemon Street, Riverside, CA 92501

**Name of contractor:** Dalke & Sons Construction, Inc. 4585 Allstate Drive, Riverside, CA 92501

**Street or legal description of site:** 16986 Bundy Avenue, Riverside CA 92518

**Dated:** \_\_\_\_\_ **Owner:** County of Riverside  
(Name of Public Entity)

**By:** \_\_\_\_\_  
Bob Buster, Chairman, Board of Supervisors

**STATE OF CALIFORNIA )**

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**COUNTY OF RIVERSIDE )**

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on \_\_\_\_\_ (Date)

\_\_\_\_\_, Bob Buster, Chairman of the Board of Supervisors

ATTEST: KECIA HARPER-IHEM, Clerk of the Board

By: \_\_\_\_\_ Deputy

FORM APPROVED COUNTY COUNSEL

BY: M. B. Victor 5/25/11  
MARSHAL L. VICTOR DATE