

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

912



FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES

SUBMITTAL DATE:

June 14, 2011

SUBJECT: PROFESSIONAL SERVICES CONTRACT AMENDMENT # 2 [CS-01659-02] WITH MEDTOX LABORATORIES FOR FY 10/11

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and authorize the Chairman of the Board to sign the attached Amendment # 2 [CS-01659-02] between DPSS and Medtox Laboratories, Inc. for the period of July 1, 2010- June 30, 2011 for an amount not to exceed \$ 256,667.
2. Authorize the Director of the Department of Public Social Services (DPSS) to administer the contract.

BACKGROUND:

Substance abuse urine testing and specimen collection services are critical to the operations of both Children's Services (CSD) and IHSS Public Authority. CSD uses randomized and on-demand substance abuse urine testing to assure that parents involved with CSD maintain a drug-free lifestyle.

Susan Loew

Susan Loew, Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 256,667	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 5,984	Budget Adjustment:	No
	Annual Net County Cost:	\$ 5,984	For Fiscal Year:	10-11
SOURCE OF FUNDS:			Positions To Be Deleted Per A-30	<input type="checkbox"/>
Federal Funding: 48.12% State Funding: 32.65%; County Funding: 2.55%;			Requires 4/5 Vote	<input type="checkbox"/>
Realignment Funding: 16.69%; Other Funding: 0%				

C.E.O. RECOMMENDATION:

APPROVE

Debra Courmeyer
Debra Courmeyer

County Executive Office Signature

Policy



Consent



Dep't Recomm.:

Policy



Consent



Per Exec. Ofc.:

Prev. Agn. Ref.: June 15, 2010, Item # 3.22

District: All

Agenda Number:

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

3.38

TO: BOARD OF SUPERVISORS

DATE: June 14, 2011

SUBJECT: PROFESSIONAL SERVICES CONTRACT AMENDMENT # 2 [CS-01659-02] WITH MEDTOX LABORATORIES FOR FY 10/11

BACKGROUND (CONTINUED):

On June 15, 2010, the Board approved Agreement # CS-01659 (\$204,667) and AS-01696 (\$15,000) with Medtox Laboratories for a cumulative amount of \$219,667 annually for 3 years. CS-01659 was awarded to Medtox Laboratories as a result of a competitive bid DPARC-142. Medtox Laboratories has provided exemplary services to DPSS for the last year and has been true partners in ensuring that services are provided in an expeditious and professional manner.

CSD has experienced a dramatic increase in the need for urine drug testing. As of March 31, 2011, CSD has submitted nearly 6,078 requests for substance abuse urine testing to Medtox. In the month of March 2011, CSD reimbursed Medtox Laboratories for nearly 800 urine tests as opposed to nearly 600 in July 2010, reflecting an increase of 200 tests. Due to the increase in demand, as of the third quarter of this fiscal year, Medtox has expended nearly 90% of their contract amount. DPSS is developing measures to reduce the amount of the contract for subsequent years.

In order to ensure continuity of services for the remainder of the fiscal year, DPSS respectfully requests the Board approve an increase of \$52,000 to CS-01659 for a total amount of \$256,667 for FY 10/11. Subsequent fiscal year renewals shall be paid at the previous Board approved amount of \$204,667.

FINANCIAL: Federal funding 48.12%, State funding 32.65%, County funding 2.55%, and Realignment funding 16.69%. The total amount for this agreement is \$666,001 with \$256,667 (includes \$52,000 increase) for FY 2010-11, \$204,667 for FY 2011-12 and \$204,667 for FY 2012-13. No additional funding is needed, as sufficient funds are available within the current DPSS budget.

ATTACHMENT(S):

1. Amendment # CS-01659-02

CONCUR/EXECUTE: County Purchasing

SL:eps

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT # 2
PROFESSIONAL SERVICES AGREEMENT WITH

Medtox Laboratories Inc
Urine drug testing and specimen collection services

PROFESSIONAL
SERVICES CONTRACT: CS-01659-02

CONTRACT TERM: July 1, 2010 through June 30, 2011

EFFECTIVE DATE
OF AMENDMENT: March 1, 2011

MAXIMUM AMOUNT: \$256,667.00

The agreement between the Riverside County Department of Public Social Services, hereinafter referred to as DPSS, and Medtox Laboratories Inc, hereinafter referred to as Contractor, is amended in the following particulars and no others:

1. On the Recitals Page, under Maximum Reimbursable Amount, amend amount to read:

"\$256, 667.00"
2. Amend Section III. Contractor Responsibility, subsection C. Fiscal, item 1. Maximum Reimbursable Amount, to read:

"Total payment under this Contract shall not exceed \$256,667.00"
3. Delete and Replace, Section. III. Contractor Responsibility, subsection C. Fiscal, item 4. Method, Time and Schedule Conditions of Payment, with the following:

"4. METHOD, TIME AND SCHEDULE CONDITIONS OF PAYMENT

- a. The Contractor will be paid the actual amount of each monthly invoice for payment. If the required supporting documentation or actual receipts are not provided, DPSS may delay payment until the information is received by DPSS.
- b. For months for which no reimbursement is requested, an invoice must be submitted with a "\$0" request.
- c. All completed claims must be submitted on a monthly basis no later than 30 days after the end of each month in which the services were provided. All complete claims submitted in a timely manner shall be processed within forty-five (45) calendar days.

- d. Contractor shall submit claims, through email communication, to the designated DPSS Office liaison, according to the timeline previously prescribed. Contractor shall segregate charges for on-demand and random testing.
- e. The Contractor shall submit DPSS Forms 2076A (Exhibit E) following the instructions set forth on the "Instructions for Form 2076A". Exhibit E is attached hereto and incorporated herein by this reference for request of all payments.
- f. Each claiming period shall consist of a calendar month claiming period. Contractor Invoice estimates for May and June are due no later than the 10th of June. Actual Contractor invoices for May and June are due no later than the 30th of July."

The undersigned, as authorized representatives of DPSS and Contractor, respectively, certify the establishment of the Amendment #2 to the Contract.

Riverside County

Medtox Laboratories Inc

Bob Buster
Chair, Board of Supervisors

James Schoonover
VP Sales and Marketing

Date

Date

FORM APPROVED COUNTY COUNSEL
BY Larisa R-Mckenna 5/25/11
LARISA R-MCKENNA DATE