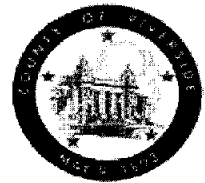


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Stanley L. Sniff Jr., Sheriff-Coroner-PA

SUBMITTAL DATE:
06/02/11

SUBJECT: Approval of Steel Sentry as the Sole Source Provider for Custom Computer Workstations for the Sheriff's High Technology Crime Team (C.A.T.C.H.)

RECOMMENDED MOTION: Move that the Board of Supervisors authorize the Purchasing Agent to purchase custom computer workstations from Steel Sentry, as the single respondent to a competitive bid, for a cost not exceed \$46,455.

BACKGROUND: On July 21, 2009 (3.78), the Board accepted grant funds from the United States Department of Justice – Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$1,028,719 for the rehabilitation of the Sheriff's Crestmore Heights facility.

(Continued on Page 2)

Stan L. Sniff Jr., Sheriff-Coroner-PA
Gerald Williams, Assistant Sheriff

**FINANCIAL
DATA**

| | | | |
|-------------------------------|----------|-------------------------|------------|
| Current F.Y. Total Cost: | \$46,455 | In Current Year Budget: | Yes |
| Current F.Y. Net County Cost: | \$0 | Budget Adjustment: | No |
| Annual Net County Cost: | \$0 | For Fiscal Year: | FY 2010-11 |

SOURCE OF FUNDS: Federal Grant
BR 11-085

| | |
|----------------------------------|--------------------------|
| Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| Requires 4/5 Vote | <input type="checkbox"/> |

C.E.O. RECOMMENDATION:

APPROVE

BY:
Robert Tremaine

County Executive Office Signature

Dep't Recomm.: ☒ Policy
Per Exec. Ofc.: ☒ Policy
☐ Consent
☐ Consent

During the rehabilitation, what had been the state DOJ laboratory was completely gutted and asbestos mitigation was completed. One portion of this space was dedicated to providing C.A.T.C.H. with a modern workspace for high tech related criminal investigations. The installation of the requested workstations and related accessories is the final step in converting this room into a computer forensics laboratory. The 13 custom American steel workstations, which will be installed to the walls as permanent structures, have been designed for the dimensions of the lab.

On April 19, 2011, a competitive bidding process for the workstations closed with Steel Sentry of Gaithersburg, MD. as the sole bidder. The Sheriff's Department recommends that the Board approve Steel Sentry and its bid of \$46,454.74 for the provision of the equipment.

Price Reasonableness

Through Staff's inquiries, it found that other vendors that could have possibly responded did not because:

1. They could not cost-effectively meet the Federal grant program's requirements that the workstations be fabricated in the U.S. with steel also produced in the U.S.
2. Some of the vendors only offer preconfigured workstations, with no ability to customize.

Lastly, Steel Sentry's bid includes GSA pricing, which affords the County a certain level of confidence that the prices here are reasonable.

Date: May 05, 2011

From: Sheriff-Coroner Stan Sniff Department/Agency: Sheriff/SIB

To: Board of Supervisors/Purchasing Agent

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for Computer Laboratory Workstations

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

1. Supply/Service being requested:

Grant-purchased, custom manufactured computer forensics laboratory workstations. The workstations will be installed in the Computer and Technology Crime High-Tech Response Team (C.A.T.C.H.) computer forensics laboratory at SIB-West and are intended to be a permanent addition to the building.

2. Supplier being requested:

Steel Sentry Industrial Furniture of Gaithersburg, Maryland.

3. Alternative suppliers that can or might be able to provide supply/service:

None. County purchasing and the Sheriff's Department have already placed this request into the competitive bid process under RFQ #SHARC-154. The RFQ bidding was closed on April 19, 2011. The bid was incomplete with only a single vendor (Steel Sentry) submitting a bid. The Sheriff's Department would like to use Steel Sentry as the vendor for this furniture.

4. Extent of market search conducted:

Sheriff's personnel researched vendors as enumerated below.

Vendors with a California presence

1. Grainger's of Riverside
 - a. Their products are preconfigured offering no option to customize the benches to the specific layout of the laboratory. They use a "one-size-fits-all" type of product
 - b. Their product is very limited in the available options, lacking features such as phenolic resin countertops and 19" racks.
2. Bench Depot of Tecate, CA
 - a. This company was determined to manufacture their product in Mexico.

- b. The "Buy American" provision of the grant precludes them from being a vendor on this particular purchase.

Online vendors

Numerous online vendors were located while researching this purchase, including, but not limited to: Formaspace, Steel Sentry, Teclab, Bench Depot, and Global Industrial. Based on the needs of C.A.T.C.H. and Steel Sentry's submitted bid, Sheriff's personnel determined Steel Sentry to be the most suitable solution.

5. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

- 1- Custom designed for the dimensions of the laboratory allowing maximum utilization of available floor space and integration with existing computer equipment
- 2- 1.5" box steel frame capable of supporting a 1200lb load
- 3- Adjustable shelving at each station
- 4- AC power strips at each workstation with 10 to 12 outlets per strip
- 5- 1" Phenolic resin countertop
 - a. Increased durability
 - b. Mitigation of the static electrical charges common to metal countertops
- 6- Custom-sized, under-counter rolling shelves for equipment storage
- 7- Articulated arms for the mounting of the myriad computer monitors utilized in the laboratory
- 8- Rolling 19" EIA racks for the mounting of rack-mounted computer equipment
 - a. Referenced workstations are custom designed for these 19" racks
 - i. The racks fit underneath the workstation countertop and sit alongside item #6 without interfering with the seated employee
- 9- Lifetime warranty
- 10- Manufactured in the United States of America
- 11- American steel utilized in the construction

6. Reasons why my department requires these unique features and what benefit will accrue to the county:

The Sheriff's high tech crime team (C.A.T.C.H.) utilizes specialized equipment when performing computer forensics/electronic crime investigations. Custom designed workstations allow for the efficient and safe usage of this specialized equipment. Additionally, the requested workstations are being built using specifications that will ensure the workstations have a serviceable life measured in decades.

7. Price Reasonableness:

This quote is for industrial quality, USA manufactured steel workstations with very specific features related to computer forensics. The workstations are being custom built to the size of the room and are intended to have a service life measured in decades.

This vendor is a supplier to government entities and the County of Riverside is being quoted pricing based on GSA pricing.

8. Does moving forward on this product or service further obligate the county to future similar contractual arrangements or any ongoing costs affiliated with this sole source? (Maintenance, support, or upgrades, if so, please explain).

No.

9. Period of Performance:

One-time purchase.

Department Head Signature

Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove



Purchasing Agent

Date