

SUBMITTAL TO THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

904



SUBMITTAL DATE:
June 2, 2011

FROM: Housing Authority

SUBJECT: Housing Authority Building Improvements

RECOMMENDED MOTION: That the Board of Commissioners:

1. Approve the attached Reimbursement Agreement By and Between the Housing Authority of the County of Riverside and the County of Riverside Economic Development Agency (EDA) Department of Facilities Management in the amount of \$379,301, for the Housing Authority building improvements;

Authorize the Chairman of the Board of Supervisors to execute the attached reimbursement agreement; and

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Robert Field
Executive Director

FINANCIAL
DATA

Current F.Y. Total Cost: \$379,301
Current F.Y. Net County Cost: \$ 0
Annual Net County Cost: \$ 0

In Current Year Budget: Yes
Budget Adjustment: No
For Fiscal Year: 2011/12

COMPANION ITEM ON BOARD OF SUPERVISORS AGENDA: Yes

SOURCE OF FUNDS: Housing Authority Administration Building and Services
Fund and Section 8 Administration Fund

Positions To Be
Deleted Per A-30 ☐

Requires 4/5 Vote ☐

C.E.O. RECOMMENDATION:

APPROVE

BY:
Jennifer L. Sargent

County Executive Office Signature

Prev. Agn. Ref.: N/A

District: 1

Agenda Number:

10.1

RECOMMENDED MOTION: (Continued)

3. Authorize the Executive Director of the Housing Authority, or designee, to take the necessary steps to implement the Agreement and necessary related documents

BACKGROUND:

The Housing Authority Administrative Office Building is located at 5555 Arlington Avenue, Riverside, California 92504. It is a two-story, 22,000 square foot office building that was constructed in 1970. Phase I of the remodel was the alteration of approximately 700 square feet of office space to accommodate six workstations for the Homelessness Prevention and Rapid Re-Housing Program (HPRP) staff. EDA Management initiated and completed Phase I in February 2010, for a total cost of \$39,630.

Phase II of this project will make improvements necessary to 1) comply with the American Disabilities Act, 2) mitigate potential safety issues, and 3) address building maintenance issues. Improvements will include alterations throughout the building including office space on the first and second floors, furniture assembly, carpeting, and flooring upgrades, repainting of the building interior including all offices, and common areas; upgraded lighting, upgraded restrooms; upgrades to the file and conference rooms, and upgraded building signage. These improvements will enhance the customer service and work areas for Housing Authority employees. EDA conducted the building inspection and will be the project manager. The total cost for Phase II is \$379,301.

County Counsel has reviewed and approved the reimbursement agreement as to form. Staff recommends approval.