

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

174



FROM: Riverside County Information Technology (RCIT)

SUBMITTAL DATE:
June 6, 2011

SUBJECT: Information Technology Service to the Department of California Highway Patrol

RECOMMENDED MOTION: That the Board of Supervisors ratify the attached Standard Agreement with the California Highway Patrol (CHP) and authorize the Chairman of the Board to sign the agreement.

BACKGROUND: Riverside County Information Technology provides telephone services to various occupants at the Ben Clark Training Center (CTC) including the California Highway Patrol (CHP). Telephone charges are based on RCIT's Board approved rates. The State requires entities providing services to sign-off on their Standard Agreement document for services provided. The department requests that the Chairman of the Board sign the attached agreement.

Departmental Concurrence

Nathan J. Colodney

Nathan J. Colodney
Chief Information Officer

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	10/11 and 11/12

SOURCE OF FUNDS: California Highway Patrol	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

BY: *Serena Chow*
Serena Chow

County Executive Office Signature

FORM APPROVED COUNTY COUNSEL
BY: *Neal R. Kipnis* DATE: 6/15/11

Dept't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.:

District:

Agenda Number:

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER 10C093000
REGISTRATION NUMBER

- This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME Department of California Highway Patrol (CHP)
CONTRACTOR'S NAME STATE AGENCY'S NAME County of Riverside (COUNTY)
- The term of this Agreement is: July 1, 2010 through June 30, 2012
- The maximum amount of this Agreement is: \$40,000.00
Forty Thousand Dollars and Zero Cents
- The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page(s)
Exhibit B – Budget Detail and Payment Provisions	1 page(s)
Exhibit C* – General Terms and Conditions	GTC 610
Exhibit D – Special Terms and Conditions	1 page(s)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only <input checked="" type="checkbox"/> Exempt per: SCM 4.04
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) County of Riverside		
BY (Authorized Signature) 	DATE SIGNED (Do not type) 6/25/11	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 4080 Lemon Street, 10 th Floor Riverside, CA 92502		
STATE OF CALIFORNIA		
AGENCY NAME Department of California Highway Patrol		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING K. V. SMITH, Commander, Business Services Section		
ADDRESS P.O. Box 942898 Sacramento, CA 94298-0001		

FORWARDED APPROVED COUNTY COUNSEL
 BY: NEAL R. KIPNIS
 DATE: 6/25/11

TELEPHONE SERVICES

A. INTRODUCTION

The County of Riverside (COUNTY) shall provide Telephone Services to the Department of California Highway Patrol (CHP), Academy-South, Clark Training Center (CTC), located at 3423 Davis Avenue, Riverside, CA 92581.

B. PROJECT REPRESENTATIVES

The project representatives during the term of this agreement will be:

<u>Department of California Highway Patrol</u>	<u>County of Riverside</u>
Name: Lt. Patrick Rowe	Name: Riverside County Information Technology
Phone: (951) 486-2872	Phone: (951) 486-7888
Fax: (951) 486-2838	
Email: PatRowe@chp.ca.gov	

Direct all contract inquires to:

<u>Department of California Highway Patrol</u>	<u>County of Riverside</u>
Attn: Melissa Hall	Attn: Riverside County Information Technology
Phone: (916) 843-3611	Phone: (951) 486-7888
Fax: (916) 322-3155	
Address: PO Box 942898 Sacramento, CA 94298	Address: 4080 Lemon Street, 10 th Floor Riverside, CA 92502

C. SPECIFICATIONS

Telephone Services shall be provided to the following:

- CTC Staff Office
- AOST Program
- Communications Training Staff Office
- Inland Division MAIT Office

In addition to services, COUNTY shall provide:

- Desk Top Telephone Lines
- Fax Lines
- Modem Lines
- Voicemail
- Installation and Maintenance of all lines.

COUNTY shall also provide CHP access to their website for the purpose of reviewing telephone calls and listings.

1. INVOICING

- A. For services satisfactorily rendered, and upon receipt and approval of invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified herein.
- B. Invoices shall include the Agreement Number and shall be submitted in duplicate not more frequently than monthly in arrears to:

Name: **Sgt. Taylor Cooper**
Office: **Ben Clark Training Center**
Address: **16791 Davis Avenue**
Riverside, CA 92518

2. BUDGET CONTINGENCY CLAUSE

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. PROMPT PAYMENT CLAUSE

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

4. PAYMENT

The CHP shall reimburse the COUNTY for the actual cost of telephone calls and telephone services. Payment shall be made in arrears, upon submittal of itemized invoice.

1. The CHP reserves the right to cancel this Agreement with thirty (30) days advance written notice to COUNTY.
2. If COUNTY becomes temporarily unable to provide the services, the CHP, during the period of COUNTY's inability to provide services, reserves the right to accomplish the work by other means.