

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

195



FROM: Stanley Sniff, Sheriff-Coroner-PA.

SUBMITTAL DATE:
June 13, 2011

SUBJECT: APPROVAL OF THE SOLE SOURCE PURCHASE OF THE STANDARDIZED PELLERIN MINOR WASHERS/EXTRACTORS & DRYERS FROM WESTERN STATE DESIGN, INC.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the purchase of the County standard Pellerin Minor washers/extractors and dryers from the sole source authorized distributor, Western State Design, Inc. for the Larry D. Smith Correctional Facility in the net amount of \$255,788, which also contains an option to renew any future purchases for two additional one-year periods, ending on December 30, 2013, and;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459.4, to issue the purchase orders, exercise the renewal option based on the availability of fiscal funding that does not change the substantive terms of the purchase, and will not exceed the annual CPI rates.

(CONTINUED ON PAGE 2)
BR 11-091

Stanley L. Sniff, Jr.

Stanley L. Sniff, Jr., Sheriff – Coroner – PA
Will Taylor, Director of Administration

FINANCIAL DATA	Current F.Y. Total Cost:	\$255,788	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	10/11

SOURCE OF FUNDS: DFB-Booking Fee Recovery	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Robert Tremaine

BY: Robert Tremaine
Robert Tremaine

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: #3.25 on 4/15/08 & #4.14 on 4/5/11	District:	Agenda Number:	3.99
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Purchasing: *Mark Seifer*
Mark Seifer, Assistant Director

Departmental Concurrence

BOARD OF SUPERVISORS

FORM 11: APPROVAL OF THE SOLE SOURCE PURCHASE OF THE STANDARDIZED PELLERIN MINOR WASHERS/EXTRACTORS & DRYERS FROM WESERN STATE DESIGN, INC.

PAGE 2

BR 11-091

BACKGROUND

The Larry D. Smith Correctional Facility (SCF) has provided centralized laundry services for Sheriff's Department Corrections since 1989. SCF launders over 1.5 million pounds of inmate clothing annually. The laundry is in operation five days a week, 16.5 hours a day.

On 4/15/08 (Agenda #3.25), the Board approved Pellerin Milnor brand as a standard for future purchases through December 30, 2013. SCF found the Pellerin Milnor brand of washers/extractors to be very reliable and capable of handling the daily requirements for laundry services. Standardizing the equipment allowed the Sheriff's department to facilitate a single brand of inventory of parts to perform minor repairs as needed. On 4/5/11 (Agenda #3.14), the Board approved a budget adjustment of \$293,000, which enabled Sheriff's Corrections to utilize the Jail Booking Fee Recovery sub fund to purchase washers/extractors.

PRICE REASONABLENESS

County Purchasing issued a Request for Quotation (RFQ #SHARC-162) for Pellerin Milnor Washers and Dryers on behalf of the Sheriff's Department. The RFQ was posted on the Purchasing website in an effort to solicit more than one quote for Milnor brand products. County Purchasing received three (3) bid responses, ranging from \$251,021.25 to \$280,987.50. However, two (2) of the bid responses were deemed non-responsive for offering products other than the standardized Pellerin Milnor laundry equipment. During the competitive bidding process, County Purchasing discovered and verified that Pellerin Milnor Corporation has only one authorized dealer for the west coast of the United States, Western State Design, Inc. In addition, County Purchasing negotiated with Western State Design, Inc. a trade-in allowance of \$25,200 for the existing laundry equipment at SCF being replaced by their Pellerin Milnor brand washers/extractors and dryers. The net cost for the procurement will be \$255,787.50.

Based on the standardization of Pellerin Milnor laundry equipment by the Board, County Purchasing recommends that the award be given to Western State Design, Inc., as the most responsive and responsible vendor for two (2) years.

REVIEW/APPROVAL: County Purchasing concurs with this request.